



Town of Chino Valley MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
TUESDAY, OCTOBER 11, 2011
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

- 1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

2a) Proclamation declaring October 23-31, 2011 as "Red Ribbon Week," sponsored by the Chino Valley Elks Lodge #2842.

3a) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to any criticism.

3b) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

4) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

4a) Report by Magistrate John Walker regarding the status of Chino Valley Municipal Court operations. (John Walker, Magistrate)

- 4b) Report on a possible recount of the Census as requested by Council.
(Pat Clingman, Development Services Director)
- 4c) Status update and conclusions with regard to establishing three improvement districts to bring a combination of water and sewer to various areas of Highway 89 between Road 3 North and Road 5 South.
(Ron Gritman, Town Engineer)

CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- 5) Consideration and possible action to amend the Council Rules of Procedure, last revised August 9, 2011, pursuant to Rule 15 thereof. (Jami Lewis, Town Clerk)
- 6) Consideration and possible action to accept a Perpetual Offer for Dedication of Public Roadway (POD) from Donald and Lindsay Roskopf for the purposes of future public roadway and utilities, the north twenty-five feet (25') of Assessor's Parcel No. 306-21-165A, located on the southeast corner of W. Road 2 North and Sycamore Vista Drive, along the property's W. Road 2 North frontage from the existing right-of-way line on W. Road 2 North.
(Pat Clingman, Development Services Director)

Recommended Action: Accept Consent Agenda items 5-6.

ACTION ITEMS

- 7) Site Plan Review (SPR) 11-001: Consideration and possible action to: (a) grant site plan approval to authorize construction of a Kampgrounds of America "KOA" consisting of 113 Recreational Vehicle (RV) spaces and 32 KOA cabins on a 17 acre parcel identified as Assessor's Parcel Number 306-14-008K, located approximately 370 feet east of the State Route 89 right-of-way adjacent to the south side of the Road 3-1/2 North alignment; (b) modify the landscape requirements otherwise applicable under the Unified Development Ordinance to allow for a portion of the five-foot landscaping requirement to be deleted to allow for a roadway; and (c) provide that, if the drainage study review causes substantial changes to landscaping and traffic circulation, the site plan shall return to the Planning and Zoning Commission for further recommendation and to the Town Council for possible approval.
(Pat Clingman, Development Services Director)

Recommended Action:

- (a) Grant site plan approval to authorize construction of a Kampgrounds of America "KOA" consisting of 113 Recreational Vehicle (RV) spaces and 32 KOA cabins on the 17 acre parcel identified as APN 306-14-008K;

- (b) Modify the landscape requirements otherwise applicable under the Unified Development Ordinance to allow for a portion of the five-foot landscaping requirement to be deleted to allow for a roadway; and
 - (c) Provide that, if the drainage study review causes future changes to landscaping and traffic circulation, the site plan shall return to the Commission for recommendation and to the Town Council for possible approval.
- 8) Discussion and possible action with regard to the Town's noise regulations contained in Town Code Chapter 131. (Chris Marley, Mayor)

Recommended Action: To be determined per Council discussion.

- 9) Consideration and possible action to appoint applicants to the Board of Adjustment, Municipal Property Corporation, Parks and Recreation Advisory Board, Planning and Zoning Commission, and Transit Advisory Committee. (Jami Lewis, Town Clerk)

Recommended Action: Appoint:

- (a) Michael Edmonds to the Board of Adjustment with term ending July 31, 2013;
- (b) John Coomer to the Municipal Property Corporation with term ending June 30, 2014;
- (c) Eric Smith and Alicia Steinberg to the Parks and Recreation Advisory Board with term ending June 30, 2013;
- (d) Candy Blakeslee to the Planning and Zoning Commission with term ending January 31, 2014;
- (e) Tom Armstrong, John James, William Mitchell, and Cheryl Romley with term ending September 30, 2012; and Ron Romley, Ed Steinback, and Michael Tobey with term ending September 30, 2013.

EXECUTIVE SESSION

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

- 10a) Council may vote to hold an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(7) to obtain legal advice from its attorneys and to consider its position and instruct its attorneys, or other designated representatives, regarding discussions of services to date and negotiations for either termination or proposed alteration(s) to the Consulting Contract between the Town and Dava & Associates, Inc. (Tom Kack, Town Attorney)
- 10b) Consideration and possible action with regard to approving an Addendum to Amend the Consulting Contract between the Town and Dava & Associates, Inc.

Recommended Action: Approve modification to the Consulting Contract between the Town and Dava & Associates, Inc., to approve the Addendum to Consulting Contract deleting the provision that “The responsibilities will also include intra department disputes, grievances or discipline issues that would otherwise be resolved or subject to input and review by the Town Manager”; and otherwise modify or clarify the Consulting Contract as determined by the Council.

- 11a)** Council may vote to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3) and (A)(4) to obtain legal advice and consider its position and instruct its attorneys regarding negotiations and a potential agreement between the Town and Sun Edison LLC regarding the dedication and improvement of certain road(s) and/or other considerations between the Town and Sun Edison.
(Tom Kack, Town Attorney)

- 11b)** Consideration and possible action with regard to approving an agreement or accommodation with Sun Edison, LLC regarding roads and access.

Recommended Action: To be determined per Council discussion.

- 12)** Council may vote to hold an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) and (A)(7) to obtain legal advice from its attorneys and designated representatives and to consider its position and instruct its attorneys, or other designated representatives, regarding Yavapai County’s request to purchase property for a Waste Transfer Station on Town Property to be located in or about “Old Home Manner.” (Chris Marley, Mayor)

13) ADJOURNMENT

Dated this 6th day of October, 2011.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk’s Office.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley Town Hall, Chino Valley Post Office, and Chino Valley Aquatic Center in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk