



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
TUESDAY, SEPTEMBER 24, 2019
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4. RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- 5. CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a.** Status reports by Mayor and Council regarding current events.
 - b.** Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects.

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to authorize staff to pay off the remaining balance of the lease purchase agreement with Zions Bank related to the purchase of various pieces of equipment in 2017, in the amount of \$503,820.18. (Joe Duffy, Finance Director)
- b. Consideration and possible action to approve expenditure of GOHS Grant Funds in the amount of \$24,300 for STEP enforcement overtime, related materials, and supplies. (Chuck Wynn, Police Chief)
- c. Consideration and possible action to approve Letter of Engagement for Legal Services from Brandon J. Kavanagh with Mangum Wall Stoops & Warden (MWSW) to represent the Town of Chino Valley Board of Adjustment with general matters. (Jami Lewis, Town Clerk)
- d. Consideration and possible action to appoint Michael Pereda to fill the vacancy on the Public Safety Retirement Board (PSRB) created by the resignation of Vince Schaan, with term ending June 30, 2022. (Laura Kyriakakis, Human Resources Director)
- e. Consideration and possible action to approve the September 10, 2019, regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to adopt Ordinance 2019-872, rezoning approximately 2.05 acres of real property from the AR-5 (Agricultural Residential 5-Acre Minimum) zoning district to the SR-1 (Single Family Residential 1-Acre Minimum) zoning district. The property is located 460 feet east of the northeast corner of West Center Street and Sycamore Vista Drive at 1370 West Center Street, Assessor's Parcel Number 306-21-010T. (Alex Lerma, Planner)

Recommended Action: Adopt Ordinance 2019-872 to rezone approximately 2.05 acres of real property from AR-5 zoning district to SR-1 zoning district with the conditions recommended by staff.

- b. Consideration and possible action to approve the Town of Chino Valley Personnel Policy and Administrative Guideline Manual, Town Vehicle Use Policy #465, revisions dated September 24, 2019. (Laura Kyriakakis, Human Resources Director) (Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve the revised Town Vehicle Use Policy #465, dated September 24, 2019, in the Town of Chino Valley Personnel Policy and Administrative Guideline Manual.

- c. Consideration and possible action to approve the Town of Chino Valley Personnel Policy and Administrative Guideline Manual, Grievances and Appeals Policy # 805, revisions dated September 24, 2019. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve the revised Grievances and Appeals Policy #805, dated September 24, 2019, in the Town of Chino Valley Personnel Policy and Administrative Guideline Manual.

- d. Consideration and possible action to adopt Resolution No. 2019-1176, approving the Intergovernmental Agreement (IGA) between the Town of Chino Valley and the Yavapai County Flood Control District for Fiscal Year 2019-2020 financial contribution of \$145,000 from the District to the Town for flood control improvements. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Adopt Resolution No. 2019-1176, approving the IGA between the Town of Chino Valley and the Yavapai County Flood Control District for Fiscal Year 2019-2020 financial contribution of \$145,000 from the District to the Town for flood control improvements.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. An executive session pursuant to A.R.S. & 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, or salary of Town Manager, Cecilia Gritman. (Mayor and Council)

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 19th day of September, 2019.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the

meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk