



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, November 12, 2013
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a)** Presentation by Kay Lauster, President, Chino Valley Historical Society, regarding the 150th anniversary of the governor's arrival in Chino Valley.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a)** Quarterly update on Municipal Court operations by Town Magistrate, John Walker.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a) Consideration and possible action to approve the October 17, 2013 study session minutes. (Jami Lewis, Town Clerk)
- b) Consideration and possible action to approve the October 17, 2013 special meeting minutes. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to approve Financial Report for the month ended September 30, 2013. (Joe Duffy, Finance Director)
- d) Consideration and possible action to approve Agreement for Professional Consulting Services with Four-D LLC, for email server migration scope of work and ongoing professional services, in an amount not to exceed \$15,000.00, through June 30, 2015. Funds to come from the current MIS/GIS budget. (Spencer Guest, IT Specialist)
- e) Consideration and possible action to approve the revised Intergovernmental Agreement between the Town of Chino Valley and the Arizona Department of Transportation in the amount of \$100,000 for the Town's contribution to the construction of the proposed roundabout at Highway 89 and Kalinich Avenue, and to assign construction and maintenance responsibilities as defined in the Agreement. Funds to come from Roadway Impact Fees. (Ron Gritman, Public Works Director/Town Engineer)

7) ACTION ITEMS

- a) Review and discussion of proposed text amendments to the Unified Development Ordinance related to regulating medical marijuana dispensaries, as well as cultivation and infusion facilities, as revised, pursuant to input from the Council study session held on October 3, 2013. (Ruth Mayday, Planner)
- b) Consideration and possible action to approve Ordinance No. 13-776, amending the Unified Development Ordinance, Chapter 4: General Regulations, Section 4.8: Fences and Walls, related to the standards for erection of fences and walls. (Ruth Mayday, Planner)

Recommended Action: Approve Ordinance No. 13-776, amending the Unified Development Ordinance, Chapter 4: General Regulations, Section 4.8: Fences and Walls.
- c) Consideration and possible action to approve Ordinance No. 13-778, amending the Unified Development Ordinance, Chapter 4: General Regulations, Section 4.21: Sign Regulations, Subsection 4.21.7: Temporary Signs, related to permitting political signs in Town rights-of-way. (Ruth Mayday, Planner)

Recommended Action: Approve Ordinance No. 13-778, amending the Unified Development Ordinance, Subsection 4.21, related to permitting political signs in Town rights-of-way.

- d) Consideration and possible action to approve proposal from Xpress Bill Pay to allow Town of Chino Valley Customers to make online payments; and approve Caselle Clarity Software & Services Proposal in the amount of \$5,000, to integrate the Xpress Bill Pay system with the Town's accounting system. Funding for the Caselle Software portion will be split between Water and Sewer Enterprise Funds, system maintenance and repair lines. (Joe Duffy, Finance Director)

Recommended Action: Approve proposal from Xpress Bill Pay and approve Caselle Clarity Software & Services Proposal in the amount of \$5,000, to integrate the Xpress Bill Pay system with the Town's accounting system.

- e) Consideration and possible action to approve the Agreement for Professional Consulting Services with Civil Tec Engineering, Inc. for the construction staking and surveying of the Road 4 South project, in an amount not to exceed \$23,856.00. Funds to come from Roads Impact Fees and disbursed from the Capital Improvement Fund. (Ron Grittmann, Public Works Director/Town Engineer)

Recommended Action: Approve the Agreement for Professional Consulting Services with Civil Tec Engineering, Inc. in an amount not to exceed \$23,856.00.

- f) Consideration and possible action to make the finding that there is a reasonable basis for constructing the Road 4 South capital project in-house, and that this project is not being constructed in-house to avoid the bidding requirements, pursuant to the Town's Procurement Policy, with approval to be effective as of November 21, 2013. (Ron Grittmann, Public Works Director/Town Engineer)

Recommended Action: Make the finding that there is a reasonable basis for constructing the Road 4 South capital project in-house pursuant to the Town's Procurement Policy. with approval to be effective as of November 21, 2013.

- g) Consideration and possible action to authorize staff to secure contracts to bring back to Council for consideration for rental of a D-8 bulldozer and a paddwheel scraper from ECCO Equipment Company for an amount not to exceed \$109,000.00 and a 12-ton sheepsfoot compactor from United Rentals in an amount not to exceed \$17,644.00. Funds to come from Roads Impact Fees and accounted for in the Capital Improvement Fund. (Ron Grittmann, Public Works Director/Town Engineer)

Recommended Action: Authorize staff to secure contracts to bring back to Council for consideration for rental of a D-8 bulldozer and a paddwheel scraper from ECCO Equipment Company for an amount not to exceed \$109,000.00 and a 12-ton sheepsfoot compactor from United Rentals in an amount not to exceed \$17,644.00.

- h) Consideration and possible action to approve the purchase of two sets of basketball equipment for installation at the Community Center Park from Exerplay, Inc. in an amount not to exceed \$3,040.14; and update on negotiations with California Skateparks for design of a new skate park. Funds to come from Parks Impact Fees. (Ron Gritman, Public Works Director/Town Engineer)

Recommended Action: Approve the purchase of two sets of basketball equipment for installation at the Community Center Park from Exerplay, Inc. in an amount not to exceed \$3,040.14.

8) **EXECUTIVE SESSION**

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes:

- a) Pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding an intergovernmental agreement with the City of Prescott related to payments for the transportation of water that is the subject of negotiations. (Robert Smith, Town Manager)

9) **ACTION ITEMS RESUMED**

After the Executive Session, Council will reconvene the Regular Meeting.

- a) Consideration and possible action to approve an Intergovernmental Agreement with the City of Prescott related to Payments for the Transportation of Water. (Robert Smith, Town Manager)

10) **ADJOURNMENT**

Dated this 7th day of November, 2013.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____

Time: _____

By: _____
Jami C. Lewis, Town Clerk