



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, September 11, 2012
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

- 1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

- a)** Recognition of citizens for their service on the Board of Adjustment and Senior Center Advisory Board. (Jami Lewis, Town Clerk)
- b)** Presentation by the Arizona Department of Transportation regarding the State Route 89 widening between Outer Loop Road and Deep Well Ranch Road. (Ron Gritman, Town Engineer)

- 3) CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to speaker remarks.

- 4) RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- 5) CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Status report by Consultant Pat Walker regarding Impact Fees Study and SB 1525. (Robert Smith, Town Manager)
- b) Report by Code Enforcement staff regarding progress, statistics, and cases. (Chuck Wynn, Police Chief)
- c) Report regarding Northern Arizona Council of Governments (NACOG) programs for Northern Arizona municipalities and citizens. (Councilmember Hatch)
- d) Report regarding the Prescott Active Management Area's 4th Management Plan and upcoming Groundwater Users Advisory Committee (GUAC) meeting. (Vice-Mayor Tenney)

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a) Consideration and possible action to approve the June 26, 2012 regular meeting minutes. (Jami Lewis, Town Clerk)
- b) Consideration and possible action to approve the July 10, 2012 regular meeting minutes. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to approve the July 24, 2012 regular meeting minutes. (Jami Lewis, Town Clerk)
- d) Consideration and possible action to appoint Lillian Morales as an alternate to the Board of Adjustment should a vacancy occur in the near term, and appoint Anita DeMello to the Municipal Property Corporation to a three-year term starting July 1, 2012. (Council Appointments Committee)
- e) Consideration and possible action to approve the Professional Services Agreement with Donald E. Zelechowski, Certified Public Accountant, for Sales Tax Audit Services in an amount not-to-exceed \$10,000 for fiscal year 2012/2013. Funds to come from non-departmental professional services line. (Joe Duffy, Finance Director)

7) ACTION ITEMS

- a) ZC Case No. 12-001: Consideration and possible action to adopt Ordinance No. 12-761 approving a zone change from "CL" Commercial Light to "CH" Commercial Heavy for an approximately 2-acre parcel located in the general vicinity of SR 89 and Road 5 North, on the east side of Durham Drive, south of Staley Lane, and identified as Assessor's Parcel Number 306-04-047C. Applicant/Property owner: Keith Bunker. (David Nicolella, Associate Planner)

Recommended Action: Adopt Ordinance No. 12-761 approving the zone change from "CL" to "CH" for Assessor's Parcel Number 306-04-047C.

- b) SPR Case No. 12-003: Consideration and possible action to waive requirements of Unified Development Ordinance (UDO) Section 4.22.4 "Parking Design Standards" for a chip seal surface for the primary traffic lanes and parking areas for Assessor's Parcel Number 306-04-047C, located on the east side of Durham Drive south of Staley Lane. Property Owner: Keith Bunker. (David Nicolella, Associate Planner)

Recommended Action: Waive requirements of UDO Section 4.22.4 for a chip seal surface for the primary traffic lanes and parking areas for Assessor's Parcel Number 306-04-047C.

- c) SPR Case No. 12-002: Consideration and possible action to waive the paving requirements of Unified Development Ordinance (UDO) Section 4.22.4(B)(2) "Parking Design Standards" for the drive aisles and one parking space for Assessor's Parcel Number 306-14-003R, located on the south side of West Road 4 North approximately 1,700 feet west of State Route 89, until a building permit is requested for a permanent building. Property Owners: Donald & Catherine Cox. (David Nicolella, Associate Planner)

Recommended Action: Waive the paving requirements of Unified Development Ordinance (UDO) Section 4.22.4(B)(2) "Parking Design Standards" for the drive aisles and one parking space for Assessor's Parcel Number 306-14-003R.

- d) Consideration and possible action to approve Change Order Number 2 to professional services agreement with Stanley Consultants in the amount of \$5,407.78 for additional work for post design services required by the Arizona Department of Transportation regarding the preparation of bid documents for the sidewalk and landscaping project along State Route 89 between Center Street and Road 4 South. Funds to come from Highway User Revenue Fund, Roads Maintenance professional services line. (Ron Grittmann, Town Engineer)

Recommended Action: Approve Change Order Number 2 to professional services agreement with Stanley Consultants in the amount of \$5,407.78 for additional work for post design services required by the Arizona Department of Transportation.

- e) Consideration and possible action to approve an Intergovernmental Agreement between the Town of Chino Valley and Yavapai County Flood Control for the construction of the first of three flood control projects. Funds to come from Yavapai County Flood Control District. (Ron Grittmann, Town Engineer)

Recommended Action: Approve the Intergovernmental Agreement between the Town and Yavapai County Flood Control for the construction of the Road 3 North at Town Hall Drainage Improvements.

- f) Consideration and possible action to purchase two 2011 Ford Expedition 4x4 XL Police Unit as replacements to two existing units that will be retired for mileage in the amount of \$77,528.52 from Berge Ford and Arizona Emergency Products. Funds to be transferred from the remaining funds from the Greater Arizona Development Authority debt defeasance located in the Debt Service Fund and disbursed from Miscellaneous Capital Projects line in the Capital Improvement Fund. (Ron Grittmann, Town Engineer)

Recommended Action: Approve the purchase of two 2011 Ford Expedition 4x4 XL Police Units from Berge Ford and Arizona Emergency Products in the amount of \$77,528.52.

- g) Discussion and possible action regarding amendments to the Town Code sections relating to traffic control citations and traffic signs. (Councilmember Hatch; Vice-Mayor Tenney)

Recommended Action: To be determined per Council discussion.

- h) Discussion and possible action regarding procurement of legal services for the Town and possible recruitment process. (Vice-Mayor Tenney; Mayor Marley)

Recommended Action: To be determined per Council discussion.

- i) Consideration and possible action to approve the July 2, 2012 special meeting minutes. (Absent: Councilmember Turner) (Jami Lewis, Town Clerk)

Recommended Action: Approve the July 2, 2012 special meeting minutes.

8) EXECUTIVE SESSION

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

9) ADJOURNMENT

Dated this 5th day of September, 2012.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley Town Hall, Chino Valley Post Office, and Chino Valley Aquatic Center in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____

Time: _____

By: _____
Jami C. Lewis, Town Clerk