

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY SEPTEMBER 11, 2018
6:00 P.M.**

The Town Council of the Town of Chino Valley met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, September 11, 2018.

Present: Mayor Darryl Croft; Vice-Mayor Lon Turner; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Corey Mendoza

Absent: Councilmember Annie Lane; Councilmember Jack Miller

Staff Present: Town Manager Cecilia Gritman; Town Attorney Andrew McGuire (electronically); Finance Director Joe Duffy; Police Chief Chuck Wynn; Public Works Director/Town Engineer Frank Marbury; Community Services Director Scott Bruner; Administrative Technician Kathy Frohock (videographer); Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:01 p.m.

He led the Pledge of Allegiance and asked for a moment of silence in remembrance of 9-11.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a) Proclamation declaring September 2018 as "Suicide Prevention Month," sponsored by the Suicide Prevention Coalition of Yavapai County.

Vice-Mayor Turner read the proclamation. Representatives of the Yavapai County Suicide Prevention Coalition spoke about the coalition's dedication to reducing suicide numbers in Yavapai County.

- b) Presentation to the Town Council of a check for the Paulden Plunge by Ron Romley with Yavapai Regional Transit.

Ron Romley, Board Chairman of Yavapai Regional Transit, presented a \$1,182 check to the Town from proceeds received from the Paulden Plunge. He acknowledged the organizations that contributed to the program, and reported on donations, expenses, Yavapai Regional Transit ridership, and pool use statistics.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to

directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

John Garden reported on two upcoming events: The Chino Valley Police Foundation's First Luau Dinner fundraiser on September 22, and the Town's next annual National Night Out on October 2.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a)** Status reports by Mayor and Council regarding current events.

Vice-Mayor Turner acknowledged all those whose efforts resulted in a successful Territorial Days celebration and Chino Mud Run. He also clarified that the extra activities at Territorial Days were not funded from the cancelled July 4th fireworks show, but staff had budgeted for them.

- b)** Status report by Town Manager Cecilia Gritman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Gritman acknowledged the Parks and Recreation Department for a job well done on two large, back-to-back events.

- c)** Status update regarding public works projects and issues related to Road 2 South, annual chip seal, Road 1 East extension, and ballfield lighting. (Frank Marbury, Public Works Director/Town Engineer)

Mr. Marbury briefed Council on several public works projects:

- *Road 1 East low water crossing improvements:* AP&S completed this project on time and under budget.
- *Road 1 East extension:* Sunland Asphalt was crushing the millings.
- *2018 chip seal project:* Two of the four roadways were double chipped, while the other two were single-chipped.
- *Road 2 South drainage:* Staff was working on a short-term solution by reestablishing a ditch to protect the road and a long-term solution working with ADOT to prevent the water flows.
- *Community Center ballfield lighting:* The original bids were for field 3; staff was now obtaining prices for field 4 using the same cooperative purchasing contract as for field 3.

- d) Report regarding recent Community Services programs and events. (Scott Bruner, Community Services Director)

Mr. Bruner reported on:

- *Mud Run event*: He acknowledged the Parks and Recreation Advisory Board and volunteers for their efforts, and reported that the event exceeded 300 participants for the first time.
- *Summer Pool Season*: He reported on statistics related to attendance, entrance fees, rentals, programs, and concessions, all of which exceeded the previous years. He also recognized Ron Romley for the Paulden Plunge program.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Councilmember Mike Best, seconded by Councilmember Cloyce Kelly to accept the consent agenda items.

AYE: Mayor Darryl Croft, Vice-Mayor Lon Turner, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza

PASSED - Unanimously

- a) Consideration and possible action to approve Financial Report for the twelve months ending June 30, 2018. (Joe Duffy, Finance Director)
- b) Consideration and possible action to approve recommended budget adjustments for the Fiscal Year Ending June 30, 2018. (Joe Duffy, Finance Director)
- c) Consideration and possible action to adopt Resolution No. 18-1131, declaring and adopting the results of the primary election held on August 28, 2018. (Jami Lewis, Town Clerk)
- d) Consideration and possible action to designate the town clerk as the person authorized to approve or deny the following liquor license applications pursuant A.R.S. Title 4: applications for special event licenses (including extension of premises), farm winery festival or fair licenses and craft distillery festival or fair licenses; to designate the town clerk as the person authorized to make recommendations to the Arizona Department of Liquor Licenses and Control regarding applications for control; and, if the town clerk is not available, to designate the police chief and customer service manager, in that order, to exercise such authority. (Jami Lewis, Town Clerk)
- e) Consideration and possible action to accept the August 14, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

MOVED by Councilmember Mike Best, seconded by Councilmember Corey Mendoza to go into ex session at 6:47 p.m.

AYE: Mayor Darryl Croft, Vice-Mayor Lon Turner, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza

PASSED - Unanimously

- a) An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding infrastructure improvements. (Cecilia Gritman, Town Manager)

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

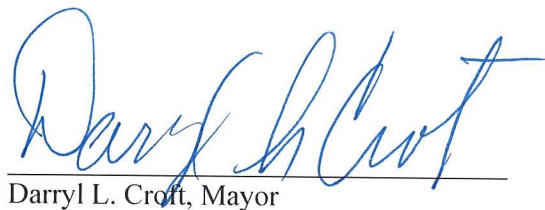
Mayor Croft reconvened the regular meeting at 7:23 p.m. and reported that no action was taken in executive session.

10) ADJOURNMENT

MOVED by Councilmember Mike Best, seconded by Mayor Darryl Croft to adjourn the meeting at 7:23 p.m.

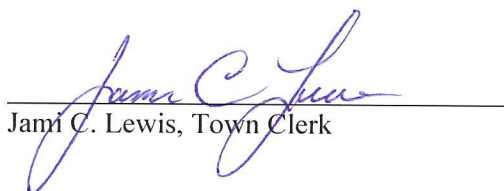
AYE: Mayor Darryl Croft, Vice-Mayor Lon Turner, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza

PASSED - Unanimously



Darryl L. Croft, Mayor

ATTEST:



Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 11th day of September, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 25th day of September, 2018.



Jami C. Lewis, Town Clerk