



TOWN COUNCIL AGENDA PACKET

REGULAR MEETING

**Tuesday, August 9, 2011
6:00 p.m.**

**Council Chambers – South Campus
202 N. State Route 89**

NOTICE OF THE REGULAR SESSION OF THE CHINO VALLEY TOWN COUNCIL

**AUGUST 9, 2011
6:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Town Council and to the general public that the Chino Valley Town Council will hold a Regular Meeting open to the public on **Tuesday, August 9, 2011 at 6:00 p.m.** in the Chino Valley Council Chambers located at 202 N. State Route 89, Chino Valley, Arizona. Members of the Town Council will attend either in person or by telephone conference call.

RULES FOR ADDRESSING THE COUNCIL – AMENDED MAY 13, 2010

It is the Council's desire to hear public comment on agenda items. Because it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

- 1) Members of the public wishing to speak must be first recognized by the Chairman.
- 2) Please state your name and whether or not you are a Town resident in an audible tone for the record.
- 3) TIME LIMIT: 3 MINUTES PER PERSON.
- 4) Remarks shall be limited to the agenda item under consideration.
- 5) All remarks shall be directed to the Mayor and to any or all members of the Council.
- 6) A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- 7) Members of the public are expected to observe rules of propriety and decorum.
- 8) Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

The **Agenda** for the meeting is as follows:

- 1) **Call to Order, Invocation; Pledge of Allegiance; Roll Call.**
- 2) **Introductions, Presentations and Proclamations**
 - 2a) Recognition of outgoing public body members.
 - 2b) Recognition of Library volunteers by Mayor Marley.
 - 2c) Recognition by Police Commander Mark Garcia of Sgt. Mike Burmeister for 20 years of service, Sgt. Mat Gronek for 15 years, and Ofc. Deana Winn for 5 years.

3) **Call to the Public**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting.

4) **Mayor/Council/Manager Report**

This item is for information only. Presentation on information requested by the Mayor and Town Council will be made and questions answered. No action will be taken.

4a) Update on status of **Council Committees** and staff support.

Consent Agenda

All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Council so requests.

- 5) Consideration and possible action to accept **resignation** of Joseph Abbate and Matthew Quay from the Parks and Recreation Advisory Board.
- 6) Consideration and possible action to approve a five (5) year Agreement between the Town of Chino Valley and the Arizona Department of Fire, Building and Life Safety **Office of Manufactured Housing** and authorize the inspections of manufactured/mobile homes and factory-built buildings by the Town.
- 7) Approve the Fiscal Year (FY) 2011/2012 yearly Indigent Legal Services Agreement for Court Misdemeanors with **J. Andrew Jolley** in the amount of \$15,000. Funding will come from the Municipal Court's Professional Services expenditure line item in the General Fund.

Staff recommended motion: Move to accept Consent Agenda items 5-7.

Action Items

- 8) Presentation by Central Arizona Partnership, followed by discussion and possible action to adopt a resolution indicating Chino Valley's interest in regional cooperation on **economic development** endeavors. (Vice-Mayor Tenney)

Staff recommended motion: To be determined per Council discussion.

- 9) ZC 11-002: Consideration and possible action to adopt **Ordinance No. 11-749** to provide for the **zone change** of Assessor's Parcel Number (APN) 306-14-026Q from "CL" Commercial Light to "CH" Commercial Heavy. Said property consists of approximately one acre and is located on North State Route 89 between East Road 3 North and East Road 4 North. Owner/Applicant: Corey Mendoza

Staff recommended motion: Move to adopt Ordinance No 11- 749 approving the zone change of APN 306-14-026Q from "CL" to "CH" with the findings and stipulations recommended in the proposed Ordinance.

- 10) **Public Hearing** and possible action to adopt **Resolution No. 11- 965**, setting the total Expenditure Limitation of \$16,589,845 and approve the **Annual Budget** for the Town of Chino Valley for the fiscal year 2011-2012, in an amount not to exceed \$16,589,845. Funding based on estimated revenues for fiscal year 2011-2012.

Staff recommended motion: (a) Hold the public hearing, then (b) move to adopt Resolution No. 11-965, setting the total Expenditure Limitation of \$16,589,845 and approve the Annual Budget for the Town of Chino Valley for the fiscal year 2011-2012, in an amount not to exceed \$16,589,845.

- 11) *Continued from July 26, 2011:* Consideration and possible action to authorize the Police Department to expend approximately \$11,500 to expand the current fenced **impound yard** at the Police Department to accommodate additional vehicles impounded under A.R.S. § 28-3511. Funds to come from the Police Impact Projects expenditure line in the Police Impact Fee Fund.

Staff recommended motion: As staff has not had sufficient time to prepare the analysis requested by Council, move to continue item to the next regular meeting

- 12) Presentation by the Council Economic Development Committee with regard to their recommendation to accept a Proposal from the Chino Valley Area **Chamber of Commerce** ("Chamber") to provide services in the areas of Tourism and Visitor Center, Citizens Academy, Economic Development, Business Retention, and Business Leakage for an amount not to exceed \$60,000 for fiscal year 2011/2012; followed by discussion and possible action to direct staff to develop an Agreement For Services with the Chamber. There is available funding of \$38,000 in the Non-Departmental Outside Agency Funding expenditure line in the General Fund. Any amount approved in excess of \$38,000 will require a

transfer from Non-Departmental Contingencies expenditure line in the General Fund.

Staff recommended motion: Move to direct staff per Council discussion.

- 13)** *Continued from July 26, 2011:* Consideration and possible action to approve (1) the purchase of an Avaya IP Office 500 **Communications System** including all hardware, software, licensing, which will be located at the 1020 W. Palomino building and will service every department utilizing the Town's computer network connections, in an amount not to exceed \$114,911 and (2) a professional services agreement with **Four D LLC** for installation services in an amount not to exceed \$16,550. Funding to come from a variety of sources as outlined in the staff report, with the expense to be offset by savings realized by replacing current Qwest analog service lines with 2 Primary Rate Interface (PRI) digital service connections, fax line reductions, Police call recording service reductions, and staff hour savings, which cost savings have been reflected in the fiscal year 2011/2012 Tentative Budget.

Staff recommended motion: Move to approve (1) the purchase of an Avaya IP Office 500 Communications System including all hardware, software, licensing in an amount not to exceed \$114,911 and (2) a professional services agreement with Four D LLC for installation services in an amount not to exceed \$16,550.

- 14)** Consideration and possible direction to staff to construct additional parking at the Town Council Chambers and Administrative Offices at the **South Campus**. With already scheduled expenditures, there is no extra funding available in the General Impact Fee Fund for this agenda item. Any expenditure on this item will require a transfer from Non-Departmental Contingencies in the General Fund. (Vice-Mayor Tenney)

Staff recommended motion: To be determined per Council discussion and direction.

- 15)** Consideration and possible action to review and possibly amend the Council **Rules of Procedure**, last revised May 13, 2010.

Staff recommended motion: Move to amend the Council Rules of Procedure as proposed by staff, with any additional amendments agreed upon by Council.

- 16)** Consideration and possible action to schedule an additional monthly **study session** on the third Thursday of each month and schedule currently requested study session items.

Staff recommended motion: Move to direct staff regarding Council's preference for additional study sessions and scheduling the pending study session items.

17) Adjournment.

Dated this 4th day of August, 2011.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 4a
☒ Regular Meeting ☐ Special Meeting ☐ Other _____
MEETING DATE: August 9, 2011 TIME: 6:00 p.m.SUBMITTING DEPARTMENT: Mayor's Office / Town ClerkCONTACT PERSON: Mayor Marley / Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only	☒ Report Only	☐ Consent	Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation	☐ Action	☐ Executive	

ITEM LOCATION:

PROPOSED AGENDA ITEM:Update on status of Council Committees and staff support.FISCAL IMPACT? No If Yes, Budget Code: _____ Available: \$ _____**FUNDING:**

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

SITUATION AND ANALYSIS:

As part of the reorganization of the Town Manager's and Town Clerk's offices, the Town Clerk's staff has been tasked with providing support to the Council Committees with respect to agendas, minutes, meeting schedules, and the like. As there is some information lacking with regard to function and structure of the Committees; and in order to provide for a smooth transition and to allow the Committees and staff to operate in a more orderly manner, the



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 4a

Mayor proposes that each of the six existing committees meet with Town Clerk staff to discuss topics such as:

- Drafting a “charter” to define the purpose and objectives of the Committee;
- The frequency needed for meetings (monthly, quarterly, etc.) and setting a standing day and time to meet;
- Assigning staff liaison and other staff participants and their roles;
- Minutes standards, etc.

Committee Chairs should contact the Town Clerk’s Office to schedule a meeting.

RECOMMENDED MOTION:

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Jami C. Lewis
Author

Jami C. Lewis
Department Head

Vera J. Smith
Finance

Other:

Other:

Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee

Item No. 5

TYPE OF DOCUMENT(S) FOR CONSIDERATION:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 5

SITUATION AND ANALYSIS:

Joseph Abbate and Matthew Quay have recently resigned from the Parks and Recreation Advisory Board. In addition, the late Bob Kaecker left a vacancy on the Board of Adjustment; and one vacancy still remains on the Municipal Property Corporation.

Staff has submitted a public service announcement to various media outlets soliciting applications for these three public bodies through August 18. Staff will also contact recent applicants who were not appointed to determine their interest in being considered.

RECOMMENDED MOTION:

Move to accept resignation of Joseph Abbate and Matthew Quay from the Parks and Recreation Advisory Board.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Jami C. Lewis

Author

Jami C. Lewis

Department Head

Vera J. Smith

Finance

Other: _____

Other: _____

Legal

Other: _____

Other: _____

Michael K. Scannell

Town Manager/Designee



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 6

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: August 9, 2011 TIME: 6 PM

SUBMITTING DEPARTMENT: Development Services

CONTACT PERSON: Pat Clingman PHONE: 636-4427

☐ Presentation Only ☐ Report Only ☒ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☐ Action ☐ Executive

ITEM LOCATION:

Town wide

PROPOSED AGENDA ITEM:

Consideration and possible action to approve a five (5) year Agreement between the Town of Chino Valley and the Arizona Department of Fire, Building and Life Safety Office of Manufactured Housing and authorize the inspections of manufactured/mobile homes and factory-built buildings by the Town.

FISCAL IMPACT? _____ If Yes, Budget Code: _____ Available: \$ _____

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Agreement

SITUATION AND ANALYSIS:

The Town has been operating under contract with the Office of Manufactured for several years, with the current contract expiring June 1, 2011. Under this contract, the Town is obligated to perform all inspections on the installation of manufactured/mobile homes and

Item No. **6**

Town Manager/Designee

AGREEMENT

BETWEEN

**ARIZONA DEPARTMENT OF FIRE, BUILDING AND LIFE SAFETY
OFFICE OF MANUFACTURED HOUSING**

AND

Town of Chino Valley

TO ENFORCE INSTALLATION STANDARDS

This **AGREEMENT** ("Agreement") is entered into this _____ day of _____, _____, by and between the **ARIZONA DEPARTMENT OF FIRE, BUILDING AND LIFE SAFETY, OFFICE OF MANUFACTURED HOUSING** ("OMH") and the Town of Chino Valley ("Agency").

WHEREAS, pursuant to A.R.S. § 41-2151 the purpose of OMH is to maintain standards of quality and safety for manufactured homes, factory-built buildings, mobile homes, and the installation of the same.

WHEREAS, A.R.S. § 41-2153(B) (5) directs the Deputy Director of OMH to enter into agreements with local enforcement agencies to enforce the installation standards in their respective jurisdictions consistent with the installation standards of OMH; and

WHEREAS, it is the desire of both parties to eliminate unnecessary duplication of inspections regarding installation standards within the Agency's jurisdiction;

NOW, THEREFORE, in consideration of the premises and mutual promises and undertakings herein contained, and for other good and valuable consideration, the parties agree as follows:

1. Monitoring and Enforcement. For the duration of this Agreement, the Agency will monitor and enforce the installation standards set forth in A.R.S. § 41-2195 and A.A.C. R4-34-102 as they apply to installation standards and accessory structures.
2. Term. The term of this Agreement shall be for five (5) years from the date of this Agreement.
3. Standards of Performance. In exercising the authority delegated hereunder the Agency shall perform to the same standards of performance that the law imposes upon OMH in exercising the authority described in section 1 hereof. In addition, the Agency shall not approve any installation unless the installer affixes a State Insignia of Approval as required by A.A.C. R4-34-802.A and pays to the Agency the fee established by OMH pursuant to the authority by A.A.C. R4-34-501 and as permitted by A.A.C. R4-34-506.

4. Monthly Reporting. The Agency in this Agreement shall submit a Monthly IGA Report to OMH. A copy of each closed mobile home/HUD manufactured home or FBB permit shall be submitted with the monthly report. The monthly report with copies of permits shall be submitted by mail, fax, or email, on or before the 15th of the following month. OMH will provide the monthly report format which will require the following be collected and documented:

- a. ARZ HUD label number(s) or FBB manufacturers insignia number
- b. Unit serial number
- c. Installation insignia or FBB plan approval number
- d. Address of installation
- e. Date of approved final installation inspection

5. Fees Charged by the Agency. Permit fees charged by the Agency shall be the same as the Fee Schedule created by OMH pursuant to its authority under A.R.S. § 41-2144 (4) and A.A.C. R4-34-501 and no more than permitted by R4-34-801(E). All fees collected by the Agency shall be kept by the Agency as compensation for the services performed by the Agency under this agreement. The Agency shall not be entitled to any other compensation for services rendered by it under this Agreement.

6. Termination. Either party may terminate this Agreement at any time without cause by giving the other party thirty (30) days written notice prior to the date of termination. Additionally, OMH may terminate this Agreement immediately and without notice, if OMH determines that the installation standards required in the Agreement are not being maintained, or that local fees are not consistent with the inspection fees established by the Board of Manufactured Housing.

7. Qualifications of Personnel. The personnel that perform the functions delegated to the Agency in paragraph 1 hereof shall each have no less than one year of experience as a building code inspector or manufactured housing installation inspector.

8. Inspector Training. All Agency Inspectors performing under this Agreement shall participate in required initial and/or periodic training as set and coordinated by the State.

9. Duties of OMH. Should OMH require inspections of any portion of the installation of mobile, manufactured homes, accessory structures or factory built buildings not required by the Rules referred to herein and not covered under this Agreement, OMH shall be responsible for the inspections and enforcement thereof.

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10. Notices. All notices shall be mailed or delivered to the party to receive such notice to the following address.

a. If intended for OMH to:

Department of Fire, Building and Life Safety
Office of Manufactured Housing
1110 West Washington, Suite #100
Phoenix, AZ 85007-2935

Attn: Debra Blake
Title: Deputy Director
Phone: (602) 364-1022

b. If intended for Agency, to:

Attn:
Title:
Phone:

11. Interpretation and Amendments. This Agreement contains the entire agreement between the parties hereto. This Agreement shall not be amended or modified in any manner, except by an instrument in writing signed by the parties hereto.

12. Headings. Headings are for convenience only and are not to be construed as part of this Agreement.

13. Invalidity of a Term. The parties agree that in the event any term, covenant or conditions herein contained should be held to be invalid or void, the invalidity of any such term, covenant or condition shall in no way affect any other term, covenant or condition of this Agreement.

14. Dispute. In the event of any dispute between the parties under this Agreement, the parties agree that they shall submit the dispute to arbitration pursuant to A.R.S. §§ 12-133(D) and 12-1518.

15. Inspection and Audit. Pursuant to A.R.S. §§ 35-214 and 35-215, all books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by the State of Arizona for five (5) years after completion of this Agreement. Such records shall be produced at the Auditor General's Office or such other office as the parties hereto may mutually agree within a reasonable time after request.

16. Conflict of Interest. The parties acknowledge that this Agreement is subject to cancellation by the Governor of Arizona pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein.

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17. Prohibition Against Discrimination. In the event that it applies, the parties agree to comply with the Arizona Governor's Executive Order No. 2009-09.

18. Governing Law and Venue. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. The exclusive venue for any litigation, arbitration, administrative hearing or the like concerning this Agreement or any matter arising therefrom shall be in Maricopa County, State of Arizona.

19. Unavailability of Funding. Every payment or financial obligation of the parties under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by any party at the end of the period for which funds are available. No liability shall accrue to any party in the event this provision is exercised, and neither the OMH or Agency shall be obligated or liable for any future payments nor for any damages as a result of termination under this paragraph.

IN WITNESS WHEREOF, the parties hereto agree to carry out the terms of this Agreement and have executed this Agreement the day, month and year first written above.

OFFICE OF MANUFACTURED HOUSING

AGENCY:

Name: _____
Debra Blake, Deputy Director
Department of Fire, Building and Life Safety
Office of Manufactured Housing

Name: _____, Mayor

ATTEST: _____, Town Clerk

APPROVED this _____ day of _____, ____.

This Intergovernmental Agreement has been reviewed by the undersigned attorney for the Agency who has determined that it is in appropriate form and within the powers and authority granted by law to the Agency designed herein.

BY: _____, Town Attorney

This Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those Parties to the Agreement represented by the Attorney General.

Dated this ____ day of _____, ____.

BY: _____
Assistant Attorney General



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 7

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: 08/09/2011 TIME: _____

SUBMITTING DEPARTMENT: Chino Valley Municipal Court

CONTACT PERSON: Hon. John G. Walker PHONE: 928/636-4534 X 14

☐ Presentation Only ☐ Report Only ☒ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☐ Action ☐ Executive

ITEM LOCATION:

Chino Valley Municipal Court

PROPOSED AGENDA ITEM:

Approve the Fiscal Year (FY) 2011/2012 yearly Indigent Legal Services Agreement for Court Misdemeanors with J. Andrew Jolley in the amount of \$15,000.

FISCAL IMPACT? Yes If Yes, Budget Code: 01-45-5212 Available: \$15,000.00

FUNDING:

Funding will come from the Municipal Court's Professional Services expenditure line item in the General Fund.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Indigent Legal Services Agreement



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 7

SITUATION AND ANALYSIS:

The Town and the Chino Valley Municipal Court in and for the County of Yavapai, hereinafter called "Court," have determined that execution of Indigent Legal Services Agreements with attorneys is an appropriate method to provide legal services to indigent defendants in cases arising pursuant to Rule 6.1 of the Rules of Criminal Procedure for Arizona and for certain other types of legal proceedings.

RECOMMENDED MOTION:

Move to approve the FY2011/2012 yearly Indigent Legal Service Agreement for Court Misdemeanors with J. Andrew Jolley in the amount of \$15,000.

ATTACHMENTS:

- A – Indigent Legal Services Agreement
- B – Copy of 16A A.R.S. Rules of Criminal Procedure, Rule 6.1

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

John G. Walker

Author

John G. Walker

Department Head

Vera J. Smith

Finance

Other: _____

Other: _____

Legal

Other: _____

Other: _____

Michael K. Scannell

Town Manager/Designee

ATTACHMENT "A"

Indigent Legal Services Agreement

**INDIGENT LEGAL SERVICES AGREEMENT
Chino Valley Municipal Court Misdemeanors**

This Agreement by and between the Town of Chino Valley, hereinafter called "Town," and J. Andrew Jolley hereinafter called "Attorney."

RECITALS

WHEREAS, the Town and the Chino Valley Municipal Court in and for the County of Yavapai, hereinafter called "Court," have determined that execution of Indigent Legal Services Agreements with attorneys is an appropriate method to provide legal services to indigent defendants in cases arising pursuant to Rule 6 of the Rules of Criminal Procedure for Arizona and for certain other types of legal proceedings; and

WHEREAS, the Court and Town have determined that Attorney is licensed to practice law in the State of Arizona and is competent to provide legal services as set forth in this Agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. DUTIES OF THE TOWN

- A. Compensation.** For services rendered pursuant to this Agreement, Town agrees to pay Attorney a Base Contract Amount of \$15,000.00 to provide legal services of up to thirty (30) hours per appointed case not to exceed Forty (40) cases which shall represent payment for all representation, ordinary expenses and related work necessary to provide indigent legal services. The Base Contract Amount shall be paid in twelve (12) equal payments on the first of each month during the effective term of this Agreement.
- B. Compensation in Excess of Base Contract Amount.** Attorney shall be compensated in excess of the Base Contract Amount for the following:
 - 1. Extraordinary Expenses.** Included, but are not limited to, transcripts, audio and video tapes, depositions, expert witnesses, investigators and interpreters. Prior to incurring obligations for such expenditures, the Attorney shall apply to the Presiding Judge for approval of expense items. Reimbursement for extraordinary expenditures shall be made monthly upon submission of an itemized listing approved by the Presiding Judge. Failure to secure approval in advance for extraordinary expenditures may be grounds for denial by the Town of any claim for payment of such expenditures.
 - 2. Excess Hours.** If the time required to represent an individual defendant is expected to exceed thirty (30) hours, the Attorney shall request approval of excess compensation from the Presiding Judge. The request shall contain at least the following:
 - 1.** An itemized listing of the specific services provided up to the date of the request showing the amount of time spent on each item.

2. A listing of the anticipated additional services required to complete the representation showing the amount of time to be required for each item.
3. A specific explanation of the circumstances affecting the length and/or complexity of the trial court proceedings.
4. Logs, time sheets and other activity records pertaining to the case.

For on-going cases, billings for excess hours shall be submitted at intervals not to exceed 90 days unless a more frequent interval is specified by the Court. Additional compensation, if approved will be paid at the rate of \$110.00 per hour.

3. **Excess Cases.** Upon execution of this Agreement, Attorney may elect to accept case assignments in excess of Forty (40) assigned cases. The Attorney shall be compensated for each such assignment at the rate of \$250.00 per case to provide legal services of up to thirty (30) hours per appointed case. If the time required to represent an individual defendant is expected to exceed thirty (30) hours, the Attorney shall request approval of excess compensation from the Presiding Judge. Additional compensation, if approved will be paid at the rate of \$110.00 per hour.

C. **Non-Legal Tasks.** Total contract amounts and hourly rates paid to Attorney are intended to include services rendered by other persons including paralegals, clerks, secretaries or other support personnel. The Attorney shall not be compensated for any work performed by Attorney of a non-legal nature that would ordinarily be performed by support personnel, including specifically secretarial and clerical support work involved in preparing and transmitting documents, copying, organizing, filing or similar functions. Hours spent by Attorney performing non-legal tasks will not be included in calculation of compensation in excess of the contract amount as described in Section I(B) of this Agreement.

II. DUTIES OF ATTORNEY

A. **In General.** Attorney shall provide professional legal representation in the assigned cases based upon the express warranties that any person providing such representation pursuant to this Agreement is licensed to practice law in the state of Arizona and that such persons are qualified by reason of competence, training and experience to provide the designated indigent defense services.

B. **Good Standing.** During the term of the Agreement or any renewal thereof, Attorney will report any bar complaints, malpractice claims or lawsuits in which a determination, finding or decision adverse to the Attorney has been made to the Presiding Judge within five (5) working days of becoming aware of, or receiving notice of the existence or occurrence of such determination, finding or decision. Suspension or loss of the license to practice law in the State of Arizona shall immediately void this Agreement.

C. **Local Availability.** The Town and the Court expect that the Attorney will be fully prepared to provide effective representation to clients and an appropriate level of service to the Court and the justice system. Attorney agrees that, during the effective term of this Agreement,

he/she will maintain office facilities within the boundaries of Yavapai County and that such facilities will be located and equipped to effectively discharge the duties and responsibilities set forth in this Agreement. It is understood and agreed that Attorney shall establish and maintain communications capability that will allow prompt receipt of and responses to electronic communications including, but not limited to telephone and facsimile, and that Attorney will be available to receive and promptly respond to such communications. The Attorney further agrees to be physically present in Yavapai County at such times as may be required to make court appearances and to meet with clients, justice system personnel and other parties as necessary or to make provisions for substitute representation as specified in Section II(G) of this Agreement.

D. Acceptance of Assignments. The Attorney agrees to accept cases appointed by the Court during the effective term of this Agreement unless Attorney is not ethically permitted to accept the representation under the Arizona Rules of Professional Conduct. It is understood and agreed that the Base Contract Amount is based upon provision of services for the specified number of cases. The Attorney shall represent assigned indigent defendants throughout their trial court proceedings subject to withdrawal or substitution only as provided in this Agreement or in accordance with Rule 6.3, Arizona Rules of Criminal Procedure. The duty of representation continues until each case is terminated by dismissal, acquittal, sentence, suspension of sentence or imposition of terms of probation and shall include any necessary post verdict proceedings pursuant to Rule 24, Arizona Rules of Criminal Procedure.

E. Representation of Defendants. Upon notification of an assignment of an indigent defendant, the Attorney shall promptly initiate personal contact with that defendant and shall maintain a frequency and nature of such contacts as are reasonably deemed necessary to provide effective representation until the case is terminated as provided in Section II(D) of this Agreement. The Attorney shall be responsible for representation of each defendant at all court proceedings as required. The Attorney shall use reasonable diligence to notify each indigent defendant of necessary court appearances and of any court actions taken as a result of the defendant's non-appearance.

F. Indigent Status. Assignment of a defendant, pursuant to this Agreement, is based upon an initial court determination that the subject defendant is legally indigent. In the event there is a redetermination of the indigent status of any assigned defendant and the Attorney is, thereby, permitted to withdraw as a court-appointed attorney, Attorney agrees not to represent that person in that case for a private fee without prior approval of the assigned trial judge. The Attorney shall not accept a private fee without full disclosure of the terms of this Agreement to the client and shall notify the assigned trial judge of the arrangements made for the private fee. The Attorney shall not solicit a private fee from any indigent defendant.

G. Substitute Representation. The parties contemplate that, unless otherwise specifically provided in writing in this Agreement or attachments thereto, substantially all services to be rendered pursuant to this Agreement are to be provided by the designated Attorney. The parties understand and agree that from time to time, illness, vacation or other circumstances may prevent the designated Attorney from providing some services personally. In that event, it shall be the responsibility of the Attorney to provide qualified substitute representation at no additional cost to the Town. All substitute attorneys not currently contracted to provide indigent legal services

to the Town are subject to prior approval by the trial judge. The Attorney shall not broker or subcontract cases or portions of cases to other attorneys.

H. Activity Records. The Attorney agrees to maintain case logs, final disposition records, time sheets and other pertinent activity records, which shall include the number of days the case was open, the names of the officers involved in each case and any co-defendants for each assigned case and to transmit these records to the Presiding Judge upon request.

I. No Additional Compensation. Attorney may not solicit, accept, or agree to accept, private or additional compensation of any kind, including attorney's fees in any pending, terminated, or completed assignment pursuant to this agreement, other than compensation as specified in this Agreement, except as provided in subsection II (f). Attorney further agrees not to engage in any claim, lawsuit or other litigation against the Town, its officers, employees or agents, by any party arising from damages, injuries or other losses allegedly sustained by a person during arrest, incarceration and/or prosecution related to a case for which Attorney provided representation to that person.

III. INDEPENDENT CONTRACTOR STATUS

In performance of the duties set forth herein, it is mutually understood and agreed that the Attorney is, at all times, acting as an independent provider of indigent legal defense services. It is further understood and agreed that Town shall not seek to exercise control or direction over the methods by which Attorney shall provide services to assigned defendants in individual cases excepting that Attorney does, by this Agreement agree to perform said duties in strict accordance with legal and ethical standards governing the provisions of legal services.

IV. TERM AND TERMINATION

A. Effective Term of Agreement. Unless otherwise specified, the effective term of each Agreement shall run from July 1, 2011 through June 30, 2012.

B. Termination of Agreement; General the Town may terminate this Agreement without cause and in its sole discretion, upon thirty (30) days written notice to the Attorney. The Attorney may terminate this Agreement without cause and in his/her sole discretion upon thirty (30) days written notice to the Town and the Presiding Judge.

If this Agreement is terminated by either party pursuant to this Section IV(B), Attorney shall complete representation of all indigent defendants previously assigned, as provided in Section II(D) of this Agreement, unless Attorney is given permission to withdraw by the Presiding Judge. Receipt of permission to withdraw shall not terminate Attorney's financial liability for the costs of completion of representation for all cases assigned prior to the effective date of termination.

Attorney's liability upon termination shall include all costs incurred by the Town to retain substitute counsel as needed to complete representation of clients and any other costs associated with such representation that would not have been incurred had Attorney completed representation pursuant to this Agreement. It is understood and agreed that, upon notice of

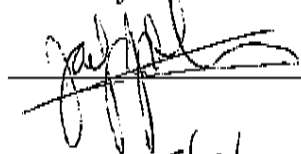
termination, or at such time when it reasonably appears that Attorney may be unwilling or unable to perform pursuant to this Agreement, the Town may, in its sole discretion, withhold any amounts then or subsequently owed to Attorney pursuant to this Agreement pending a final determination of the costs of completion of representation. Upon such final determination, the amounts owed, less costs of completion, shall be paid to Attorney.

V. TEMPORARY MODIFICATIONS.

In the event that circumstances arise which prevent Attorney from providing effective assistance of counsel, Town representatives and the Presiding Judge may confer with the Attorney to identify the issues and attempt to resolve any problems. The Town may make temporary modifications of the Agreement to the extent that the legitimate interests of the parties and the interests of justice may be served thereby.

VII. APPROVALS

Attorney:



Date: 7/13/11

Town:

By:

Title:

Date:

ATTACHMENT "B"

16A A.R.S. Rules of Criminal Procedure, Rule 6.1



Welcome to the online source for the Arizona Court Rules

16A A.R.S. Rules Crim.Proc., Rule 6.1

Rule 6.1. Rights to counsel; waiver of rights to counsel

16A A.R.S. Rules Crim.Proc., Rule 6.1

Arizona Revised Statutes Annotated [Currentness](#)

Rules of Criminal Procedure ([Refs & Annos](#))

III. Rights of Parties

Rule 6. Attorneys, Appointment of Counsel ([Refs & Annos](#))

✦Rule 6.1. Rights to counsel; waiver of rights to counsel

a. Right to be Represented by Counsel. A defendant shall be entitled to be represented by counsel in any criminal proceeding, except in those petty offenses such as traffic violations where there is no prospect of imprisonment or confinement after a judgment of guilty. The right to be represented shall include the right to consult in private with an attorney, or the attorney's agent, as soon as feasible after a defendant is taken into custody, at reasonable times thereafter, and sufficiently in advance of a proceeding to allow adequate preparation therefor.

b. Right to Appointed Counsel. An indigent defendant shall be entitled to have an attorney appointed to represent him or her in any criminal proceeding which may result in punishment by loss of liberty and in any other criminal proceeding in which the court concludes that the interests of justice so require.

c. Waiver of Rights to Counsel. A defendant may waive his or her rights to counsel under (a) and (b), in writing, after the court has ascertained that he or she knowingly, intelligently and voluntarily desires to forego them. When a defendant waives his or her rights to counsel, the court may appoint an attorney to advise him or her during any stage of the proceedings. Such advisory counsel shall be given notice of all matters of which the defendant is notified.

d. Unreasonable Delay in Retaining Counsel. If a non-indigent defendant, or an indigent defendant who has refused appointed counsel in order to retain private counsel, appears without counsel at any proceeding after having been given a reasonable opportunity to retain counsel, the court may proceed with the matter, with or without securing a written waiver or appointing counsel under section (c) to advise the defendant during the proceeding.

e. Withdrawal of Waiver. A defendant may withdraw a waiver of his or her rights to counsel at any time. The defendant will not be entitled to repeat any proceeding previously held or waived solely on the grounds of the subsequent appointment or retention of counsel.

CREDIT(S)

Amended May 7, 1975, effective Aug. 1, 1975; July 28, 1993, effective Dec. 1, 1993.

COMMENT

Rule 6.1(a). This section entitles the defendant to the aid of counsel during all phases of the criminal process from an arrest or grand jury proceeding and initial appearance through a

preliminary hearing and competency hearing, if any, trial or plea, sentencing hearing, sentencing, appeal, post conviction proceeding, and probation revocation.

Rule 6.1(b). This provision is adopted from Gideon v. Wainwright, 83 S.Ct. 792, 372 U.S. 335, 9 L.Ed.2d 799, 93 A.L.R.2d 733 (1963), on remand 153 So.2d 299; Argersinger v. Hamlin, 92 S.Ct. 2006, 407 U.S. 25, 32 L.Ed.2d 530 (1972); ABA, Standards Relating to Providing Defense Services, § 4.1 (Approved Draft, 1968) and Burrage v. Superior Court In and For Mohave County, 105 Ariz. 53, 459 P.2d 313 (1969).

Counsel may be appointed at any point in the proceedings.

