

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, NOVEMBER 14, 2023
6:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Mayor Jack Miller; Vice-Mayor Eric Granillo; Councilmember Annie Perkins (remote); Councilmember Tom Armstrong; Councilmember John McCafferty; Councilmember Sherri Phillips; Councilmember Robert Schacherer

Staff Present: Town Manager Cindy Blackmore; Assistant to the Town Manager Terri Denemy; Town Attorney Andrew McGuire (remote); Officer Scott Unterseher (Sgt at Arms); Deputy Police Chief Josh McIntire; Sergeant Clint Shafer; Administrative Services Director Joe Duffy; Public Works Director/Town Engineer Frank Marbury; Development Services Director Laurie Lineberry; Senior Planner Will Dingee; Senior Planner Jessica Barragan; Community Services Director Cyndi Thomas; Audio Visual Technician Lawrence Digges; Deputy Town Clerk Sara Burchill; Town Clerk Erin N. Deskins

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Miller called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a)** Presentation and recognition of El Paraiso Restaurant for local business excellence as an Outstanding Community Partner.

Terri Denemy, Assistant to the Town Manager, presented the following:

- The Town was recognizing the owners and co-owners of El Paraiso Restaurant for local business excellence.
- They were recognized by the Chamber in 2020 as the small business of the year, and as the Nextdoor Neighborhood Faves Best Restaurant in 2020, 2021, 2022, and 2023.
- They recognize their employees by celebrating Employee of the Month, birthdays, births, etc.
- They were deeply engaged with the community holding fundraisers, attending Town events, selling necessities to the community during Covid, and support many local causes. Their children even host a lemon stand to support local causes, including a little boy battling cancer, and a local kindergarten teacher.
- They just celebrated their 4-year anniversary in June 2023.
- Presented Chino Valley Business Excellence Super Star Certificate.

Brenda Sanchez thanked the Council for the recognition.

- b) Presentation of Proclamation declaring November 25, 2023 as Small Business Saturday.

Vice-Mayor Granillo read and presented the Proclamation.

3) **CALL TO THE PUBLIC- Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity and disruptive discussions among our audience.

4) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.

Councilmember Schacherer presented the following:

- He had attended the Attorney General's meeting regarding the proposed mine in the Cedar Heights neighborhood. There were about 200 people there.
- Attended a Matforce giving details about a program for police officers to contact schools if they become aware of any problems at home, so the school could be notified of any potential issues. They were also working on getting a program together for teen substance abuse.

- b) Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects.

Cindy Blackmore, Town Manager, presented the following:

- Anyone interested in running for Council could pick up a packet in the Clerks' office.
- The Senior Center would be hosting a Thanksgiving dinner on 11/22/23 at 11:00 a.m. and 12:15 p.m. Please RSVP.
- The Community Services Director needed volunteers for Meals on Wheels drivers. Contact the Senior Center at 928-636-9114 with questions.
- The Town, Chamber, and Equestrian Park would be presenting A December to Remember. There would be lots of events going on for kids, seniors, and a business

holiday lighting program. Check the Town website for details.

5) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Councilmember Tom Armstrong, seconded by Councilmember John McCafferty to approve Consent Agenda Items a, b, c, d, e, f, and g.

AYE: Mayor Jack Miller, Vice-Mayor Eric Granillo, Councilmember Annie Perkins (remote), Councilmember Tom Armstrong, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

7 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve Resolution No. 2023-1234 regarding the Intergovernmental Agreement with the Arizona Department of Revenue for the administration, collection, audit, and licensing of transaction privilege and affiliated excise taxes.
- b) Consideration and possible action to authorize the Data Access/Exchange Agreement with ADOT to submit and access crash records and data.
- c) Consideration and possible action to approve the September 26, 2023, study session minutes.
- d) Consideration and possible action to approve the September 26, 2023, regular meeting minutes.
- e) Consideration and possible action to approve the October 10, 2023, study session minutes.
- f) Consideration and possible action to approve the October 10, 2023, regular meeting minutes.
- g) Consideration and possible action to approve the October 24, 2023, regular meeting minutes.

6) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to approve the Financial Report for the three-month period ending September 30, 2023.

Joe Duffy, Administrative Services Director, presented the following:

- Staff made projections in February and March of where the Town would be at the end of the fiscal year. The Town ended with \$1.4 million more than staff had projected. Mr. Duffy broke this total number down with each fund's status, including the Sewer Enterprise fund which had a deficit of \$564,000. \$500,000 had been moved from the General Fund to the Sewer Enterprise Fund to help that deficit. Staff felt the new sewer and water rate study would help this issue.
- Last year had seen a 15% growth in sales tax revenue, but staff believed that would return to a normal rate of 3-5% per year.
- Provided a brief update on other revenue sources.
- State-shared income tax distributions had gone up by \$1 million, which staff considered one-time revenue and used it to pay down the Town's PSPRS liability. The Town would be receiving that same amount again, and staff recommended the same process be followed. Following this plan, staff believed the PSPRS should be fully funded by the 25/26 fiscal year.
- Interest rates going up meant the Town would make more on its investments.
- At this point in the year departments should be at 25% of their budget, but they were all at 21%. No departments were suspected of going overbudget.
- Most major revenues had seen an increase putting the Town right on track and on budget.

MOVED by Councilmember Tom Armstrong, seconded by Mayor Jack Miller to approve the Financial Report for the three-month period ending September 30, 2023.

AYE: Mayor Jack Miller, Vice-Mayor Eric Granillo, Councilmember Annie Perkins (remote), Councilmember Tom Armstrong, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

7 - 0 PASSED - Unanimously

7) ADJOURNMENT

MOVED by Councilmember Sherri Phillips, seconded by Mayor Jack Miller to adjourn the meeting at 6:20 p.m.

AYE: Mayor Jack Miller, Vice-Mayor Eric Granillo, Councilmember Annie Perkins (remote), Councilmember Tom Armstrong, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

7 - 0 PASSED - Unanimously



Jack W. Miller, Mayor

ATTEST:



Erin N. Deskins

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 14th day of November, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of December, 2023.

Erin N. Deskins

Erin N. Deskins, Town Clerk