

NOTICE OF THE REGULAR SESSION OF THE CHINO VALLEY TOWN COUNCIL

**AUGUST 9, 2011
6:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Town Council and to the general public that the Chino Valley Town Council will hold a Regular Meeting open to the public on **Tuesday, August 9, 2011 at 6:00 p.m.** in the Chino Valley Council Chambers located at 202 N. State Route 89, Chino Valley, Arizona. Members of the Town Council will attend either in person or by telephone conference call.

RULES FOR ADDRESSING THE COUNCIL – AMENDED MAY 13, 2010

It is the Council's desire to hear public comment on agenda items. Because it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

- 1) Members of the public wishing to speak must be first recognized by the Chairman.
- 2) Please state your name and whether or not you are a Town resident in an audible tone for the record.
- 3) TIME LIMIT: 3 MINUTES PER PERSON.
- 4) Remarks shall be limited to the agenda item under consideration.
- 5) All remarks shall be directed to the Mayor and to any or all members of the Council.
- 6) A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- 7) Members of the public are expected to observe rules of propriety and decorum.
- 8) Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

The **Agenda** for the meeting is as follows:

- 1) **Call to Order, Invocation; Pledge of Allegiance; Roll Call.**
- 2) **Introductions, Presentations and Proclamations**
 - 2a) Recognition of outgoing public body members.
 - 2b) Recognition of Library volunteers by Mayor Marley.
 - 2c) Recognition by Police Commander Mark Garcia of Sgt. Mike Burmeister for 20 years of service, Sgt. Mat Gronek for 15 years, and Ofc. Deana Winn for 5 years.

3) **Call to the Public**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting.

4) **Mayor/Council/Manager Report**

This item is for information only. Presentation on information requested by the Mayor and Town Council will be made and questions answered. No action will be taken.

4a) Update on status of **Council Committees** and staff support.

Consent Agenda

All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Council so requests.

- 5) Consideration and possible action to accept **resignation** of Joseph Abbate and Matthew Quay from the Parks and Recreation Advisory Board.
- 6) Consideration and possible action to approve a five (5) year Agreement between the Town of Chino Valley and the Arizona Department of Fire, Building and Life Safety **Office of Manufactured Housing** and authorize the inspections of manufactured/mobile homes and factory-built buildings by the Town.
- 7) Approve the Fiscal Year (FY) 2011/2012 yearly Indigent Legal Services Agreement for Court Misdemeanors with **J. Andrew Jolley** in the amount of \$15,000. Funding will come from the Municipal Court's Professional Services expenditure line item in the General Fund.

Staff recommended motion: Move to accept Consent Agenda items 5-7.

Action Items

- 8) Presentation by Central Arizona Partnership, followed by discussion and possible action to adopt a resolution indicating Chino Valley's interest in regional cooperation on **economic development** endeavors. (Vice-Mayor Tenney)

Staff recommended motion: To be determined per Council discussion.

- 9) ZC 11-002: Consideration and possible action to adopt **Ordinance No. 11-749** to provide for the **zone change** of Assessor's Parcel Number (APN) 306-14-026Q from "CL" Commercial Light to "CH" Commercial Heavy. Said property consists of approximately one acre and is located on North State Route 89 between East Road 3 North and East Road 4 North. Owner/Applicant: Corey Mendoza

Staff recommended motion: Move to adopt Ordinance No 11- 749 approving the zone change of APN 306-14-026Q from "CL" to "CH" with the findings and stipulations recommended in the proposed Ordinance.

- 10) **Public Hearing** and possible action to adopt **Resolution No. 11- 965**, setting the total Expenditure Limitation of \$16,589,845 and approve the **Annual Budget** for the Town of Chino Valley for the fiscal year 2011-2012, in an amount not to exceed \$16,589,845. Funding based on estimated revenues for fiscal year 2011-2012.

Staff recommended motion: (a) Hold the public hearing, then (b) move to adopt Resolution No. 11-965, setting the total Expenditure Limitation of \$16,589,845 and approve the Annual Budget for the Town of Chino Valley for the fiscal year 2011-2012, in an amount not to exceed \$16,589,845.

- 11) *Continued from July 26, 2011:* Consideration and possible action to authorize the Police Department to expend approximately \$11,500 to expand the current fenced **impound yard** at the Police Department to accommodate additional vehicles impounded under A.R.S. § 28-3511. Funds to come from the Police Impact Projects expenditure line in the Police Impact Fee Fund.

Staff recommended motion: As staff has not had sufficient time to prepare the analysis requested by Council, move to continue item to the next regular meeting

- 12) Presentation by the Council Economic Development Committee with regard to their recommendation to accept a Proposal from the Chino Valley Area **Chamber of Commerce** ("Chamber") to provide services in the areas of Tourism and Visitor Center, Citizens Academy, Economic Development, Business Retention, and Business Leakage for an amount not to exceed \$60,000 for fiscal year 2011/2012; followed by discussion and possible action to direct staff to develop an Agreement For Services with the Chamber. There is available funding of \$38,000 in the Non-Departmental Outside Agency Funding expenditure line in the General Fund. Any amount approved in excess of \$38,000 will require a

transfer from Non-Departmental Contingencies expenditure line in the General Fund.

Staff recommended motion: Move to direct staff per Council discussion.

- 13) *Continued from July 26, 2011:* Consideration and possible action to approve (1) the purchase of an Avaya IP Office 500 **Communications System** including all hardware, software, licensing, which will be located at the 1020 W. Palomino building and will service every department utilizing the Town's computer network connections, in an amount not to exceed \$114,911 and (2) a professional services agreement with **Four D LLC** for installation services in an amount not to exceed \$16,550. Funding to come from a variety of sources as outlined in the staff report, with the expense to be offset by savings realized by replacing current Qwest analog service lines with 2 Primary Rate Interface (PRI) digital service connections, fax line reductions, Police call recording service reductions, and staff hour savings, which cost savings have been reflected in the fiscal year 2011/2012 Tentative Budget.

Staff recommended motion: Move to approve (1) the purchase of an Avaya IP Office 500 Communications System including all hardware, software, licensing in an amount not to exceed \$114,911 and (2) a professional services agreement with Four D LLC for installation services in an amount not to exceed \$16,550.

- 14) Consideration and possible direction to staff to construct additional parking at the Town Council Chambers and Administrative Offices at the **South Campus**. With already scheduled expenditures, there is no extra funding available in the General Impact Fee Fund for this agenda item. Any expenditure on this item will require a transfer from Non-Departmental Contingencies in the General Fund. (Vice-Mayor Tenney)

Staff recommended motion: To be determined per Council discussion and direction.

- 15) Consideration and possible action to review and possibly amend the Council **Rules of Procedure**, last revised May 13, 2010.

Staff recommended motion: Move to amend the Council Rules of Procedure as proposed by staff, with any additional amendments agreed upon by Council.

- 16) Consideration and possible action to schedule an additional monthly **study session** on the third Thursday of each month and schedule currently requested study session items.

Staff recommended motion: Move to direct staff regarding Council's preference for additional study sessions and scheduling the pending study session items.

17) Adjournment.

Dated this 4th day of August, 2011.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.