Rule 6.1(c). Section (c) provides the standards for waiver of the rights to counsel, applicable throughout these rules. It adopts the constitutional standard set down in Johnson v. Zerbst, 58 S.Ct. 1019, 304 U.S. 458, 82 L.Ed. 1461 (1938); Von Moltke v. Gillies, 68 S.Ct. 316, 332 U.S. 708, 92 L.Ed. 309 (1948); Miranda v. Arizona, 86 S.Ct. 1602, 384 U.S. 436, 16 L.Ed.2d 694, 10 A.L.R.3d 974 (1966), rehearing denied 87 S.Ct. 11, 385 U.S. 890, 17 L.Ed.2d 121; Argersinger v. Hamlin, supra; and State v. Martin, 102 Ariz. 142, 426 P.2d 639 (1967). Generally, a defendant must be advised of the charges against him, of the possible maximum sentence, whether, if convicted, he is likely to be sentenced to a term of imprisonment, and of his rights to be represented by counsel and to have counsel appointed if he is indigent.

The second sentence allows but does not require the court to appoint advisory counsel whenever a defendant seeks to proceed *pro se*. A number of cases have recognized a defendant's absolute right to represent himself, e.g., United States v. Plattner, 330 F.2d 271 (2d Cir.1964); State v. Martin, supra; State v. Betts, 2 Ariz.App. 27, 406 P.2d 229 (1965), but this right is not infringed by appointment of advisory counsel.

Rule 6.1(d). This rule incorporates the standard of the 1956 Ariz. Rules of Criminal Procedure, as amended, Rule 19(b) to protect the court against dilatory tactics of the defendant in retaining counsel. It applies to all stages of the proceedings, not just the preliminary hearing.

Rule 6.1(e). The defendant can decide at any time that he was mistaken to waive counsel; the court should encourage an unrepresented defendant, at all stages, to obtain counsel. The defendant's right to withdraw a waiver of counsel is unlimited; however, he is not allowed to use late appointment or retention of counsel to disrupt orderly and timely processing of his case.

Thus, he cannot delay a scheduled proceeding, nor repeat one already held, solely because of a change of heart concerning his ability to represent himself.

HISTORICAL NOTES

Source:

Pen.Code 1901, § 858.

Pen.Code 1913, § 968.

Laws 1927, Ch. 22, § 1.

Rev.Code 1928, § 5001.

Laws 1931, Ch. 71, § 1.

Code 1939, §§ 44-904, 44-905.

Rules Cr.Proc. § 201.

1956 Rules Cr.Proc., Rules 16 to 19, 163.

16A A. R. S. Rules Crim. Proc., Rule 6.1, AZ ST RCRP Rule 6.1

Current with amendments received through 5/15/11

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Docs In Sequence

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 8
☒ Regular Meeting ☐ Special Meeting ☐ Other _____
MEETING DATE: August 9, 2011 TIME: 6:00 p.m.SUBMITTING DEPARTMENT: Town ClerkCONTACT PERSON: Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only	☐ Report Only	☐ Consent	Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation	☒ Action	☐ Executive	

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Presentation by Central Arizona Partnership, followed by discussion and possible action to adopt a Resolution indicating Chino Valley's interest in regional cooperation on economic development endeavors.

FISCAL IMPACT? TBD If Yes, Budget Code: _____ Available: \$**FUNDING:**

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Resolution



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 8

SITUATION AND ANALYSIS:

At the request of Vice-Mayor Tenney, staff has prepared a Resolution based upon a similar Resolution adopted by the Prescott Valley Town Council with regard to participation in the pursuit of regional cooperation for economic development.

RECOMMENDED MOTION:

To be determined per Council discussion.

ATTACHMENTS:

A–Prescott Valley Resolution No. 1749

B–Chino Valley Resolution No. 11-963

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> _____ Department Head	<u>Vera J. Smith</u> _____ Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> _____ Town Manager/Designee

ATTACHMENT "A"

Prescott Valley Resolution No. 1749

RESOLUTION No. 1749

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PRESCOTT VALLEY, ARIZONA SUPPORTING THE TOWN'S PARTICPATION IN THE PURSUIT OF REGIONAL COOPERATION FOR ECONOMIC DEVELOPMENT.

WHEREAS, the quality of life that all citizens enjoy is positively impacted by the health of the economy in Central Yavapai County; and

WHEREAS, it is desirable to strengthen and diversify the region's economy for the betterment of all citizens; and

WHEREAS, the Town of Prescott Valley agrees with the need to promote the Region as a desirable location for business and light industry; and

WHEREAS, the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County understand the need to create quality, permanent jobs within the Region; and

WHEREAS, the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County recognize the need to maximize the limited public and private resources available for promotion and economic development in the Region; and

WHEREAS, the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County wish to pursue the coordination of their economic development efforts with a strong regional program supported by both the public and private sectors that promotes the entire Region.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Town Council of the Town of Prescott Valley do hereby state that the Town of Prescott Valley supports the pursuit of regional economic development and desires the continued efforts to create a regional entity for marketing, advertising, and otherwise promoting economic development within Central Yavapai County for the purpose of recruiting new businesses and industries, and endorses the effort of the Central Arizona Partnership and its plan to coordinate the public and private economic development efforts in Central Yavapai County and further directs Town staff to continue to pursue this effort in conjunction with the Central Arizona Partnership.

Passed and adopted by the Town Council of Prescott Valley this 9th day of June, 2011.

Harvey C. Skoog, Mayor

ATTEST:

Diane Russell, Town Clerk

APPROVED AT TO FORM:

Ivan Legler, Town Attorney

ATTACHMENT "B"

Chino Valley Resolution No. 11-963

RESOLUTION NO. 11-963**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL
OF THE TOWN OF PRESCOTT VALLEY, ARIZONA
SUPPORTING THE TOWN'S PARTICPATION IN THE
PURSUIT OF REGIONAL COOPERATION FOR
ECONOMIC DEVELOPMENT**

WHEREAS, the quality of life that all citizens enjoy is positively impacted by the health of the economy in Central Yavapai County; and

WHEREAS, it is desirable to strengthen and diversify the region's economy for the betterment of all citizens; and

WHEREAS, the Town of Chino Valley agrees with the need to promote the Region as a desirable location for business and light industry; and

WHEREAS, the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County understand the need to create quality, permanent jobs within the Region; and

WHEREAS, the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County recognize the need to maximize the limited public and private resources available for promotion and economic development in the Region; and

WHEREAS, the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County wish to pursue the coordination of their economic development efforts with a strong regional program supported by both the public and private sectors that promotes the entire Region.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, that the Mayor and Town Council of the Town of Chino Valley do hereby state that the Town of Chino Valley supports the pursuit of regional economic development and desires the continued efforts to create a regional entity for marketing, advertising, and otherwise promoting economic development within Central Yavapai County for the purpose of recruiting new businesses and industries, and endorses the effort of the Central Arizona Partnership and its plan to coordinate the public and private economic development efforts in Central Yavapai County and further directs Town staff to continue to pursue this effort in conjunction with the Central Arizona Partnership.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 9th day of August, 2011.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove, Drutz & Kack, PC
Town Attorney



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 9

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: August 9, 2011 TIME: 6 P.M.

SUBMITTING DEPARTMENT: Development Services

CONTACT PERSON: Pat Clingman PHONE: 636-4427

☐ Presentation Only ☐ Report Only ☐ Consent Estimated
☒ Action-Presentation ☐ Action ☐ Executive Length of Staff
Presentation: 5 min.

ITEM LOCATION:

North State Route 89 between East Road 3 North and East Road 4 North.

PROPOSED AGENDA ITEM:

ZC 11-002: Consideration and possible action to adopt Ordinance No. 11-749 to provide for the zone change of Assessor's Parcel Number (APN) 306-14-026Q from "CL" Commercial Light to "CH" Commercial Heavy. Said property consists of approximately one acre and is located on North State Route 89 between East Road 3 North and East Road 4 North.

Owner/Applicant: Corey Mendoza

FISCAL IMPACT? No If Yes, Budget Code: _____ Available: \$

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Ordinance



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 9

SITUATION AND ANALYSIS:

Neighborhood meeting:

On June 8, 2011 at 4 P.M. a neighborhood meeting was held by Mr. Mendoza to discuss the proposed rezone with the property owners that surround the property. The meeting was held at the former Council Chambers at 1020 West Palomino and allowed the adjacent landowners and other affected or concerned citizens an opportunity to discuss or express their views with reference to the zone change. There were 2 citizens in attendance, Councilwoman Linda Hatch and Candy Blakeslee. Both said they had no objection to the rezone, but were curious as to why the property was going to be rezoned and any proposed uses that might be planned. It was explained that the tenant that rents the property wanted to utilize a portion of the parcel as an impound yard. The difference between an impound yard and a salvage yard were explained.

Commission meeting:

On June 21, 2011 the Planning and Zoning Commission held a public hearing to consider, discuss and possibly recommend to the Town Council a request to approve a zone change for Assessor's Parcel Number 306-14-026Q. Mr. Mendoza is requesting that the parcel be rezoned from "CL" Commercial Light to "CH" Commercial Heavy. This property consists of approximately one acre and is located at 2803 North State Route 89. The owner of the property is also the applicant Corey Mendoza.

The Commission voted by a 6-0 vote (Commissioner Rowitch was absent), to forward a recommendation to the Town Council to approve the rezone with the findings and stipulations as recommended by staff in the ordinance.

RECOMMENDED MOTION:

Move to adopt Ordinance No 11- 749 approving the zone change of APN 306-14-026Q from "CL" to "CH" with the findings and stipulations recommended in the proposed Ordinance.

ATTACHMENTS:

- A-Ordinance No. 11-749
- B-Location map
- C-Planning and Zoning Commission staff report

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

Planning and Zoning minutes dated June 21, 2011 (www.chinoaz.net)



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 9

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Pat Clingman
Author

Other:

Other:

Pat Clingman
Department Head

Other:

Other:

Vera J. Smith
Finance

Thomas Kack
Legal

Michael K. Scannell
Town Manager/Designee

ATTACHMENT "A"

Ordinance No. 11-749

ORDINANCE NO. 11-749

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, ARIZONA, TO PROVIDE FOR THE ZONE CHANGE OF ASSESSOR'S PARCEL NUMBER 306-14-026Q FROM "CL" COMMERCIAL LIGHT TO "CH" COMMERCIAL HEAVY

WHEREAS, Corey Mendoza, has filed an application with the Town of Chino Valley ("Town") requesting a zone change from "CL" Commercial Light to "CH" Commercial Heavy for the real property described on Exhibit "A" as attached to this Ordinance; and

WHEREAS, the requested rezone was noticed in conformance with the applicable State Statutes and Local Ordinance; and

WHEREAS, a "neighborhood meeting" was held in conformance with the requirement set forth in the Unified Development Ordinance; and

WHEREAS, the Planning and Zoning Commission ("Commission") conducted a Public Hearing on June 21, 2011 during which information was presented by Town staff, the applicant, and others; and

WHEREAS, subsequent to the Public Hearing and discussion, the Commission elected by a (6-0) vote (Commissioner Rowitch was absent) to forward the application to the Town Council with a recommendation for approval with certain Findings and Stipulations; and

WHEREAS, at their regular meeting of August 9, 2011, the Town Council confirmed the recommendation of the Commission by electing to adopt this Ordinance and thereby approve the requested rezone with the Findings and Stipulations cited in Section 1 of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, ARIZONA:

Section 1 That the Zoning Map of the Town of Chino Valley, Arizona, is hereby amended to rezone the real property generally described on the date of the adoption of this Ordinance as Assessor's Parcel Number 306-14-026Q, legally described on Exhibit "A" hereto, located at 2803 North State Route 89 and which consisting of approximately one acre, from "CL" Commercial Light to "CH" Commercial Heavy" with the following Findings and conditioned upon the following Stipulations:

FINDINGS:

1. That the requested rezone from "CL" to "CH" is consistent with and conforms to the land use designation of Commercial and the goals of the "Town of Chino Valley 2003 General Plan".
2. That approval of the recommended rezone will not be adverse to the health, safety, convenience, and general welfare of the residents of the Town of Chino Valley, Arizona.

ZONING STIPULATIONS:

1. That the Property Owner agrees that the approval of this rezone confers no additional entitlements or rights to the Property Owner other than those that are vested with the "CH" zoning district.
2. That the Property Owner agrees to comply with the codified procedures set forth in the Town's Unified Development Ordinance.

ENGINEERING STIPULATIONS:

1. That any future development may require drive surface improvements.

Section 2. That this Ordinance repeals any prior enactment by the Town of Chino Valley that is inconsistent herewith.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of the Unified Development Ordinance adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 9th day of August, 2011.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove Drutz & Kack, P.C.
Town Attorney

EXHIBIT 'A'
LEGAL DESCRIPTION

All that portion of the Northeast quarter of Section 10, Township 16 North, Range 2 West of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, described as follows:

BEGINNING at the Northeast corner of Section 10 marked with a GLO brass monument;

Thence South 00 Degrees, 20 Minutes, 56 Seconds East (basis of bearing), 1328.74 feet along the East line of Section 10:

Thence South 89 Degrees, 51 Minutes, 09 Seconds West, 1354.62 feet to a one half inch rebar on the Easterly right-of-way of U.S. 89;

Thence North 02 Degrees, 35 minutes, 45 Seconds East, 155.21 feet to a one half inch rebar to the TRUE POINT OF BEGINNING;

Thence North 02 Degrees, 35 Minutes, 45 Seconds East, 93.36 feet to a highway right-of-way monument;

Thence Northeasterly 59.50 feet along a curve concave to the East with a radius on 17,088.74 feet to a delta of 00 Degree, 11 Minutes, 58 Seconds to a one half inch rebar;

Thence South 87 Degrees, 12 Minutes, 17 Seconds East, 300.00 feet to a one half inch rebar;

Thence Southwesterly 58.44 feet along a curve concave to the East with a radius on 16,788.74 feet to a delta of 00 Degrees, 11 Minutes, 58 Seconds to a one half inch rebar;

Thence South 02 Degrees, 35 Minutes, 45 Seconds West, 78.98 feet to a one half inch rebar;

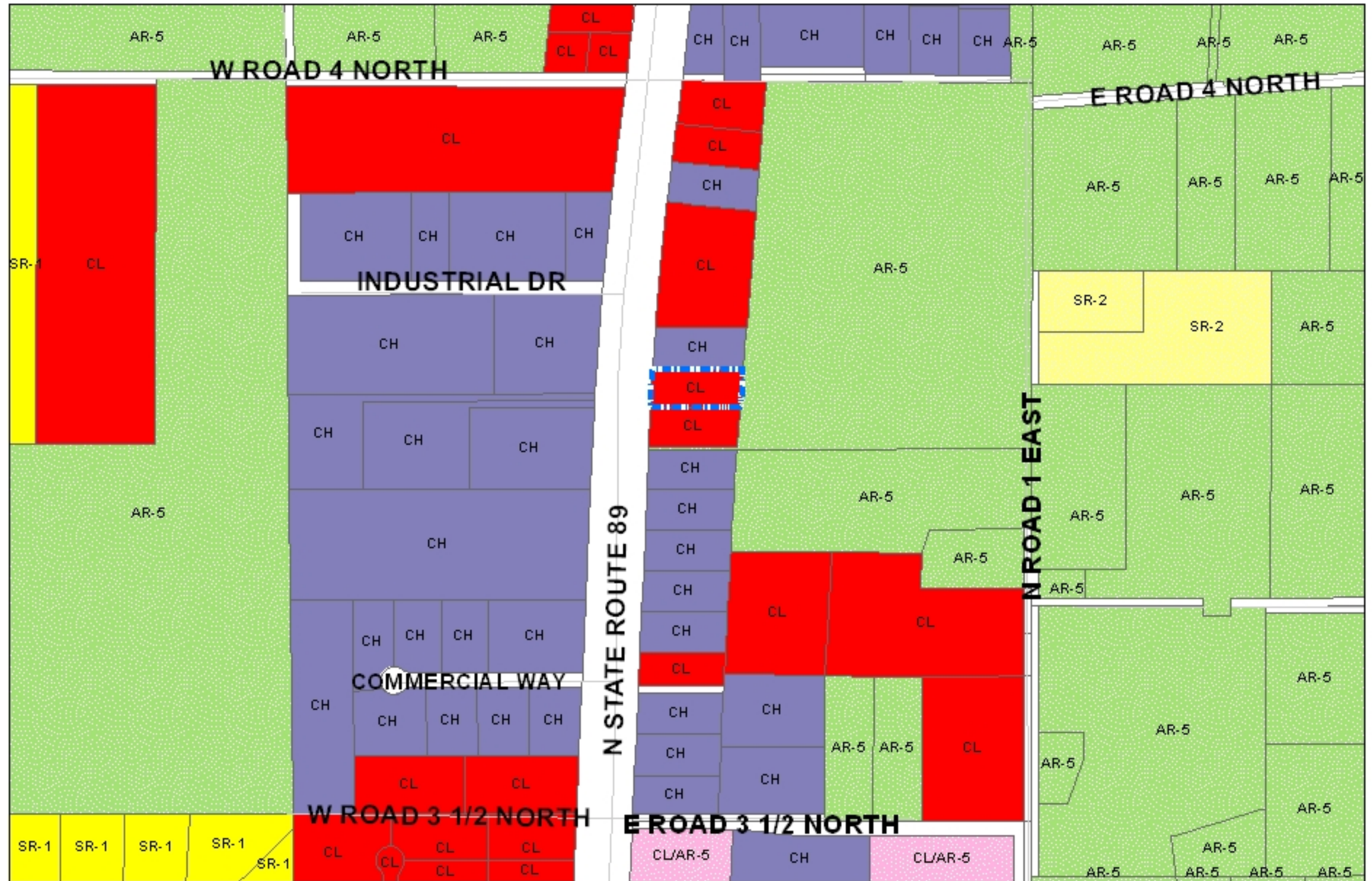
Thence South 89 Degrees, 61 Minutes, 09 Seconds West, 300 feet to the TRUE POINT OF BEGINNING.

EXCEPT all coal, oil, gas and other minerals as reserved from said land.

ATTACHMENT "B"

Location map

MENDOZA APN 306-14-026Q
REZONE CL to CH
ZC 11-002



306-14-026Q	CL	CH	SR-1	AR-4	MR-1
Streets	CL/AR-5	CH/AR-5	SR-2	AR-36	MRP-4
	CL/AR-5	I	SR-0.16	SR-1.5	VOH
	CL/AR-5	PL	MR-1M HP-4	OS	
	CL/AR-5	SR-2.5	SR-2.5	MR-1CL	
		SR-2.5	SR-2.5		

1 inch = 500 feet



The Town of China Valley assumes no responsibility for errors, omissions, and/or inaccuracies in this mapping product.

ATTACHMENT "C"

Planning and Zoning Commission staff report

1020 WEST PALOMINO ROAD
PO BOX 406
CHINO VALLEY, AZ 86323

DEVELOPMENT SERVICES (928) 636-4427
FAX (928) 636-6937

PLANNING COMMISSION
STAFF REPORT

TOWN OF CHINO VALLEY, ARIZONA
June 21, 2011

LEGAL AD

ZC 11-002: NOTICE IS HEREBY GIVEN that a Public Hearing will be held before the Planning and Zoning Commission at the Chino Valley Council Chambers–South Campus, located at 202 N. State Route 89, Chino Valley, Arizona 86323, at 6:00 p.m., on Tuesday, June 21, 2011. This hearing will be conducted for consideration, discussion and possible recommendation to the Town Council regarding a requested Zone Change for Assessor's Parcel Number 306-14-026Q, from Commercial Light (CL) to Commercial Heavy (CH). Said property is located at 2803 N. State Route 89. Owner/Applicant: Corey Mendoza.

A. LOCATION: Please see Exhibit "A" Location Maps.

B. FACTS:

1. Owner/ Applicant:Corey Mendoza
2. Site Area:.....1 Acre
3. Existing Zoning:.....Commercial Light (CL)
4. Requested Zoning:.....Commercial Heavy (CH)
5. Adjacent Zoning and Use:
North..... CH; Industrial Machine Shop/ Truck and Auto Repair
South..... CL; vacant
East..... AR-5; vacant
West..... CH; Mobile Home Sales/ Contractor yards
6. Water Source:.....Well
7. Waste Water:.....Septic System
8. General Plan Conformance:.....General Plan Designation is "Commercial". If the property is rezoned to Commercial Heavy, the property will remain in conformance with the General Plan Future Land Use Element.

1020 WEST PALOMINO ROAD
PO BOX 406
CHINO VALLEY, AZ 86323

DEVELOPMENT SERVICES (928) 636-4427
FAX (928) 636-6937

C. NOTIFICATION LETTERS: The Citizen Participation protocol as required by the Unified Development Ordinance (UDO) resulted in approximately seven letters noticing the request being mailed out. To date the Town has not received any responses.

D. NEIGHBORHOOD MEETING: On June 8, 2011, a neighborhood meeting was held by Mr. Mendoza to discuss the proposed rezone with residents surrounding the property. The meeting was held at the Chino Valley Council Chambers located at 1020 W. Palomino Road, and allowed adjacent landowners or other affected citizens, an opportunity to discuss or express their views concerning the request. Two citizens attended the meeting to get a better understanding of why the rezone is being requested.

E. ANALYSIS: The applicant has requested a rezone from Commercial Light to Commercial Heavy Zoning. Applicant states that the rezone request is to allow the existing impound yard to remain in operation. Tri-City towing occupies the site and began storing impounded vehicles on the site. Impound yards are not allowed in the Commercial Light Zoning District. The Town's Code Enforcement Officer got involved with the situation which lead to the property owner/ applicant to apply for rezone to allow the impound yard.

General Plan Conformance

The proposed rezone is consistent and conforms to the Land Use Designation for the property as set forth in the Land Use Element of the Town's 2003 General Plan (Exhibit "B"). Therefore the requested change merits positive consideration and endorsement to the Town Council from the Planning Commission.

Technical Review Committee: On April 28, 2011, the applicant appeared before the Site Plan Review Committee

F. RECOMMENDATION:

With the Findings and Stipulations indicated below staff endorses the following requests and suggests that the Commission forward the items to the Town Council with a recommendation for approval.

FINDINGS:

1. That the requested rezone from the CL Commercial Light Zoning to the Commercial Heavy Zoning District is consistent with and conforms to the land use designation of (LAND USE) and the goals of the "Town of Chino Valley 2003 General Plan".
2. That approval of the recommended rezone will not be adverse to the health, safety, convenience, and general welfare of the residents of the Town of Chino Valley, Arizona.

ZONING STIPULATIONS:

DEVELOPMENT SERVICES DEPARTMENT
1020 WEST PALOMINO ROAD
PO BOX 406
CHINO VALLEY, AZ 86323

TOWN HALL (928) 636-2646
DEVELOPMENT SERVICES (928) 636-4427
FAX (928) 636-6937

1. That the property owner agrees that the approval of this rezone confers no additional entitlements or rights to the owner or applicant other than those that are vested with the "ZONING" zoning district.
2. That the Property Owner/Applicant agrees to comply with the codified procedures set forth in the Town of Chino Valley's Unified Development Ordinance.
3. Any commercial use on this property shall conform with the requirements for CH Zoning as stipulated in the Town of Chino Valley Unified Development.
4. Any building proposed for commercial use on this property shall conform to the requirements of the Town of Chino Valley currently adopted Building Codes.

ENGINEERING STIPULATIONS:

1. Any future construction of buildings may require paving and a drainage report.

Attachments:

Rezoning Application
Exhibit "A" Location Map
Exhibit "B" The General Plan Future Land Use Map



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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 10

SITUATION AND ANALYSIS:

On 07/12/11 the Town of Chino Valley Council adopted the fiscal year 2011-2012 tentative budget in an amount not to exceed \$16,608,231.

Staff has prepared the attached fiscal year 2011-2012 final budget.

RECOMMENDED MOTION:

(a) Hold the public hearing, then (b) move to adopt Resolution No. 11-965, setting the total Expenditure Limitation of \$16,589,845 and approve the Annual Budget for the Town of Chino Valley for the fiscal year 2011-2012, in an amount not to exceed \$16,589,845.

ATTACHMENTS:

- A-Public Hearing notice
- B-Resolution No. 11- 965
- C-Fiscal Year 2011-2012 Final Budget

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	_____ Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K.Scannell</u> Town Manager/Designee

ATTACHMENT "A"

Public Hearing Notice

PUBLIC HEARING

The Town Council of Chino Valley, Arizona will hold a public hearing on Tuesday, August 9, 2011, 6:00 p.m. in the Chino Valley Council Chambers, 202 N. State Route 89, Chino Valley for the purpose of receiving public input regarding the adoption of the Final Budget for the Fiscal Year 2011/2012. A complete copy of the Tentative Budget is available for viewing at Town Hall and Public Library, 1020 W. Palomino Road, Chino Valley, and on the Town website http://www.chinoaz.net/clerk/agenda/packet2011/2011Jul12_CC_RG_PK.pdf (page 112).

TOWN OF CHINO VALLEY

TENTATIVE BUDGET FOR FISCAL YEAR 2011/2012 ADOPTED JULY 12, 2011.

REVENUES	2010/2011 ADOPTED BUDGET	2010/2011 ADJUSTED BUDGET	ACTUAL AS OF 05/31/11	2011/2012 TENTATIVE BUDGET
FUND – I - OPERATING				
TOWN SALES TAX REVENUES	2,266,666	2,266,666	2,055,220	2,229,000
FRANCHISE TAX REVENUES	149,000	149,000	117,292	143,500
LICENSES/PERMIT FEES	161,000	161,000	162,024	179,200
INTERGOVERNMENTAL REVS	3,006,118	3,011,835	2,778,574	2,449,332
CHARGES FOR SERVICES REVS	109,200	109,200	87,531	123,925
FINES AND FORFEITURES REVS	171,850	171,850	160,450	182,450
OTHER REVENUES	10,000	10,000	7,898	9,850
CONTRIB & DONATIONS REVS	59,500	59,500	8,245	15,500
INVESTMENT EARNINGS REVS	35	35	540	590
SUBTOTAL REVENUES	5,933,369	5,939,086	5,377,774	5,333,347
CARRYOVERS/TRANSFERS	984,443	1,042,735	548,280	1,103,049
TOTAL AVAILABLE	6,917,812	6,981,821	5,926,054	6,436,396
HIGHWAY USER - FUND II				
HIGHWAY USERS REVENUE	842,820	842,820	830,361	641,023
MISCELLANEOUS	32,400	32,400	24,079	14,050
POTENTIAL STIMULUS REVS	3,702,000	3,192,617	0	0
SUBTOTAL REVENUE	4,577,220	4,067,837	854,440	655,073
CARRYOVER & TRANSFERS	785,875	1,295,258	0	77,589
TOTAL AVAILABLE	5,363,095	5,363,095	854,440	732,662
CDBG FUND				
CDBG GRANT	371,473	371,473	0	371,473
CARRYOVER/TRANSFERS	0	0	0	0

TOTAL AVAILABLE	371,473	371,473	0	371,473
WATER ENTERPRISE FND IV				
WATER REVENUES	477,000	477,000	354,868	390,300
POTENTIAL STIMULUS REVS	4,000,000	4,000,000	0	0
CARRYOVERS/TRANSFERS	415,664	357,372	148,274	641,308
TOTAL AVAILABLE	4,892,664	4,834,372	503,142	1,031,608
CAPITAL IMPROV FUND V				
TAX PROCEEDS	1,133,334	1,133,334	1,027,610	1,114,500
MISCELLANEOUS REVENUES	56,700	56,700	2,027	1,150
POTENTIAL MISC PJTS REVS	19,000,000	18,821,283	0	2,000,000
DRAINAGE MASTER PLAN REVS	100,325	100,325	153,424	0
ADJACENT WAYS PJT REVS	100,000	273,000	276,123	0
EECBG SOLAR PANELS PJT REV	256,807	256,807	0	250,000
SUBTOTAL REVENUES	20,647,166	20,641,449	1,459,184	3,365,650
CARRYOVER/TRANSFERS	1,065,000	1,065,000	0	94,549
TOTAL AVAILABLE	21,712,166	21,706,449	1,459,184	3,460,199
SEWER ENTERPRISE FND VI				
SEWER REVENUES	1,327,400	1,327,400	1,188,103	1,276,920
POTENTIAL STIMULUS REVS	12,000,000	11,994,605	0	0
CARRYOVER/TRANSFERS	661,415	666,810	0	1,161,091
TOTAL AVAILABLE	13,988,815	13,988,815	1,188,103	2,438,011
GRANTS FUND VII				
VARIOUS GRANTS	3,464,503	3,464,503	239,579	380,462
CARRYOVER/TRANSFERS	41,027	41,027	11,766	123,998
TOTAL AVAILABLE	3,505,530	3,505,530	251,345	504,460
DEBT SERVICE FUND VIII	273,898	273,898	100,725	437,133
DEFEASANCE FUND XXXV	803,031	0	0	0
COURT SPECIAL REV FUND IX	163,110	163,110	24,040	108,155
PD SPECIAL REV FUND XVI	12,000	12,000	13,052	56,600
CVSLID FUND XXXX	3,757	3,757	2,699	4,032

REPLACEMENT FUND X	179,566	179,566	34,720	158,236
IMPACT FEES FUNDS:				
FUND XI – POLICE	147,125	147,125	148	131,634
FUND XII -LIBRARY	80	80	133	127,814
FUND XIII – PARKS/REC	126,080	126,080	134	131,978
FUND XIV – GENERAL GOV	210,150	210,150	208	42,840
FUND XV – ROADS	500,000	500,000	2,200	435,000
TOTAL AVAILABLE	983,435	983,435	2,823	869,266
<u>REVENUES</u>				
<u>GRAND TOTAL ALL FUNDS</u>	59,170,352	58,367,321	10,360,327	16,608,231
<u>EXPENDITURES</u>				
GENERAL FUND I				
MAYOR AND COUNCIL	18,897	18,897	15,314	25,996
TOWN MANAGER	250,652	302,575	264,339	265,954
MAGISTRATE COURT	266,563	271,731	226,930	282,587
FINANCE	183,653	224,357	202,384	238,640
HUMAN RESOURCES	112,257	113,792	69,558	49,941
TOWN CLERK	177,590	180,389	153,305	206,363
PROSECUTOR	115,291	116,476	104,122	105,724
MGMT INFO SYSTEMS	103,904	105,029	85,604	115,926
GEOGRAPHICAL INFO SYS	66,133	67,318	54,566	66,455
POLICE	2,128,721	2,165,322	1,916,528	2,118,739
DISPATCH	287,441	312,026	263,317	145,881
ANIMAL CONTROL	63,945	65,560	55,420	69,399
RECREATION	127,938	133,530	115,272	71,081
AQUATIC CENTER	187,066	219,108	177,085	158,956
PARKS	449,218	457,932	348,605	348,122
SENIOR CENTER	181,409	186,281	143,005	137,973
LIBRARY	236,776	275,426	233,051	268,856
PLANNING	199,758	162,093	147,294	200,461
BUILDING INSPECTION	77,524	78,924	55,555	79,687
CODE ENFORCEMENT	51,400	52,800	47,681	51,562
PUBLIC WORKS ADMIN.	19,162	19,820	17,558	19,192
FACILITIES MAINTENANCE	237,966	239,950	224,932	261,130
VEHICLE MAINTENANCE	308,649	311,757	252,407	317,560
ENGINEERING	53,019	56,677	34,905	40,687
NON-DEPT/DEBT SVC/OTHER	1,012,880	844,051	467,708	789,524

TOTAL EXP FUND I	6,917,812	6,981,821	5,676,443	6,436,396
HURF FUND II				
ROADS MAINTENANCE	769,471	878,854	606,120	671,111
CHIPSEALING & Center St Project	791,804	1,191,804	1,030,821	0
POTENTIAL STIMULUS PJTS	3,702,000	3,192,617	0	0
DEBT SERVICE/OTHER	99,820	99,820	29,188	61,551
TOTAL FUND II	5,363,095	5,363,095	1,666,129	732,662
CDBG FUND III				
EXPENDITURES	371,473	371,473	0	371,473
TOTAL FUND III	371,473	371,473	0	371,473
WATER ENTERPRISE FND IV				
WATER UTILITY OPERATION	472,444	477,898	308,587	505,696
WATER RESOURCES DIV.	241,287	177,541	106,286	201,496
CAPITAL EXPENDITURES	27,390	27,390	26,411	0
DEBT SERVICE/OTHER	151,543	151,543	11,543	324,416
POTENTIAL STIMULAS PJTS	4,000,000	4,000,000	0	0
TOTAL FUND IV	4,892,664	4,834,372	452,827	1,031,608
CAPITAL IMPROV FUND V				
CAPITAL PROJECTS	1,115,000	1,115,000	1,021,201	0
POTENTIAL MISC PJTS	19,000,000	18,821,283	0	2,000,000
DRAINAGE MASTER PLAN	100,325	100,325	156,380	0
ADJACENT WAYS PJT	100,000	273,000	276,123	0
EECBG SOLAR PANELS PJT	256,807	256,807	5,920	250,000
DEBT SVC/OTHER/FUND TFRS	1,140,034	1,140,034	682,576	1,210,199
TOTAL FUND V	21,712,166	21,706,449	2,142,200	3,460,199
SEWER ENTERPRISE FND VI				
SEWER UTILITY OPERATIONS	920,947	926,342	749,764	882,820
DEBT SERVICE/OTHER	1,067,868	1,067,868	608,348	1,555,191
POTENTIAL STIMULUS PJTS	12,000,000	11,994,605	0	0
TOTAL FUND VI	13,988,815	13,988,815	1,358,112	2,438,011

