



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, November 8, 2016
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a.** Presentation of Commendation to Police Officer Steven Angel.

- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4. RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a.** Comments regarding the proposed motor sports facility at Old Home Manor.

- 5. CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Acting Town Manager Cecilia Gritman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

6. **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to approve the First Final Plat Amendment to the Mahoney Acres Unit One Plat. (Ruth Mayday, Development Services Director)
- b. Consideration and possible action to: (i) Accept resignations from Mayor Chris Marley and Vice-Mayor Darryl Croft from the Roads and Streets Committee whenever they are offered; and; (ii) Appoint Councilmember Corey Mendoza and Councilmember Jack Miller to terms ending June 30, 2019 and June 30, 2018, respectively, upon the acceptance of Mayor Marley's and Vice-Mayor Croft's resignations from those positions. (Jami Lewis, Town Clerk)
- c. Consideration and possible action to accept the October 11, 2016 regular meeting minutes. (Jami Lewis, Town Clerk)
- d. Consideration and possible action to accept the October 18, 2016 study session minutes. (Jami Lewis, Town Clerk)

7. **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve final plat for North Chino Business Park Condominium Plat. (Ruth Mayday, Development Services Director)

Recommended Action: Approve the final plat of the North Chino Business Park Condominium.

- b. Consideration and possible adoption of Resolution No. 16-1093 approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority of Arizona (WIFA); delegating the determination of certain matters relating thereto to the Town Manager of the Town; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and the resolution and declaring an emergency. (Joe Duffy, Finance Director)

Recommended Action: Approve Resolution No. 16-1093 related to the loan agreement with WIFA.

- c. Consideration and possible action to award the bid and construction contract to Earth Resources Corporation in an amount not to exceed \$792,403.05 for construction of approximately 6,000-LF of sewer main, culvert replacement and road work up West Center Street from State Route 89 to Sycamore Vista Drive. (Michael Lopez, Public Works Director/Town Engineer)

Recommended Action: Award the bid and construction contract to Earth Resources Corporation in an amount not to exceed \$792,403.05 for the construction of approximately 6,000-LF of sewer main, culvert replacement and road work up West Center Street from State Route 89 to Sycamore Vista Drive.

- d. Consideration and possible action to approve the use of contingency funds, up to \$10,000, for the renovation of space located in the Town of Chino Valley Library to house the Human Resources (HR) staff, office equipment, files and other various documents/records. (Laura Kyriakakis, Human Resource Director)

Recommended Action: Approve the use of up to \$10,000 in contingency funds to relocate HR to the North campus, and renovate space to accommodate the department's staff, office equipment, files and other various documents/records.

- e. Consideration and possible action to approve Resolution No. 16-1094, adopting recommended revisions to Policy No. 705 Contribution of Vacation and Sick Leave of the Town of Chino Valley Personnel Policy and Administrative Manual, as recommended. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve Resolution No. 16-1094, adopting recommended revisions to Policy No. 705 of the Town of Chino Valley Personnel Policy and Administrative Guidelines Manual.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with Prescott Sportsmen's Club related to management of the Chino Valley Shooting Range Facility that is the subject of negotiations. (Mayor and Council)

- b. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract in pending litigation or in settlement discussions conducted in order to resolve litigation in the matter of Town v. The Glenarm Land Company, Inc., et al. (Phyllis Smiley, Town Attorney)
- c. An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) for discussion or consultation for legal advice with the Town Attorney and for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the matter of Messenger Lane dedication of rights-of-way. (Ruth Mayday, Development Services Director)
- d. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the matter of a grant and agreement with the Arizona Department of Housing related to its Owner Occupied Housing Rehabilitation Program. (Ruth Mayday, Development Services Director)
- e. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, and salary of Cecilia Grittmann as Interim Town Manager and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding an employment contract with Cecilia Grittmann that is the subject of negotiations related to her appointment as Interim Town Manager.
- f. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the Town's Personnel Appeal Process and its effect on the Trout Appeal. (Phyllis Smiley, Town Attorney)

9. **ACTION ITEMS RESUMED**

After the Executive Session, Council will reconvene the Regular Meeting.

- a. Consideration and possible action to authorize \$54,961.35 in Contingency funds for Arizona Department of Housing reimbursement. (Ruth Mayday, Development Services Director)

Recommended Action: Allocate contingency funds to reimburse the Arizona Department of Housing in the amount of \$54,961.35.

- b. Consideration and possible action to appoint Cecilia Grittmann to serve as Interim Town Manager and approve an employment agreement with Cecilia Grittmann regarding same. (Phyllis Smiley, Town Attorney)

Recommended Action: Appoint Cecilia Grittmann as Interim Town Manager and approve the employment agreement with Cecilia Grittmann regarding same.

10. ADJOURNMENT

Dated this 3rd day of November, 2016.

By: ***Jami C. Lewis, Town Clerk***

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk