



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, November 13, 2012
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a)** Presentation of donation check from Davidson's Inc./ProForce for the Chino Valley Shooting Range. (Chuck Wynn, Police Chief)

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to speaker remarks.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a) Consideration and possible action to approve the August 6, 2012 study session minutes. (Jami Lewis, Town Clerk)
- b) Consideration and possible action to approve the August 14, 2012 regular meeting minutes. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to approve Amendment No. 1 to Agreement between Burgess & Niple, Inc. and the Upper Verde River Watershed Protection Coalition for Program Management Services, dated November 28, 2007, to extend the effective date of the agreement through June 30, 2013, with the understanding that the Town shall remain as a non-dues paying non-voting member until further notice. (Vice-Mayor Tenney; Mayor Marley)
- d) Consideration and possible action to authorize a \$500 expenditure for the Town of Chino Valley to join the Prescott Valley Economic Development Foundation. Funds to come from Contingency. (Robert Smith, Town Manager)
- e) Consideration and possible action to approve final change order to contract with CLM Earthmovers, for the Center Street Community Development Block Grant Project, in the amount of \$11,995. Funds to come from Community Development Block Grant. (Ron Gritman, Public Works Director)

7) **ACTION ITEMS**

- a) Consideration and possible action to approve a utility rate schedule and direct staff to post the proposed schedule in accordance with ARS §9-499.15 to its home web page and direct staff to prepare the required resolution for consideration and possible action in accordance with ARS §9-511.01 at its January 22, 2013 meeting. (Ron Gritman, Public Works Director)

Recommended Action: Approve utility rate schedule, Alternative ____, and direct staff to post the proposed the schedule in accordance with ARS §9-499.15 to its home web page and direct staff to prepare the required resolution for consideration and possible action in accordance with ARS §9-511.01 at its January 22, 2013 meeting.

- b) *Continued from September 6, 2012:* Discussion regarding the extension of Road 1 East between Road 3 South and the future alignment of Road 5 South.
- c) Consideration and possible action to approve the drawings of the proposed maquette rendition of the equine sculptures for the roundabout at Road 4 South and State Route 89. (Ron Gritman, Public Works Director)

Recommended Action: Approve the drawings of the proposed maquette rendition of the equine sculptures for the roundabout at Road 4 South and State Route 89.

- d) Consideration and possible action to adopt Resolution No. 12-1002, approving a Call of Election for Spring 2013, designating election date, purpose of election, deadline for voter registration, and location and deadline for candidates to file nomination papers. (Jami Lewis, Town Clerk)

Recommended Action: Adopt Resolution No. 12-1002, approving a Call of Election for Spring 2013.

- e) Discussion and possible action to approve 2012 LTAF II Grant Agreement between Yavapai County and Chino Valley Senior Center for Senior Center transportation needs. Funds for the required 25% match to come from Senior Center miscellaneous maintenance line in the general fund. (Cecilia Watts, General Services Director)

Recommended Action: Approve 2012 LTAF II Grant Agreement between Yavapai County and Chino Valley Senior Center.

- f) Consideration and possible action to authorize the Mayor to sign a letter of support for the proposal by Yavapai Regional Transit for a Section 5311 Federal discretionary grant for federal fiscal year (FFY) 2013 to fund establishment of a regional transit system for the City of Prescott, Town of Prescott Valley, and Town of Chino Valley area.

Recommended Action: Authorize the Mayor to sign a letter of support for a FFY 2013 Section 5311 federal discretionary grant for the regional transit system proposal, as amended per Council discussion.

- g) *Continued from October 23, 2012:* Consideration and possible action to approve the copier usage agreement and maintenance agreement for managed print services with Arizona Office Technologies (AOT). Funds to come from various department lines for equipment purchase and maintenance. (Spencer Guest, IT Specialist)

Recommended Action: Approve the copier usage agreement and maintenance agreement with Arizona Office Technologies (AOT) for a 60 month lease term.

- h) Consideration and possible action to approve Second Amendment to Professional Services Agreement dated November 1, 2010, with Marc E. Hammond for prosecutorial services. (Cecilia Watts, General Services Director)

Recommended Action: Approve Second Amendment to Professional Services Agreement with Marc E. Hammond for prosecutorial services, effective November 1, 2012 and reflecting a month-to-month contractual agreement with a 30-day notice.

- i) Consideration and possible action to approve the yearly Indigent Legal Services Contract for Court Misdemeanors with J. Andrew Jolley in the amount of \$15,000. Funds to come from Court professional services line. (John Walker, Magistrate)

Recommended Action: Approve the yearly Indigent Legal Services Contract for Court Misdemeanors with J. Andrew Jolley.

- j) Consideration and possible action to approve Professional Services Agreement with Red Oak Consulting for the calculation of the Town's Development Impact Fees pursuant to Senate Bill 1525 and Arizona Revised Statutes §9-463.05, with anticipated start date of December 2012 and completion anticipated in January 2014, in an amount not to exceed \$72,000. Funds to come from Non-Departmental expenses, with \$35,000 being budgeted for this fiscal year, and the remainder to be included in FY 2013/2014 budget. (Cecilia Watts, General Services Director)

Recommended Action: Approve Professional Services Agreement with Red Oak Consulting for Development Impact Fees calculations in a total amount not to exceed \$72,000.

- k) Consideration and possible action regarding legal services for the Town of Chino Valley. Funds for advertising in the approximate amount of \$1,000 to come from Human Resources advertising line. (Cecilia Watts, General Services Director)

Recommended Action: Authorize staff to solicit legal services through a Request for Qualification (RFQ) process.

- l) Consideration and possible action to approve the July 2, 2012 special meeting minutes. (Absent: Councilmember Turner) (Jami Lewis, Town Clerk)

Recommended Action: Approve the July 2, 2012 special meeting minutes.

8) **EXECUTIVE SESSION**

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

9) **ADJOURNMENT**

Dated this 8th day of November, 2012.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley Town Hall, Chino Valley Post Office, and Chino Valley Aquatic Center in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____

Time: _____

By: _____
Jami C. Lewis, Town Clerk