GRANTS FUND VII				
MAGISTRATE COURT	200,000	200,000	1,430	25,000
POLICE GRANTS	2,200,000	2,200,000	174,808	235,500
LIBRARY	200,000	200,000	0	25,000
TRANSIT PGM & SENIOR CTR	305,530	305,530	45,703	113,215
RECREATION	100,000	100,000	0	25,000
PARKS	200,000	200,000	100	30,745
PUBLIC WORKS	200,000	200,000	0	25,000
PLANNING	100,000	100,000	0	25,000
TOTAL GRANTS FND VII	3,505,530	3,505,530	222,041	504,460
DEBT SERVICE FUND VIII	273,898	273,898	100,725	437,133
DEFEASANCE FUND XXXV	803,031	0	0	0
COURT SPECIAL REV FUND IX	163,110	163,110	46,550	108,155
PD SPECIAL REV FUND XVI	12,000	12,000	13,060	56,600
CVSLID FUND XXXX	3,757	3,757	3,065	4,032
ASSET REPLACEMENT X	179,566	179,566	69,087	158,236
IMPACT FEES FUNDS:				
FUND XI – POLICE EXPEND	147,125	147,125	9,163	131,634
FUND XII-LIBRARY EXPEN	80	80	0	127,814
FUND XIII-PARKS/REC	126,080	126,080	5,000	131,978
FUND XIV-GEN GOVERN-	210,150	210,150	132,700	42,840
FUND XV-ROADS EXPEND	500,000	500,000	65,691	435,000
TOTAL IMPACT FEES	983,435	983,435	212,554	869,266
<u>EXPENDITURES</u>				
<u>GRAND TOTAL ALL FUNDS</u>	59,170,352	58,367,321	11,962,793	16,608,231

ATTACHMENT "B"

Resolution No. 11-965

RESOLUTION NO. 11-965

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, YAVAPAI COUNTY, ARIZONA, ADOPTING AN EXPENDITURE LIMITATION TO GOVERN THE TOWN OF CHINO VALLEY BUDGET FOR THE FISCAL YEAR 2011/2012, DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE TOWN OF CHINO VALLEY FOR SAID FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW

WHEREAS, pursuant to Article 9, Section 20(9) of the Arizona Constitution, and ARS Section 41-563.03(C), (E) and (G), the qualified voters of the Town of Chino Valley did, on March 10, 2009, adopt an Alternative Expenditure Limitation for the Town; and

WHEREAS, Proposition 400, which set forth said Alternative Expenditure Limitation, provided that, as part of the budget process, the Mayor and Common Council shall annually adopt an expenditure limitation to govern the budget, after public hearing; and

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on July 12, 2011 make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Chino Valley; and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on August 9, 2011, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates not to exceed \$16,608,231, together with a Public Notice that the Town Council would meet on August 9, 2011, in the Town's Council Chambers for the purpose of hearing any and all citizens who wish to speak in favor of or against any of the proposed expenditures; and

WHEREAS, the Mayor and Common Council desire now to establish an expenditure limitation and budget expenditures for Fiscal Year 2011-2012, which expenditures do not exceed the published tentative budget;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, as follows:

1. That the expenditure limitation to govern the Town of Chino Valley budget for Fiscal Year 2011-2012 is hereby established in an amount not to exceed **\$16,589,845**.
2. That the estimates of revenues and expenditures shown in the schedules attached hereto and expressly made a part hereof, are hereby adopted as the budget of the Town of Chino Valley for Fiscal Year 2011-2012.
3. That this Resolution shall be effective from and after its passage and approval according to law.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 9th day of August, 2011.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove, Drutz & Kack, PC
Town Attorney

OFFICAL BUDGET FORMS
TOWN OF CHINO VALLEY
Fiscal Year 2012

TOWN OF CHINO VALLEY**TABLE OF CONTENTS****Fiscal Year 2012**

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Summary of Tax Levy and Tax Rate Information

Schedule C—Summary by Fund Type of Revenues Other Than Property Taxes

Schedule D—Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Summary by Department of Expenditures/Expenses Within Each Fund Type

Schedule F—Summary by Department of Expenditures/Expenses

TOWN OF CHINO VALLEY
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2012

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2011	ACTUAL EXPENDITURES/ EXPENSES ** 2011	FUND BALANCE/ NET ASSETS*** July 1, 2011**	PROPERTY TAX REVENUES 2012	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2012	OTHER FINANCING 2012		INTERFUND TRANSFERS 2012		TOTAL FINANCIAL RESOURCES AVAILABLE 2012	BUDGETED EXPENDITURES/ EXPENSES 2012
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 6,981,821	\$ 6,341,037	\$ 1,275,361	Primary:	\$ 5,345,312	\$	\$	\$ 572,878	\$ 66,194	\$ 7,127,357	\$ 6,415,215
2. Special Revenue Funds	9,418,965	2,103,798	847,539	Secondary: 4,032	1,491,763			6,666	88,442	2,261,558	1,700,791
3. Debt Service Funds Available	273,898	246,927						437,133		437,133	437,133
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds	273,898	246,927						437,133		437,133	437,133
6. Capital Projects Funds	22,869,450	2,756,521	3,041,701		3,276,156				1,261,059	5,056,798	2,947,502
7. Permanent Funds											
8. Enterprise Funds Available	18,823,187	2,023,536	1,357,271		1,917,220			399,018		3,673,509	3,673,509
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	18,823,187	2,023,536	1,357,271		1,917,220			399,018		3,673,509	3,673,509
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 58,367,321	\$ 13,471,819	\$ 6,521,872	\$ 4,032	\$ 12,030,451	\$	\$	\$ 1,415,695	\$ 1,415,695	\$ 18,556,355	\$ 15,174,150

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

2011	2012
\$ 58,367,321	\$ 15,174,150
58,367,321	15,174,150
\$ 58,367,321	\$ 15,174,150
\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF CHINO VALLEY
Summary of Tax Levy and Tax Rate Information
Fiscal Year 2012

	<u>2011</u>	<u>2012</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u> </u>	\$ <u> </u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u> </u>	\$ <u> </u>
B. Secondary property taxes	<u> 3,757</u>	<u> 4,032</u>
C. Total property tax levy amounts	\$ <u> 3,757</u>	\$ <u> 4,032</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u> </u>	
(2) Prior years' levies	<u> </u>	
(3) Total primary property taxes	\$ <u> </u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u> 2,753</u>	
(2) Prior years' levies	<u> 442</u>	
(3) Total secondary property taxes	\$ <u> 3,195</u>	
C. Total property taxes collected	\$ <u> 3,195</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u> 0.1293</u>	<u> 0.1723</u>
(2) Secondary property tax rate	<u> 0.1293</u>	<u> 0.1723</u>
(3) Total city/town tax rate	<u> 0.1293</u>	<u> 0.1723</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u> 3 </u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
GENERAL FUND			
Local taxes			
TOWN SALES TAXES	\$ 2,266,666	\$ 2,253,016	\$ 2,229,000
FRANCHISE TAXES	149,000	137,000	143,500
Licenses and permits			
BUILDING PERMITS	57,000	64,351	65,000
BUSINESS LICENSES	70,000	67,589	68,000
PLAN CHECK FEES	27,000	33,239	35,000
OTHER LICENSES & PERMITS	7,000	10,712	11,200
Intergovernmental			
STATE SHARED SALES TAX	878,418	932,899	782,571
STATE SHARED INCOME TAX	1,199,446	1,199,626	913,001
VEHICLE LICENSE TAX	675,763	658,000	545,658
YAVAPAI COUNTY LIBRARY FUNDS	115,000	120,717	120,717
YAVAPAI COUNTY LONG TERM CARE PGM	16,000	12,500	13,000
NACOG SENIOR NUTRITION GRANT		60	
POLICE DEPARTMENT GRANTS	121,491	92,851	79,500
Charges for services			
ENGINEERING FEES	5,150	2,593	3,100
PARKS & RECREATION FEES	12,300	7,823	8,900
SENIOR CENTER NUTRITION PGM	14,000	9,316	10,000
POLICE DEPARTMENT REPORT FEES	4,500	3,050	4,000
LIBRARY COPIES & MAPS FEES	600	13	25
AQUATIC CENTER FEES	38,000	57,269	58,450
FACILITIES USE FEES	33,600	42,346	43,500
OTHER CHARGES FOR SERVICES	1,050	832	800
Fines and forfeits			
ANIMAL CONTROL FEES	26,500	21,915	22,500
LIBRARY FINES	5,350	3,972	3,900
COURT FINES AND FORFEITURES	140,000	145,530	156,050
Interest on investments			
EARNINGS ON INVESTMENTS	35	572	590
Contributions			
SPONSORSHIPS	51,000	6,782	13,000
SENIOR CENTER THRIFT STORE	1,000	1,205	1,500
SENIOR CENTER DONATIONS	7,500	303	3,000
Miscellaneous			
OTHER REVENUES	994,443	601,472	9,850
Total General Fund	\$ 6,917,812	\$ 6,487,553	\$ 5,345,312

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
HIGHWAY USER REVENUE	\$ 842,820	\$ 902,027	\$ 641,023
MISCELLANEOUS REVENUES	29,800	24,197	12,250
EARNINGS ON INVESTMENTS	2,600	734	1,800
STIMULUS PROJECT REVENUES	3,702,000		
CARRYOVER & TRANSFERS	785,875		
	\$ 5,363,095	\$ 926,958	\$ 655,073
CDBG GRANTS	\$ 371,473	\$	\$ 371,473
	\$ 371,473	\$	\$ 371,473
MISCELLANEOUS GRANTS	\$ 3,505,530	\$ 280,176	\$ 380,462
	\$ 3,505,530	\$ 280,176	\$ 380,462
SPECIAL REVENUE FUND -- COURT	\$ 163,110	\$ 25,499	\$ 28,155
SPECIAL REVENUE FUND -- PD	12,000	13,802	56,600
LIGHTING IMPROVEMENT DISTRICTS	3,757	2,753	
	\$ 178,867	\$ 42,054	\$ 84,755
Total Special Revenue Funds	\$ 9,418,965	\$ 1,249,188	\$ 1,491,763

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
DEBT SERVICE FUNDS			
DEBT SERVICE FUND	\$ 273,898	\$ 246,927	\$
	\$ 273,898	\$ 246,927	\$
Total Debt Service Funds	\$ 273,898	\$ 246,927	\$
CAPITAL PROJECTS FUNDS			
IMPACT FEES FUNDS	\$ 983,435	\$ 2,934	\$ 78,270
CAPITAL IMPROVEMENTS FUND	21,712,166	1,563,652	3,115,650
REPLACEMENT FUND	179,566	41,279	82,236
	\$ 22,875,167	\$ 1,607,865	\$ 3,276,156
Total Capital Projects Funds	\$ 22,875,167	\$ 1,607,865	\$ 3,276,156

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
PERMANENT FUNDS			
	\$	\$	\$
	\$	\$	\$
Total Permanent Funds	\$	\$	\$
ENTERPRISE FUNDS			
WATER ENTERPRISE FUND	\$ 4,892,664	\$ 685,058	\$ 390,300
SEWER ENTERPRISE FUND	13,988,815	1,298,158	1,526,920
	\$ 18,881,479	\$ 1,983,216	\$ 1,917,220
Total Enterprise Funds	\$ 18,881,479	\$ 1,983,216	\$ 1,917,220

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
INTERNAL SERVICE FUNDS			
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ <u>58,367,321</u>	\$ <u>11,574,749</u>	\$ <u>12,030,451</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2012

FUND	OTHER FINANCING 2012		INTERFUND TRANSFERS 2012	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
GENERAL FUND	\$	\$	\$ 572,878	\$ 66,194
Total General Fund	\$	\$	\$ 572,878	\$ 66,194
SPECIAL REVENUE FUNDS				
HURF	\$	\$		\$ 31,842
MISCELLANEOUS GRANTS FUND			6,666	
SPECIAL REVENUE FUNDS -- PD				56,600
Total Special Revenue Funds	\$	\$	\$ 6,666	\$ 88,442
DEBT SERVICE FUNDS				
DEBT SERVICE FUND	\$	\$	\$ 437,133	\$
Total Debt Service Funds	\$	\$	\$ 437,133	\$
CAPITAL PROJECTS FUNDS				
CAPITAL IMPROVEMENTS FUND	\$	\$		\$ 1,181,059
IMPACT FEES FUND				
REPLACEMENT FUND				80,000
Total Capital Projects Funds	\$	\$	\$	\$ 1,261,059
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
WATER ENTERPRISE FUND	\$	\$	\$ 399,018	\$
SEWER ENTERPRISE FUND				
Total Enterprise Funds	\$	\$	\$ 399,018	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 1,415,695	\$ 1,415,695

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2012

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011	ACTUAL EXPENDITURES/ EXPENSES* 2011	BUDGETED EXPENDITURES/ EXPENSES 2012
GENERAL FUND				
MAYOR & COUNCIL	\$ 18,897	\$	\$ 17,500	\$ 25,996
TOWN MANAGER	250,652	51,923	298,055	265,954
MAGISTRATE COURT	266,563	5,168	247,188	274,589
FINANCE	183,653	40,704	221,728	238,640
HUMAN RESOURCES	112,257	1,535	72,661	49,941
TOWN CLERK	177,590	2,799	169,044	212,378
PROSECUTOR	115,291	1,185	115,701	105,724
MGMT INFO SYSTEMS	103,904	1,125	100,975	115,926
GEOGRAPHICAL INFO SYS	66,133	1,185	60,260	66,455
POLICE	2,128,721	36,601	2,119,028	2,126,702
DISPATCH	287,441	24,585	308,877	145,881
ANIMAL CONTROL	63,945	1,615	59,492	69,399
RECREATION	127,938	5,592	124,737	71,553
AQUATIC CENTER	187,066	42,999	244,721	184,956
PARKS	449,218	8,714	392,757	347,872
SENIOR CENTER	181,409	4,872	152,142	145,971
LIBRARY	236,776	38,650	257,884	268,856
PLANNING	199,758	(37,665)	158,583	200,461
BUILDING INSPECTION	77,524	1,400	65,953	79,687
CODE ENFORCEMENT	51,400	1,400	52,881	51,562
PUBLIC WORKS ADMIN	19,162	658	19,171	19,192
FACILITIES MAINTENANCE	237,966	1,984	246,071	277,126
VEHICLE MAINTENANCE	308,649	3,108	278,277	309,897
ENGINEERING	53,019	3,658	40,061	39,487
DEBT SERVICE/OTHER	327,529	(55,073)	78,906	247,536
NON-DEPARTMENTAL	685,351	(124,713)	438,384	473,474
Total General Fund	\$ 6,917,812	\$ 64,009	\$ 6,341,037	\$ 6,415,215
SPECIAL REVENUE FUNDS				
HIGHWAY USER REVENUE FUND	\$ 5,363,095	\$	\$ 1,771,165	\$ 712,671
CDBG GRANT FUND	371,473			371,473
MISCELLANEOUS GRANTS FUND	3,505,530		234,667	504,460
SPECIAL REVENUE FUND -- COURT	163,110		80,475	108,155
SPECIAL REVENUE FUND -- PD	12,000		13,810	
LIGHTING IMPROVEMENT DISTRICTS	3,757		3,681	4,032
Total Special Revenue Funds	\$ 9,418,965	\$	\$ 2,103,798	\$ 1,700,791
DEBT SERVICE FUNDS				
DEBT SERVICE FUND	\$ 273,898	\$	\$ 246,927	\$ 437,133
Total Debt Service Funds	\$ 273,898	\$	\$ 246,927	\$ 437,133
CAPITAL PROJECTS FUNDS				
CAPITAL IMPROVEMENTS FUND	\$ 21,712,166	\$ (5,717)	\$ 2,434,269	\$ 2,000,000
IMPACT FEES FUNDS	983,435		251,149	869,266
ASSET REPLACEMENT FUND	179,566		71,103	78,236
Total Capital Projects Funds	\$ 22,875,167	\$ (5,717)	\$ 2,756,521	\$ 2,947,502
PERMANENT FUNDS				
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
WATER ENTERPRISE FUND	\$ 4,892,664	\$ (58,292)	\$ 489,975	\$ 983,318
SEWER ENTERPRISE FUND	13,988,815		1,533,561	2,690,191
Total Enterprise Funds	\$ 18,881,479	\$ (58,292)	\$ 2,023,536	\$ 3,673,509
INTERNAL SERVICE FUNDS				
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 58,367,321	\$	\$ 13,471,819	\$ 15,174,150

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses
Fiscal Year 2012

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011	ACTUAL EXPENDITURES/ EXPENSES * 2011	BUDGETED EXPENDITURES/ EXPENSES 2012
MAYOR & COUNCIL:				
General Fund	\$ 18,897	\$	\$ 17,500	\$ 25,996
Department Total	<u>\$ 18,897</u>	<u>\$</u>	<u>\$ 17,500</u>	<u>\$ 25,996</u>
TOWN MANAGER:				
General Fund	\$ 250,652	\$ 51,923	\$ 298,055	\$ 265,954
Department Total	<u>\$ 250,652</u>	<u>\$ 51,923</u>	<u>\$ 298,055</u>	<u>\$ 265,954</u>
MAGISTRATE COURT:				
General Fund	\$ 266,563	\$ 5,168	\$ 247,188	\$ 274,589
Special Revenue Fund	163,110		80,475	108,155
Misc Grants Fund	200,000		1,430	25,000
Department Total	<u>\$ 629,673</u>	<u>\$ 5,168</u>	<u>\$ 329,093</u>	<u>\$ 407,744</u>
FINANCE:				
General Fund	\$ 183,653	\$ 40,704	\$ 221,728	\$ 238,640
Department Total	<u>\$ 183,653</u>	<u>\$ 40,704</u>	<u>\$ 221,728</u>	<u>\$ 238,640</u>
HUMAN RESOURCES:				
General Fund	\$ 112,257	\$ 1,535	\$ 72,661	\$ 49,941
Department Total	<u>\$ 112,257</u>	<u>\$ 1,535</u>	<u>\$ 72,661</u>	<u>\$ 49,941</u>
TOWN CLERK:				
General Fund	\$ 177,590	\$ 2,799	\$ 169,044	\$ 212,378
Department Total	<u>\$ 177,590</u>	<u>\$ 2,799</u>	<u>\$ 169,044</u>	<u>\$ 212,378</u>
PROSECUTOR:				
General Fund	\$ 115,291	\$ 1,185	\$ 115,701	\$ 105,724
Department Total	<u>\$ 115,291</u>	<u>\$ 1,185</u>	<u>\$ 115,701</u>	<u>\$ 105,724</u>
MGMT INFO SYSTEMS:				
General Fund	\$ 103,904	\$ 1,125	\$ 100,975	\$ 115,926
Department Total	<u>\$ 103,904</u>	<u>\$ 1,125</u>	<u>\$ 100,975</u>	<u>\$ 115,926</u>
GEOGRAPHICAL INFO SYS:				
General Fund	\$ 66,133	\$ 1,185	\$ 60,260	\$ 66,455
Department Total	<u>\$ 66,133</u>	<u>\$ 1,185</u>	<u>\$ 60,260</u>	<u>\$ 66,455</u>
POLICE:				
General Fund	\$ 2,128,721	\$ 36,601	\$ 2,119,028	\$ 2,126,702
Special Revenue Fund	12,000		13,810	
Misc Grants Fund	2,200,000		174,808	235,500
Impact Fee Fund	147,125		10,808	131,634
Department Total	<u>\$ 4,487,846</u>	<u>\$ 36,601</u>	<u>\$ 2,318,454</u>	<u>\$ 2,493,836</u>
DISPATCH:				
General Fund	\$ 287,441	\$ 24,585	\$ 308,877	\$ 145,881
Department Total	<u>\$ 287,441</u>	<u>\$ 24,585</u>	<u>\$ 308,877</u>	<u>\$ 145,881</u>
ANIMAL CONTROL:				
General Fund	\$ 63,945	\$ 1,615	\$ 59,492	\$ 69,399
Department Total	<u>\$ 63,945</u>	<u>\$ 1,615</u>	<u>\$ 59,492</u>	<u>\$ 69,399</u>

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses
Fiscal Year 2012

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011	ACTUAL EXPENDITURES/ EXPENSES * 2011	BUDGETED EXPENDITURES/ EXPENSES 2012
RECREATION:				
General Fund	\$ 127,938	\$ 5,592	\$ 124,737	\$ 71,553
Misc Grants Fund	100,000			25,000
Impact Fee Fund (Parks&Rec)	126,080		5,000	131,978
Department Total	\$ 354,018	\$ 5,592	\$ 129,737	\$ 228,531
AQUATICS CENTER:				
General Fund	\$ 187,066	\$ 32,042	\$ 244,721	\$ 184,956
Department Total	\$ 187,066	\$ 32,042	\$ 244,721	\$ 184,956
PARKS:				
General Fund	\$ 449,218	\$ 8,714	\$ 392,757	\$ 347,872
Misc Grants Fund	200,000		100	30,745
Department Total	\$ 649,218	\$ 8,714	\$ 392,857	\$ 378,617
SENIOR CENTER:				
General Fund	\$ 181,409	\$ 4,872	\$ 152,142	\$ 145,971
Misc Grants Fund	305,530		58,329	113,215
Department Total	\$ 486,939	\$ 4,872	\$ 210,471	\$ 259,186
LIBRARY:				
General Fund	\$ 236,776	\$ 38,650	\$ 257,884	\$ 268,856
Misc Grants Fund	200,000			25,000
Impact Fee Fund	80			127,814
Department Total	\$ 436,856	\$ 38,650	\$ 257,884	\$ 421,670
PLANNING:				
General Fund	\$ 199,758	\$ (37,665)	\$ 158,583	\$ 200,461
Misc Grants Fund	100,000			25,000
Department Total	\$ 299,758	\$ (37,665)	\$ 158,583	\$ 225,461
BUILDING INSPECTION:				
General Fund	\$ 77,524	\$ 1,400	\$ 65,953	\$ 79,687
Department Total	\$ 77,524	\$ 1,400	\$ 65,953	\$ 79,687
CODE ENFORCEMENT:				
General Fund	\$ 51,400	\$ 1,400	\$ 52,881	\$ 51,562
Department Total	\$ 51,400	\$ 1,400	\$ 52,881	\$ 51,562
PUBLIC WORKS ADMIN:				
General Fund	\$ 19,162	\$ 658	\$ 19,171	\$ 19,192
Misc Grants Fund	200,000			25,000
Department Total	\$ 219,162	\$ 658	\$ 19,171	\$ 44,192
FACILITIES MAINT:				
General Fund	\$ 237,966	\$ 1,984	\$ 246,071	\$ 277,126
Department Total	\$ 237,966	\$ 1,984	\$ 246,071	\$ 277,126
VEHICLE MAINT:				
General Fund	\$ 308,649	\$ 3,108	\$ 278,277	\$ 309,897
Department Total	\$ 308,649	\$ 3,108	\$ 278,277	\$ 309,897

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses
Fiscal Year 2012

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011	ACTUAL EXPENDITURES/ EXPENSES * 2011	BUDGETED EXPENDITURES/ EXPENSES 2012
ENGINEERING:				
General Fund	\$ 53,019	\$ 3,658	\$ 40,061	\$ 39,487
Department Total	\$ 53,019	\$ 3,658	\$ 40,061	\$ 39,487
NON-DEPARTMENTAL:				
General Fund	\$ 1,012,880	\$ (168,829)	\$ 517,290	\$ 721,010
Highway User Rev Fund	3,801,820	(509,383)	31,849	30,388
CDBG Grant	371,473			371,473
Debt Service Fund	273,898		246,927	437,133
Capital Improvement Fund	21,712,166	(5,717)	2,434,269	2,000,000
Asset Replacement Fund	179,566		71,103	78,236
Water Enterprise Fund	4,178,933		37,954	130,416
Impact Fee Fund	210,150		169,650	42,840
Sewer Enterprise Fund	13,067,868	(5,395)	715,009	806,408
Department Total	\$ 44,808,754	\$ (689,324)	\$ 4,224,051	\$ 4,617,904
WATER UTILITIES:				
Water Enterprise Fund	\$ 472,444	\$ 5,454	\$ 339,424	\$ 652,605
Department Total	\$ 472,444	\$ 5,454	\$ 339,424	\$ 652,605
WATER RESOURCES:				
Water Enterprise Fund	\$ 241,287	\$ (63,746)	\$ 112,597	\$ 200,297
Department Total	\$ 241,287	\$ (63,746)	\$ 112,597	\$ 200,297
SEWER UTILITIES:				
Sewer Enterprise Fund	\$ 920,947	\$ 5,395	\$ 818,552	\$ 1,883,783
Department Total	\$ 920,947	\$ 5,395	\$ 818,552	\$ 1,883,783
ROADS:				
Highway User Rev Fund	\$ 1,561,275	\$ 509,383	\$ 1,739,316	\$ 682,283
Impact Fee Fund	500,000		65,691	435,000
Department Total	\$ 2,061,275	\$ 509,383	\$ 1,805,007	\$ 1,117,283
STREET LIGHTING IMPROVEMENT DISTRICTS:				
SLID Fund	\$ 3,757	\$	\$ 3,681	\$ 4,032
Department Total	\$ 3,757	\$	\$ 3,681	\$ 4,032
TOTAL ALL DEPARTMENTS	\$ 58,367,321	\$	\$ 13,471,819	\$ 15,174,150

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

ATTACHMENT "C"

Fiscal Year 2011-2012 Final Budget



Final Budget

Fiscal Year

July 1, 2011 thru June 30, 2012

LIST OF FUNDS

FUND #	FUND NAME
01	GENERAL
02	HURF
03	CDBG
04	WATER ENTERPRISE
05	CAPITAL IMPROVEMENT
06	SEWER ENTERPRISE
07	GRANTS
08	DEBT SERVICE
09	SPECIAL REVENUE - COURT
10	CAPITAL ASSET REPLACEMENT
11	POLICE IMPACT FEE
12	LIBRARY IMPACT FEE
13	PARKS/RECREATION IMPACT FEE
14	GENERAL GOVERNMENT IMPACT FEE
15	ROADS IMPACT FEE
16	SPECIAL REVENUE - POLICE DEPARTMENT
40	LIGHTING IMPROVEMENT DISTRICTS

**Town of Chino Valley
Fiscal Year 2011-2012 Final Budget Summary**

Fund	Final FY 10/11 Budget	Final FY 11/12 Budget	Change
General	\$ 6,917,812	\$ 6,481,409	\$ (436,403)
Highway User Revenue	\$ 5,363,095	\$ 744,513	\$ (4,618,582)
CDBG Grant	\$ 371,473	\$ 371,473	\$ -
Water Enterprise	\$ 4,892,664	\$ 983,318	\$ (3,909,347)
Capital Improvement	\$ 21,712,166	\$ 3,181,059	\$ (18,531,107)
Sewer Enterprise	\$ 13,988,815	\$ 2,690,191	\$ (11,298,624)
Grants	\$ 3,505,530	\$ 504,460	\$ (3,001,070)
Debt Service	\$ 273,898	\$ 437,133	\$ 163,235
Special Revenue - Court	\$ 163,110	\$ 108,155	\$ (54,955)
Capital Asset Replacement	\$ 179,566	\$ 158,236	\$ (21,330)
Police Impact Fees	\$ 147,125	\$ 131,634	\$ (15,491)
Library Impact Fees	\$ 80	\$ 127,814	\$ 127,734
Parks/Rec Impact Fees	\$ 126,080	\$ 131,978	\$ 5,898
General Govt Impact Fees	\$ 210,150	\$ 42,840	\$ (167,310)
Roads Impact Fees	\$ 500,000	\$ 435,000	\$ (65,000)
Special Revenues - Police	\$ 12,000	\$ 56,600	\$ 44,600
CVSLIDs	\$ 3,757	\$ 4,032	\$ 275
	\$ 58,367,321	\$ 16,589,845	\$ (41,777,476)

GENERAL FUND

Franchise Tax Revenues: Account #: 01-30

<u>FRANCHISE TAX REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4151	CABLE FRANCHISE FEES	\$70,000.00	\$70,000.00	\$55,213.37	\$66,000.00
4152	WATER FRANCHISE FEES	\$6,500.00	\$6,500.00	\$5,226.33	\$6,900.00
4153	GAS FRANCHISE FEES	\$55,000.00	\$55,000.00	\$43,748.02	\$53,500.00
4154	ELECTRIC FRANCHISE FEES	\$17,500.00	\$17,500.00	\$13,103.96	\$17,100.00
<u>TOTAL FRANCHISE TAX REVENUES</u>		\$149,000.00	\$149,000.00	\$117,291.68	\$143,500.00
Budget Totals		\$149,000.00	\$149,000.00	\$117,291.68	\$143,500.00

GENERAL FUND

Tax Revenues: Account #: 01-31

<u>TAX REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4164	TOWN SALES TAX-RETAIL/OTHER	\$2,100,000.00	\$2,100,000.00	\$1,937,989.51	\$2,100,000.00
4165	CONSTRUCTION SALES TAX	\$150,000.00	\$150,000.00	\$100,896.60	\$110,000.00
4166	BED TAX	\$16,666.00	\$16,666.00	\$16,334.15	\$19,000.00
<u>TOTAL TAX REVENUES</u>		\$2,266,666.00	\$2,266,666.00	\$2,055,220.26	\$2,229,000.00
Budget Totals		\$2,266,666.00	\$2,266,666.00	\$2,055,220.26	\$2,229,000.00

GENERAL FUND

Licenses & Permits Revenues: Account #: 01-32

<u>LICENSES & PERMITS REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4111	BUILDING PERMITS	\$57,000.00	\$57,000.00	\$59,171.29	\$65,000.00
4112	BUSINESS LICENSES	\$70,000.00	\$70,000.00	\$61,765.26	\$68,000.00
4114	PLAN CHECK FEES	\$27,000.00	\$27,000.00	\$30,715.61	\$35,000.00
4116	SIGN PERMITS	\$5,000.00	\$5,000.00	\$5,970.00	\$7,000.00
4117	ZONING PERMITS	\$2,000.00	\$2,000.00	\$4,215.00	\$4,200.00
4118	SUBDIVISION FEES	\$0.00	\$0.00	\$111.25	\$0.00
4120	GRADING PERMITS	\$0.00	\$0.00	\$76.02	\$0.00
<u>TOTAL LICENSES & PERMITS REVENUES</u>		\$161,000.00	\$161,000.00	\$162,024.43	\$179,200.00
Budget Totals		\$161,000.00	\$161,000.00	\$162,024.43	\$179,200.00

GENERAL FUND

Intergovernmental Revenues: Account #: 01-33

<u>INTERGOVERNMENTAL REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4191	P.A.N.T.	\$60,691.00	\$60,691.00	\$70,709.82	\$65,000.00
4192	DUI TASK FORCE REIMB	\$15,000.00	\$15,000.00	\$6,607.25	\$8,000.00
4210	VEHICLE LICENSE TAX	\$675,763.00	\$675,763.00	\$602,843.21	\$545,658.00
4224	COUNTY LIBRARY FUNDS	\$115,000.00	\$120,717.00	\$120,717.00	\$120,717.00
4226	SR NUTRITION GRANT REV	\$0.00	\$0.00	\$60.00	\$0.00
4227	YAVAPAI CTY LONG TERM CARE	\$16,000.00	\$16,000.00	\$10,273.05	\$13,000.00
4292	VICTIM/WITNESS GRANT	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
4293	BULLET PROOF VEST PARTNERSHIP	\$4,000.00	\$4,000.00	\$2,670.10	\$2,700.00
4297	P.D. GRANT - S.R.O.	\$38,000.00	\$38,000.00	\$0.00	\$0.00
4322	STATE SHARED SALES TAX	\$878,418.00	\$878,418.00	\$861,236.54	\$782,571.00
4324	STATE SHARED INCOME TAX	\$1,199,446.00	\$1,199,446.00	\$1,099,657.50	\$913,001.00
<u>TOTAL INTERGOVERNMENTAL REVENUES</u>		\$3,006,118.00	\$3,011,835.00	\$2,778,574.47	\$2,454,447.00
Budget Totals		\$3,006,118.00	\$3,011,835.00	\$2,778,574.47	\$2,454,447.00

