

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, AUGUST 25, 2015
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, August 25, 2015.

Present: Mayor Chris Marley; Vice-Mayor Darryl Croft; Councilmember Mike Best; Councilmember Corey Mendoza; Councilmember Lon Turner

Absent: Councilmember Pat McKee; Councilmember Don Wojcik

Staff Town Manager Robert Smith; Assistant Town Manager Cecilia Grittmann; Town Attorney Phyllis

Present: Smiley; Police Sergeant Mat Gronek; Town Engineer/Public Works Director Ron Grittmann; Development Services Director Ruth Mayday; Associate Planner James Gardner; Building Official Dan Trout; Deputy Town Clerk Liz Hart; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Marley called the meeting to order at 6:00 p.m.

Councilmember Best led the invocation; Mayor Marley led the Pledge of Allegiance.

(Town Attorney Smiley attended via Skype.)

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a) Presentation regarding reorganization and modernization of Development Services Department. (Ruth Mayday, Development Services Director)

Ms. Mayday and department staff members demonstrated the difference between the former way of processing a building permit and the new way through the Citizen Serve software.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Richard Bowler with the Paulden Area Community Organization spoke about lessons learned bussing children from Paulden to the Chino Valley pool, and asked about the Town changing the pool session times and session fees.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Vice-Mayor Croft reported on the upcoming Citizens' Academy.

Councilmember Turner and Mayor Marley reported on the recent League of Cities conference.

b) Status report by Town Manager Robert Smith regarding Town accomplishments, and current or upcoming projects.

Mr. Smith reported on the upcoming Territorial Days event, and introduced the Town's new Planner, James Gardner.

Development Services Director Mayday reported on the Town being awarded the \$1.6 million Economic Development Administration grant for the Old Home Manor industrial park project.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

Council set down item 6a.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to accept consent agenda items 6b and c.

Vote: 5 - 0 PASSED - Unanimously

a) Consideration and possible action to approve the First Amendment to Wireless Communications Site Lease with SunState Towers LLC and Memorandum of Amendment to Lease Agreement with SunState Towers LLC. (Phyllis Smiley, Town Attorney)

Ms. Smiley and Town Manager Smith reported that APS made a minor configuration change to the site plan that will require a new legal description.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to approve consent agenda item 6a.

Vote: 5 - 0 PASSED - Unanimously

- b) Consideration and possible action to cancel the November 24, 2015 and December 22, 2015 regular meetings. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to accept the July 16, 2015 study session minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to approve the proposed Town Hall location for the Granite Mountain Hotshots Monument. (Ruth Mayday, Development Services Director)

Recommended Action: Deny the request to install the Granite Mountain Hot Shots Monument at Town Hall and recommend installation of the monument in Memory Park.

Ms. Mayday reported that:

- The Chino Valley Elks had proposed to locate a statue at Town Hall in memory of the Granite Mountain Hot Shots who perished in the Yarnell Hill Fire. The Elks and Chino Valley Fire Department Charities will be responsible for fundraising and installing the monument. The Town will have no financial obligation other than use of the land and perpetual maintenance of the monument and any appurtenances.
- On October 14, 2014, Council requested that staff work with the Elks to consider locations other than Town Hall. Over the ensuing months, staff suggested alternatives, including Memory Park, Community Center, and Road 4 North roundabout. The Elks declined to consider any location other than Town Hall.
- On May 26, 2015, the Elks and Klaus Nietzsche asked Council for a final vote on the Town Hall location. Council requested that staff provide additional information regarding the proposed monument's design and location, and details regarding parking, lighting, and site access.
- On June 17, 2015, staff met with Mr. Nietzsche to discuss the additional details regarding alternative locations, plaques, ADA compliance, and possible lighting.
- The Elks declined to provide additional details or sketch plans for alternative locations, stating again that they would only consider the Town Hall location. They did provide a sketch of the donor plaques, but declined to provide ADA compliance improvement plans, and stated that they have no plans for lighting the monument.
- Staff recommended denial of installation at Town Hall for the following reasons: (i) The speed at which vehicles travel along SR 89 and the associated noise, coupled with the single site entrance, were not conducive to easy access to the site or to quiet contemplation; (ii) The site itself was rather austere and did not lend itself to an atmosphere of reflection; and (iii) Any improvements required by ADA would have to be installed and financed by the Town, as the Elks had declined to do so.
- Staff also recommended an alternative location in Memory Park that was immediately adjacent to parking, had a clear view of Granite Mountain in the background, and was removed from the heavy traffic on State Route 89, making it more suitable for quiet contemplation and reflection.

