

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY, NOVEMBER 14, 2017
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, November 14, 2017.

Present: Mayor Darryl Croft; Vice-Mayor Mike Best; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Absent: Councilmember Cloyce Kelly; Councilmember Lon Turner

Staff Present: Town Manager Cecilia Grittmann; Town Attorney Phyllis Smiley (via conference phone); Finance Director Joe Duffy; Police Chief Chuck Wynn; Police Lieutenant Vince Schaan; Public Works Director/Town Engineer Frank Marbury; Utilities Maintenance Technician Roger Strader; Community Services Director Scott Bruner; IT Manager Spencer Guest (videographer); Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Recognition of Officers for Meritorious Conduct.

Police Chief Wynn presented the following awards:

- Medal of Valor to Officer Jeff Pizzi for his actions during an active shooter incident.
- Medal of Meritorious Conduct to Officer Tiffany Farmer, Sgt. Josh McIntire, Det. Mark Garcia, Sgt. Randy Chapman, Officer Steve Jones, and Officer Clint Shafer for their assistance with the above shooting incident.
- Lifesaving Medal to Officer Jeff Pizzi for his response to a suicide attempt.
- Lifesaving Medal to Sgt. Mike Pereda for to his response to a drug overdose.

b) Presentation of Mayor's Recognition Award to Sergeant Roger Strader regarding his military service in the U.S. Army and Arizona National Guard.

Public Works Director Marbury introduced Sgt. Strader as an 18-year Town employee with 23 years of military service. Mayor Croft read a summary of Sgt. Strader's military service and presented the award.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Vice-Mayor Best reported on an upcoming fundraiser for the Phoenix Children's Hospital at the Equestrian Center. He also thanked the community for their prayers for his wife during her cancer treatment, and requested further prayers for a seven-month old who was now fighting cancer.

Mayor Croft acknowledged Town staff for a successful Halloween event at Memory Park.

b) Status report by Town Manager Cecilia Grittman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittman acknowledged: (i) Councilmember Mendoza's participation in a record-breaking sky-diving event, as well as the Dancing for the Stars fundraiser for the Boys and Girls Club to be held in April; (ii) Town employees whose work anniversaries were in November; and (iii) Departments that collaborated on the successful community cleanup event. She also reported that APS had committed \$75,000 toward the Town's industrial park, a \$750 voucher to Community Services for the Memory Park Expansion, and to assist the Town's new economic development person.

c) Status update regarding residential and commercial building permits. (Dan Trout, Chief Building Official)

Mr. Trout reported that compared to last year's first quarter, permits had nearly doubled during this year's first quarter.

- d) Status update regarding Road 1 East extension project. (Frank Marbury, Public Works Director/Town Engineer)

Mr. Marbury reported that the Town was saving money by having Town forces moving dirt on the Road 1 East extension project, which will extend Road 1 East from Road 3 South and provide three connector roads to the highway. Drainage will be next, followed by millings and chipseal.

- e) Status update regarding the Community Development Block Grant (CDBG) program. (Frank Marbury, Public Works Director/Town Engineer)

Town Manager Gritman reported that the Town received these funds every four years and last time, they were used to pave a portion of Chino Meadows.

Mr. Marbury added that the Town would receive \$321,000 in these HUD funds. Two hearings will be held on December 11, at which time proposals from the Town and community will be presented, and January 23, at which meeting, Council will be asked to approve a project. Staff proposed to use the funds to continue paving in Chino Meadows. During the next month, staff will survey area residents to ensure that the area would meet the requirements.

- f) Award of Governor's Office of Highway Safety for two grants for the Police Department. (Vince Schaan, Police Lieutenant)

Lt. Schaan reported that two Governor's Office of Highway Safety grants had been awarded to the Town. One beneficial outcome was the purchase of a mobile electronic speed sign, which could be moved around the Town and will help with tracking traffic, collecting real-time data, and monitoring certain areas as requested by citizens.

- g) ~~Award of Governor's Office of Highway Safety for two grants for the Police Department. (Vince Schaan, Police Lieutenant)~~

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to accept the consent agenda items as read.