GENERAL FUND

Charges For Services Revenues: Account #: 01-34

<u>CHARGES FOR SERVICES REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4113	SALE OF PRINTED MATTER	\$550.00	\$550.00	\$19.00	\$50.00
4114	COPIER FEES	\$400.00	\$400.00	\$783.13	\$700.00
4115	ENGINEERING REPORTS	\$1,000.00	\$1,000.00	\$800.00	\$1,000.00
4118	GIS PRODUCT REVENUES	\$100.00	\$100.00	\$25.00	\$50.00
4119	ENGINEERING SERVICES	\$4,000.00	\$4,000.00	\$1,792.66	\$2,000.00
4120	ENGINEERING INSPECTIONS	\$150.00	\$150.00	\$0.00	\$100.00
4122	SPECIAL REC PROGRAM INCOME	\$5,000.00	\$5,000.00	\$2,572.15	\$3,000.00
4124	ADULT SPORTS	\$4,000.00	\$4,000.00	\$2,415.00	\$3,000.00
4125	PROGRAM INCOME	\$2,500.00	\$2,500.00	\$1,448.00	\$2,000.00
4128	AQUATIC CENTER ENTRANCE FEES	\$24,000.00	\$24,000.00	\$18,524.81	\$35,550.00
4129	AQUATIC CENTER CONCESSIONS	\$2,000.00	\$2,000.00	\$1,545.20	\$7,800.00
4130	RECREATION CONCESSIONS	\$800.00	\$800.00	\$889.30	\$900.00
4131	FACILITIES USE/UTILITY REIMB	\$27,000.00	\$27,000.00	\$26,831.35	\$30,000.00
4132	AQUATIC CTR PROGRAM FEES	\$12,000.00	\$12,000.00	\$7,223.00	\$15,100.00
4133	FACILITIES USE-RECREATION	\$1,000.00	\$1,000.00	\$2,043.00	\$2,500.00
4134	FACILITIES USE-SENIOR CENTER	\$3,000.00	\$3,000.00	\$3,525.00	\$4,500.00
4135	FACILITIES USE-AQUATIC CENTER	\$2,000.00	\$2,000.00	\$3,294.00	\$4,000.00
4136	FACILITIES USE-PARKS	\$600.00	\$600.00	\$2,173.00	\$2,500.00
4137	COPIES & MAPS (LIBRARY)	\$600.00	\$600.00	\$12.75	\$25.00
4138	S/C NUTRITION PROGRAM INCOME	\$14,000.00	\$14,000.00	\$8,775.38	\$10,000.00
4190	POLICE REPORTS	\$4,500.00	\$4,500.00	\$2,839.75	\$4,000.00
<u>TOTAL CHARGES FOR SERVICES REVENUES</u>		\$109,200.00	\$109,200.00	\$87,531.48	\$128,775.00
Budget Totals		\$109,200.00	\$109,200.00	\$87,531.48	\$128,775.00

GENERAL FUND

Fines and Forfeitures Revenues: Account #: 01-35

<u>FINES AND FORFEITURES REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4113	ANIMAL CONTROL FEES	\$26,500.00	\$26,500.00	\$21,020.00	\$22,500.00
4115	LIBRARY FINES	\$4,500.00	\$4,500.00	\$2,876.32	\$3,000.00
4125	LOST BOOKS	\$850.00	\$850.00	\$800.24	\$900.00
4165	TRAFFIC FINES	\$135,000.00	\$135,000.00	\$130,248.26	\$150,000.00
4167	REIMBURSEMENT COURT ATTORNEY	\$3,500.00	\$3,500.00	\$5,280.76	\$5,500.00
4168	RESTITUTION	\$1,000.00	\$1,000.00	\$224.00	\$300.00
4175	BOND FORFEITURES	\$500.00	\$500.00	\$0.00	\$250.00
<u>TOTAL FINES AND FORFEITURES REVENUES</u>		\$171,850.00	\$171,850.00	\$160,449.58	\$182,450.00
Budget Totals		\$171,850.00	\$171,850.00	\$160,449.58	\$182,450.00

GENERAL FUND

Other Revenues: Account #: 01-36

<u>OTHER REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4150	ADMINISTRATIVE FEES-FINANCE	\$4,000.00	\$4,000.00	\$2,711.47	\$3,600.00
4160	MISCELLANEOUS REVENUE	\$1,000.00	\$5,000.00	\$53.00	\$250.00
4162	SALE OF FIXED ASSETS	\$5,000.00	\$1,000.00	\$4,210.92	\$5,000.00
4190	WORKERS COMP REFUND	\$0.00	\$0.00	\$921.64	\$1,000.00
<u>TOTAL OTHER REVENUES</u>		\$10,000.00	\$10,000.00	\$7,897.03	\$9,850.00
Budget Totals		\$10,000.00	\$10,000.00	\$7,897.03	\$9,850.00

GENERAL FUND

Contribution and Donation Revenues: Account #: 01-37

<u>CONTRIBUTION AND DONATION REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4121	DONATIONS/FUND RAISING	\$5,000.00	\$5,000.00	\$0.00	\$2,500.00
4124	SENIOR CTR THRIFT STORE	\$1,000.00	\$1,000.00	\$1,159.00	\$1,500.00
4127	RECREATION SPONSORSHIPS	\$10,000.00	\$10,000.00	\$4,798.01	\$5,000.00
4129	PARKS SPONSORSHIPS	\$21,000.00	\$21,000.00	\$985.00	\$2,000.00
4130	SR CTR SPONSORSHIPS	\$10,000.00	\$10,000.00	\$1,000.00	\$2,000.00
4143	AQUATIC CTR SPONSORSHIPS	\$10,000.00	\$10,000.00	\$0.00	\$4,000.00
4151	SR CTR PROGRAM INCOME	\$2,500.00	\$2,500.00	\$302.75	\$500.00
<u>TOTAL CONTRIBUTION AND DONATION REVENUE</u>		\$59,500.00	\$59,500.00	\$8,244.76	\$17,500.00
Budget Totals		\$59,500.00	\$59,500.00	\$8,244.76	\$17,500.00

GENERAL FUND

Investment Earning Revenues: Account #: 01-38

<u>INVESTMENT EARNING REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4125	INTEREST INCOME - HERMAN ESTATE	\$35.00	\$35.00	\$40.25	\$55.00
4163	INTEREST INCOME	\$0.00	\$0.00	\$499.29	\$535.00
<u>TOTAL INVESTMENT EARNING REVENUES</u>		\$35.00	\$35.00	\$539.54	\$590.00
Budget Totals		\$35.00	\$35.00	\$539.54	\$590.00

GENERAL FUND

Carryovers and Transfers: Account #: 01-39

<u>CARRYOVERS AND TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$362,106.00	\$362,106.00	\$0.00	\$563,219.00
4054	TFRS FROM CAPITAL IMPROV FUND	\$610,337.00	\$668,629.00	\$535,220.34	\$516,278.00
4090	TFRS FROM PD SPECIAL REVENUE FUND	\$12,000.00	\$12,000.00	\$13,060.00	\$56,600.00
<u>TOTAL CARRYOVERS AND TRANSFERS</u>		\$984,443.00	\$1,042,735.00	\$548,280.34	\$1,136,097.00
Budget Totals		\$984,443.00	\$1,042,735.00	\$548,280.34	\$1,136,097.00

GENERAL FUND

Prosecutor: Account #: 01-41

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$44,010.00	\$45,110.00	\$41,184.61	\$44,011.00
5129	STATE RETIREMENT	\$4,225.00	\$4,225.00	\$3,848.09	\$4,344.00
5132	FICA/MEDICARE	\$3,367.00	\$3,452.00	\$3,103.30	\$3,367.00
5133	UNEMPLOYMENT INSURANCE	\$126.00	\$126.00	\$144.20	\$144.00
5134	WORKERS' COMPENSATION	\$57.00	\$57.00	\$52.09	\$53.00
5135	HEALTH INSURANCE	\$6,516.00	\$6,516.00	\$6,095.25	\$6,924.00
5136	DISABILITY/LIFE/ACCIDENT	\$235.00	\$235.00	\$195.07	\$195.00
5139	STATE DISABILITY	\$110.00	\$110.00	\$101.76	\$101.00
<u>TOTAL PERSONNEL COSTS</u>		\$58,646.00	\$59,831.00	\$54,724.37	\$59,139.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$54,000.00	\$54,000.00	\$47,022.11	\$45,000.00
5220	TRAVEL	\$510.00	\$475.00	\$380.86	\$200.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$235.00	\$235.00	\$237.88	\$235.00
5251	UTILITIES - WATER	\$50.00	\$50.00	\$20.83	\$50.00
5280	TRAINING & SEMINARS	\$350.00	\$385.00	\$385.00	\$200.00
5340	OPERATING SUPPLIES	\$1,500.00	\$1,500.00	\$1,350.59	\$900.00
<u>TOTAL OPERATING COSTS</u>		\$56,645.00	\$56,645.00	\$49,397.27	\$46,585.00
<u>Budget Totals</u>		\$115,291.00	\$116,476.00	\$104,121.64	\$105,724.00

Wednesday, August 03, 2011

GENERAL FUND

Town Clerk: Account #: 01-42

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$76,118.00	\$78,718.00	\$71,762.02	\$111,050.00
5129	STATE RETIREMENT	\$7,307.00	\$7,307.00	\$6,640.04	\$10,961.00
5132	FICA/MEDICARE	\$5,823.00	\$6,022.00	\$5,128.82	\$8,495.00
5133	UNEMPLOYMENT INSURANCE	\$252.00	\$252.00	\$288.40	\$433.00
5134	WORKERS' COMPENSATION	\$99.00	\$99.00	\$90.01	\$133.00
5135	HEALTH INSURANCE	\$15,168.00	\$15,168.00	\$13,008.40	\$22,284.00
5136	DISABILITY/LIFE/ACCIDENT	\$405.00	\$405.00	\$328.21	\$479.00
5139	STATE DISABILITY	\$190.00	\$190.00	\$171.34	\$255.00
<u>TOTAL PERSONNEL COSTS</u>		\$105,362.00	\$108,161.00	\$97,417.24	\$154,090.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$365.00	\$358.00	\$74.99	\$5,325.00
5220	TRAVEL	\$157.00	\$157.00	\$112.56	\$1,118.00
5230	ADVERTISING	\$7,250.00	\$7,250.00	\$6,420.52	\$7,150.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$205.00	\$205.00	\$205.00	\$550.00
5233	POSTAGE	\$12,493.00	\$12,493.00	\$10,019.29	\$12,500.00
5242	MAINT - OFFICE EQUIP/FURNITURE	\$5,519.00	\$5,519.00	\$3,413.23	\$5,218.00
5251	UTILITIES - WATER	\$43.00	\$43.00	\$37.55	\$50.00
5260	RENT - MACHINERY AND EQUIPMENT	\$815.00	\$822.00	\$821.96	\$822.00
5261	RECORDS MANAGEMENT	\$2,725.00	\$2,725.00	\$0.00	\$2,000.00
5280	TRAINING & SEMINARS	\$80.00	\$80.00	\$80.00	\$305.00
5285	ELECTION COSTS	\$23,390.00	\$23,390.00	\$28,664.74	\$0.00
5340	OPERATING SUPPLIES	\$7,436.00	\$7,436.00	\$5,847.99	\$7,500.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$11,750.00	\$11,750.00	\$189.53	\$15,750.00
<u>TOTAL OPERATING COSTS</u>		\$72,228.00	\$72,228.00	\$55,887.36	\$58,288.00
<u>Budget Totals</u>		\$177,590.00	\$180,389.00	\$153,304.60	\$212,378.00

Wednesday, August 03, 2011

GENERAL FUND

Town Manager: Account #: 01-43

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$183,960.00	\$222,568.00	\$199,843.76	\$172,455.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$258.00	\$30,884.00
5113	SALARIES - TEMPORARY	\$2,500.00	\$2,500.00	\$642.50	\$2,500.00
5115	OVERTIME	\$0.00	\$0.00	\$150.00	\$0.00
5129	STATE RETIREMENT	\$17,660.00	\$21,072.00	\$18,954.62	\$17,021.00
5132	FICA/MEDICARE	\$13,193.00	\$16,034.00	\$14,817.08	\$15,594.00
5133	UNEMPLOYMENT INSURANCE	\$412.00	\$538.00	\$585.75	\$567.00
5134	WORKERS' COMPENSATION	\$242.00	\$289.00	\$257.88	\$247.00
5135	HEALTH INSURANCE	\$21,164.00	\$25,964.00	\$23,006.06	\$15,574.00
5136	DISABILITY/LIFE/ACCIDENT	\$944.00	\$944.00	\$372.56	\$598.00
5139	STATE DISABILITY	\$460.00	\$549.00	\$493.64	\$397.00
<u>TOTAL PERSONNEL COSTS</u>		\$240,535.00	\$290,458.00	\$259,381.85	\$255,837.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$0.00	\$2,000.00	\$0.00	\$0.00
5220	TRAVEL	\$350.00	\$350.00	\$107.58	\$350.00
5225	PUBLIC RELATIONS	\$1,644.00	\$1,644.00	\$1,142.53	\$1,644.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$2,550.00	\$2,550.00	\$1,721.82	\$2,550.00
5251	UTILITIES - WATER	\$43.00	\$43.00	\$47.48	\$43.00
5255	CELLULAR PHONES	\$1,200.00	\$1,200.00	\$527.68	\$1,200.00
5280	TRAINING & SEMINARS	\$350.00	\$850.00	\$490.00	\$350.00
5345	GENERAL SUPPLIES	\$2,980.00	\$2,480.00	\$920.53	\$2,980.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
<u>TOTAL OPERATING COSTS</u>		\$10,117.00	\$12,117.00	\$4,957.62	\$10,117.00
Budget Totals		\$250,652.00	\$302,575.00	\$264,339.47	\$265,954.00

Wednesday, August 03, 2011

GENERAL FUND

Human Resources: Account #: 01-44

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$68,944.00	\$70,369.00	\$52,459.57	\$35,887.00
5111	SALARIES - PART TIME	\$12,980.00	\$12,980.00	\$0.00	\$0.00
5115	OVERTIME	\$0.00	\$0.00	\$1,309.58	\$0.00
5129	STATE RETIREMENT	\$7,865.00	\$7,865.00	\$5,025.11	\$3,542.00
5132	FICA/MEDICARE	\$6,267.00	\$6,377.00	\$3,995.03	\$2,745.00
5133	UNEMPLOYMENT INSURANCE	\$194.00	\$194.00	\$112.25	\$130.00
5134	WORKERS' COMPENSATION	\$107.00	\$107.00	\$67.50	\$43.00
5135	HEALTH INSURANCE	\$7,787.00	\$7,787.00	\$4,501.93	\$0.00
5136	DISABILITY/LIFE/ACCIDENT	\$451.00	\$451.00	\$175.03	\$55.00
5139	STATE DISABILITY	\$205.00	\$205.00	\$130.93	\$82.00
<u>TOTAL PERSONNEL COSTS</u>		\$104,800.00	\$106,335.00	\$67,776.93	\$42,484.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$162.00	\$162.00	\$394.50	\$162.00
5226	EMPLOYEE RECOGNITION/APPRECIATION	\$5,000.00	\$5,000.00	\$100.19	\$4,000.00
5230	ADVERTISING	\$1,000.00	\$921.00	\$529.89	\$1,000.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$712.00	\$712.00	\$612.00	\$712.00
5251	UTILITIES - WATER	\$43.00	\$43.00	\$37.54	\$43.00
5280	TRAINING & SEMINARS	\$0.00	\$79.00	\$79.00	\$1,000.00
5340	OPERATING SUPPLIES	\$540.00	\$540.00	\$28.07	\$540.00
<u>TOTAL OPERATING COSTS</u>		\$7,457.00	\$7,457.00	\$1,781.19	\$7,457.00
<u>Budget Totals</u>		\$112,257.00	\$113,792.00	\$69,558.12	\$49,941.00

GENERAL FUND

Magistrate Court: Account #: 01-45

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$163,620.00	\$168,420.00	\$148,332.37	\$163,337.00
5113	SALARIES - TEMPORARY	\$3,000.00	\$3,000.00	\$2,641.46	\$3,000.00
5129	STATE RETIREMENT	\$15,708.00	\$15,708.00	\$13,703.37	\$16,121.00
5132	FICA/MEDICARE	\$12,746.00	\$13,114.00	\$11,180.32	\$12,725.00
5133	UNEMPLOYMENT INSURANCE	\$558.00	\$558.00	\$593.43	\$655.00
5134	WORKERS' COMPENSATION	\$217.00	\$217.00	\$204.84	\$200.00
5135	HEALTH INSURANCE	\$19,548.00	\$19,548.00	\$23,475.08	\$30,318.00
5136	DISABILITY/LIFE/ACCIDENT	\$880.00	\$880.00	\$630.45	\$653.00
5139	STATE DISABILITY	\$409.00	\$409.00	\$356.96	\$376.00
<u>TOTAL PERSONNEL COSTS</u>		\$216,686.00	\$221,854.00	\$201,118.28	\$227,385.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$752.00	\$752.00	\$392.00	\$752.00
5212	PROFESSIONAL SERVICES	\$39,000.00	\$39,000.00	\$19,874.07	\$36,327.00
5214	JURY DUTY PAYMENTS	\$840.00	\$840.00	\$0.00	\$840.00
5220	TRAVEL	\$875.00	\$725.00	\$334.01	\$875.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$2,012.00	\$1,862.00	\$1,525.00	\$2,012.00
5251	UTILITIES - WATER	\$145.00	\$145.00	\$80.19	\$145.00
5255	CELLULAR PHONES	\$828.00	\$828.00	\$882.73	\$828.00
5280	TRAINING & SEMINARS	\$75.00	\$375.00	\$300.00	\$75.00
5345	GENERAL SUPPLIES	\$5,350.00	\$5,350.00	\$2,423.67	\$5,350.00
<u>TOTAL OPERATING COSTS</u>		\$49,877.00	\$49,877.00	\$25,811.67	\$47,204.00
<u>Budget Totals</u>		\$266,563.00	\$271,731.00	\$226,929.95	\$274,589.00

GENERAL FUND

Finance: Account #: 01-46

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$98,273.00	\$128,116.00	\$115,597.98	\$139,158.00
5113	SALARIES - TEMPORARY	\$0.00	\$457.00	\$456.27	\$0.00
5115	OVERTIME	\$0.00	\$321.00	\$540.10	\$0.00
5129	STATE RETIREMENT	\$9,434.00	\$12,296.00	\$10,889.93	\$13,735.00
5132	FICA/MEDICARE	\$7,518.00	\$9,862.00	\$8,264.78	\$10,646.00
5133	UNEMPLOYMENT INSURANCE	\$268.00	\$394.00	\$611.39	\$415.00
5134	WORKERS' COMPENSATION	\$128.00	\$167.00	\$150.31	\$167.00
5135	HEALTH INSURANCE	\$16,265.00	\$20,902.00	\$15,729.90	\$21,936.00
5136	DISABILITY/LIFE/ACCIDENT	\$539.00	\$539.00	\$202.21	\$451.00
5139	STATE DISABILITY	\$246.00	\$321.00	\$283.59	\$320.00
<u>TOTAL PERSONNEL COSTS</u>		\$132,671.00	\$173,375.00	\$152,726.46	\$186,828.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$34,816.00	\$32,794.00	\$31,602.00	\$34,500.00
5213	BANK CHARGES	\$7,000.00	\$4,819.00	\$5,365.46	\$5,500.00
5214	MERCHANT BANK CARD FEES	\$3,600.00	\$3,600.00	\$3,920.25	\$4,800.00
5220	TRAVEL	\$0.00	\$55.00	\$54.24	\$55.00
5230	ADVERTISING	\$1,470.00	\$1,470.00	\$783.20	\$1,250.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$323.00	\$800.00	\$799.99	\$800.00
5251	UTILITIES - WATER	\$43.00	\$43.00	\$37.53	\$43.00
5280	TRAINING & SEMINARS	\$2,000.00	\$1,945.00	\$1,701.97	\$500.00
5340	OPERATING SUPPLIES	\$1,730.00	\$4,064.00	\$4,010.84	\$4,064.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$0.00	\$1,392.00	\$1,382.06	\$300.00
<u>TOTAL OPERATING COSTS</u>		\$50,982.00	\$50,982.00	\$49,657.54	\$51,812.00
<u>Budget Totals</u>		\$183,653.00	\$224,357.00	\$202,384.00	\$238,640.00

Wednesday, August 03, 2011

GENERAL FUND

Management Information Systems: Account #: 01-47

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$45,027.00	\$46,072.00	\$42,056.95	\$45,029.00
5115	OVERTIME	\$500.00	\$500.00	\$775.74	\$500.00
5129	STATE RETIREMENT	\$4,371.00	\$4,371.00	\$4,011.49	\$4,494.00
5132	FICA/MEDICARE	\$3,483.00	\$3,563.00	\$2,942.71	\$3,483.00
5133	UNEMPLOYMENT INSURANCE	\$119.00	\$119.00	\$136.98	\$137.00
5134	WORKERS' COMPENSATION	\$59.00	\$59.00	\$53.96	\$54.00
5135	HEALTH INSURANCE	\$8,219.00	\$8,219.00	\$7,302.64	\$9,024.00
5136	DISABILITY/LIFE/ACCIDENT	\$237.00	\$237.00	\$201.00	\$202.00
5139	STATE DISABILITY	\$114.00	\$114.00	\$104.48	\$104.00
<u>TOTAL PERSONNEL COSTS</u>		\$62,129.00	\$63,254.00	\$57,585.95	\$63,027.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	SUPPORT SERVICES	\$7,150.00	\$7,150.00	\$7,753.30	\$11,150.00
5213	BANDWIDTH/ISP	\$8,700.00	\$8,700.00	\$6,299.45	\$19,200.00
5251	UTILITIES - WATER	\$43.00	\$43.00	\$37.50	\$43.00
5255	CELLULAR PHONES	\$400.00	\$400.00	\$372.32	\$400.00
5340	OPERATING SUPPLIES	\$1,846.00	\$1,846.00	\$1,197.76	\$1,776.00
5353	HARDWARE MAINTENANCE	\$6,880.00	\$6,880.00	\$1,352.65	\$5,680.00
5354	COMPUTER SOFTWARE PURCHASES	\$3,150.00	\$3,150.00	\$715.84	\$3,150.00
5380	COMPUTER HARDWARE PURCHASES	\$11,500.00	\$11,500.00	\$8,244.95	\$11,500.00
5382	PURCHASES-MICROSOFT SETTLEMENT	\$2,106.00	\$2,106.00	\$2,044.22	\$0.00
<u>TOTAL OPERATING COSTS</u>		\$41,775.00	\$41,775.00	\$28,017.99	\$52,899.00
<u>Budget Totals</u>		\$103,904.00	\$105,029.00	\$85,603.94	\$115,926.00

Wednesday, August 03, 2011

GENERAL FUND

Geographic Information Systems: Account #: 01-48

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$44,013.00	\$45,113.00	\$36,764.09	\$44,010.00
5129	STATE RETIREMENT	\$4,225.00	\$4,225.00	\$3,423.77	\$4,344.00
5132	FICA/MEDICARE	\$3,367.00	\$3,452.00	\$2,224.70	\$3,367.00
5133	UNEMPLOYMENT INSURANCE	\$126.00	\$126.00	\$144.20	\$144.00
5134	WORKERS' COMPENSATION	\$57.00	\$57.00	\$46.34	\$53.00
5135	HEALTH INSURANCE	\$8,652.00	\$8,652.00	\$7,861.69	\$9,192.00
5136	DISABILITY/LIFE/ACCIDENT	\$235.00	\$235.00	\$171.06	\$197.00
5139	STATE DISABILITY	\$110.00	\$110.00	\$89.13	\$100.00
<u>TOTAL PERSONNEL COSTS</u>		\$60,785.00	\$61,970.00	\$50,724.98	\$61,407.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5242	MAINT - EQUIP/FURN/AGREEMENTS	\$1,860.00	\$2,046.00	\$1,838.76	\$2,060.00
5251	UTILITIES - WATER	\$43.00	\$43.00	\$37.51	\$43.00
5345	GENERAL SUPPLIES	\$3,445.00	\$3,259.00	\$1,964.34	\$2,945.00
<u>TOTAL OPERATING COSTS</u>		\$5,348.00	\$5,348.00	\$3,840.61	\$5,048.00
Budget Totals		\$66,133.00	\$67,318.00	\$54,565.59	\$66,455.00

GENERAL FUND

Mayor and Council: Account #: 01-50

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5111	SALARIES - PART TIME	\$9,600.00	\$9,600.00	\$8,800.00	\$9,600.00
5132	FICA/MEDICARE	\$735.00	\$735.00	\$673.20	\$734.00
5134	WORKERS' COMPENSATION	\$12.00	\$12.00	\$11.44	\$12.00
<u>TOTAL PERSONNEL COSTS</u>		\$10,347.00	\$10,347.00	\$9,484.64	\$10,346.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5220	TRAVEL	\$4,800.00	\$4,800.00	\$4,561.59	\$4,800.00
5225	PUBLIC RELATIONS	\$3,700.00	\$3,700.00	\$1,265.31	\$3,700.00
5255	CELLULAR PHONES	\$0.00	\$0.00	\$0.00	\$2,100.00
5280	TRAINING & SEMINARS	\$0.00	\$0.00	\$0.00	\$5,000.00
5345	GENERAL SUPPLIES	\$50.00	\$50.00	\$2.25	\$50.00
<u>TOTAL OPERATING COSTS</u>		\$8,550.00	\$8,550.00	\$5,829.15	\$15,650.00
Budget Totals		\$18,897.00	\$18,897.00	\$15,313.79	\$25,996.00

GENERAL FUND

Planning: Account #: 01-55

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$145,234.00	\$112,996.00	\$108,365.21	\$145,230.00
5129	STATE RETIREMENT	\$13,943.00	\$10,531.00	\$10,086.14	\$14,334.00
5132	FICA/MEDICARE	\$11,110.00	\$8,757.00	\$8,095.08	\$11,110.00
5133	UNEMPLOYMENT INSURANCE	\$378.00	\$252.00	\$288.41	\$433.00
5134	WORKERS' COMPENSATION	\$189.00	\$142.00	\$1,301.71	\$1,430.00
5135	HEALTH INSURANCE	\$21,684.00	\$16,884.00	\$15,503.65	\$22,284.00
5136	DISABILITY/LIFE/ACCIDENT	\$750.00	\$750.00	\$452.16	\$499.00
5139	STATE DISABILITY	\$363.00	\$274.00	\$262.59	\$334.00
<u>TOTAL PERSONNEL COSTS</u>		\$193,651.00	\$150,586.00	\$144,354.95	\$195,654.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$0.00	\$5,400.00	\$0.00	\$0.00
5220	TRAVEL	\$700.00	\$700.00	\$386.28	\$200.00
5230	ADVERTISING	\$1,500.00	\$1,500.00	\$1,029.74	\$1,500.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$577.00	\$577.00	\$489.00	\$577.00
5242	MAINT - OFFICE EQUIP/FURNITURE	\$400.00	\$400.00	\$295.11	\$400.00
5251	UTILITIES - WATER	\$60.00	\$60.00	\$59.32	\$60.00
5255	CELLULAR PHONES	\$420.00	\$420.00	\$362.51	\$420.00
5280	TRAINING & SEMINARS	\$650.00	\$650.00	\$200.00	\$650.00
5286	ANNEXATION EXPENSE	\$300.00	\$300.00	\$0.00	\$0.00
5345	GENERAL SUPPLIES	\$1,000.00	\$1,000.00	\$117.20	\$900.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$500.00	\$500.00	\$0.00	\$100.00
<u>TOTAL OPERATING COSTS</u>		\$6,107.00	\$11,507.00	\$2,939.16	\$4,807.00
<u>Budget Totals</u>		\$199,758.00	\$162,093.00	\$147,294.11	\$200,461.00

GENERAL FUND

Building Inspection: Account #: 01-56

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$49,833.00	\$51,133.00	\$38,999.87	\$52,847.00
5115	OVERTIME	\$0.00	\$0.00	\$14.62	\$0.00
5129	STATE RETIREMENT	\$4,784.00	\$4,784.00	\$3,620.52	\$5,216.00
5132	FICA/MEDICARE	\$3,812.00	\$3,912.00	\$2,849.94	\$4,043.00
5133	UNEMPLOYMENT INSURANCE	\$189.00	\$189.00	\$166.67	\$216.00
5134	WORKERS' COMPENSATION	\$1,071.00	\$1,071.00	\$810.65	\$1,104.00
5135	HEALTH INSURANCE	\$10,842.00	\$10,842.00	\$7,023.22	\$11,520.00
5136	DISABILITY/LIFE/ACCIDENT	\$285.00	\$285.00	\$174.28	\$237.00
5139	STATE DISABILITY	\$125.00	\$125.00	\$94.36	\$121.00
<u>TOTAL PERSONNEL COSTS</u>		\$70,941.00	\$72,341.00	\$53,754.13	\$75,304.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5220	TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$1,000.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$203.00	\$203.00	\$179.00	\$203.00
5242	MAINT - OFFICE EQUIP/FURNITURE	\$400.00	\$400.00	\$295.11	\$400.00
5251	UTILITIES - WATER	\$60.00	\$60.00	\$59.34	\$60.00
5255	CELLULAR PHONES	\$420.00	\$420.00	\$415.31	\$420.00
5280	TRAINING & SEMINARS	\$1,200.00	\$1,200.00	\$0.00	\$500.00
5311	CLOTHING AND UNIFORMS	\$300.00	\$300.00	\$291.99	\$0.00
5340	OPERATING SUPPLIES	\$950.00	\$950.00	\$0.00	\$950.00
5350	OFFICE SUPPLIES	\$700.00	\$700.00	\$115.83	\$500.00
5352	LOCAL SHEETFLOW MAPS	\$250.00	\$250.00	\$0.00	\$0.00
5380	SMALL TOOLS AND EQUIPMENT	\$600.00	\$600.00	\$443.92	\$350.00
<u>TOTAL OPERATING COSTS</u>		\$6,583.00	\$6,583.00	\$1,800.50	\$4,383.00
Budget Totals		\$77,524.00	\$78,924.00	\$55,554.63	\$79,687.00

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GENERAL FUND

Code Enforcement: Account #: 01-57

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$36,129.00	\$37,429.00	\$34,129.30	\$36,130.00
5129	STATE RETIREMENT	\$3,468.00	\$3,468.00	\$3,151.57	\$3,566.00
5132	FICA/MEDICARE	\$2,764.00	\$2,864.00	\$2,506.90	\$2,764.00
5133	UNEMPLOYMENT INSURANCE	\$126.00	\$126.00	\$144.22	\$144.00
5134	WORKERS' COMPENSATION	\$777.00	\$777.00	\$705.91	\$755.00
5135	HEALTH INSURANCE	\$6,516.00	\$6,516.00	\$6,095.25	\$7,092.00
5136	DISABILITY/LIFE/ACCIDENT	\$195.00	\$195.00	\$152.04	\$148.00
5139	STATE DISABILITY	\$90.00	\$90.00	\$81.98	\$83.00
<u>TOTAL PERSONNEL COSTS</u>		\$50,065.00	\$51,465.00	\$46,967.17	\$50,682.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5251	UTILITY WATER	\$60.00	\$60.00	\$59.41	\$60.00
5255	CELLULAR PHONES	\$420.00	\$420.00	\$389.34	\$420.00
5311	CLOTHING AND UNIFORMS	\$125.00	\$125.00	\$120.23	\$0.00
5345	GENERAL SUPPLIES	\$730.00	\$730.00	\$145.00	\$400.00
<u>TOTAL OPERATING COSTS</u>		\$1,335.00	\$1,335.00	\$713.98	\$880.00
<u>Budget Totals</u>		\$51,400.00	\$52,800.00	\$47,681.15	\$51,562.00

GENERAL FUND

Dispatch: Account #: 01-59

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$191,972.00	\$213,349.00	\$177,871.39	\$0.00
5111	OVERTIME	\$0.00	\$0.00	\$9,967.36	\$0.00
5113	SALARIES - TEMPORARY	\$5,000.00	\$5,000.00	\$5,304.72	\$0.00
5115	OVERTIME	\$10,000.00	\$10,000.00	\$7,119.11	\$0.00
5129	STATE RETIREMENT	\$19,389.00	\$20,779.00	\$17,640.08	\$0.00
5132	FICA/MEDICARE	\$15,834.00	\$17,470.00	\$15,165.27	\$0.00
5133	UNEMPLOYMENT INSURANCE	\$846.00	\$972.00	\$1,313.74	\$0.00
5134	WORKERS' COMPENSATION	\$269.00	\$288.00	\$248.40	\$0.00
5135	HEALTH INSURANCE	\$39,096.00	\$39,096.00	\$25,633.21	\$0.00
5136	DISABILITY/LIFE/ACCIDENT	\$1,080.00	\$1,080.00	\$604.50	\$0.00
5139	STATE DISABILITY	\$505.00	\$542.00	\$459.45	\$0.00
<u>TOTAL PERSONNEL COSTS</u>		\$283,991.00	\$308,576.00	\$261,327.23	\$0.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$136,781.00
5212	PROFESSIONAL SERVICES	\$150.00	\$150.00	\$125.00	\$0.00
5220	TRAVEL	\$750.00	\$750.00	\$8.95	\$0.00
5243	MAINT - MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
5280	TRAINING & SEMINARS	\$750.00	\$750.00	\$548.00	\$0.00
5340	OPERATING SUPPLIES	\$200.00	\$200.00	\$29.50	\$0.00
5380	SMALL TOOLS AND EQUIPMENT	\$1,600.00	\$1,600.00	\$1,277.88	\$0.00
5422	COMPUTER SOFTWARE UPGRADE	\$0.00	\$0.00	\$0.00	\$9,100.00
<u>TOTAL OPERATING COSTS</u>		\$3,450.00	\$3,450.00	\$1,989.33	\$145,881.00
Budget Totals		\$287,441.00	\$312,026.00	\$263,316.56	\$145,881.00