Mr. Nietzsche reported that the Elks had discussed other options on several occasions, but always came back to the Town Hall site, as they believed it was the best location due to visibility to through traffic. If Council denied the Town Hall site, he will take the item back to the lodge for a vote. Mayor Marley asked that he contact the town manager with the results of that vote.

Council comments:

- *Town Hall site:* The site had more traffic, higher speeds on the highway, and access issues.
- *Memory Park site:* The park received a lot of visits, and overall, appeared to be a better location.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to deny the request to install a Granite Mountain Hotshots monument at Town hall and recommend installation of the monument at Memory Park.

Vote: 5 - 0 PASSED - Unanimously

- b) Consideration and possible action to appoint applicants to fill vacancies on the Board of Adjustment, Parks and Recreation Advisory Board, Senior Center Advisory Board, and Municipal Property Corporation. (Jami Lewis, Town Clerk)

Recommended Action: Appoint applicants to the Board of Adjustment, Parks and Recreation Advisory Board, Senior Center Advisory Board, and Municipal Property Corporation per recommendation of the Appointments Subcommittee.

Ms. Lewis reported that the Council Appointments Subcommittee met on August 11, 2015 to review applications for several public bodies. They recommended that Council make the following appointments:

- *Board of Adjustment:* Beverly Duffy, Mark Vucich, and Geoffrey Brown to term ending July 31, 2018.
- *Parks and Recreation Advisory Board:* Donna Armstrong, Eric Smith, Celia Vander Molen, and Deryl Jevons to term ending June 30, 2017.
- *Senior Center Advisory Board:* Nancy Mitchell, Nancy Herrero, and Dolly Cena to term ending June 20, 2017.
- *Municipal Property Corporation:* Travis Bard to term ending June 30, 2018.

The Subcommittee also made the following recommendations for other public bodies with vacancies:

- *Planning and Zoning Commission (PZC):* Council's appointment of Corey Mendoza to the Council left a vacancy on the PZC. The subcommittee recommended postponing any action on this position until after the new Council vacancy was filled, then hold interviews for this position.
- *Roads and Streets Committee:* Vice-Mayor Croft offered to take over as chair and call a meeting in the near future. The subcommittee recommended that staff bring this item back for review at the same time as the PZC appointment.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to appoint applicants to the Board of Adjustment, Parks and Recreation Advisory Board, Senior Center Advisory Board, and Municipal Property Corporation per recommendation of the Appointments Subcommittee.

Vote: 5 - 0 PASSED - Unanimously

- c) Consideration and possible action to disband Council Program Review Subcommittee.

Recommended Action: Disband the Program Review Subcommittee.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner in consideration of reducing the size of government, to disband the Program Review Subcommittee.

Vote: 5 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

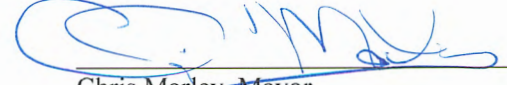
9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

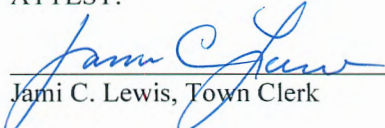
10) ADJOURNMENT

MOVED by Councilmember Mike Best, seconded by Vice-Mayor Darryl Croft to adjourn the meeting at 6:47 p.m.

Vote: 5 - 0 PASSED - Unanimously


Chris Marley, Mayor

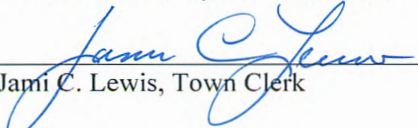
ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 25th day of August, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of October, 2015.


Jami C. Lewis, Town Clerk