Vote: 5 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve Ordinance No. 17-841 repealing Town Code Chapter 156 General Plan and Section 156.01 General Plan Adopted by Reference to correct a codification error and remove the 2003 General Plan from the Town Code. (Phyllis Smiley, Town Attorney)
- b) Consideration and possible action to accept the October 10, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to accept the October 17, 2017 study session minutes. (Jami Lewis, Town Clerk)
- d) Consideration and possible action to accept the October 24, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to:
 - (i) Hold a public hearing on establishment of a new Biting Dog Retrieval Fee; and
 - (ii) Approve Resolution No. 17-1114 establishing a new Biting Dog Retrieval Fee.
 (Phyllis Smiley, Town Attorney)

Recommended Action:

- (i) Hold the public hearing;
- (ii) Approve Resolution No. 17-1114.

Ms. Smiley reported that the proposed fee came from the new dog ordinance adopted on October 24. The fee would only be charged if the owner or person in control of a biting dog refused to bring the dog to the Police Department or animal shelter and the police or animal control officer had to pick up the animal.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to open the public hearing.

Council asked how the \$25 fee amount and the \$8 late fee had been determined. Lt. Schaan explained that staff reviewed other ordinances with such fees for similar and other types of offenses. While some retrieval fees were a lot higher, staff felt that \$25 was motivation enough to get the dog in quarantine per state law. The proposed late fee was much lower than the Town's current one, but was more in line with those of other local agencies.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to close the public hearing.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to approve Resolution No. 17-1114.

Vote: 5 - 0 PASSED - Unanimously

- b) Consideration and possible action to approve Purchase Order Contracts with Sanderson Ford for the purchase of a 2018 Ford Explorer and a 2018 Ford Transit Connect Cargo Van; and with RDO Agriculture Equipment Co. for a 2018 John Deere Z997R Mower, both through cooperative purchase with the State bid list. (Joe Duffy, Finance Director)

Recommended Action:

- (i) Approve the Purchase Order Contract with Sanderson Ford for the purchase of a 2018 Ford Explorer in the amount of \$31,598.03 and a 2018 Ford Transit Connect Cargo Van in the amount of \$ 23,942.27; and
- (ii) Approve the Purchase Order Contract with RDO Agriculture Equipment Co. in the amount of \$20,654.13 for a 2018 John Deere Z997R Mower.

Mr. Duffy reported that:

- During the budget process, departments requested to purchase certain vehicles and equipment totaling \$825,000. Upon budget approval, the Town obtained a line of credit to lease purchase these items.
- So far, the Town had acquired eight police vehicles, totaling \$400,000.
- The current request was for one mower, instead of the two originally requested by Parks Maintenance; a more cost-effective vehicle for Administration per recommendation by Vehicle Maintenance; and a smaller, more cost-effective vehicle for the Library.
- After these purchases, there will be \$348,000 left for equipment yet to be determined by the new public works director.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Annie Lane to approve the Purchase Order Contract with Sanderson Ford for the purchase of a 2018 Ford Explorer in the amount of \$31,598.03 and a 2018 Ford Transit Connect Cargo Van in the amount of \$ 23,942.27; and approve the Purchase Order Contract with RDO Agriculture Equipment Co. in the amount of \$20,654.13 for a 2018 John Deere Z997R Mower.

Vote: 5 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

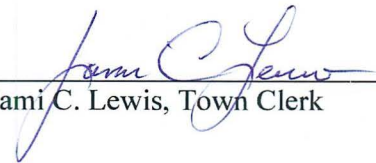
10) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Vice-Mayor Mike Best to adjourn at 6:39 p.m.

Vote: 5 - 0 PASSED - Unanimously


Darryl L. Croft, Mayor

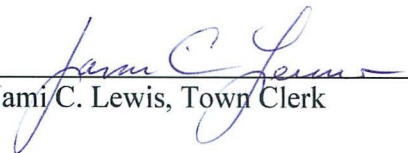
ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 14th day of November, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of December, 2017.


Jami C. Lewis, Town Clerk