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GENERAL FUND

Police: Account #: 01-60

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$94,293.00	\$128,293.00	\$127,668.70	\$137,307.00
5110	SALARIES - FULL TIME (PUB SAF)	\$1,269,359.00	\$1,269,359.00	\$1,129,884.34	\$1,215,425.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$0.00	\$18,514.00
5116	OVERTIME (Public Safety)	\$80,000.00	\$80,000.00	\$72,469.15	\$80,000.00
5129	STATE RETIREMENT	\$13,833.00	\$13,833.00	\$12,805.15	\$18,467.00
5131	STATE RETIREMENT (Public Safety)	\$164,112.00	\$164,112.00	\$145,675.95	\$153,562.00
5132	FICA/MEDICARE	\$110,422.00	\$113,023.00	\$100,453.42	\$111,020.00
5133	UNEMPLOYMENT INSURANCE	\$3,780.00	\$3,780.00	\$4,325.96	\$4,470.00
5134	WORKERS' COMPENSATION	\$32,089.00	\$32,089.00	\$27,599.46	\$30,123.00
5135	HEALTH INSURANCE	\$233,928.00	\$233,928.00	\$199,208.11	\$232,728.00
5136	DISABILITY/LIFE/ACCIDENT	\$7,265.00	\$7,265.00	\$5,400.95	\$5,876.00
5138	PSRS CANCER INSURANCE	\$2,100.00	\$2,100.00	\$2,025.00	\$2,100.00
5139	STATE DISABILITY	\$360.00	\$360.00	\$333.59	\$430.00
<u>TOTAL PERSONNEL COSTS</u>		\$2,011,541.00	\$2,048,142.00	\$1,827,849.78	\$2,010,022.00

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$9,200.00	\$8,700.00	\$6,676.98	\$9,200.00
5220	TRAVEL	\$6,500.00	\$7,500.00	\$6,684.91	\$6,500.00
5230	ADVERTISING	\$300.00	\$250.00	\$0.00	\$300.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$550.00	\$600.00	\$590.00	\$550.00
5242	MAINT - OFFICE EQUIP/FURNITURE	\$10,000.00	\$10,000.00	\$9,166.63	\$10,000.00
5243	MAINT - MACHINERY & EQUIPMENT	\$9,500.00	\$9,000.00	\$7,228.14	\$9,000.00
5244	REPAIRS -- PD RAIDS	\$0.00	\$0.00	\$0.00	\$0.00
5251	UTILITIES - WATER	\$350.00	\$350.00	\$398.51	\$350.00
5254	UTILITIES - EOC TELEPHONES	\$3,500.00	\$1,700.00	\$1,980.67	\$3,500.00
5255	CELLULAR PHONES	\$2,100.00	\$2,600.00	\$2,385.07	\$2,100.00
5280	TRAINING & SEMINARS	\$8,000.00	\$6,800.00	\$4,230.00	\$8,000.00
5310	MEDICAL	\$750.00	\$250.00	\$104.54	\$750.00
5311	UNIFORMS ALLOWANCE	\$40,750.00	\$40,750.00	\$33,943.87	\$40,750.00
5340	OPERATING SUPPLIES	\$18,630.00	\$18,630.00	\$6,954.19	\$18,630.00
5350	OFFICE SUPPLIES	\$4,000.00	\$4,000.00	\$3,730.74	\$4,000.00
5369	K-9 PROGRAM COST	\$900.00	\$900.00	\$233.00	\$900.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$2,150.00	\$5,150.00	\$4,370.51	\$2,150.00

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<u>TOTAL OPERATING COSTS</u>	\$117,180.00	\$117,180.00	\$88,677.76	\$116,680.00
Budget Totals	\$2,128,721.00	\$2,165,322.00	\$1,916,527.54	\$2,126,702.00

GENERAL FUND

Animal Control: Account #: 01-61

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$24,936.00	\$26,436.00	\$24,050.76	\$24,935.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$0.00	\$17,222.00
5113	SALARIES - TEMPORARY	\$3,000.00	\$3,000.00	\$90.00	\$3,000.00
5115	OVERTIME	\$1,000.00	\$1,000.00	\$179.82	\$1,000.00
5129	STATE RETIREMENT	\$2,490.00	\$2,490.00	\$2,182.18	\$2,560.00
5132	FICA/MEDICARE	\$2,214.00	\$2,329.00	\$1,952.52	\$3,531.00
5133	UNEMPLOYMENT INSURANCE	\$180.00	\$180.00	\$145.85	\$515.00
5134	WORKERS' COMPENSATION	\$334.00	\$334.00	\$270.80	\$581.00
5135	HEALTH INSURANCE	\$6,516.00	\$6,516.00	\$5,920.90	\$6,924.00
5136	DISABILITY/LIFE/ACCIDENT	\$135.00	\$135.00	\$97.54	\$111.00
5139	STATE DISABILITY	\$65.00	\$65.00	\$56.88	\$60.00
<u>TOTAL PERSONNEL COSTS</u>		\$40,870.00	\$42,485.00	\$34,947.25	\$60,439.00

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$18,000.00	\$18,000.00	\$18,000.00	\$0.00
5220	TRAVEL	\$500.00	\$500.00	\$209.68	\$700.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$75.00	\$75.00	\$35.00	\$125.00
5280	TRAINING & SEMINARS	\$500.00	\$500.00	\$60.00	\$1,085.00
5310	MEDICAL	\$100.00	\$100.00	\$0.00	\$600.00
5311	UNIFORM ALLOWANCE	\$1,000.00	\$1,000.00	\$1,202.40	\$1,200.00
5350	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$200.00
5363	ANIMAL FOOD	\$100.00	\$100.00	\$0.00	\$750.00
5364	VET AND SUPPLIES	\$1,500.00	\$1,500.00	\$462.30	\$2,000.00
5370	LICENSE/FEES	\$800.00	\$800.00	\$486.94	\$800.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$500.00	\$500.00	\$16.30	\$1,500.00
<u>TOTAL OPERATING COSTS</u>		\$23,075.00	\$23,075.00	\$20,472.62	\$8,960.00

Budget Totals	\$63,945.00	\$65,560.00	\$55,419.87	\$69,399.00
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GENERAL FUND

Recreation: Account #: 01-63

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$65,524.00	\$67,699.00	\$61,552.20	\$26,983.00
5113	SALARIES - TEMPORARY	\$10,000.00	\$10,000.00	\$8,588.65	\$10,000.00
5115	OVERTIME	\$0.00	\$0.00	\$3,360.20	\$0.00
5129	STATE RETIREMENT	\$6,290.00	\$6,290.00	\$5,714.16	\$2,663.00
5132	FICA/MEDICARE	\$5,778.00	\$5,945.00	\$5,459.88	\$2,829.00
5133	UNEMPLOYMENT INSURANCE	\$326.00	\$326.00	\$530.08	\$404.00
5134	WORKERS' COMPENSATION	\$1,100.00	\$1,100.00	\$553.53	\$197.00
5135	HEALTH INSURANCE	\$11,403.00	\$11,403.00	\$10,656.97	\$5,440.00
5136	DISABILITY/LIFE/ACCIDENT	\$308.00	\$308.00	\$233.90	\$94.00
5139	STATE DISABILITY	\$164.00	\$164.00	\$148.61	\$62.00
<u>TOTAL PERSONNEL COSTS</u>		\$100,893.00	\$103,235.00	\$96,798.18	\$48,672.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$350.00	\$3,600.00	\$3,030.94	\$1,186.00
5213	LICENSES AND PERMITS	\$270.00	\$270.00	\$103.00	\$270.00
5225	PUBLIC RELATIONS	\$450.00	\$250.00	\$110.91	\$450.00
5230	ADVERTISING	\$1,250.00	\$850.00	\$272.38	\$1,250.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$320.00	\$420.00	\$257.00	\$320.00
5242	MAINT - EQUIP/FURN/AGREEMENTS	\$400.00	\$300.00	\$126.00	\$400.00
5251	UTILITIES - WATER	\$3,400.00	\$3,050.00	\$1,070.59	\$3,400.00
5255	CELLULAR PHONES	\$720.00	\$1,070.00	\$467.75	\$720.00
5291	RECREATIONAL PROGRAMS	\$8,025.00	\$10,625.00	\$7,889.68	\$8,025.00
5312	JANITORIAL SUPPLIES	\$0.00	\$500.00	\$379.32	\$0.00
5340	OPERATING SUPPLIES	\$710.00	\$710.00	\$560.63	\$710.00
5350	OFFICE SUPPLIES	\$750.00	\$1,200.00	\$1,029.98	\$750.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$300.00	\$250.00	\$169.76	\$300.00
5391	SAFETY SUPPLIES	\$100.00	\$200.00	\$190.97	\$100.00
<u>TOTAL OPERATING COSTS</u>		\$17,045.00	\$23,295.00	\$15,658.91	\$17,881.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5590	SPONSOR FUNDED EXPENDITURES	\$10,000.00	\$7,000.00	\$2,814.95	\$5,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$10,000.00	\$7,000.00	\$2,814.95	\$5,000.00

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Budget Totals	\$127,938.00	\$133,530.00	\$115,272.04	\$71,553.00
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GENERAL FUND

Library: Account #: 01-64

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$127,578.00	\$150,254.00	\$122,262.75	\$128,906.00
5111	SALARIES - PART TIME	\$22,696.00	\$22,696.00	\$17,660.61	\$36,677.00
5113	SALARIES - TEMPORARY	\$4,000.00	\$4,000.00	\$19,822.50	\$8,000.00
5115	OVERTIME	\$0.00	\$0.00	\$72.16	\$0.00
5129	STATE RETIREMENT	\$12,248.00	\$13,926.00	\$12,590.11	\$14,160.00
5132	FICA/MEDICARE	\$11,802.00	\$13,537.00	\$12,179.15	\$13,279.00
5133	UNEMPLOYMENT INSURANCE	\$702.00	\$828.00	\$978.78	\$1,073.00
5134	WORKERS' COMPENSATION	\$201.00	\$224.00	\$201.04	\$208.00
5135	HEALTH INSURANCE	\$23,820.00	\$27,955.00	\$20,889.31	\$15,681.00
5136	DISABILITY/LIFE/ACCIDENT	\$815.00	\$815.00	\$558.56	\$517.00
5139	STATE DISABILITY	\$319.00	\$363.00	\$327.98	\$330.00
<u>TOTAL PERSONNEL COSTS</u>		\$204,181.00	\$234,598.00	\$207,542.95	\$218,831.00

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5220	TRAVEL	\$0.00	\$567.00	\$566.85	\$500.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$850.00	\$903.00	\$902.04	\$900.00
5242	MAINT - OFFICE EQUIP/FURNITURE	\$225.00	\$225.00	\$100.00	\$225.00
5251	UTILITIES - WATER	\$350.00	\$777.00	\$754.50	\$750.00
5280	TRAINING & SEMINARS	\$0.00	\$1,375.00	\$1,375.00	\$100.00
5341	VIDEOS	\$300.00	\$1,300.00	\$274.36	\$2,000.00
5345	GENERAL SUPPLIES	\$6,700.00	\$7,700.00	\$5,831.60	\$8,000.00
5351	BOOKS	\$2,000.00	\$5,334.00	\$2,819.42	\$7,000.00
5352	PERIODICALS	\$2,000.00	\$1,947.00	\$1,886.44	\$2,000.00
5353	AUTOMATION	\$17,170.00	\$17,700.00	\$10,277.02	\$23,000.00
5355	AUDIO COMPACT DISKS	\$0.00	\$0.00	\$0.00	\$1,300.00
5356	CHILDRENS PROGRAM	\$3,000.00	\$3,000.00	\$720.46	\$3,500.00
5420	OFFICE EQUIPMENT & FURNITURE	\$0.00	\$0.00	\$0.00	\$750.00
<u>TOTAL OPERATING COSTS</u>		\$32,595.00	\$40,828.00	\$25,507.69	\$50,025.00

Budget Totals	\$236,776.00	\$275,426.00	\$233,050.64	\$268,856.00
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GENERAL FUND

Senior Center: Account #: 01-66

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$91,201.00	\$95,726.00	\$81,528.00	\$73,401.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$2,125.20	\$0.00
5113	SALARIES - TEMPORARY	\$4,500.00	\$4,500.00	\$2,652.58	\$4,500.00
5115	OVERTIME	\$0.00	\$0.00	\$24.35	\$0.00
5129	STATE RETIREMENT	\$8,755.00	\$8,755.00	\$7,304.92	\$7,245.00
5132	FICA/MEDICARE	\$7,321.00	\$7,668.00	\$6,398.87	\$5,959.00
5133	UNEMPLOYMENT INSURANCE	\$661.00	\$661.00	\$518.69	\$550.00
5134	WORKERS' COMPENSATION	\$438.00	\$438.00	\$461.08	\$569.00
5135	HEALTH INSURANCE	\$25,449.00	\$25,449.00	\$21,074.92	\$24,534.00
5136	DISABILITY/LIFE/ACCIDENT	\$441.00	\$441.00	\$381.16	\$353.00
5139	STATE DISABILITY	\$228.00	\$228.00	\$190.29	\$169.00
<u>TOTAL PERSONNEL COSTS</u>		\$138,994.00	\$143,866.00	\$122,660.06	\$117,280.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5220	TRAVEL	\$2,000.00	\$1,288.00	\$1,169.50	\$0.00
5246	MAINT - MISCELLANEOUS	\$4,150.00	\$6,862.00	\$7,670.77	\$8,500.00
5251	UTILITIES - WATER	\$420.00	\$420.00	\$345.66	\$420.00
5252	UTILITIES - ELECTRIC	\$0.00	\$0.00	\$65.51	\$71.00
5255	CELLULAR PHONES	\$420.00	\$420.00	\$551.71	\$600.00
5291	SENIOR PROGRAMS	\$800.00	\$800.00	\$961.04	\$1,200.00
5340	KITCHEN SUPPLIES	\$7,100.00	\$5,100.00	\$2,750.94	\$5,100.00
5350	OFFICE SUPPLIES	\$675.00	\$875.00	\$703.88	\$800.00
5365	FOOD PURCHASES	\$16,850.00	\$16,650.00	\$6,126.29	\$10,000.00
<u>TOTAL OPERATING COSTS</u>		\$32,415.00	\$32,415.00	\$20,345.30	\$26,691.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5590	SPONSOR FUNDED EXPENDITURES	\$10,000.00	\$10,000.00	\$0.00	\$2,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$10,000.00	\$10,000.00	\$0.00	\$2,000.00
Budget Totals		\$181,409.00	\$186,281.00	\$143,005.36	\$145,971.00

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GENERAL FUND

Parks: Account #: 01-68

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$129,683.00	\$134,758.00	\$125,243.70	\$69,002.00
5111	OVERTIME	\$0.00	\$0.00	\$189.00	\$0.00
5113	SALARIES - TEMPORARY	\$0.00	\$0.00	\$6,167.11	\$0.00
5115	OVERTIME	\$4,000.00	\$4,000.00	\$1,153.45	\$4,000.00
5129	STATE RETIREMENT	\$12,834.00	\$12,834.00	\$10,397.70	\$7,205.00
5132	FICA/MEDICARE	\$10,227.00	\$10,616.00	\$10,115.28	\$5,585.00
5133	UNEMPLOYMENT INSURANCE	\$535.00	\$535.00	\$691.21	\$433.00
5134	WORKERS' COMPENSATION	\$2,129.00	\$2,129.00	\$2,134.69	\$1,175.00
5135	HEALTH INSURANCE	\$31,965.00	\$31,965.00	\$23,209.39	\$22,008.00
5136	DISABILITY/LIFE/ACCIDENT	\$686.00	\$686.00	\$431.51	\$244.00
5139	STATE DISABILITY	\$334.00	\$334.00	\$270.92	\$168.00
<u>TOTAL PERSONNEL COSTS</u>		\$192,393.00	\$197,857.00	\$180,003.96	\$109,820.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$300.00
5212	PROFESSIONAL SERVICES	\$780.00	\$4,280.00	\$3,857.63	\$480.00
5220	TRAVEL	\$0.00	\$450.00	\$521.62	\$550.00
5241	MAINT - PARKS	\$17,700.00	\$16,840.00	\$8,830.85	\$17,700.00
5242	MAINT - MACH/EQUIP/AGREEMENTS	\$700.00	\$250.00	\$127.64	\$2,000.00
5249	IRRIGATION REPAIRS	\$19,400.00	\$19,400.00	\$1,861.20	\$22,650.00
5251	UTILITIES - WATER	\$170,000.00	\$170,000.00	\$129,870.26	\$165,477.00
5252	UTILITIES - ELECTRIC	\$4,600.00	\$4,600.00	\$4,305.56	\$4,600.00
5253	SANITATION/REFUSE	\$12,000.00	\$12,000.00	\$8,772.74	\$9,000.00
5254	MAINT VANDALISM	\$4,000.00	\$2,475.00	\$1,397.88	\$2,500.00
5255	CELLULAR PHONES	\$950.00	\$950.00	\$919.40	\$950.00
5260	RENT - MACHINERY AND EQUIPMENT	\$1,800.00	\$1,800.00	\$1,280.33	\$1,800.00
5311	CLOTHING AND UNIFORMS	\$0.00	\$225.00	\$179.79	\$1,200.00
5313	SPONSOR FUNDED EXPENDITURES	\$0.00	\$0.00	\$477.76	\$0.00
5340	OPERATING SUPPLIES	\$1,340.00	\$240.00	\$191.63	\$1,340.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$2,200.00	\$5,150.00	\$5,034.99	\$5,150.00
5391	SAFETY SUPPLIES	\$355.00	\$415.00	\$276.83	\$355.00
<u>TOTAL OPERATING COSTS</u>		\$235,825.00	\$239,075.00	\$167,906.11	\$236,052.00

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<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5590	SPONSOR FUNDED EXPENDITURES	\$21,000.00	\$21,000.00	\$695.14	\$2,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$21,000.00	\$21,000.00	\$695.14	\$2,000.00
Budget Totals		\$449,218.00	\$457,932.00	\$348,605.21	\$347,872.00

GENERAL FUND

Aquatics Center: Account #: 01-69

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$34,375.00	\$35,250.00	\$31,869.08	\$12,891.00
5113	SALARIES - TEMPORARY	\$35,231.00	\$52,231.00	\$39,065.41	\$42,731.00
5115	OVERTIME	\$0.00	\$0.00	\$471.26	\$0.00
5129	STATE RETIREMENT	\$3,300.00	\$3,300.00	\$2,630.18	\$1,272.00
5132	FICA/MEDICARE	\$5,325.00	\$5,392.00	\$5,461.09	\$4,255.00
5133	UNEMPLOYMENT INSURANCE	\$824.00	\$824.00	\$850.58	\$1,024.00
5134	WORKERS' COMPENSATION	\$550.00	\$550.00	\$560.57	\$406.00
5135	HEALTH INSURANCE	\$4,887.00	\$4,887.00	\$3,821.80	\$2,719.00
5136	DISABILITY/LIFE/ACCIDENT	\$138.00	\$138.00	\$113.46	\$47.00
5139	STATE DISABILITY	\$86.00	\$86.00	\$68.57	\$30.00
<u>TOTAL PERSONNEL COSTS</u>		\$84,716.00	\$102,658.00	\$84,912.00	\$65,375.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	ALARM SERVICE	\$600.00	\$600.00	\$317.90	\$450.00
5213	LICENSES AND PERMITS	\$1,100.00	\$1,100.00	\$1,256.00	\$1,300.00
5220	TRAVEL	\$0.00	\$150.00	\$117.50	\$120.00
5241	MAINT - AQUATICS CENTER	\$5,000.00	\$18,600.00	\$12,520.88	\$5,000.00
5242	MAINT - EQUIP/FURN/AGREEMENTS	\$200.00	\$200.00	\$434.44	\$500.00
5250	UTILITIES - GAS	\$13,000.00	\$13,000.00	\$17,233.14	\$20,000.00
5251	UTILITIES - WATER	\$15,200.00	\$15,200.00	\$10,687.04	\$15,000.00
5252	UTILITIES - ELECTRIC	\$33,600.00	\$33,600.00	\$28,365.99	\$33,600.00
5254	UTILITIES - TELEPHONE	\$3,200.00	\$3,200.00	\$2,890.27	\$3,000.00
5255	CELLULAR PHONES	\$400.00	\$400.00	\$479.87	\$520.00
5280	TRAINING & SEMINARS	\$1,000.00	\$350.00	\$0.00	\$800.00
5291	PROGRAM SUPPLIES	\$800.00	\$800.00	\$988.07	\$1,000.00
5292	TRAINING SUPPLIES	\$800.00	\$400.00	\$279.98	\$500.00
5311	CLOTHING AND UNIFORMS	\$300.00	\$1,000.00	\$634.45	\$750.00
5312	JANITORIAL SUPPLIES	\$2,000.00	\$2,000.00	\$1,050.56	\$2,000.00
5313	POOL CHEMICALS	\$4,200.00	\$4,200.00	\$3,691.72	\$15,000.00
5340	OPERATING SUPPLIES	\$900.00	\$900.00	\$524.61	\$900.00
5350	OFFICE SUPPLIES	\$750.00	\$750.00	\$507.71	\$750.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$500.00	\$1,000.00	\$173.28	\$5,000.00
5390	RESALE SUPPLIES-AQUATIC CTR	\$0.00	\$0.00	\$0.00	\$2,391.00

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5391	SAFETY SUPPLIES	\$300.00	\$500.00	\$334.87	\$500.00
<u>TOTAL OPERATING COSTS</u>		\$83,850.00	\$97,950.00	\$82,488.28	\$109,081.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5590	SPONSOR FUNDED EXPENDITURES	\$10,000.00	\$10,000.00	\$1,184.56	\$2,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$10,000.00	\$10,000.00	\$1,184.56	\$2,000.00
<u>DEBT SVC/INSURANCE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5550	LIABILITY/PROPERTY INSURANCE	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
<u>TOTAL DEBT SVC/INSURANCE/OTHER</u>		\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
Budget Totals		\$187,066.00	\$219,108.00	\$177,084.84	\$184,956.00

GENERAL FUND

Public Works Administration: Account #: 01-70

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$15,001.00	\$15,612.00	\$14,241.91	\$15,001.00
5129	STATE RETIREMENT	\$1,440.00	\$1,440.00	\$1,308.55	\$1,481.00
5132	FICA/MEDICARE	\$1,148.00	\$1,195.00	\$1,091.21	\$1,148.00
5133	UNEMPLOYMENT INSURANCE	\$59.00	\$59.00	\$67.80	\$68.00
5134	WORKERS' COMPENSATION	\$20.00	\$20.00	\$17.72	\$18.00
5136	DISABILITY/LIFE/ACCIDENT	\$81.00	\$81.00	\$61.31	\$66.00
5139	STATE DISABILITY	\$38.00	\$38.00	\$34.02	\$35.00
<u>TOTAL PERSONNEL COSTS</u>		\$17,787.00	\$18,445.00	\$16,822.52	\$17,817.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$165.00	\$165.00	\$165.00	\$165.00
5243	MAINT - MACHINERY & EQUIPMENT	\$222.00	\$222.00	\$0.00	\$222.00
5251	UTILITY WATER	\$100.00	\$100.00	\$0.00	\$100.00
5340	GENERAL SUPPLIES	\$788.00	\$788.00	\$570.08	\$788.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$100.00	\$100.00	\$0.00	\$100.00
<u>TOTAL OPERATING COSTS</u>		\$1,375.00	\$1,375.00	\$735.08	\$1,375.00
<u>Budget Totals</u>		\$19,162.00	\$19,820.00	\$17,557.60	\$19,192.00

GENERAL FUND

Facilities Maintenance: Account #: 01-71

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$43,513.00	\$45,356.00	\$51,930.32	\$67,722.00
5115	OVERTIME	\$0.00	\$0.00	\$86.78	\$0.00
5129	STATE RETIREMENT	\$4,177.00	\$4,177.00	\$4,816.74	\$6,684.00
5132	FICA/MEDICARE	\$3,329.00	\$3,470.00	\$3,895.04	\$5,181.00
5133	UNEMPLOYMENT INSURANCE	\$167.00	\$167.00	\$343.25	\$335.00
5134	WORKERS' COMPENSATION	\$901.00	\$901.00	\$1,039.87	\$1,474.00
5135	HEALTH INSURANCE	\$8,484.00	\$8,484.00	\$9,011.65	\$18,246.00
5136	DISABILITY/LIFE/ACCIDENT	\$237.00	\$237.00	\$220.72	\$303.00
5139	STATE DISABILITY	\$109.00	\$109.00	\$125.00	\$156.00
<u>TOTAL PERSONNEL COSTS</u>		\$60,917.00	\$62,901.00	\$71,469.37	\$100,101.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$2,525.00	\$2,525.00	\$2,053.74	\$2,525.00
5241	MAINTENANCE - TOWN FACILITIES	\$8,000.00	\$8,000.00	\$5,515.04	\$8,000.00
5250	UTILITIES - GAS	\$25,000.00	\$22,000.00	\$23,848.46	\$25,000.00
5251	UTILITIES - WATER	\$800.00	\$800.00	\$584.03	\$800.00
5252	UTILITIES - ELECTRIC	\$93,000.00	\$93,000.00	\$78,826.64	\$93,000.00
5254	UTILITIES - TELEPHONE	\$33,000.00	\$33,000.00	\$27,977.82	\$28,000.00
5255	CELLULAR PHONES	\$924.00	\$924.00	\$1,063.35	\$1,100.00
5256	UTILITIES - SEWER	\$0.00	\$3,000.00	\$4,668.80	\$5,000.00
5260	RENT - MACHINERY AND EQUIPMENT	\$500.00	\$500.00	\$0.00	\$500.00
5311	CLOTHING AND UNIFORMS	\$800.00	\$800.00	\$404.56	\$800.00
5312	JANITORIAL & SANITATN SUPPLIES	\$6,000.00	\$6,000.00	\$4,468.36	\$6,000.00
5316	BUILDING MATERIALS & SUPPLIES	\$5,000.00	\$5,000.00	\$3,554.29	\$5,000.00
5340	GENERAL/OPERATING SUPPLIES	\$300.00	\$300.00	\$51.30	\$300.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$700.00	\$700.00	\$445.83	\$500.00
5391	SAFETY SUPPLIES	\$500.00	\$500.00	\$0.00	\$500.00
<u>TOTAL OPERATING COSTS</u>		\$177,049.00	\$177,049.00	\$153,462.22	\$177,025.00
<u>Budget Totals</u>		\$237,966.00	\$239,950.00	\$224,931.59	\$277,126.00

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GENERAL FUND

Vehicle Maintenance: Account #: 01-73

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$102,248.00	\$105,135.00	\$95,637.01	\$102,721.00
5115	OVERTIME	\$500.00	\$500.00	\$0.00	\$500.00
5129	STATE RETIREMENT	\$9,864.00	\$9,864.00	\$8,919.34	\$10,188.00
5132	FICA/MEDICARE	\$7,860.00	\$8,081.00	\$7,322.30	\$7,896.00
5133	UNEMPLOYMENT INSURANCE	\$299.00	\$299.00	\$343.56	\$344.00
5134	WORKERS' COMPENSATION	\$1,499.00	\$1,499.00	\$1,398.60	\$1,476.00
5135	HEALTH INSURANCE	\$17,022.00	\$17,022.00	\$15,122.23	\$17,529.00
5136	DISABILITY/LIFE/ACCIDENT	\$545.00	\$545.00	\$452.09	\$452.00
5139	STATE DISABILITY	\$257.00	\$257.00	\$232.35	\$236.00
<u>TOTAL PERSONNEL COSTS</u>		\$140,094.00	\$143,202.00	\$129,427.48	\$141,342.00

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$1,355.00	\$1,355.00	\$157.50	\$1,355.00
5244	MAINT - MOTOR POOL VEHICLES	\$15,000.00	\$15,000.00	\$8,500.99	\$15,000.00
5245	MAINT - POLICE VEHICLES	\$34,000.00	\$34,000.00	\$23,374.14	\$34,000.00
5246	MAINT - PARKS VEHICLES	\$5,000.00	\$5,000.00	\$2,898.13	\$5,000.00
5260	RENT - MACHINERY AND EQUIPMENT	\$200.00	\$200.00	\$0.00	\$200.00
5280	TRAINING & SEMINARS	\$500.00	\$500.00	\$0.00	\$500.00
5311	CLOTHING AND UNIFORMS	\$2,000.00	\$2,000.00	\$911.79	\$2,000.00
5320	SHOP SUPPLIES	\$3,000.00	\$3,000.00	\$863.84	\$3,000.00
5330	GAS/OIL POOL VEHICLES	\$20,000.00	\$20,000.00	\$18,956.10	\$20,000.00
5331	GAS/OIL POLICE VEHICLES	\$70,000.00	\$70,000.00	\$58,082.36	\$70,000.00
5332	GAS/OIL PARKS VEHICLES	\$14,000.00	\$14,000.00	\$7,888.15	\$14,000.00
5350	GENERAL SUPPLIES	\$550.00	\$550.00	\$456.89	\$550.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$2,950.00	\$2,950.00	\$889.96	\$2,950.00
<u>TOTAL OPERATING COSTS</u>		\$168,555.00	\$168,555.00	\$122,979.85	\$168,555.00

Budget Totals	\$308,649.00	\$311,757.00	\$252,407.33	\$309,897.00
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GENERAL FUND

Engineering: Account #: 01-74

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$31,884.00	\$32,402.00	\$24,079.20	\$13,801.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$0.00	\$9,450.00
5129	STATE RETIREMENT	\$3,061.00	\$3,061.00	\$2,146.81	\$1,362.00
5132	FICA/MEDICARE	\$2,439.00	\$2,479.00	\$1,816.84	\$1,779.00
5133	UNEMPLOYMENT INSURANCE	\$66.00	\$66.00	\$75.01	\$75.00
5134	WORKERS' COMPENSATION	\$598.00	\$598.00	\$427.08	\$486.00
5135	HEALTH INSURANCE	\$3,710.00	\$3,710.00	\$2,673.94	\$1,892.00
5136	DISABILITY/LIFE/ACCIDENT	\$171.00	\$171.00	\$98.79	\$60.00
5139	STATE DISABILITY	\$80.00	\$80.00	\$55.77	\$32.00
<u>TOTAL PERSONNEL COSTS</u>		\$42,009.00	\$42,567.00	\$31,373.44	\$28,937.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$5,000.00	\$8,100.00	\$16.50	\$5,000.00
5220	TRAVEL	\$1,000.00	\$1,000.00	\$209.23	\$1,000.00
5230	ADVERTISING	\$170.00	\$600.00	\$599.62	\$170.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$900.00	\$900.00	\$612.00	\$900.00
5255	CELLULAR PHONES	\$1,500.00	\$1,500.00	\$1,109.42	\$1,500.00
5280	TRAINING	\$680.00	\$250.00	\$25.00	\$680.00
5340	GENERAL SUPPLIES	\$1,660.00	\$1,660.00	\$960.26	\$1,200.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$100.00	\$100.00	\$0.00	\$100.00
<u>TOTAL OPERATING COSTS</u>		\$11,010.00	\$14,110.00	\$3,532.03	\$10,550.00
Budget Totals		\$53,019.00	\$56,677.00	\$34,905.47	\$39,487.00

