

# **MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, OCTOBER 10, 2017  
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, October 10, 2017.

**Present:** Mayor Darryl Croft; Vice-Mayor Mike Best; Councilmember Cloyce Kelly; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller; Councilmember Lon Turner

**Staff Present:** Town Manager Cecilia Gritman; Town Attorney Phyllis Smiley (via Skype); Police Chief Chuck Wynn; Police Officer Steve Sellers; Civilian Officer Marrilee Easton; Public Works Director/Town Engineer Frank Marbury; Community Services Director Scott Bruner; IT Manager Spencer Guest (videographer); Town Clerk Jami Lewis (recorder)

## **1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**

Mayor Croft called the meeting to order at 6:00 p.m.

## **2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

- a)** Proclamation declaring October 15-21, 2017 as "Arizona Cities and Towns Week," sponsored by the League of Arizona Cities and Towns and fellow Arizona municipalities.

Mayor Croft read the proclamation.

- b)** Proclamation declaring September 28, 2017 as "Rural Communities of Arizona Day," sponsored by Douglas J. Nicholls, Mayor, City of Yuma, and other Arizona rural communities.

Mayor Croft read the proclamation.

- c)** Proclamation declaring October 22-28, 2017 as "Bullying Awareness Week," sponsored by Beth Vicory, Lead Ambassador, The Million Misfit Sock March.

Mayor Croft read the proclamation and presented it to Miss Vicory, who spoke about bullying awareness and her involvement in the Million Misfit Sock March.

- d)** Presentation by Larry Green, CEO, West Yavapai Guidance Clinic, regarding the clinic's new Crisis Stabilization Unit, located in Prescott Valley.

Mr. Green spoke about the Crisis Stabilization Unit's jail diversion program and services provided to anyone in a crisis situation.

- e) Presentation by Juliana Goswick, President and CEO, Yavapai Big Brothers Big Sisters, regarding the Chino Valley Tax Proclamation.

Mayor Croft reported that this item will be rescheduled to the next meeting.

- f) Presentation by Dr. Ron Liss, Vice President for Instruction and Student Development, regarding Yavapai College.

Dr. Liss spoke about activities at the college, new programs, the benefits of attending a community college, and possible future expansion into four-year degrees.

- g) Presentation by Gary Kellogg, Interim Director, regarding Greater Prescott Regional Economic Partnership (GPREP) activities.

Mr. Kellogg spoke about his background and experience, GPREP activities, and assisting the Town with its economic development project.

### 3) **CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

Haryaksha Knauer spoke about an upcoming presentation in Prescott by Research Scientist Patti Sheaffer on satellites, rocket engines and the Holocene.

Tom Armstrong, resident, commended Council for being available after Council meetings to meet and greet the public.

### 4) **RESPONSE TO THE PUBLIC**

*Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.*

- a) Concerns regarding the small density of the proposed West Meadows development.

Mayor Croft reported that the subject property, as well as another large neighboring property, was rezoned in compliance with the General Plan land use designation 10 years ago to high density with a 9,000 square foot minimum lot area. This entitlement gave the property owner the right to develop the property as recently requested. Per the U.S. Census, 31 percent of the Town's residents were 65 plus years old and this development will provide viable housing for those 55 years and older.

**5) CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.*

- a)** Status reports by Mayor and Council regarding current events.

Mayor Croft reported that Council will hold a study session next Tuesday and the Town will host a Chamber mixer on October 25.

Councilmember Kelly reported on an upcoming event at the American Legion to honor the U.S. Marines' 242nd birthday.

Councilmember Lane reported that today was the last day to register to vote for the next election in Yavapai County.

- b)** Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.
- c)** Report by Town Manager Cecilia Grittmann regarding Customer Service.

Ms. Grittmann reported on the Town staff's recent observance of Customer Service Week, and efforts toward customer service training, simplifying processes for citizens, and updating difficult land use related ordinances. She recognized Civilian Officer Marrilee Easton, who won the employee customer service story contest; and Police Officer Steve Sellers, who was the object of the story.

**6) CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Cloyce Kelly to approve consent agenda items a, b and c.

**Vote:** 7 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve purchase of a John Deere Tractor from RDO Agriculture Equipment Co. for the Police Training Facility. (Chuck Wynn, Police Chief)
- b) Consideration and possible action to accept the September 19, 2017 study session minutes. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to accept the September 26, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

## 7) ACTION ITEMS

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a) Consideration and possible action to approve the Third Amendment to Wireless Communications Site Lease with SunState Towers III, L.L.C. (Phyllis Smiley, Town Attorney)

Recommended Action: Approve the Third Amendment to Wireless Communications Site Lease with SunState Towers III, L.L.C.

Ms. Smiley advised that the original lease provided that a wireless services provider locating facilities on the either Town tower would pay rent starting at \$700 per month. SunState had not been successful in finding such providers, but they were approached by a wireless internet provider, which had smaller facilities and typically paid lower rents. The Town and SunState drafted a lease amendment to clarify that wireless services providers were major carriers, such as T-Mobile or Sprint and would pay the \$700 per month; and a wireless internet provider would pay \$150 per month per tower in rent to the Town. Staff recommended approval.

Town Manager Grittmann stated that staff agreed with the amendment.

Council asked Ms. Smiley about staff doing its due diligence and determining if this was fair and equitable in terms of an industry standard. Ms. Smiley confirmed that it was.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to approve the Third Amendment to Wireless Communications Site Lease with SunState Towers III, L.L.C.

**Vote:** 7 - 0 PASSED - Unanimously

## 8) EXECUTIVE SESSION

*Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.*

9) **ACTION ITEMS RESUMED**

*After the Executive Session, Council will reconvene the Regular Meeting.*

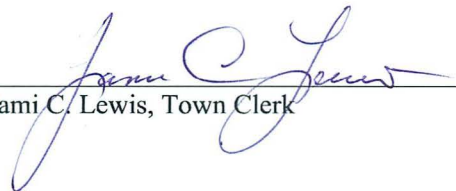
10) **ADJOURNMENT**

MOVED by Councilmember Jack Miller, seconded by Councilmember Cloyce Kelly to adjourn the meeting at 6:44 p.m.

**Vote: 7 - 0 PASSED - Unanimously**

  
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Darryl L. Croft, Mayor

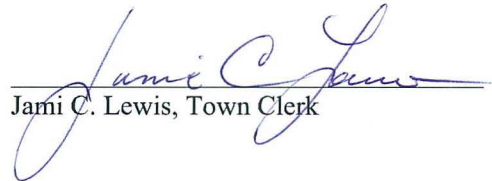
ATTEST:

  
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Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 10th day of October, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14th day of November, 2017.

  
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Jami C. Lewis, Town Clerk