

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, OCTOBER 13, 2020
6:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Mayor Darryl Croft; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Corey Mendoza; Councilmember Annie Perkins; Councilmember Lon Turner

Staff Town Manager Cecilia Grittman; Town Attorney Andrew McGuire (remotely); Public Works

Present: Director/Town Engineer Frank Marbury; Development Services Director Joshua Cook; Senior Planner Kristina Tranel; Community Services Director Scott Bruner; Crime Scene Technician Vicky Ferguson; Detective Amy Chamberlin; Sergeant-At-Arms Randy Chapman; IT Manager Spencer Guest (videographer); Town Clerk Jami Lewis; Deputy Town Clerk Traci Lavelle (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a) Presentation by Dan V. Jackson, author of "Rainbow Bridge," which will be released in October 2020. (Cecilia Grittman, Town Manager)

Mr. Jackson presented the following:

- He had been the Town's rate consultant for 15 years, helping with issues regarding utilities and long term financial rate planning.
- He was also a published author and had just published his second novel "Rainbow Bridge". The book's setting was primarily in Chino Valley. The book dealt with humans' relationships with pets.
- He donated two signed copies of the book to the Town library.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.
 - Councilmember Perkins – The Chino Valley Unified School District voted to return to in person instruction on October 26th with an online option.
 - Councilmember Kelly- Questioned how old a traffic study was that showed that State Route 89 had 24,000 cars per day because it seemed there were a lot more cars using it. Staff said that the study was updated frequently, and the information was available on the Town's website.
- b) Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects.
- c) Status report by Town Manager Cecilia Grittmann regarding Town Customer service award for 2020.

Manager Grittmann reported that every October the Town emphasized customer service, both internally and externally, and each year employees were nominated for their exceptional services. This year the Town was recognizing Crime Scene Technician Vicky Ferguson, who was nominated by Detective Amy Chamberlin from the Police Department. Ms. Grittmann read Det. Chamberlin's customer service nomination and Mayor Croft presented awards and gift certificates.

- d) Report on the Town's November 3, 2020, General Election ballot. (Jami Lewis, Town Clerk)

Town Clerk Lewis presented the following:

- The General Ballot would have one Council seat with two candidates running. The Mayor seat and two Council seats had been filled during the primary election.
- There were also two utility franchise agreement renewals. A franchise agreement was a contract between a city or town and public or private utility provider that allowed the provider to use the Town's public rights-of-way to deliver services, or provide upgrades, repairs, and maintenance services. State law required franchise agreements be approved by the voters. The agreements were posted on the Town's webpage and were also published in the local newspaper.
- Voter registration officially closed October 5, but a Federal Court extended the State's voter registration deadline to October 23. That action was appealed, and the State was now asking the Court to move the extension earlier than the 23rd. The bottom line was that people could still register to vote for the November election until the Court decided on the deadline date.
- Early voting started the previous week and early ballots had been mailed. Ballots could be returned in the mail but not after October 26. Any county drop box could be used, or ballots could be hand delivered to county offices or delivered to a vote center on election day. Drop boxes would be open through election day and would be closed at the same

- time as the polls closed. Early ballots were available through October 23.
- The ballot box was checked by the County two or three times per week.
- Onsite voting locations were reviewed.

5) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Councilmember Mike Best, seconded by Councilmember Cloyce Kelly to approve Consent Agenda items (a) and (b)

AYE: Mayor Darryl Croft, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve expenditure of Government of Highway Safety (GOHS) Grant Funds in the amount of \$17,990.00 for Selective Traffic Enforcement Program (STEP) overtime, related materials, and supplies.(Chuck Wynn, Police Chief)
- b) Consideration and possible action to approve September 22, 2020, regular meeting minutes. (Jami Lewis, Town Clerk)

6) **ACTION ITEMS**

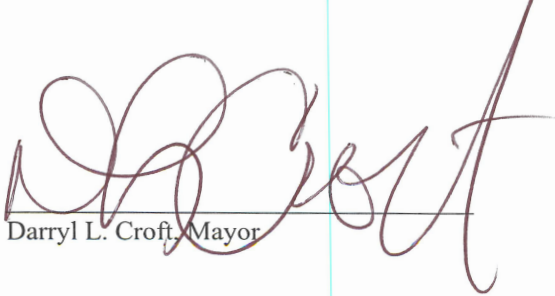
The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

7) **ADJOURNMENT**

MOVED by Councilmember Cloyce Kelly, seconded by Councilmember Lon Turner to adjourn the meeting at 6:20 p.m. for executive session.

AYE: Mayor Darryl Croft, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously


Darryl L. Croft, Mayor

ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 13th day of October, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 10th day of November, 2020.


Jami C. Lewis, Town Clerk