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GENERAL FUND

Non-Departmental: Account #: 01-95

<u>NON-DEPARTMENTAL</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	LEGAL SERVICES	\$125,000.00	\$125,000.00	\$109,168.32	\$120,000.00
5215	BAD DEBT EXPENSE	\$0.00	\$0.00	\$80.00	\$0.00
5380	SMALL TOOLS AND EQUIPMENT	\$0.00	\$0.00	\$5,910.97	\$0.00
5396	NACOG-EDA/RURAL TRANSP ASSMT	\$1,834.00	\$1,834.00	\$1,834.00	\$1,834.00
5416	USER FEE STUDY	\$0.00	\$0.00	\$0.00	\$8,100.00
5550	LIABILITY/PROPERTY INSURANCE	\$240,000.00	\$231,500.00	\$168,556.76	\$145,000.00
5551	INSURANCE DEDUCTIBLES	\$5,000.00	\$5,000.00	\$2,000.00	\$3,000.00
5552	CLEANUP CAMPAIGN	\$12.00	\$2,012.00	\$807.45	\$1,000.00
5554	YAV CO EMERG MGMT IGA	\$3,290.00	\$3,290.00	\$3,290.00	\$4,651.00
5557	CYMPO	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
5563	OUTSIDE AGENCY FUNDING	\$38,000.00	\$38,000.00	\$40,064.79	\$38,000.00
5566	DAYS INN TPT REIMBURSEMENT	\$5,353.00	\$5,353.00	\$11,445.83	\$15,000.00
5567	CVIMKT TPT REIMBURSEMENT	\$10,000.00	\$10,000.00	\$6,117.63	\$12,500.00
5569	LEAGUE OF AZ CITIES DUES	\$7,627.00	\$7,627.00	\$7,627.00	\$9,778.00
5599	WALGREEN TPT REIMBURSEMENT	\$60,000.00	\$60,000.00	\$36,665.86	\$50,000.00
5600	CONTINGENCIES	\$160,301.00	\$116,185.00	\$0.00	\$154,193.00
5601	RESERVE FUND	\$89,352.00	\$89,352.00	\$0.00	\$93,343.00
5602	ON-LINE AUCTION EXPENSES	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
5603	ADDITL PERSONNEL & BONUS DISTRIB	\$178,235.00	\$60,022.00	\$0.00	\$0.00
5606	COMPENSATION STUDY	\$0.00	\$0.00	\$0.00	\$20,000.00
5607	NEW TELEPHONE SYSTEM	\$0.00	\$0.00	\$0.00	\$33,611.00
5707	TFRS TO GRANTS FUND	\$9,934.00	\$9,934.00	\$11,766.18	\$6,666.00
5716	TFRS TO DEBT SERVICE FUND	\$67,942.00	\$67,942.00	\$62,373.50	\$59,528.00
<u>TOTAL NON-DEPARTMENTAL</u>		\$1,012,880.00	\$844,051.00	\$467,708.29	\$787,204.00
Budget Totals		\$1,012,880.00	\$844,051.00	\$467,708.29	\$787,204.00

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HIGHWAY USER REVENUE FUND (HURF)

HURF Revenues: Account #: 02-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4113	RIGHT-OF-WAY PERMITS	\$1,500.00	\$1,500.00	\$1,362.00	\$1,500.00
4151	DRIVEWAY PERMITS	\$600.00	\$600.00	\$180.00	\$250.00
4161	INTEREST INCOME	\$2,600.00	\$2,600.00	\$1,585.07	\$1,800.00
4162	SALE OF FIXED ASSETS	\$25,000.00	\$25,000.00	\$794.42	\$10,000.00
4321	WIFA GRANT	\$0.00	\$0.00	\$20,000.00	\$0.00
4323	HIGHWAY USERS REVENUE	\$842,820.00	\$842,820.00	\$830,361.48	\$641,023.00
4326	COURT FINES -- HURF	\$2,700.00	\$2,700.00	\$156.56	\$500.00
4450	STIMULUS PROJECT REVENUE	\$3,702,000.00	\$3,192,617.00	\$0.00	\$0.00
<u>TOTAL REVENUES</u>		\$4,577,220.00	\$4,067,837.00	\$854,439.53	\$655,073.00
Budget Totals		\$4,577,220.00	\$4,067,837.00	\$854,439.53	\$655,073.00

HIGHWAY USER REVENUE FUND (HURF)

Transfers and Carryover: Account #: 02-39

<u>DEBT, CONTINGENCIES, TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$785,875.00	\$1,295,258.00	\$0.00	\$89,440.00
<u>TOTAL DEBT, CONTINGENCIES, TRANSFERS</u>		<u>\$785,875.00</u>	<u>\$1,295,258.00</u>	<u>\$0.00</u>	<u>\$89,440.00</u>
Budget Totals		\$785,875.00	\$1,295,258.00	\$0.00	\$89,440.00

HIGHWAY USER REVENUE FUND (HURF)

Roads Maintenance: Account #: 02-78

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$321,710.00	\$330,947.00	\$282,153.45	\$300,823.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$0.00	\$11,550.00
5115	OVERTIME	\$10,000.00	\$10,000.00	\$1,042.77	\$10,000.00
5129	STATE RETIREMENT	\$31,844.00	\$31,844.00	\$26,424.42	\$30,678.00
5132	FICA/MEDICARE	\$25,366.00	\$26,073.00	\$21,396.92	\$24,661.00
5133	UNEMPLOYMENT INSURANCE	\$1,167.00	\$1,167.00	\$1,510.33	\$1,460.00
5134	WORKERS' COMPENSATION	\$12,672.00	\$12,672.00	\$9,599.56	\$10,874.00
5135	HEALTH INSURANCE	\$68,499.00	\$68,499.00	\$53,913.19	\$66,495.00
5136	DISABILITY/LIFE/ACCIDENT	\$1,759.00	\$1,759.00	\$1,088.44	\$1,402.00
5139	STATE DISABILITY	\$830.00	\$830.00	\$688.32	\$715.00
<u>TOTAL PERSONNEL COSTS</u>		\$473,847.00	\$483,791.00	\$397,817.40	\$458,658.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$5,024.00	\$5,024.00	\$2,885.44	\$5,025.00
5212	PROFESSIONAL SERVICES	\$80,000.00	\$179,439.00	\$94,667.05	\$0.00
5214	RIGHT-OF-WAY ACQUISITIONS	\$10,000.00	\$10,000.00	\$4,014.24	\$10,000.00
5230	ADVERTISING	\$800.00	\$800.00	\$0.00	\$800.00
5243	MAINT - MACHINERY & EQUIPMENT	\$30,000.00	\$30,000.00	\$12,271.89	\$30,000.00
5251	UTILITIES - WATER	\$20,000.00	\$20,000.00	\$7,692.17	\$20,000.00
5255	CELLULAR PHONES	\$450.00	\$450.00	\$360.55	\$450.00
5260	RENT - MACHINERY AND EQUIPMENT	\$8,000.00	\$8,000.00	(\$1,765.71)	\$8,000.00
5311	CLOTHING AND UNIFORMS	\$7,500.00	\$4,500.00	\$2,287.11	\$7,500.00
5330	GAS/OIL	\$30,000.00	\$30,000.00	\$24,492.45	\$30,000.00
5350	GENERAL SUPPLIES	\$850.00	\$850.00	\$357.35	\$850.00
5379	ROAD SIGNS	\$7,000.00	\$15,000.00	\$12,504.56	\$15,000.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$6,000.00	\$6,000.00	\$2,561.32	\$6,000.00
5397	STOCK PIPE INVENTORY	\$10,000.00	\$5,000.00	\$1,281.16	\$10,000.00
5398	ROAD MATERIALS	\$80,000.00	\$80,000.00	\$44,693.00	\$80,000.00
<u>TOTAL OPERATING COSTS</u>		\$295,624.00	\$395,063.00	\$208,302.58	\$223,625.00
<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5415	CHIPSEALING/ARMORING	\$791,804.00	\$791,804.00	\$634,264.40	\$0.00
5495	CENTER ST PROJECT	\$0.00	\$400,000.00	\$396,556.63	\$0.00

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5495	STIMULUS PROJECT EXPENDITURES	\$3,702,000.00	\$3,192,617.00	\$0.00	\$0.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$4,493,804.00	\$4,384,421.00	\$1,030,821.03	\$0.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5600	CONTINGENCIES	\$19,287.00	\$19,287.00	\$0.00	\$17,107.00
5601	RESERVE FUND	\$14,881.00	\$14,881.00	\$0.00	\$11,281.00
5602	ON-LINE AUCTION EXPENSES	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
5710	TFRS TO CAPTL ASSET REPLACMNT FUND	\$31,810.00	\$31,810.00	\$0.00	\$0.00
5716	TFRS TO DEBT SERVICE FUND	\$31,842.00	\$31,842.00	\$29,188.39	\$31,842.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$99,820.00	\$99,820.00	\$29,188.39	\$62,230.00
Budget Totals		\$5,363,095.00	\$5,363,095.00	\$1,666,129.40	\$744,513.00

CDBG GRANTS FUND
Grant Revenues: Account #: 03-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4225	CDBG GRANTS	\$371,473.00	\$371,473.00	\$0.00	\$371,473.00
<u>TOTAL REVENUES</u>		\$371,473.00	\$371,473.00	\$0.00	\$371,473.00
Budget Totals		\$371,473.00	\$371,473.00	\$0.00	\$371,473.00

CDBG GRANTS FUND

Grant Expenditures: Account #: 03-83

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5213	ADMINISTRATIVE COSTS	\$23,059.00	\$23,059.00	\$0.00	\$23,059.00
<u>TOTAL OPERATING COSTS</u>		\$23,059.00	\$23,059.00	\$0.00	\$23,059.00
Budget Totals		\$23,059.00	\$23,059.00	\$0.00	\$23,059.00

CDBG GRANTS FUND

Capital Expenditures: Account #: 03-90

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5440	CONSTRUCTION COSTS	\$348,414.00	\$348,414.00	\$0.00	\$348,414.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$348,414.00	\$348,414.00	\$0.00	\$348,414.00
Budget Totals		\$348,414.00	\$348,414.00	\$0.00	\$348,414.00

WATER ENTERPRISE FUND

Water Enterprise Fund Revenues: Account #: 04-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	WATER SERVICE FEES	\$450,000.00	\$450,000.00	\$345,937.50	\$378,000.00
4060	WATER SYSTEM BUY-IN FEES	\$20,000.00	\$20,000.00	\$3,416.00	\$5,000.00
4075	WTR SERVICE CONNECTION TAP FEE	\$800.00	\$800.00	\$0.00	\$800.00
4161	WATER METER FEES	\$2,700.00	\$2,700.00	\$1,492.26	\$2,000.00
4226	MISCELLANEOUS REVENUE	\$3,500.00	\$3,500.00	\$4,022.51	\$4,500.00
4450	STIMULUS PROJECTS REVENUE	\$4,000,000.00	\$4,000,000.00	\$0.00	\$0.00
<u>TOTAL REVENUES</u>		\$4,477,000.00	\$4,477,000.00	\$354,868.27	\$390,300.00
Budget Totals		\$4,477,000.00	\$4,477,000.00	\$354,868.27	\$390,300.00

WATER ENTERPRISE FUND

Carryovers and Transfers: Account #: 04-39

<u>CARRYOVERS AND TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$0.00	\$0.00	\$0.00	\$194,000.00
4054	TFR FROM CAPT IMPROVEMENT FUND	\$364,746.00	\$306,454.00	\$147,356.00	\$399,018.00
4056	TFR FROM SEWER ENTERPRISE FUND	\$50,000.00	\$50,000.00	\$0.00	\$0.00
4081	TFR FROM CAPT ASSET REPLAC FUND	\$918.00	\$918.00	\$918.00	\$0.00
<u>TOTAL CARRYOVERS AND TRANSFERS</u>		\$415,664.00	\$357,372.00	\$148,274.00	\$593,018.00
Budget Totals		\$415,664.00	\$357,372.00	\$148,274.00	\$593,018.00

WATER ENTERPRISE FUND

Water Utilities: Account #: 04-82

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$136,346.00	\$141,412.00	\$122,613.44	\$125,611.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$0.00	\$7,000.00
5115	OVERTIME	\$500.00	\$500.00	\$431.04	\$1,500.00
5129	STATE RETIREMENT	\$13,137.00	\$13,137.00	\$11,240.20	\$12,546.00
5132	FICA/MEDICARE	\$10,469.00	\$10,857.00	\$8,920.94	\$10,259.00
5133	UNEMPLOYMENT INSURANCE	\$435.00	\$435.00	\$585.36	\$655.00
5134	WORKERS' COMPENSATION	\$2,295.00	\$2,295.00	\$1,959.85	\$1,977.00
5135	HEALTH INSURANCE	\$24,619.00	\$24,619.00	\$21,602.71	\$23,555.00
5136	DISABILITY/LIFE/ACCIDENT	\$729.00	\$729.00	\$477.92	\$532.00
5139	STATE DISABILITY	\$342.00	\$342.00	\$292.58	\$292.00
<u>TOTAL PERSONNEL COSTS</u>		\$188,872.00	\$194,326.00	\$168,124.04	\$183,927.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5211	CONTRACT AND SUPPORT SERVICES	\$6,400.00	\$6,400.00	\$5,511.22	\$6,400.00
5212	PROFESSIONAL SERVICES	\$11,400.00	\$11,400.00	\$2,012.50	\$5,500.00
5213	COMPLIANCE MONITORING/TESTING	\$7,770.00	\$7,770.00	\$6,355.36	\$7,770.00
5215	BAD DEBT EXPENSE	\$0.00	\$0.00	\$144.87	\$2,500.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$3,610.00	\$3,610.00	\$1,694.98	\$3,610.00
5233	POSTAGE	\$6,000.00	\$6,000.00	\$3,906.38	\$6,000.00
5245	MAINT - REPAIR - VEHICLES	\$0.00	\$700.00	\$935.19	\$1,000.00
5247	SYSTEM MAINTENANCE AND REPAIR	\$38,050.00	\$34,719.00	\$26,642.02	\$45,000.00
5252	UTILITIES - ELECTRIC	\$62,000.00	\$62,000.00	\$49,272.95	\$62,000.00
5255	CELLULAR PHONES	\$1,920.00	\$1,920.00	\$1,800.18	\$1,920.00
5260	RENT - MACHINERY AND EQUIPMENT	\$1,500.00	\$1,500.00	\$2,112.28	\$2,500.00
5280	EDUCATION AND TRAVEL	\$1,600.00	\$1,600.00	\$1,547.38	\$1,600.00
5311	CLOTHING AND UNIFORMS	\$2,000.00	\$2,000.00	\$984.24	\$1,000.00
5330	GAS/OIL - UTILITIES VEHICLES	\$4,000.00	\$4,000.00	\$4,709.01	\$5,000.00
5340	OPERATING SUPPLIES	\$600.00	\$1,200.00	\$893.14	\$1,000.00
5350	OFFICE SUPPLIES	\$0.00	\$417.00	\$416.03	\$500.00
5380	SMALL TOOLS/EQUIP/FURNITURE	\$8,900.00	\$8,484.00	\$11,758.25	\$12,000.00
5385	DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$194,000.00
<u>TOTAL OPERATING COSTS</u>		\$155,750.00	\$153,720.00	\$120,695.98	\$359,300.00

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<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5451	WELLS	\$0.00	\$2,030.00	\$9,025.23	\$0.00
5460	LEASE PURCHASE - CWMHP LOT	\$4,278.00	\$4,278.00	\$4,277.14	\$4,278.00
5490	WATER METERS	\$5,000.00	\$5,000.00	\$2,401.09	\$5,000.00
5495	STIMULUS PROJECTS	\$4,000,000.00	\$4,000,000.00	\$0.00	\$0.00
5498	COUNTRY WEST WELL REHABILITATION	\$50,000.00	\$50,000.00	\$1,223.46	\$45,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$4,059,278.00	\$4,061,308.00	\$16,926.92	\$54,278.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5501	DEVELOPER LOAN PAYMENTS	\$16,628.00	\$16,628.00	\$2,840.00	\$0.00
5600	CONTINGENCIES	\$25,958.00	\$25,958.00	\$0.00	\$27,550.00
5601	RESERVE FUND	\$25,958.00	\$25,958.00	\$0.00	\$27,550.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$68,544.00	\$68,544.00	\$2,840.00	\$55,100.00
Budget Totals		\$4,472,444.00	\$4,477,898.00	\$308,586.94	\$652,605.00

WATER ENTERPRISE FUND

Water Resources: Account #: 04-83

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$78,262.00	\$4,563.00	\$4,167.13	\$4,339.00
5113	SALARIES - TEMPORARY	\$0.00	\$12,335.00	\$12,334.53	\$0.00
5129	STATE RETIREMENT	\$7,513.00	\$416.00	\$378.47	\$428.00
5132	FICA/MEDICARE	\$5,987.00	\$1,294.00	\$1,255.37	\$332.00
5133	UNEMPLOYMENT INSURANCE	\$145.00	\$267.00	\$269.63	\$22.00
5134	WORKERS' COMPENSATION	\$102.00	\$262.00	\$260.54	\$5.00
5135	HEALTH INSURANCE	\$7,814.00	\$1,298.00	\$1,063.12	\$1,200.00
5136	DISABILITY/LIFE/ACCIDENT	\$413.00	\$23.00	\$16.68	\$20.00
5139	STATE DISABILITY	\$196.00	\$11.00	\$9.92	\$10.00
<u>TOTAL PERSONNEL COSTS</u>		\$100,432.00	\$20,469.00	\$19,755.39	\$6,356.00

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$50,000.00	\$50,000.00	\$37,338.46	\$50,000.00
5214	ADWR ANNUAL WATER USER FEE	\$1,100.00	\$1,100.00	\$520.89	\$550.00
5220	TRAVEL	\$800.00	\$800.00	\$0.00	\$400.00
5227	STATE ADWR ASSESSMENT	\$0.00	\$0.00	\$0.00	\$15,075.00
5230	ADVERTISING	\$200.00	\$200.00	\$0.00	\$100.00
5231	SUBSCRIPTIONS & MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00
5247	MAINT - MISCELLANEOUS	\$0.00	\$16,217.00	\$14,209.75	\$30,000.00
5252	UTILITIES - ELECTRIC	\$0.00	\$0.00	\$2,704.46	\$5,000.00
5255	CELLULAR PHONES	\$760.00	\$760.00	\$0.00	\$0.00
5340	OPERATING SUPPLIES	\$300.00	\$300.00	\$4.06	\$100.00
5376	ADEQ AQUIFER RECHARGE FEE	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
5377	NAMWA	\$4,980.00	\$4,980.00	\$1,753.35	\$2,500.00
5378	UPPER VERDE WATERSHED	\$26,667.00	\$26,667.00	\$20,000.00	\$26,667.00
5379	YAVAPAI COUNTY WAC	\$13,334.00	\$13,334.00	\$10,000.00	\$11,333.00
<u>TOTAL OPERATING COSTS</u>		\$105,641.00	\$121,858.00	\$86,530.97	\$149,225.00

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5600	CONTINGENCIES	\$17,607.00	\$17,607.00	\$0.00	\$22,358.00
5601	RESERVE FUND	\$17,607.00	\$17,607.00	\$0.00	\$22,358.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$35,214.00	\$35,214.00	\$0.00	\$44,716.00

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Budget Totals

\$241,287.00

\$177,541.00

\$106,286.36

\$200,297.00

WATER ENTERPRISE FUND

Capital Improvements: Account #: 04-84

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5455	CAMERON PROPERTY OBLIGATIONS	\$27,390.00	\$27,390.00	\$26,410.82	\$0.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$27,390.00	\$27,390.00	\$26,410.82	\$0.00
Budget Totals		\$27,390.00	\$27,390.00	\$26,410.82	\$0.00

WATER ENTERPRISE FUND

Water Resource Expenditures: Account #: 04-95

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5553	SERIES 2010 BOND DEBT SVC -- INT	\$0.00	\$0.00	\$0.00	\$30,386.00
5582	DE LAGE LANDEN PUBLIC FINANCE	\$11,543.00	\$11,543.00	\$11,542.56	\$30.00
5601	RESERVE	\$140,000.00	\$140,000.00	\$0.00	\$100,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$151,543.00	\$151,543.00	\$11,542.56	\$130,416.00
Budget Totals		\$151,543.00	\$151,543.00	\$11,542.56	\$130,416.00

CAPITAL IMPROVEMENT FUND

Revenues: Account #: 05-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4250	1% TPT REVENUES-RETAIL/OTHER	\$1,050,000.00	\$1,050,000.00	\$968,994.58	\$1,050,000.00
4251	1% CONSTRUCTION TPT REVENUES	\$75,000.00	\$75,000.00	\$50,448.31	\$55,000.00
4253	1% BED TAX REVENUES	\$8,334.00	\$8,334.00	\$8,167.06	\$9,500.00
4455	CTY DRAINAGE MASTER PLAN REVENUE	\$100,325.00	\$100,325.00	\$153,423.90	\$0.00
4457	CVUSD ADJACENT WAYS PROJECT	\$100,000.00	\$273,000.00	\$276,122.63	\$0.00
4458	EECBG REVS (SOLAR PANEL PJT)	\$256,807.00	\$256,807.00	\$0.00	\$0.00
4459	MISC CAPITAL PROJECTS	\$19,000,000.00	\$18,821,283.00	\$0.00	\$2,000,000.00
<u>TOTAL REVENUES</u>		\$20,590,466.00	\$20,584,749.00	\$1,457,156.48	\$3,114,500.00
Budget Totals		\$20,590,466.00	\$20,584,749.00	\$1,457,156.48	\$3,114,500.00

CAPITAL IMPROVEMENT FUND

Miscellaneous Revenues: Account #: 05-36

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4055	MISC PARK CONTRIBUTIONS	\$50.00	\$50.00	\$0.00	\$0.00
4056	DONATIONS--MISC CAPITAL PJTS	\$50,000.00	\$50,000.00	\$0.00	\$0.00
4065	MISC POOL CONTRIBUTIONS	\$400.00	\$400.00	\$400.00	\$400.00
4161	INTEREST INCOME LGIP	\$1,250.00	\$1,250.00	\$647.03	\$750.00
4194	INTEREST INCOME - GADA LGIP	\$5,000.00	\$5,000.00	\$980.24	\$0.00
<u>TOTAL REVENUES</u>		\$56,700.00	\$56,700.00	\$2,027.27	\$1,150.00
Budget Totals		\$56,700.00	\$56,700.00	\$2,027.27	\$1,150.00

CAPITAL IMPROVEMENT FUND

Transfers and Carryover: Account #: 05-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$1,065,000.00	\$1,065,000.00	\$0.00	\$65,409.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$1,065,000.00	\$1,065,000.00	\$0.00	\$65,409.00
Budget Totals		\$1,065,000.00	\$1,065,000.00	\$0.00	\$65,409.00

CAPITAL IMPROVEMENT FUND

Projects: Account #: 05-90

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5430	MISC CAPITAL PROJECTS	\$19,000,000.00	\$18,821,283.00	\$0.00	\$2,000,000.00
5496	CVUSD ADJACENT WAYS PROJECT	\$100,000.00	\$273,000.00	\$276,122.63	\$0.00
5497	EECBG EXPS (SOLAR PANELS PJT)	\$256,807.00	\$256,807.00	\$5,919.72	\$0.00
5596	CTY DRAINAGE MASTER PLAN	\$100,325.00	\$100,325.00	\$156,380.49	\$0.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$19,457,132.00	\$19,451,415.00	\$438,422.84	\$2,000,000.00
Budget Totals		\$19,457,132.00	\$19,451,415.00	\$438,422.84	\$2,000,000.00

CAPITAL IMPROVEMENT - GENERAL GOVERNMENT

Projects: Account #: 05-91

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5410	CC PLASE III & MISC PARKS PROJECTS	\$115,000.00	\$115,000.00	\$0.00	\$0.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$115,000.00	\$115,000.00	\$0.00	\$0.00
Budget Totals		\$115,000.00	\$115,000.00	\$0.00	\$0.00

CAPITAL IMPROVEMENT

Projects: Account #: 05-94

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5402	GADA FINANCED IMPROVEMENTS	\$1,000,000.00	\$1,000,000.00	\$1,021,201.03	\$0.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$1,000,000.00	\$1,000,000.00	\$1,021,201.03	\$0.00
Budget Totals		\$1,000,000.00	\$1,000,000.00	\$1,021,201.03	\$0.00

CAPITAL IMPROVEMENT FUND

Debt Service/Other: Account #: 05-95

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5704	TFRS TO GENERAL FUND	\$610,337.00	\$668,629.00	\$535,220.34	\$516,278.00
5714	TFRS TO WATER ENTERPRISE FUND	\$364,746.00	\$306,454.00	\$147,356.00	\$399,018.00
5716	TFRS TO DEBT SERVICE FUND	\$164,951.00	\$164,951.00	\$0.00	\$265,763.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$1,140,034.00	\$1,140,034.00	\$682,576.34	\$1,181,059.00
Budget Totals		\$1,140,034.00	\$1,140,034.00	\$682,576.34	\$1,181,059.00

SEWER ENTERPRISE FUND

Revenues: Account #: 06-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	SEWER SERVICE FEES	\$950,000.00	\$950,000.00	\$929,393.53	\$1,015,000.00
4055	SEPTAGE RECOVERY FEES	\$60,000.00	\$60,000.00	\$47,540.79	\$52,000.00
4060	SEWER SYSTEM BUY-IN FEES	\$250,000.00	\$250,000.00	\$42,481.28	\$36,000.00
4061	CHINO MEADOWS SEWER HOOKUPS	\$0.00	\$0.00	\$90,729.18	\$90,000.00
4062	ANNUAL PERMIT FEE-SEPTAGE	\$400.00	\$400.00	\$420.00	\$420.00
4226	MISCELLANEOUS REVENUE	\$30,000.00	\$30,000.00	\$35,189.99	\$38,500.00
4450	STIMULUS PROJECT REVENUE	\$12,000,000.00	\$11,994,605.00	\$0.00	\$0.00
4458	EECBG EXPS (SOLAR PANELS PJT)	\$0.00	\$0.00	\$0.00	\$250,000.00
<u>TOTAL REVENUES</u>		\$13,290,400.00	\$13,285,005.00	\$1,145,754.77	\$1,481,920.00
Budget Totals		\$13,290,400.00	\$13,285,005.00	\$1,145,754.77	\$1,481,920.00

SEWER ENTERPRISE FUND

Other Revenues: Account #: 06-36

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4160	INTEREST INCOME	\$37,000.00	\$37,000.00	\$42,348.65	\$45,000.00
<u>TOTAL REVENUES</u>		\$37,000.00	\$37,000.00	\$42,348.65	\$45,000.00
Budget Totals		\$37,000.00	\$37,000.00	\$42,348.65	\$45,000.00

SEWER ENTERPRISE FUND

Transfers and Carryover: Account #: 06-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$661,415.00	\$666,810.00	\$0.00	\$1,163,271.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$661,415.00	\$666,810.00	\$0.00	\$1,163,271.00
Budget Totals		\$661,415.00	\$666,810.00	\$0.00	\$1,163,271.00

SEWER ENTERPRISE FUND

Sewer Utilities: Account #: 06-83

<u>PERSONNEL COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	SALARIES - FULL TIME	\$133,856.00	\$138,867.00	\$120,285.15	\$154,621.00
5111	SALARIES - PART TIME	\$0.00	\$0.00	\$0.00	\$7,000.00
5115	OVERTIME	\$500.00	\$500.00	\$416.55	\$1,500.00
5129	STATE RETIREMENT	\$12,898.00	\$12,898.00	\$11,021.81	\$15,409.00
5132	FICA/MEDICARE	\$10,278.00	\$10,662.00	\$8,736.41	\$12,479.00
5133	UNEMPLOYMENT INSURANCE	\$429.00	\$429.00	\$577.89	\$720.00
5134	WORKERS' COMPENSATION	\$2,241.00	\$2,241.00	\$1,912.65	\$2,161.00
5135	HEALTH INSURANCE	\$24,293.00	\$24,293.00	\$21,307.14	\$26,670.00
5136	DISABILITY/LIFE/ACCIDENT	\$716.00	\$716.00	\$467.22	\$693.00
5139	STATE DISABILITY	\$336.00	\$336.00	\$287.30	\$359.00
<u>TOTAL PERSONNEL COSTS</u>		\$185,547.00	\$190,942.00	\$165,012.12	\$221,612.00
<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$30,000.00	\$27,500.00	\$13,578.99	\$25,000.00
5214	ADEQ ANNUAL REGISTRATION FEE	\$5,000.00	\$7,500.00	\$7,500.00	\$7,500.00
5215	BAD DEBT EXPENSE	\$0.00	\$0.00	\$2,834.19	\$5,000.00
5233	POSTAGE	\$7,600.00	\$7,600.00	\$3,906.38	\$7,600.00
5243	OPERATIONS/MAINT-CM@RISK	\$412,000.00	\$412,000.00	\$403,227.60	\$440,393.00
5247	MAINT - MISCELLANEOUS	\$40,000.00	\$40,000.00	\$22,266.65	\$43,000.00
5250	SEPTAGE RECOVERY	\$45,000.00	\$45,000.00	\$35,655.62	\$39,000.00
5252	UTILITIES - ELECTRIC	\$95,000.00	\$95,000.00	\$72,937.36	\$90,000.00
5350	OFFICE SUPPLIES	\$800.00	\$800.00	\$534.49	\$650.00
5380	SMALL TOOLS AND EQUIPMENT	\$0.00	\$0.00	\$5,910.97	\$3,185.00
5385	DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$995,000.00
5386	AMORITIZATION EXPENSE	\$0.00	\$0.00	\$0.00	\$5,843.00
<u>TOTAL OPERATING COSTS</u>		\$635,400.00	\$635,400.00	\$568,352.25	\$1,662,171.00
<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5495	STIMULUS PROJECTS	\$12,000,000.00	\$11,994,605.00	\$0.00	\$0.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$12,000,000.00	\$11,994,605.00	\$0.00	\$0.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final

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5501	SEWER SYSTEM LOAN PMTS	\$100,000.00	\$100,000.00	\$16,400.00	\$0.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$100,000.00	\$100,000.00	\$16,400.00	\$0.00
Budget Totals		\$12,920,947.00	\$12,920,947.00	\$749,764.37	\$1,883,783.00

SEWER ENTERPRISE FUND

Capital Expenditures: Account #: 06-90

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5497	EECBG EXPS (SOLAR PANELS PJT)	\$0.00	\$0.00	\$0.00	\$250,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$0.00	\$0.00	\$0.00	\$250,000.00
Budget Totals		\$0.00	\$0.00	\$0.00	\$250,000.00

SEWER ENTERPRISE FUND

Debt, Contingencies, Transfers: Account #: 06-95

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5560	WIFA CM LOAN PRINCIPAL	\$278,747.00	\$278,747.00	\$278,746.77	\$0.00
5561	WIFA LOAN INTEREST/FEES	\$168,735.00	\$168,735.00	\$84,366.89	\$160,709.00
5570	USDA CM LOAN PRINCIPAL	\$88,549.00	\$88,549.00	\$81,029.66	\$0.00
5571	USDA CM LOAN INTEREST/FEES	\$178,979.00	\$178,979.00	\$164,204.34	\$175,257.00
5580	WIFA DEBT SVC RESERVE-LOAN 1	\$21,592.00	\$21,592.00	\$0.00	\$0.00
5581	WIFA DEBT SVC RESERVE-LOAN2	\$69,466.00	\$69,466.00	\$0.00	\$0.00
5600	CONTINGENCIES	\$105,900.00	\$105,900.00	\$0.00	\$110,221.00
5601	RESERVE FUND	\$105,900.00	\$105,900.00	\$0.00	\$110,221.00
5714	TFRS TO WATER ENTERPRISE FUND	\$50,000.00	\$50,000.00	\$0.00	\$0.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$1,067,868.00	\$1,067,868.00	\$608,347.66	\$556,408.00
Budget Totals		\$1,067,868.00	\$1,067,868.00	\$608,347.66	\$556,408.00

GRANTS FUND

Revenues: Account #: 07-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
6001	MISC GRANTS - POLICE DEPARTMENT	\$2,200,000.00	\$2,151,396.00	\$134,494.74	\$150,000.00
6011	GOHS-POLICE TRAFFIC SVCS	\$0.00	\$10,483.00	\$10,482.37	\$0.00
6012	GOHS-DUI ALCOHOL ENFORCEMENT	\$0.00	\$3,121.00	\$3,120.51	\$0.00
6013	GOER-PD VEHICLES	\$0.00	\$35,000.00	\$0.00	\$0.00
6014	AZ GAME & FISH DEPT GRANT	\$0.00	\$0.00	\$50,000.00	\$0.00
6301	PARKS & REC GRANTS	\$300,000.00	\$300,000.00	\$0.00	\$50,000.00
6401	MISC GRANTS - LIBRARY	\$200,000.00	\$200,000.00	\$0.00	\$25,000.00
6501	PLANNING GRANTS	\$100,000.00	\$100,000.00	\$0.00	\$25,000.00
6601	SEN CNTR SPECIAL GRANTS	\$264,473.00	\$147,889.00	\$16,617.16	\$25,000.00
6605	EMERG FOOD & SHELTER GRANT REV	\$0.00	\$0.00	\$1,500.00	\$0.00
6606	ADOT TRANSP GRANT REVS	\$0.00	\$116,584.00	\$21,864.32	\$55,387.00
7202	MISC PUBLIC WORKS GRANTS	\$200,000.00	\$200,000.00	\$0.00	\$25,000.00
8001	MISC GRANTS COURT	\$200,000.00	\$200,000.00	\$1,430.00	\$25,000.00
<u>TOTAL REVENUES</u>		\$3,464,473.00	\$3,464,473.00	\$239,509.10	\$380,387.00
Budget Totals		\$3,464,473.00	\$3,464,473.00	\$239,509.10	\$380,387.00

