

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, AUGUST 11, 2020
6:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Mayor Darryl Croft; Vice-Mayor Jack Miller; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Corey Mendoza; Councilmember Annie Perkins; Councilmember Lon Turner

Staff Present: Town Manager Cecilia Grittman; Town Attorney Andrew McGuire (remotely); Finance Director Joe Duffy; Police Chief Chuck Wynn; Public Works Director/Town Engineer Frank Marbury; IT Manager Spencer Guest; Deputy Town Clerk Erin Deskins (recorder)

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
- 3) CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4) CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.

Mayor Croft read an article relating to current COVID-19 statistics in Chino Valley and Yavapai County, and encouraged citizens to follow the Governor's and CDC recommendations in order to overcome the virus.

Councilmember Best reported the 50th Anniversary Subcommittee will reconvene its meetings in March 2021, at which time the Subcommittee will begin planning the celebration for September 2021.

Councilmember Perkins reported stage one fire restrictions being re-implemented and offered moral support to the children and parents who began on-line school instruction on Monday.

Councilmember Kelly reported that he had received positive comments from the community in relation to the start of the school year.

- b) Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann presented the 50th Anniversary plaque to the Council and thanked staff and committee members for the completion of the plaque. Chino Valley Cares magazine also featured an article relating to the Town's 50th Celebration although the events had been cancelled. Ms. Grittmann reported next week's meeting will be short to adopt the Election Canvass Resolution. Council members may attend in person or through Zoom. August 25, 2020, regular meeting had been cancelled.

- c) Report by Public Works Director/Town Engineer Frank Marbury regarding current status of capital projects.

Mr. Marbury reported:

- School district bus lane behind Del Rio School is essentially completed, just a few minor touch ups to be completed this week.
- Memory Park restrooms:
 - Plumbing fixtures are being installed.
 - Septic system has been installed.
 - Water is being installed.
 - Staff is anticipating a completion date by the end of the month.
- Utility Shop at Old Home Manor scheduled for December completion.
 - Footings and slab have been installed.
 - Steel and walls anticipated going up next week.
- The slurry seal projects is ready for bid, but work should not begin until winter months for crack sealing.
- During summer months the contractor would complete the seal coat work.
- Contractors are working on quotes for the Road 2 North chip seal project.
- Staff is working on a paving design for the Road 2 North paving project; the bid for this project should be released January 2021.
- The completion of Road 1 North signal project is anticipated for April/May 2021.

5) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Mike Best to approve consent agenda items 5 (a), (b), and (c).

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins, Councilmember Lon Turner

7 - 0 PASSED - Unanimously

- a) Consideration and possible action to adopt Ordinance No. 2020-884 adopting by reference the "Town of Chino Valley Procurement Policy, Dated August 11, 2020"; and amending Town Code Title III Administration, Chapter 32 Finance and Revenue, as set forth in the "Town of Chino Valley Procurement Policy, Dated August 11, 2020." (Joe Duffy, Administrative Services Director)
- b) Consideration and possible action to approve the July 21, 2020, study session minutes.(Jami Lewis, Town Clerk)
- c) Consideration and possible action to approve the July 28, 2020, regular meeting minutes. (Jami Lewis, Town Clerk)

6) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to approve the Professional Services Agreement with Stroh Architecture Inc. for the Police Station 30% Schematic Design Services in the amount of \$148,057.00. (Chuck Wynn, Police Chief)

Recommended Action: Approve the Professional Services Agreement with Stroh Architecture Inc. for the Police Station 30% Schematic Design Services in the amount of \$148,057.00.

Chief Wynn requested approval of the Professional Service Agreement and offered to answer any questions the Council had. No questions asked.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Annie Perkins to approve the Professional Services Agreement with Stroh Architecture Inc. for the Police Station 30% Schematic Design Services in the amount of \$148,057.00.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins, Councilmember Lon Turner

7 - 0 PASSED - Unanimously

- b) Consideration and possible action to approve a monetary donation toward the Yavapai County Fallen Officer Memorial. (Chuck Wynn, Police Chief)

Recommended Action: Approve a monetary donation, in the amount of \$2,500, toward the Yavapai County Fallen Officer Memorial.

Chief Wynn reported Sherriff Mascher presented this item at the last meeting and was available to answer any questions the Council may have. Council discussed the recommended donation amount from Staff of \$2,500. Council agreed this was appropriate.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Cloyce Kelly to approve a monetary donation in the amount of \$2,500, toward the Yavapai County Fallen Officer Memorial.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins, Councilmember Lon Turner

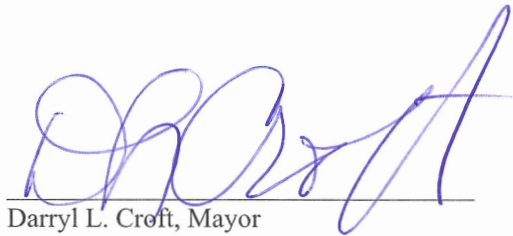
7 - 0 PASSED - Unanimously

7) ADJOURNMENT

MOVED by Councilmember Lon Turner, seconded by Councilmember Cloyce Kelly to adjourn the meeting at 6:16 p.m.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins, Councilmember Lon Turner

7 - 0 PASSED - Unanimously


Darryl L. Croft, Mayor

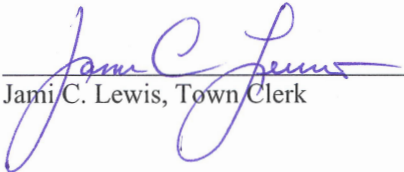
ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 11th day of August, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8th day of September, 2020.



Jami C. Lewis, Town Clerk