MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, AUGUST 8, 2017
6:00 P.M.

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, August 8, 2017.

Present:	Mayor Darryl Croft; Vice-Mayor Mike Best; Councilmember Cloyce Kelly; Councilmember Corey Mendoza; Councilmember Jack Miller; Councilmember Lon Turner
Absent:	Councilmember Annie Lane
Staff Present:	Town Manager Cecilia Grittman; Town Attorney Phyllis Smiley; Finance Director Joe Duffy; Police Lieutenant Vince Schaan; Interim Public Works Director/Town Engineer Richard Straub; Matt Santos (videographer); Deputy Town Clerk Vickie Nipper; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Proclamation recognizing November 2017 as the 60th Anniversary Year of the Modern Arizona Rangers.

Mayor Croft read the proclamation and presented it to several Rangers, who spoke about the organization and the services they provided.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Lee Paul, resident, suggested that the Town beautify the “welcome” monument on the northeast corner of SR 89 and Road 4 South.

Ron Romley, founder and Chairman of the Board, Yavapai Regional Transit (YRT), reported on the success of the Paulden Plunge Program, a partnership between the Town, YRT, and the Paulden Area Community Organization, whereby funds were raised to transport children from Paulden to the Chino Valley pool at no cost.

John Scholl, Superintendent, Chino Valley Unified School District, spoke about Police assistance with traffic control during the first week at school, and events scheduled to commemorate the District's 100th year.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Vice-Mayor Best reported on the Paulden Plunge Program and the commendable conduct of the participants.

Mayor Croft reported on the recent National Night Out, as well as events to take place during the upcoming Territorial Days celebration.

Councilmember Miller reported on the National Night Out, as well as commending Police Officer Pizzi's conduct during the recent shooting in Town.

b) Status report by Town Manager Cecilia Grittman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittman reported on:

- the Town's budgeted $10,000 for the Greater Prescott Regional Economic Partnership not being needed, due to the entity's lack of a director;
- a mid-September meeting for the Old Home Manor Industrial Park stakeholders; and
- an upcoming Council study session on August 15, cancellation of the August 23 regular meeting, and a special meeting on August 29.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Corey Mendoza to accept consent agenda items a, b and c.

Vote: 6 - 0 PASSED - Unanimously

a) Consideration and possible action to approve recommended budget adjustments for the Fiscal Year Ending June 30, 2017. (Joe Duffy, Finance Director)

b) Consideration and possible action to approve Financial Report for the twelve months ending June 30, 2017. (Joe Duffy, Finance Director)

c) Consideration and possible action to accept the July 25, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a) Consideration and possible action to approve new land uses at the Police Training Facility. (Chuck Wynn, Police Chief)

Recommended Action: Approve the Chino Valley Police Department plans for new uses of currently vacant land directly east and west of the Chino Valley Police Department shooting range.

Lt. Schaan reported that:
- Staff was requesting Council's approval to use land east and west of the current shooting range for a small handgun range and a scenario training village that will benefit both law enforcement and the public ranges.
- Funding would come from drug seizure money that was allocated for the project, as well as funds from the public range.
- Approval will allow the parties to begin planning the joint venture.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to approve the Chino Valley Police Department plans for new uses of currently vacant land directly east and west of the Chino Valley Police Department shooting range.

Vote: 6 - 0 PASSED - Unanimously

b) Consideration and possible action to approve Change Order No. 1 to the contract with Asphalt Paving and Supply, Inc., in an amount not to exceed $74,895.50, to add a portion of South Firesky Lane, West Road 1 North, and Goldrush Way to the chip seal program, to be completed this construction season prior to September 15, 2017. (Richard Straub, Interim Public Works Director/Town Engineer)

Recommended Action: Approve Change Order No. 1 to the contract with Asphalt Paving and Supply, Inc., for the three new double chip seal roads in an amount not to exceed $74,895.50.

Mr. Straub reported that:

- The subject roads, which were damaged during the Center Street project, were scheduled for chip seal in spring 2018, but staff was requesting to move up the project quickly to take advantage of AP&S' pricing and availability.
- Staff proposed to use the large pile of chips in the Roads yard and use Town forces to mill the road and haul in base, which will reduce the contractor's pricing.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Corey Mendoza to approve Change Order No. 1 to the contract with Asphalt Paving and Supply, Inc., for three new double chip seal roads in an amount not to exceed $74,895.50.

Vote: 6 - 0 PASSED - Unanimously

c) Consideration and possible action to approve the Agreement for Professional Consulting Services with Kimley Horn for improvements to the Waste Water Treatment Plant in the amount of $8,900.00. (Richard Straub, Interim Public Works Director/Town Engineer)

Recommended Action: Approve Agreement for Professional Consulting Services with Kimley Horn for design of a sludge drying bed at the Waste Water Treatment Plant in the amount of $8,900.00.

Mr. Straub reported that the wastewater treatment plant, constructed about 13 years ago, lacked a sludge drying bed, which was standard for most such plants. Staff had been discussing this need for several years and had the money to proceed. Staff will come back to Council for the actual construction.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Lon Turner to approve Agreement for Professional Consulting Services with Kimley Horn for design of a sludge drying bed at the Waste Water Treatment Plant in the amount of $8,900.00.

Vote: 6 - 0 PASSED - Unanimously

d) Consideration and possible action to approve: (1) the Leasing Services Proposal from NB: AZ Public Financial Services, a Division of Zions First National Bank and Affiliate of National Bank of Arizona; (2) Lease/Purchase Agreement with ZB, N.A., in an amount up to $825,000; and (3) Resolution No. 17-1110 authorizing the Mayor to execute the Agreement and all related documents necessary to the consummation of the transactions contemplated by the Agreement, all related to purchase of up to 8 police cars and potential purchase of certain public works equipment/vehicles. (Joe Duffy, Finance Director)

Recommended Action: Approve: (1) Leasing Services Proposal from NB: AZ Public Financial Services; (2) Lease/Purchase Agreement with ZB, N.A., in an amount up to $825,000; and (3) Resolution No. 17-1110.

Mr. Duffy reported that:

- Zion submitted the only response to the Town's Request for Proposals, offering an interest rate of 1.8%. Only $400,000 was currently committed for the police cars.
- The new Public Works Director will be tasked with evaluating the other capital equipment requests and bringing a recommendation to Council. The funds will be placed in an escrow acct to lock in the interest rate and anything not spent will be paid back.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to approve: (1) Leasing Services Proposal from NB: AZ Public Financial Services; (2) Lease/Purchase Agreement with ZB, N.A., in an amount up to $825,000; and (3) Resolution No. 17-1110.

Vote: 6 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Councilmember Cloyce Kelly to adjourn the meeting at 6:40 p.m.

Vote: 6 - 0 PASSED - Unanimously

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 8th day of August, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of September, 2017.

Jami C. Lewis, Town Clerk