GRANTS FUND

Interest Income: Account #: 07-36

<u>INVESTMENT EARNING REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4161	INTEREST INCOME LGIP	\$30.00	\$30.00	\$70.37	\$75.00
<u>TOTAL INVESTMENT EARNING REVENUES</u>		\$30.00	\$30.00	\$70.37	\$75.00
Budget Totals		\$30.00	\$30.00	\$70.37	\$75.00

GRANTS FUND

Transfers and Carryover: Account #: 07-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$31,093.00	\$31,093.00	\$0.00	\$117,332.00
4051	TFRS FROM GENERAL FUND	\$9,934.00	\$9,934.00	\$11,766.18	\$6,666.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$41,027.00	\$41,027.00	\$11,766.18	\$123,998.00
Budget Totals		\$41,027.00	\$41,027.00	\$11,766.18	\$123,998.00

GRANTS FUND - MAGISTRATE COURT

Operating and Capital: Account #: 07-45

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PROFESSIONAL SERVICES	\$0.00	\$350.00	\$350.00	\$0.00
<u>TOTAL OPERATING COSTS</u>		\$0.00	\$350.00	\$350.00	\$0.00
<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5413	COURT GRANT EXPENDITURES	\$200,000.00	\$199,650.00	\$1,080.00	\$25,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$200,000.00	\$199,650.00	\$1,080.00	\$25,000.00
Budget Totals		\$200,000.00	\$200,000.00	\$1,430.00	\$25,000.00

GRANTS FUND - PLANNING

Capital Expenditures: Account #: 07-55

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	PLANNING GRANTS EXPENDITURES	\$100,000.00	\$100,000.00	\$0.00	\$25,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$100,000.00	\$100,000.00	\$0.00	\$25,000.00
Budget Totals		\$100,000.00	\$100,000.00	\$0.00	\$25,000.00

GRANTS FUND - POLICE

Operating and Capital: Account #: 07-60

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	POLICE DEPT MISC GRANTS	\$2,200,000.00	\$2,151,396.00	\$131,992.17	\$235,500.00
5214	PD EMERG MGMT TRAILER RENOVATION	\$0.00	\$0.00	\$521.19	\$0.00
5441	GOHS-POLICE TRAFFIC SVCS	\$0.00	\$10,483.00	\$10,482.37	\$0.00
5442	GOHS-DUI ALCOHOL ENFORCEMENT	\$0.00	\$3,121.00	\$3,120.51	\$0.00
5443	GOER-PD VEHICLES	\$0.00	\$35,000.00	\$28,691.70	\$0.00
<u>TOTAL CAPITAL EXPENDITURES</u>		<u>\$2,200,000.00</u>	<u>\$2,200,000.00</u>	<u>\$174,807.94</u>	<u>\$235,500.00</u>
Budget Totals		\$2,200,000.00	\$2,200,000.00	\$174,807.94	\$235,500.00

GRANTS FUND - RECREATION
Operating and Capital: Account #: 07-63

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5413	RECREATION GRANT EXPENDITURES	\$100,000.00	\$100,000.00	\$0.00	\$25,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$100,000.00	\$100,000.00	\$0.00	\$25,000.00
Budget Totals		\$100,000.00	\$100,000.00	\$0.00	\$25,000.00

GRANTS FUND - LIBRARY

Operating and Capital: Account #: 07-64

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	LIBRARY GRANTS EXPENDITURES	\$200,000.00	\$200,000.00	\$0.00	\$25,000.00
<u>TOTAL OPERATING COSTS</u>		\$200,000.00	\$200,000.00	\$0.00	\$25,000.00
Budget Totals		\$200,000.00	\$200,000.00	\$0.00	\$25,000.00

GRANTS FUND - TRANSIT PROGRAM

Operating and Capital: Account #: 07-66

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5109	TRANSIT PGM-SALARIES FT	\$0.00	\$7,977.00	\$9,020.00	\$10,400.00
5111	TRANSIT PGM-SALARIES PT	\$0.00	\$29,914.00	\$7,064.31	\$33,000.00
5132	TRANSIT PGM-FICA	\$0.00	\$2,899.00	\$1,230.50	\$3,320.00
5133	TRANSIT PGM-UNEMPLOY INSUR	\$0.00	\$252.00	\$137.92	\$275.00
5134	TRANSIT PGM-WORKERS COMP	\$0.00	\$758.00	\$85.71	\$895.00
5212	TRANSIT PGM-PROF SVCS	\$0.00	\$1,500.00	\$614.51	\$1,000.00
5213	TRANSIT PGM-LICENSES & PERMITS	\$0.00	\$200.00	\$0.00	\$0.00
5220	TRANSIT PGM-TRAVEL	\$0.00	\$2,000.00	\$611.88	\$300.00
5230	TRANSIT PGM-ADVERTISING	\$0.00	\$2,800.00	\$2,302.06	\$4,000.00
5247	TRANSIT PGM-MAINT-TRANSIT BUSES	\$0.00	\$4,300.00	\$3,120.59	\$9,025.00
5254	TRANSIT PGM-UTILITIES TELEPHONE	\$0.00	\$1,000.00	\$602.73	\$1,800.00
5275	LTAF II TRANSPORTATION GRANT	\$4,000.00	\$4,000.00	\$6,666.66	\$0.00
5311	TRANSIT PGM-CLOTHING & UNIFORMS	\$0.00	\$500.00	\$182.07	\$500.00
5330	TRANSIT PGM-GAS/OIL TRANSIT BUSES	\$0.00	\$5,900.00	\$3,395.75	\$9,500.00
5333	TRANSIT PGM-INSUR TRANSIT BUSES	\$0.00	\$4,000.00	\$1,517.24	\$4,100.00
5340	TRANSIT PGM-OPERATING SUPPLIES	\$0.00	\$1,000.00	\$524.87	\$1,200.00
5350	TRANSIT PGM-OFFICE SUPPLIES	\$0.00	\$350.00	\$431.39	\$400.00
5380	SMALL TOOLS AND EQUIPMENT	\$0.00	\$0.00	\$3,409.20	\$0.00
5395	SENIOR CENTER TRANSPORTATION	\$200,030.00	\$52,580.00	\$775.03	\$0.00
5415	EFS PROGRAM -- FOOD PURCHASES	\$1,500.00	\$1,500.00	\$3,000.00	\$0.00
5450	TRANSIT PGM-CAPITAL PJTS	\$0.00	\$78,600.00	\$687.45	\$6,750.00
5799	TRANSIT PGM-OTHER PGM EXPS	\$0.00	\$3,500.00	\$0.00	\$1,750.00
<u>TOTAL OPERATING COSTS</u>		\$205,530.00	\$205,530.00	\$45,379.87	\$88,215.00
Budget Totals		\$205,530.00	\$205,530.00	\$45,379.87	\$88,215.00

Wednesday, August 03, 2011

GRANTS FUND -- SENIOR CENTER

Capital Expenditures: Account #: 07-67

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5413	SENIOR CENTER GRANTS EXP	\$100,000.00	\$100,000.00	\$323.54	\$25,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$100,000.00	\$100,000.00	\$323.54	\$25,000.00
Budget Totals		\$100,000.00	\$100,000.00	\$323.54	\$25,000.00

GRANTS FUND - PARKS MAINTENANCE

Operating and Capital: Account #: 07-68

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5413	PARKS GRANT EXPENDITURES	\$200,000.00	\$200,000.00	\$100.00	\$30,745.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$200,000.00	\$200,000.00	\$100.00	\$30,745.00
Budget Totals		\$200,000.00	\$200,000.00	\$100.00	\$30,745.00

GRANTS FUND - PUBLIC WORKS ADMINISTRATION

Operating and Capital: Account #: 07-70

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5413	PUBLIC WORKS GRANT EXPEND	\$200,000.00	\$200,000.00	\$0.00	\$25,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$200,000.00	\$200,000.00	\$0.00	\$25,000.00
Budget Totals		\$200,000.00	\$200,000.00	\$0.00	\$25,000.00

DEBT SERVICE FUND

Transfers and Carryover: Account #: 08-39

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4051	TFRS FROM GENERAL FUND	\$67,942.00	\$67,942.00	\$62,373.50	\$59,528.00
4052	TFRS FROM CAPITAL IMPROV FUND	\$164,951.00	\$164,951.00	\$0.00	\$265,763.00
4053	TFRS FROM IMPACT FEES	\$9,163.00	\$9,163.00	\$9,163.20	\$0.00
4054	TFRS FROM HIGHWAY USER FUND	\$31,842.00	\$31,842.00	\$29,188.39	\$31,842.00
4081	TFRS FROM CAPITAL REPLAC FUND	\$0.00	\$0.00	\$0.00	\$80,000.00
<u>TOTAL REVENUES</u>		\$273,898.00	\$273,898.00	\$100,725.09	\$437,133.00
Budget Totals		\$273,898.00	\$273,898.00	\$100,725.09	\$437,133.00

DEBT SERVICE FUND

Debt Service Fund Expenditures: Account #: 08-95

<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5502	SUNTRUST LEASING-VEHICLES	\$18,327.00	\$18,327.00	\$18,326.40	\$0.00
5504	BANC AMERICA PUBLIC CAPITAL	\$88,869.00	\$88,869.00	\$81,463.69	\$88,869.00
5551	DEBT SVC 2004 REVENUE BONDS -- INT	\$99,220.00	\$99,220.00	\$0.00	\$0.00
5553	DEBT SVC 2010 BONDS -- INTEREST	\$0.00	\$0.00	\$0.00	\$345,763.00
5581	GADA LOAN -- INTEREST	\$65,731.00	\$65,731.00	\$0.00	\$0.00
5598	FISCAL AGENT FEES	\$1,751.00	\$1,751.00	\$935.00	\$2,501.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$273,898.00	\$273,898.00	\$100,725.09	\$437,133.00
Budget Totals		\$273,898.00	\$273,898.00	\$100,725.09	\$437,133.00

SPECIAL REVENUE FUND - MAGISTRATE COURT

Fee Revenue: Account #: 09-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4110	COURT IMPROVEMENT FEES	\$15,000.00	\$15,000.00	\$15,588.86	\$18,000.00
4111	COURT COLLECTION FEES	\$13,000.00	\$13,000.00	\$8,305.99	\$10,000.00
<u>TOTAL REVENUES</u>		\$28,000.00	\$28,000.00	\$23,894.85	\$28,000.00
Budget Totals		\$28,000.00	\$28,000.00	\$23,894.85	\$28,000.00

SPECIAL REVENUE FUND - MAGISTRATE COURT

Interest Income: Account #: 09-36

<u>INTEREST INCOME</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4160	INTEREST INCOME-LGIP	\$110.00	\$110.00	\$145.62	\$155.00
<u>TOTAL INTEREST INCOME</u>		\$110.00	\$110.00	\$145.62	\$155.00
Budget Totals		\$110.00	\$110.00	\$145.62	\$155.00

SPECIAL REVENUE FUND - MAGISTRATE COURT

Carryovers and Transfers: Account #: 09-39

<u>CARRYOVERS AND TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$135,000.00	\$135,000.00	\$0.00	\$80,000.00
<u>TOTAL CARRYOVERS AND TRANSFERS</u>		\$135,000.00	\$135,000.00	\$0.00	\$80,000.00
Budget Totals		\$135,000.00	\$135,000.00	\$0.00	\$80,000.00

SPECIAL REVENUE FUND - MAGISTRATE COURT

Magistrate Court: Account #: 09-45

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5113	SALARIES - TEMPORARY	\$0.00	\$8,500.00	\$7,924.38	\$0.00
5132	FICA/MEDICARE	\$0.00	\$220.00	\$193.57	\$0.00
5133	UNEMPLOYMENT INSURANCE	\$0.00	\$70.00	\$52.13	\$0.00
5134	WORKERS' COMPENSATION	\$0.00	\$70.00	\$54.41	\$0.00
5213	CREDIT CHECK SERVICE FEES	\$35.00	\$35.00	\$0.00	\$35.00
5215	MERCHANT BANK CARD FEES	\$1,500.00	\$1,500.00	\$2,284.93	\$3,500.00
5217	COURT COLLECTION EXPENSES	\$51,500.00	\$42,640.00	\$321.91	\$42,542.00
<u>TOTAL OPERATING COSTS</u>		\$53,035.00	\$53,035.00	\$10,831.33	\$46,077.00
<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5425	COURT IMPROVEMENTS	\$110,075.00	\$110,075.00	\$35,718.85	\$62,078.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$110,075.00	\$110,075.00	\$35,718.85	\$62,078.00
Budget Totals		\$163,110.00	\$163,110.00	\$46,550.18	\$108,155.00

CAPITAL ASSET REPLACEMENT FUND

Sales Tax Audit Revenues: Account #: 10-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4110	SALES TAX AUDIT REVENUES	\$10,000.00	\$10,000.00	\$0.00	\$39,600.00
<u>TOTAL REVENUES</u>		\$10,000.00	\$10,000.00	\$0.00	\$39,600.00
Budget Totals		\$10,000.00	\$10,000.00	\$0.00	\$39,600.00

CAPITAL ASSET REPLACEMENT FUND

Miscellaneous Revenues: Account #: 10-36

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4070	TFRS FROM HURF	\$31,810.00	\$31,810.00	\$0.00	\$0.00
4150	AMRRP DIVIDEND	\$34,506.00	\$34,506.00	\$34,506.00	\$42,386.00
4160	INTEREST INCOME LGIP	\$250.00	\$250.00	\$213.71	\$250.00
<u>TOTAL REVENUES</u>		\$66,566.00	\$66,566.00	\$34,719.71	\$42,636.00
Budget Totals		\$66,566.00	\$66,566.00	\$34,719.71	\$42,636.00

CAPITAL ASSETS REPLACEMENT FUND

Carryovers and Transfers: Account #: 10-39

<u>CARRYOVERS AND TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$103,000.00	\$103,000.00	\$0.00	\$76,000.00
<u>TOTAL CARRYOVERS AND TRANSFERS</u>		\$103,000.00	\$103,000.00	\$0.00	\$76,000.00
Budget Totals		\$103,000.00	\$103,000.00	\$0.00	\$76,000.00

CAPITAL ASSET REPLACEMENT FUND

Asset Replacement Expenses: Account #: 10-95

<u>OPERATING COSTS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5212	SALES TAX AUDIT EXPENDITURES	\$5,000.00	\$5,000.00	\$3,036.63	\$13,200.00
<u>TOTAL OPERATING COSTS</u>		\$5,000.00	\$5,000.00	\$3,036.63	\$13,200.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5501	CAPITAL ASSET REPLACEMENTS	\$173,648.00	\$173,648.00	\$65,131.94	\$65,036.00
5714	TFRS TO WATER ENTERPRISE FUND	\$918.00	\$918.00	\$918.00	\$0.00
5716	TFRS TO DEBT SERVICE FUND	\$0.00	\$0.00	\$0.00	\$80,000.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$174,566.00	\$174,566.00	\$66,049.94	\$145,036.00
<u>Budget Totals</u>		\$179,566.00	\$179,566.00	\$69,086.57	\$158,236.00

POLICE IMPACT FEE FUND

Revenues: Account #: 11-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4060	POLICE IMPACT FEES - RESIDENTIAL	\$0.00	\$0.00	\$0.00	\$5,454.00
4161	INTEREST INCOME LGIP	\$125.00	\$125.00	\$148.21	\$180.00
<u>TOTAL REVENUES</u>		\$125.00	\$125.00	\$148.21	\$5,634.00
Budget Totals		\$125.00	\$125.00	\$148.21	\$5,634.00

POLICE IMPACT FEE FUND

Transfers and Carryover: Account #: 11-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$147,000.00	\$147,000.00	\$0.00	\$126,000.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$147,000.00	\$147,000.00	\$0.00	\$126,000.00
Budget Totals		\$147,000.00	\$147,000.00	\$0.00	\$126,000.00

POLICE IMPACT FEE FUND

Capital and Debt Service Other: Account #: 11-60

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5470	POLICE IMPACT PROJECTS	\$137,962.00	\$137,962.00	\$0.00	\$131,634.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$137,962.00	\$137,962.00	\$0.00	\$131,634.00
<u>DEBT SERVICE/OTHER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5716	TFRS TO DEBT SERVICE FUND	\$9,163.00	\$9,163.00	\$9,163.20	\$0.00
<u>TOTAL DEBT SERVICE/OTHER</u>		\$9,163.00	\$9,163.00	\$9,163.20	\$0.00
Budget Totals		\$147,125.00	\$147,125.00	\$9,163.20	\$131,634.00

LIBRARY IMPACT FEE FUND

Revenues: Account #: 12-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4060	LIBRARY IMPACT FEES-RESID	\$0.00	\$0.00	\$0.00	\$2,664.00
4161	INTEREST INCOME LGIP	\$80.00	\$80.00	\$132.52	\$150.00
<u>TOTAL REVENUES</u>		\$80.00	\$80.00	\$132.52	\$2,814.00
Budget Totals		\$80.00	\$80.00	\$132.52	\$2,814.00

LIBRARY IMPACT FEE FUND

Transfers and Carryover: Account #: 12-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$0.00	\$0.00	\$0.00	\$125,000.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$0.00	\$0.00	\$0.00	\$125,000.00
Budget Totals		\$0.00	\$0.00	\$0.00	\$125,000.00

LIBRARY IMPACT FEE FUND

Capital Expenditures: Account #: 12-64

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5470	LIBRARY IMPACT FEES PROJECT	\$80.00	\$80.00	\$0.00	\$127,814.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$80.00	\$80.00	\$0.00	\$127,814.00
Budget Totals		\$80.00	\$80.00	\$0.00	\$127,814.00

PARKS/REC IMPACT FEE FUND

Revenues: Account #: 13-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4060	PARKS/REC IMPACT FEES - RESIDENTIAL	\$0.00	\$0.00	\$0.00	\$9,828.00
4161	INTEREST INCOME LGIP	\$80.00	\$80.00	\$133.58	\$150.00
<u>TOTAL REVENUES</u>		\$80.00	\$80.00	\$133.58	\$9,978.00
Budget Totals		\$80.00	\$80.00	\$133.58	\$9,978.00

PARKS/REC IMPACT FEE FUND
Carryovers and Transfers: Account #: 13-39

<u>CARRYOVERS AND TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$126,000.00	\$126,000.00	\$0.00	\$122,000.00
<u>TOTAL CARRYOVERS AND TRANSFERS</u>		\$126,000.00	\$126,000.00	\$0.00	\$122,000.00
Budget Totals		\$126,000.00	\$126,000.00	\$0.00	\$122,000.00

PARKS/REC IMPACT FEE FUND

Capital Expenditures: Account #: 13-63

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5470	PARKS/REC IMPACT FEES PROJECTS	\$126,080.00	\$126,080.00	\$5,000.00	\$131,978.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$126,080.00	\$126,080.00	\$5,000.00	\$131,978.00
Budget Totals		\$126,080.00	\$126,080.00	\$5,000.00	\$131,978.00

GENERAL GOVERNMENT IMPACT FEE FUND

Revenues: Account #: 14-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4060	GENL GOV IMPACT FEES - RESIDENTIAL	\$0.00	\$150.00	\$208.21	\$2,790.00
4161	INTEREST INCOME LGIP	\$150.00	\$0.00	\$0.00	\$50.00
<u>TOTAL REVENUES</u>		\$150.00	\$150.00	\$208.21	\$2,840.00
Budget Totals		\$150.00	\$150.00	\$208.21	\$2,840.00

GENERAL GOVERNMENT IMPACT FEE FUND

Transfers and Carryover: Account #: 14-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$210,000.00	\$210,000.00	\$0.00	\$40,000.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$210,000.00	\$210,000.00	\$0.00	\$40,000.00
Budget Totals		\$210,000.00	\$210,000.00	\$0.00	\$40,000.00

GENERAL GOVERNMENT IMPACT FEE FUND

Capital Expenditures: Account #: 14-84

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5470	GENL GOVT IMPACT FEES PROJECTS	\$210,150.00	\$210,150.00	\$132,699.74	\$42,840.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$210,150.00	\$210,150.00	\$132,699.74	\$42,840.00
Budget Totals		\$210,150.00	\$210,150.00	\$132,699.74	\$42,840.00

ROADS IMPACT FEE FUND

Revenues: Account #: 15-30

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4060	ROADS IMPACT FEES - RESIDENTIAL	\$0.00	\$0.00	\$0.00	\$54,504.00
4161	INTEREST INCOME POOL	\$1,200.00	\$1,200.00	\$2,199.55	\$2,500.00
<u>TOTAL REVENUES</u>		\$1,200.00	\$1,200.00	\$2,199.55	\$57,004.00
Budget Totals		\$1,200.00	\$1,200.00	\$2,199.55	\$57,004.00

ROADS IMPACT FEE FUND

Transfers and Carryover: Account #: 15-39

<u>REVENUES AND CARRYOVER</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4050	CARRYOVER	\$498,800.00	\$498,800.00	\$0.00	\$377,996.00
<u>TOTAL REVENUES AND CARRYOVER</u>		\$498,800.00	\$498,800.00	\$0.00	\$377,996.00
Budget Totals		\$498,800.00	\$498,800.00	\$0.00	\$377,996.00

ROADS IMPACT FEE FUND

Capital Expenditures: Account #: 15-78

<u>CAPITAL EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5470	ROAD IMPACT FEES PROJECTS	\$500,000.00	\$500,000.00	\$65,690.56	\$435,000.00
<u>TOTAL CAPITAL EXPENDITURES</u>		\$500,000.00	\$500,000.00	\$65,690.56	\$435,000.00
Budget Totals		\$500,000.00	\$500,000.00	\$65,690.56	\$435,000.00

SPECIAL REVENUE FUND - POLICE DEPARTMENT

Investment Earning Revenues: Account #: 16-36

<u>INVESTMENT EARNING REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4160	INTEREST INCOME LGIP	\$5.00	\$5.00	\$1.64	\$5.00
<u>TOTAL INVESTMENT EARNING REVENUES</u>		\$5.00	\$5.00	\$1.64	\$5.00
Budget Totals		\$5.00	\$5.00	\$1.64	\$5.00

SPECIAL REVENUE FUND - POLICE DEPARTMENT

Vehicle Impound Revenues: Account #: 16-38

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4298	VEHICLE IMPOUND FEE REVENUE	\$11,995.00	\$11,995.00	\$13,050.00	\$56,595.00
<u>TOTAL REVENUES</u>		\$11,995.00	\$11,995.00	\$13,050.00	\$56,595.00
Budget Totals		\$11,995.00	\$11,995.00	\$13,050.00	\$56,595.00

SPECIAL REVENUE FUND - POLICE DEPARTMENT

Vehicle Impound Expenditures: Account #: 16-95

<u>DEBT, CONTINGENCIES, TRANSFERS</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
5704	TRANSFERS TO GENERAL FUND	\$12,000.00	\$12,000.00	\$13,060.00	\$56,600.00
<u>TOTAL DEBT, CONTINGENCIES, TRANSFERS</u>		\$12,000.00	\$12,000.00	\$13,060.00	\$56,600.00
Budget Totals		\$12,000.00	\$12,000.00	\$13,060.00	\$56,600.00

LIGHTING IMPROVEMENT DISTRICTS FUND

Secondary Property Taxes: Account #: 40-31

<u>REVENUES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
4170	CVSLID #1 TAX REVENUES	\$1,896.00	\$1,896.00	\$1,728.67	\$2,031.00
4171	CVSLID #2 TAX REVENUES	\$977.00	\$977.00	\$917.69	\$1,050.00
4172	CVSLID #3A TAX REVENUES	\$884.00	\$884.00	\$52.65	\$951.00
<u>TOTAL REVENUES</u>		\$3,757.00	\$3,757.00	\$2,699.01	\$4,032.00
Budget Totals		\$3,757.00	\$3,757.00	\$2,699.01	\$4,032.00

LIGHTING IMPROVEMENT DISTRICTS FUND

CVSLID Electric Expenditures: Account #: 40-95

<u>EXPENDITURES</u>		FY 10/11 Approved	FY 10/11 Revised	05/31/11 YTD Actuals	FY 11/12 Final
9500	CVSLID #1 UTILITIES- ELECTRIC	\$1,896.00	\$1,896.00	\$1,547.22	\$1,862.00
9600	CVSLID #2 UTILITIES-ELECTRIC	\$977.00	\$977.00	\$795.73	\$957.00
9700	CVSLID #3A UTILITIES-ELECTRIC	\$884.00	\$884.00	\$722.14	\$869.00
9701	RESERVE	\$0.00	\$0.00	\$0.00	\$344.00
<u>TOTAL EXPENDITURES</u>		\$3,757.00	\$3,757.00	\$3,065.09	\$4,032.00
Budget Totals		\$3,757.00	\$3,757.00	\$3,065.09	\$4,032.00

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Item No. 11

TYPE OF DOCUMENT(S) FOR CONSIDERATION:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 11

SITUATION AND ANALYSIS:

Beginning in 2006, the Police Department revised its tow policy to reflect changes made to A.R.S. § 28-3511, which deals with vehicle immobilization, impoundment and storage. The statute mandates under certain criteria, such as the driver operating the vehicle with a revoked or no driver's license, that vehicles must be impounded or immobilized for a period of up to 30 days. Up to this point, the Police Department has relied upon private towing companies to provide storage for these vehicles due to the current size of the department's impound yard.

After careful analysis, it has been determined that expanding the fenced impound yard will enable the Police Department to store vehicles towed under this statute on site. Under the current economic situation, the department believes this to be a viable source of revenue for the town. In addition, the recommended change will provide a more streamlined process for citizens whose vehicles have been impounded under this statute. Currently, citizens must appear at the police department, pay a hearing fee and have a hearing before a hearing officer prior to their vehicle being released. After completing this process, paperwork must be faxed by the Police Department to the appropriate tow company where the citizen must go to pay towing and storage fees and pick up their vehicle. Moving storage of vehicles to the Police Department will allow citizens to take care of all paperwork and payment at one location. It will also allow for extended hours for citizens to pick up their vehicles past the normal business hours of most commercial businesses.

The expanded fenced area for the storage yard will be on the immediate north side of the Police Department and will tie into the existing fence. Additional lighting will be added for security. Supervision of this program falls under the auspices of the department's Management Assistant, who supervises the Civilian Officers who will be tasked with handling the day to day duties associated with this program.

RECOMMENDED MOTION:

Move to authorize the Police Department to expend approximately \$11,500 from their impact fee fund to expand their fenced impound yard to accommodate the storage of vehicles impounded under A.R.S. § 28-3511.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 11

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

C. Wynn
Author

P. Huntsman
Department Head

Vera Smith
Finance

Other:

Other:

Sharon Sargent-Flack
Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 12

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: August 9, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Council Economic Development Committee / Town Clerk
Councilmember Dean Echols /

CONTACT PERSON: Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only ☐ Report Only ☐ Consent Estimated
☐ Action-Presentation ☒ Action ☐ Executive Length of Staff
Presentation: _____ min.

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Presentation by the Council Economic Development Committee with regard to their recommendation to accept a Proposal from the Chino Valley Area Chamber of Commerce ("Chamber") to provide services in the areas of Tourism and Visitor Center, Citizens Academy, Economic Development, Business Retention, and Business Leakage for an amount not to exceed \$60,000 for fiscal year 2011/2012; followed by discussion and possible action to direct staff to develop an Agreement For Services with the Chamber.

FISCAL IMPACT? Yes If Yes, Budget Code: 01-95-5563 Available: \$38,000

FUNDING:

There is available funding of \$38,000 in the Non-Departmental Outside Agency Funding expenditure line in the General Fund. Any amount approved in excess of \$38,000 will require a transfer from Non-Departmental Contingencies expenditure line in the General Fund.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Funding Proposal



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 12

SITUATION AND ANALYSIS:

For several years, the Chino Valley Area Chamber of Commerce has been providing a variety of services to the Town of Chino Valley. For this fiscal year, Chamber of Commerce Chief Executive Officer Ab Jackson presented a proposal for services to the Town of Chino Valley, with copies to the Town Manager and Town Council members. Mr. Jackson's proposal identified three (3) levels of services with the corresponding funding requirements necessary to accomplish the work. Proposal #1 encompasses the services that the Chamber has provided in the past, including staffing and operation of the Tourism and Visitor Center and conducting a Citizens Academy, with funding of \$38,000 for these services. Proposal #2 includes the services in Proposal #1 plus Economic Development, Business Retention and Business Leakage, with funding at \$60,000. Proposal #3 includes Proposal #1 and #2 plus coordinating Town Events such as Territorial Days, Home Town Christmas, Halloween, and Spring Fest, with funding at \$75,000.

Councilmembers Echols and Croft, members of the Economic Development Committee, have been meeting with CEO Jackson and opine that the services in Proposal #2 are necessary to operate the Visitors Center and provide the Business and Economic Development services that are currently not available from Town staff. The Economic Development Committee members felt that the funding for these services would be money well spent toward retaining current businesses and recruiting future businesses to increase revenues and help the Town meet its fiscal obligations.

RECOMMENDED MOTION:

Move to direct staff per Council discussion.

ATTACHMENTS:

- A –Proposed agreement for contracted services
- B – PowerPoint presentation

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 12

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Jami C. Lewis
Author

Jami C. Lewis
Department Head

Vera J. Smith
Finance

Other:

Other:

Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee

ATTACHMENT "A"

Proposed agreement for contracted services

AGREEMENT FOR CONTRACTED SERVICES

This agreement is effective the 1st day of July, 2011, by and between the Chino Valley Area Chamber of Commerce, a nonprofit corporation, hereafter referred to as "Chamber" and the Town of Chino Valley, a municipal corporation, hereafter referred to as "Town."

RECITALS

Whereas, the Town desires to invest in economic development, enhance tourism, and assist visitors and tourists while in Chino Valley by providing information and facilities which improve the quality of their experience when in Chino Valley; and

Whereas, the Chamber is qualified and has the experience, organization, and personnel to provide visitor services, and promote Chino Valley as a destination for tourists and as a cultural-historical center, and such efforts will generate tax revenue to assist the Town in providing facilities and services to all residents of Chino Valley; and

Whereas, the Town receives a portion of its tax revenue from tourists spending in the community and from sales tax revenue from businesses; and

Whereas, the Chief Executive Officer (CEO) of the Chamber has certain skills and abilities that may be effectively utilized by the Town to enhance the level of community participation and volunteerism; and

Whereas, the Town desires to maintain a strong and vital local economy and to assist in the retention of existing businesses and the attraction of new businesses that are deemed desirable; and

Whereas, the Chamber is qualified and has the experience, organization, and facilities to attract new retail business to the community as well as provide business services to new commercial and retail businesses coming into the community; and

Whereas, the Town and Chamber both have the desire and commitment to build a strong local economy and promote Chino Valley as a viable and business friendly environment as well as a destination for tourists.

PURPOSE OF THE AGREEMENT

The purpose of this agreement is to delineate and define the terms by which the Town will retain the services of the Chamber to promote, develop, and enhance tourism and economic development for the Town and to render specific professional and technical services to the Town as delineated in this agreement around economic development, business retention, and business leakage. It is understood and agreed that the Chamber, while retained under this agreement, will also be rendering other services to its members.

PROVISIONS OF THIS AGREEMENT

Now, therefore, in consideration of the mutual promises and covenants of the parties, and other good and valuable consideration, the parties agree as follows:

The Town agrees to pay sixty thousand dollars (\$60,000) for the fiscal year 2011-2012 to the Chamber for the services that are delineated and defined in this agreement.

1. The Chamber shall maintain and staff the Visitor Center within the Town. The Visitor Center will be open to the public during the normal weekday working hours and staffed adequately to answer all correspondence, telephone, or walk-in inquiries for general information relating to Chino Valley. The Visitor Center will be closed Sundays and all posted Chamber holiday observances.
2. The Chamber agrees to produce and/or distribute through its Visitor Center and other venues the following documents: (a) Chino Valley Chamber Member Business Directory, (b) community/Chamber brochures, (c) things to see and do in the Chino Valley area, and (d) community profile guides.
3. The Chamber agrees to work toward developing a balanced mix of retail businesses, restaurants, shopping, nightlife, and social activities that attract visitors and residents to shop in Chino Valley.

The Tourism Committee and Chino Valley Economic Development Organization (CVEDO) will work with the Chamber CEO to provide support and directions for ongoing tourism and economic development in Chino Valley.

4. Working with Town's Economic Development Committee, regional groups like Greater Prescott Regional Partnership (GPREP), Central Arizona Partners (CAP), Prescott Valley Economic Development Foundation (PVEDF), Yavapai Contractors Association (YCCA), and the Chino Valley Economic Development Organization (CVEDO) the Chamber will attempt to recruit ten (10) new businesses to Chino Valley in 2011-2012. The Chamber will attend three regional trade shows in 2011-2012 and hold a Chino Valley Jobs Fair as well as participate in a regional jobs fair.
5. The Chamber agrees to promote marketing and tourism development, including but not limited to promotion and creation of tourism activity through destination marketing. The Chamber agrees to the continuation of its Tourism Committee, with inclusion of Town representation on the committee and regular reporting to the Town Manager.
6. The Chamber, through its Chief Executive Officer, Ab Jackson, will continue the Chino Valley Citizens Academy. The Academy will provide training for Chamber members, Town employees and interested citizens. The Academy will conduct two sessions in 2011-2012.

7. The Town agrees to make payments to the Chamber in semiannual installments of thirty thousand dollars (\$30,00) commencing with the first day of the 2011-2012 fiscal year (July) and the first day of the third quarter (January). The Town agrees that payment will be received by the Chamber no later than ten (10) days from the date all parties have executed this agreement and on the first day of January, 2012. Payments will cease no later than the end of the fiscal year on June 30, 2012.
8. In order to maintain fairness between the many industries and retail businesses inside the Town, the Chino Valley Chamber of Commerce will practice the concept of being community focused. The Chamber's mission statement is: To promote economic growth, serve as a voice for the business community, and enhance the quality of life for Chino Valley.

REPORTING: The Chamber shall submit a written report to the Town Council on a quarterly basis. The report shall address progress, activities, and accomplishments of the Chamber during the reporting period. The Chamber agrees to supply the Town with a copy of its annual financial statement.

TERMINATION: If, and in the event that, a dispute between parties arises as to the service provided under the agreement, the Town and Chamber shall attempt to resolve said dispute.

COORDINATION: The Chamber Chief Executive Officer and Town Manager shall have regular meetings to discuss the coordination between Town and Chamber on various issues to promote tourism, the citizens academy, economic development, and visitor information.

TOWN DUTIES: (A) Upon request of the Chamber the Town shall disclose to the Chamber any information that pertains to the business community that may be legally and practically released.

THIS AGREEMENT is entered into in the State of Arizona and shall be construed and interpreted under the laws of the State of Arizona, including without limitation the provisions of ARS 38-511.

THE RECITALS AND PURPOSE set forth at the beginning of this agreement are hereby acknowledged and incorporated herein and the parties hereby confirm the accuracy thereof.

Time is of the essence in implementing the terms of this agreement.

The Chamber may not assign any of the Chamber's rights and duties under this contract without Town's prior written consent, which may be given or withheld in Town's sole discretion. Any assignment by the Chamber without Town's written consent shall be null and void.

All notices, requests, demands, and other communications under this agreement shall be in writing and shall be deemed to have been duly given (i) on the date of service if served personally on the party to whom notice is to be given, or (ii) on the fifth day after

mailing if mailed to the party to whom notice is being given, by first class mail, registered or certified, postage prepaid, or (iii) on the day after mailing if mailed to the party to whom notice is being given, by overnight delivery by Federal Express, Airborne, or United Parcel Service. Notice shall be sent:

To Town at: Town Manager
 Town of Chino Valley
 1020 W Palomino Road
 P O Box 406
 Chino Valley, AZ 86323

To Chamber at: President Board of Directors
 Chino Valley Area Chamber of Commerce
 175 E Road 2 South
 P O Box 419
 Chino Valley, AZ 86323

INDEPENDENT CONTRACTOR

1. The parties agree that the Chamber provides specialized services and that the Chamber enters this contract with the Town as an independent contractor. Nothing in this contract shall be construed to constitute the Chamber, nor any of its personnel, volunteers, or directors as agents, employees, or representatives of the Town of Chino Valley.
2. As an independent contractor, the Chamber is solely responsible for all labor and expenses in connection with this agreement and for any and all damages that may arise during the operation of this agreement.
3. The Chamber shall carry appropriate insurance and shall indemnify and hold the Town and its Officials, employees, and agents harmless from any and all claims, demands, actions, and causes of actions (including administration or alternative dispute resolution proceedings) penalties or costs (including attorney's fees) or liability for damages for personal injury or property damage resulting from the acts or omissions of the Chamber's officers, directors, agents, employees, or volunteers in connection with this agreement or in any way arising from the activities or services of the Chamber as set forth in this agreement.
4. It is understood and agreed that the Chamber is free to contract with other parties or otherwise provide additional services.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials.

For the Town of Chino Valley - Mayor Chris Marley Date: _____

For the Chamber of Commerce - Dr. Leonda Armstrong, Board President Date: _____

Approved as to Form - Town Attorney Date: _____

Approved as to Form - Dr. Leonda Armstrong, Board President Date: _____

ATTACHMENT "B"

PowerPoint presentation

CHINO VALLEY AREA CHAMBER OF COMMERCE



PRESENTATION OF CONTRACT
WITH THE TOWN OF CHINO
VALLEY

HISTORY

2005-06= \$15,000.00 Grant

2006-07= \$20,000.00 Grant

2007-08= \$40,000.00 Grant

2008-09= \$30,000.00 Contract

2009-10= \$30,000.00 Contract

2010-11= \$38,000.00 Contract

Average Town Support= \$60,000 ACE Study

PREVIOUS CONTRACT DELIVERABLES

- VISITOR CENTER, TOURISM
- TRAINING, TOWN EVENTS
- BUSINESS RETENTION, BUSINESS LEAKAGE
- ECONOMIC DEVELOPMENT

2010-11 HIGHLIGHTS

- OVER 2,500 VISITORS TO NEW VISITOR CENTER LOCATION(ABOUT 2X 2009/10)
- KOA, SUN EDISON,DRAKE ED PROJECTS
- \$20 ON THE 20TH. SHOP LOCAL PROGRAM
- OVER 2,500 VISITORS TO BIZ EXPO AND HOMETOWN CHINO XMAS
- 27 GRADS CV CITIZEN'S ACADEMY
- KUGO TRAVEL RADIO
- 60 GUESTS "TALK OF THE TOWN "RADIO PROGRAM



2011-12 PROPOSED CONTRACTS PRESENTED IN MAY/JUNE

- CONTRACT 1- VISITOR CENTER, TOURISM, CITIZEN'S ACADEMY=\$38,000.00
- CONTRACT 2- ABOVE PLUS BUSINESS RETENTION, BUSINESS LEAKAGE AND BUSINESS RECRUITMENT (ED)=\$60,000.00
- CONTRACT 3- BOTH ABOVE AND COMMUNITY EVENTS=\$75,000.00

RECOMMEND CONTRACT TWO

AFTER CONSIDERATION OF CIVIC GROUPS PICKING UP COMMUNITY EVENTS (PROPOSAL THREE) AND THE NEED FOR CONTINUED BUSINESS DEVELOPMENT, THE CHAMBER BELIEVES IT IS BEST POSITIONED TO ADDRESS THE DELIVERABLES IN PROPOSAL TWO.

WHY CHINO CHAMBER IS BEST
POSITIONED TO OPERATE A VISITOR
CENTER

1. OFFICIAL STATE VISITOR CENTER.
RECEIVED CERTIFICATION IN 2006.
2. CHAMBER PERSONNEL HAS
EXPERIENCE DATING BACK TO 2005.
3. RECEIVE FREQUENT TRAINING AND
WORKSHOPS FROM
AZ.DEPARTMENT OF TOURISM.
4. "WE KNOW HOW TO OPERATE A
VISITOR CENTER"

VISITOR CENTER GOALS

1. OPEN 300 VISITOR DAYS 2011-12
2. 10 VISITORS A DAY
3. 3,000 VISITORS A YEAR

VISITOR CENTER TOOLS

1. 24/7 INFORMATION KIOSK OPEN
2. ADOT VISITOR INFORMATION SIGNAGE
ON BOTH SIDES OF 89
3. TOURISM ENHANCEMENT CENTER IN
CHAMBER
4. NEWCOMER INFORMATION PACKETS
5. MAPS, DIRECTIONS, PHONE BOOKS,
ASSISTANCE, WATER

TOURISM/VISITOR CENTER TOOLS

5. REVAMP WEBSITE-MORE LOCAL FOCUS
6. PUBLISH 5,000 COMMUNITY GUIDES
IN MARCH THRU VILLAGE PROFILE
7. SEND OUT 500 RELOCATION
PACKAGES 2011/12
8. PUBLISH AND DISTRIBUTE 5,000
LODGING/DINING GUIDES

VISITOR CENTER NEEDS

1. COMPUTER, PHONE SYSTEMS, FLAG POLE MAINTANCE
2. HIRE VOLUNTEER CO-ORDINATOR
3. CORE GROUP OF 20 VOLUNTEERS
4. MINOR REPAIRS, PAINTING

WHY THE CHAMBER IS BEST POSITIONED TO HANDLE TOURISM FOR TOWN

1. OVER 300 MEMBERS MANY OF WHOM ARE IN THE HOSPITALITY INDUSTRY.
2. CHAMBER HAS BEEN AROUND 26 YEARS.
3. REGULAR SPECIALIZED TRAINING.
4. EXTENSIVE RELATIONSHIPS WITH OTHER COMMUNITIES' TOURISM PROFESSIONALS.
5. EXCELLENT LOCATION.
6. ARTICLES PUBLISHED IN AZ HIGHWAYS, AZ. REPUBLIC, SUNSET MAGAZINE.

TOURISM

1. CREATE TRAVEL PACKAGES (GRANITE CREEK, TEA POT INN, WINDMILL HOUSE)
2. TOURISM COMMITTEE MEETS MONTHLY-INDUSTRY REPRESENTATIVES
3. COORDINATION OF COMMUNITY EVENTS WITH LOCAL RESTAURANTS, HOTELS, INNS

TOURISM

4. CONTRACT WITH KUGO AND ARIZONA'S HOMETOWN RADIO TO DO CHINO PROMOTIONS FROM GRAND CANYON AREA
5. PRODUCE DISTRIBUTE 5,000 RACK CARDS FOR CHAMBERS THROUGHOUT THE STATE MAILED MONTHLY
6. REVAMPED WEBSITE

TOURISM ACCOUNTABILITY

1. MEET MONTHLY WITH TOWN'S CHAMBER REPRESENTATIVE
2. REPORT QUARTERLY TO TOWN MANAGER
3. REPORT QUARTERLY TO TOWN COUNCIL

WHY THE CHAMBER IS BEST EQUIPPED TO CONDUCT CITIZEN'S ACADEMY

1. CHAMBER CEO IS FORMER TRAINER WITH CAREERTRACK, NATIONAL, GREAT GAME OF BUSINESS SEMINARS. HAS DONE OVER 2,000 WORKSHOPS INTERNATIONALLY.
2. CHAMBER HAS EFFECTIVE CIRRICULUM PREPARED.
3. CHAMBER CONDUCTED SUCCESSFUL FIRST SESSION IN JAN/FEB OF 2011 WITH 27 GRADUATES.

2011-12 CITIZEN'S ACADEMY

1. 2(TWO) ACADEMYS: ONE IN 9-10/11. ONE IN 1-2/11.
2. GOAL OF 40 TOTAL ATTENDEES FROM 2 SESSIONS
3. PRESENT GRADUATES AT COUNCIL MEETING FOLLOWING COMPLETION
4. PIN AND CERTIFICATE OF COMPLETION

ACADEMY

1. REPORT TO TOWN MANAGER
(INCLUDING APPROVAL OF
CIRRICULUM, PRESENTERS) PRIOR
TO START OF ACADEMY.
2. REPORT TO TOWN MANAGER
INCLUDING LIST OF GRADUATES,
COURSE EVALUATION TO MANAGER
AND COUNCIL FOLLOWING
GRADUATION.

TALK OF THE TOWN RADIO

1. AIR 45 BROADCASTS IN 2011-12
2. 100 GUESTS IN 2011-12
3. SECURE 100 ADS FOR THE
CHAMBER/TOWN EVENTS ON
KQNA(1130 AM)/KDDL(99.9 FM)
4. QUARTERLY REPORT TO COUNCIL

WHY THE CHAMBER IS THE BEST CHOICE FOR ED, RETENTION, LEAKAGE

1. THREE YEARS EXPERIENCE
2. ED TRAINING AT UNIVERSITY OF ARIZONA
3. LOCAL AND REGIONAL RELATIONSHIPS, MEMBERSHIPS(CAP, PVEDF,GPREP,NACOG)
4. SAT ON WORKFORCE DEVELOPMENT BOARD-JOBS GRANTS FROM NACOG
5. CO-RECIPIENT OF \$50,000 MARKETING GRANT

ECONOMIC DEVELOPMENT GOALS

1. RECRUIT 10 COMPANIES IN 2011-12
2. PRODUCE 50 JOBS IN 2011-12
3. CREATE SALES TAX REVENUE
4. 500 CONTACTS IN 2011-12
5. ED PORTION OF GENERAL PLAN
6. MONTHLY REPORT TO MAYOR'S ED COMMITTEE
7. QUARTERLY REPORT TO TOWN

ED

1. DIRECT MAIL CAMPAIGN (9/11)
2. DIRECT E-MAIL CAMPAIGN (9/11)
3. 3 TRADE SHOWS IN 2011-12 (9/11,2/12)
4. CHINO VALLEY COMMUNITY GUIDE (3/12)
5. LAUNCH ED WEBSITE WITH PROPERTY INVENTORY (10/11)
6. CVEDO LAUNCHED (1/12)

IN BUDGET FOR ED

- STAFF (SHARE CLERICAL WITH CHAMBER)
- MAILING
- COLLATERIAL MATERIAL
- WEBSITE
- TRAVEL

BUSINESS RETENTION

1. PUBLISH 5,000 "LODGING AND DINING IN THE CHINO VALLEY AREA GUIDE" (8/11,2/12)
2. PUBLISH 2,500 "DOING BUSINESS IN CHINO VALLEY" (12/11)
3. CONDUCT B-3 PROGRAM THRU APS (1/12)
4. MONTHLY TO ED COMMITTEE
5. QUARTERLY REPORT TO TOWN

BUSINESS LEAKAGE

1. CONDUCT 4TH.HEALTH, HOME AND BUSINESS EXPO (3/12)
2. CONDUCT MONTHLY "SPEND \$20 ON THE 20TH."
3. CREATE BUSINESS TO BUSINESS DISCOUNT PROGRAM (1/12)
4. SAME REPORTING AS RETENTION

SUMMARY

VISITOR CENTER, TOURISM CITIZENS ACADEMY, RADIO	\$38,000.00
ECONOMIC DEVELOPMENT, BUSINESS RETENTION, LEAKAGE	<u>\$22,000.00</u>
TOTAL OF PROPOSAL	\$60,000.00

SUMMARY

"THE CHINO VALLEY AREA CHAMBER OF COMMERCE IS UNIQUELY QUALIFIED TO OFFER THESE SERVICES TO THE TOWN OF CHINO VALLEY BASED ON THEIR RELATIONSHIPS, EXPERIENCE, TALENTS AND RESOURCES AND REQUESTS THE COUNCIL TO APPROVE CONTRACT TWO."

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 13
☒ Regular Meeting ☐ Special Meeting ☐ Other _____
MEETING DATE: 8/9/2011 TIME: 6:00PMSUBMITTING DEPARTMENT: Town Manager's Office, Management Information SystemsCONTACT PERSON: Spencer Guest PHONE: 928-636-2646 x 172

☐ Presentation Only	☐ Report Only	☐ Consent	Estimated Length of Staff Presentation: <u>10</u> min.
☒ Action-Presentation	☐ Action	☐ Executive	

ITEM LOCATION:

Phone System that will be located at the 1020 W. Palomino building and will service every department utilizing the Town's computer network connections.

PROPOSED AGENDA ITEM:

Continued from July 26, 2011: Consideration and possible action to approve (1) the purchase of an Avaya IP Office 500 Communications System including all hardware, software, licensing in an amount not to exceed \$114,911 and (2) a professional services agreement with Four D LLC for installation services in an amount not to exceed \$16,550.

FY2011/2012
(see funding
section below)

FISCAL IMPACT? Yes If Yes, Budget Code: _____ Available: \$ 131,461

FUNDING:

Funds to come from the following:

\$ 33,244. Police Impact Fee Fund 11-60-5470
 \$ 12,539. Library Impact Fee Fund 12-64-5470
 \$ 6,371. Parks & Recreation Impact Fee Fund 13-63-5470
 \$ 24,524. General Government Impact Fee Fund 14-84-5470
 \$ 3,185. Roads Impact Fee Fund 15-78-5470
 \$ 11,616. Special Revenue Fund – Court 09-45-5425
 \$ 3,186. Water Enterprise Fund 04-82-5380
 \$ 3,185. Sewer Enterprise Fund 06-83-5380
\$ 33,611. General Fund (Non-Departmental) 01-95-5607
\$131,461.



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 13

This expense will be offset by savings realized by replacing current Qwest analog service lines with 2 Primary Rate Interface (PRI) digital service connections, fax line reductions, Police call recording service reductions, and staff hour savings (these cost savings have been reflected in the FY2011/2012 Tentative Budget). [See Attachment F]

SITUATION AND ANALYSIS:

In March of 2000 the Town of Chino Valley purchased an Avaya Merlin Magix Integrated telecommunications system. This system has served the Town's telecommunications needs for several years. As the Town expanded and departments were relocated, some smaller, separate phone systems had to be purchased for departments such as the Court, Parks and Recreation and the Police department. While this was needed for proper telecommunications at the time, it also created disjointed telecommunications that often made it difficult for the public to be transferred between the various separate telephone systems.

With the recent remodel of the South Campus Town Hall facility, there is a need for another phone system to serve the telecommunications needs in this facility. This would create an even further disjointed telecommunications system requiring the public to call even more phone numbers to reach the departments and staff they need. Evaluations of our telecommunications needs to service the impending move to the South Campus revealed several additional limitations and inefficiencies in our current system.

The original telephone system, now being 11 years old, has for the past four years been in need of replacement. The current system has been classified as End-Of-Sale by Avaya since October 30th 2006 (see Attachment E). Currently the only way to obtain parts for the system is by parts recyclers that may or may not have the parts that you need. Additionally it is becoming difficult to secure professionals who can properly support the system and make modifications as the Town changes. With this being a mission-critical system in the service of the Town's customer base, the need for a new system has reached a point that it should not be delayed further.

Telecommunications technology has changed quite significantly since 2000 and is now converging with the data networks into what are called IP PBX or IP Telecommunication. Telecommunications solutions that can now provide a single unified telecommunications system that can service all departments within the Town utilizing the computer data networks. These IP PBX systems provide many benefits allowing IT professionals to effectively support telecommunications without the need for classic telephone support personnel.

Benefits from an IP PBX system will be realized first and foremost in the areas of improved customer and staff services. Unifying the telecommunications allows Town staff to quickly route calls to the appropriate staff member without requiring a citizen to redial an alternate



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 13

number. Communications between staff will also be enhanced due to a singular extension dialing schema to reach any department within the Town. Integrations with email, chat, faxing and audio recording provide a means for information to be transported from telecommunications to the data network, further improving staff capabilities to carry out job functions.

Another benefit of the IP PBX system is a lower operational cost creating a fast return on investment. The IP PBX systems use the data network wiring for communication. This feature lowers the maintenance requirements since the Town only needs to maintain the data network rather than the traditional phone wiring. This fact also reduces maintenance since phones can be moved around on the data network without changing any settings, easing the relocation of staff. The nature of IP PBX systems also provides a method to potentially lower long distance phone costs by utilizing Internet (VOIP trunks) to make these calls at fractions of the costs over traditional phone carriers. Integrated electronic faxing capabilities also provide a method to centralize and reduce the number of fax lines in service. Built-in call recording capabilities provide a means a realized cost savings by elimination of an existing service contract for call recording within the Police Department.

The Town of Chino Valley Management Information System (MIS) division along with input from Four-D LLC (approved by council March 8th 2011) has been researching IP telecommunications solutions to fulfill the needs of the Town now and into the future. Avaya was again selected as a highly recommended, stable telecommunications company that is now offering an IP PBX system that can fulfill the Town's needs.

Exhaustive comparisons have been done on purchasing options for the proposed system. Estimates provided by state contracted Avaya solutions providers were found to be more costly than purchasing the hardware and installation services separately. Based on this information, staff is recommending the phone system hardware be purchased separately from installation services. Hardware is to be purchased from CDWG, a cooperative purchasing vendor, and installation services be contracted thru Four D LLC.

RECOMMENDED MOTION:

Move to approve (1) the purchase of an Avaya IP Office 500 Communications System including all hardware, software, licensing in an amount not to exceed \$114,911 and (2) a professional services agreement with Four D LLC for installation services in an amount not to exceed \$16,550.



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 13

ATTACHMENTS:

To save paper, please see the following attachments that were provided in the July 26 packet:
 A – Avaya IP Office 500 System Hardware, Installation, and Consultation Costs
 B – Professional Services Agreement with Four D LLC, with Exhibit A
 C – Avaya End-Of-Sale Notice
 D – Town of Chino Valley IP PBX Cost Savings Analysis

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Spencer Guest

Author

Cecilia Watts

Department Head

Vera J. Smith

Finance

Other:

Other:

Thomas P. Kack

Legal

Other:

Other:

Michael K. Scannell

Town Manager/Designee



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 14

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: August 12, 2010 TIME: 6:00 P.M.

SUBMITTING DEPARTMENT: Public Works/Engineering

CONTACT PERSON: Ron Gritman, P.E. PHONE: (928) 636-7140

☐ Presentation Only ☐ Report Only ☐ Consent Estimated
☒ Action-Presentation ☐ Action ☐ Executive Length of Staff
Presentation: 5 min.

ITEM LOCATION:

South Campus

PROPOSED AGENDA ITEM:

Consideration and possible direction to staff to construct additional parking at the Town Council Chambers and Administrative Offices at the South Campus.

FISCAL IMPACT? _____ If Yes, Budget Code: _____ Available: \$

FUNDING:

With already scheduled expenditures, there is no extra funding available in the General Impact Fee Fund for this agenda item. Any expenditure on this item will require a transfer from Non-Departmental Contingencies in the General Fund.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

SITUATION AND ANALYSIS:

At the request of Councilmember Tenney, staff has prepared a brief summary of the potential options and anticipated costs for the construction of an overflow parking lot east of the existing parking lot at the Town Council Chambers and Administrative Offices at the South Campus.



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 14

Currently the existing parking lot has a vertical curb as its perimeter with the dimensions of 154'x 64' and has capacity for 36 vehicles and 2 handicapped spaces.

There are several options as to how to approach providing additional parking. Each option includes the extension of a driveway from both the north side and south sides of the existing parking lot as a means of accessing the new overflow parking area. The following table summarizes these options with an estimated cost.

Option 1 Description:	Potential Problems	Estimated Cost
Provide 6" of aggregate base course (approximately 250 cubic yards) with no surfacing. This option will require that the Council waive the Unified Development Ordinance (UDO) requirement to provide a dust free surface.	- Not in compliance with UDO. - Very minimal longevity. - Subject to effects of stormwater erosion. - Ongoing maintenance concern	\$5,000
Option 2 Description:		
Provide 6" of aggregate base course with a chip sealed surface (1,590 square yards.)	- Chipseal parking lot surfaces have longevity of 3-5 years. - Ongoing maintenance	\$5,000 for AB plus \$3,000 for Chipseal
Option 3 Description:		
Provide 6" of aggregate base course with 3" (265 tons) of hot mix asphalt surface.	- Most costly alternative	\$5,000 for AB plus \$20,000 for asphalt
Add ribbon curb to any alternative around the perimeter of the parking lot (440 l.f.)		\$4,000

Because of this project will expand the capacity of the parking for the South Campus a potential funding source for this project could be impact fees.

RECOMMENDED MOTION:

To be determined per Council discussion and direction.

ATTACHMENTS:



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 14

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Ron Grittman, P.E.
Author

Ron Grittman, P.E.
Department Head

Vera J. Smith
Finance

Other:

Other:

Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 15

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: August 9, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Town Clerk

CONTACT PERSON: Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only ☐ Report Only ☐ Consent Estimated
☐ Action-Presentation ☒ Action ☐ Executive Length of Staff
Presentation: _____ min.

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Consideration and possible action to review and possibly amend the Council Rules of Procedure, last revised May 13, 2010.

FISCAL IMPACT? _____ If Yes, Budget Code: _____ Available: \$ _____

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Council Rules of Procedure



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 15

SITUATION AND ANALYSIS:

Council first adopted Rules of Procedure as a guide for its proceedings in 1985 for processes not outlined in state statute or the Town Code. The proposed changes being recommended by staff are as follows:

- Section 8 – Revisions reflect current practice
- Section 10(A) – Revision seeks to clarify and further define current practice
- Section 10(C) – Revisions correct a past error, as well as further define the process
- Section 14 – Revision references more common language

Council may also elect to recommend further revisions at this or a future time, subject to approval by the Town Attorney.

RECOMMENDED MOTION:

Move to amend the Council Rules of Procedure as proposed by staff, with any additional amendments agreed upon by Council.

ATTACHMENTS:

Rules of Procedure, dated May 13, 2010.

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee

**CHINO VALLEY TOWN COUNCIL
RULES OF PROCEDURE
SECTION § 30.067 OF THE CHINO VALLEY TOWN CODE**

Section 1. General Rules

The rules of parliamentary practice contained in *Robert's Rules of Order, Newly Revised* shall govern the council meetings in all cases to which they are applicable, provided they are not in conflict with these rules, the laws and regulations of the Town of Chino Valley or the Arizona Revised Statutes.

Section 2. Conflict of Interest

Council members occupy positions of public trust. Council members shall strictly adhere to both the spirit and the letter of the laws of the State of Arizona pertaining to conflict of interest.

Section 3. Sergeant-at-Arms

The Chief of Police, or other designated member of the Police Department, may be sergeant-at-arms at the regular meetings of the Council and at any other meetings when requested by the chairperson or the Town Manager.

Section 4. Council Meetings

The Council shall hold regular and special meetings according to the provisions of the Town Code.

- A. Council meetings shall be conducted in accordance with these rules unless a motion to suspend the rules is approved by a three-fourths (3/4) majority vote.
- B. The Council may meet in Executive Session only as provided by the Arizona Revised Statutes.
- C. Study Sessions are public meetings of the Council at which no formal vote is taken. The primary purpose of the meeting is the exchange of information between the Council, staff and/or designated persons and discussion of specific topics or problems as outlined on the posted agenda.

Section 5. Presiding Officer

- A. The Mayor, or in his or her absence the Vice-Mayor, shall be the chairperson of all meetings of the Council.
- B. In the absence of the Mayor and Vice-Mayor, the Town Clerk shall call the Council to order. If a quorum is present, the Council members shall proceed to elect, by majority vote, a chairperson for the meeting.

Section 6. Conduct of Meetings

The chairperson shall decide all questions of order, subject to appeal by the Council.

- A. Council members wishing to speak shall be first recognized by the chairperson.
- B. The chairperson shall have the authority to preserve order and decorum during meetings. Any remarks shall be addressed to the chairperson and to any or all members of the Council. No member of the staff or Council shall enter into any discussion, either directly or indirectly, without having first obtained the floor by permission of the chairperson.
- C. The rules for members of the public to address the Council shall be noted on each agenda.

Section 7. Right of Appeal

Any council member may appeal from a ruling of the chairperson.

- A. The motion to appeal must be seconded.
- B. The maker of the appeal may briefly state his case.
- C. There shall be no debate or discussion of the appeal.
- D. The chairperson shall ask the question, "Shall the decision of the Chair be upheld?" A majority of "aye" votes upholds the ruling of the Chairperson.

Section 8. Motions

Items shall be discussed and voted upon using the following procedure: (1) The Mayor shall read the agenda item as it appears in the agenda. (2) Staff may present a report of the agenda item. (3) Council members may ask questions of staff concerning the staff report. (4) The Mayor shall may call for public discussion of the matter. (5)(6)

Council members shall make and second a motion concerning the agenda item. ~~(6)(5)~~
 Council members shall discuss the item among themselves as needed. (7) The Mayor shall call for a vote on the motion.

Section 9. Voting

The vote on any question shall be taken simultaneously.

- A. A majority vote of the Council shall be a majority of the legal votes cast. Abstention from voting by a Council member shall not constitute a legal vote.
- B. If the chairperson is unable to accurately determine the result of the vote, he or she may request a vote by roll call to be taken by the Town Clerk. A request by any member of the Council for vote by roll shall be honored by the chairperson.
- C. There shall be no discussion or speaking on the subject of the vote during or after the vote is taken.

Section 10. Meeting Agendas and Preparation

The agenda format for council meetings shall be in accordance with the most recent format adopted by the Council for the particular meeting(s) in question. Agendas shall be prepared in accordance with the most recent rules adopted by the Council.

- A. Items may be placed on a Council agenda by the Mayor, the Town Manager, or any two council members. Said agenda items must be submitted in writing by the submission deadline date.
- BC. Council agendas, staff memorandums and other backup materials (agenda packets) shall be ready for distribution to Council members and the media one week before the regularly scheduled meeting.
- GB. All agenda items for a regular meeting shall be submitted to the Town Clerk by noon eight daysfourteen days before the regularly scheduled Council meeting date. ~~(For example, items are due Wednesday noon for a Council meeting scheduled for Thursday of the following week).~~ An agenda item may be submitted after the due date if it is approved for placement on the agenda by the Mayor and Town Manager. ~~considered to be an emergency, in which case the concurrence of the Town Manager shall be required.~~

Section 11. Motion to Adjourn

A motion to adjourn is debatable only as to the time to which the meeting is to be adjourned.

Section 12. Petitions

All petitions submitted to the Mayor and Council during the regular course of business shall be considered in accordance with the laws of the State of Arizona and the Town Code of the Town of Chino Valley.

Section 13. Public Participation

A. General Rules

It is the Council's desire to hear public comment on regular and special meeting agenda items. Because it is important to maintain order during the meeting, members of the public are expected to observe the same rules of propriety and decorum applicable to members of the Council. Personal, impertinent or slanderous remarks are not acceptable. Persons not conducting themselves in an acceptable manner will be warned by the chairperson.

1. Persons addressing the Council will first state their name and will indicate whether or not they are a resident of Chino Valley.
2. Persons who wish to address the Council concerning items on the agenda may be heard following the staff report and must first be recognized by the chairperson.
3. The person representing citizen groups shall so identify himself and the name of the group or the number of persons he represents.
4. Cumulative or redundant speeches to the Council may be terminated by the chairperson or at the request of a council member.
5. Members of the public shall limit their remarks to the agenda item under consideration.
6. Rules for addressing the Council:
 - a. Members of the public wishing to speak must be first recognized by the Chairman.
 - b. Please state your name and whether or not you are a Town resident in an audible tone for the record.
 - c. TIME LIMIT: 3 MINUTES PER PERSON.

- d. Remarks shall be limited to the agenda item under consideration.
- e. All remarks shall be directed to the Mayor and to any or all members of the Council.
- f. A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- g. Members of the public are expected to observe rules of propriety and decorum.
- h. Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

B. Call to the Public

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

1. Individuals are limited to speak for three (3) minutes.
2. The total time for Call to the Public may be up to 30 minutes per meeting.

C. Study Sessions

Members of the public shall be permitted to speak and/or discuss an agenda item only with the permission of the chairperson or at the request of a council member.

Section 14. Committees, Boards and Commissions

Committees, boards and commissions shall be created in accordance with Section § 30.071 of the Chino Valley Town Code ~~of Ordinances~~.

Section 15. Amendment

These rules may be amended at any Regular or Special Meeting of the Council by a two-thirds (2/3) majority vote.

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 16

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: August 9, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Mayor's Office / Town Clerk

CONTACT PERSON: Mayor Marley / Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only ☐ Report Only ☐ Consent Estimated
☐ Action-Presentation ☒ Action ☐ Executive Length of Staff
Presentation: _____ min.

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Consideration and possible action to schedule an additional monthly study session on the third Thursday of each month and schedule currently requested study session items.

FISCAL IMPACT? No If Yes, Budget Code: _____ Available: \$ _____

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 16

SITUATION AND ANALYSIS:

(a) The Council Rules of Procedure Section 4(C) states that the primary purpose of a study session is the exchange of information between the Council, staff and/or designated persons and discussion of specific topics or problems as outlined on the posted agenda.

As there are many issues facing the Town requiring more detailed discussions than time often permits during Council's regular meetings, Mayor Marley is desirous of receiving input from the Council with regard to scheduling additional study sessions on the third Thursday of each month at 6:00 p.m. or another day of Council's choosing. Council would not necessarily hold the two study sessions each month, but placing them on the meeting calendar would offer staff and Council more flexibility to schedule study sessions when needed.

(b) Currently, there are two topics pending study session discussion.

- On July 26, the Council voted to continue the Organizational Assessment of Development Services to a study session.
- The Town Engineer has requested a study session to discuss the County's interest in developing a transfer station at Old Home Manor.
- In addition, more study sessions may need to be held with regard to ongoing budget and finance matters.
-

Should Council approve the additional study session day, a possible study session schedule for the next three months includes:

- August 18 – Organizational Assessment
- September 15* - County transfer station
- October 6 – To be determined
- October 20 – To be determined

*September 1 cancelled due to League Conference

RECOMMENDED MOTION:

Move to direct staff regarding Council's preference for additional study sessions and scheduling the pending study session items.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 16

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Jami C. Lewis
Author

Jami C. Lewis
Department Head

Vera J. Smith
Finance

Other:

Other:

Sharon Sargent-Flack
Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee