



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

STUDY SESSION
MONDAY, AUGUST 6, 2012
8:00 A.M.

Days Inn Motel Conference Room
688 Fletcher Court (SR 89 & Road 1 South)
Chino Valley, Arizona

AGENDA

- 1) **CALL TO ORDER; ROLL CALL**
- 2) Presentation by staff and consultant and discussion regarding the development of a Strategic Financial Plan. (Robert Smith, Town Manager; Pat Walker, Pat Walker Consulting LLC)
- 3) **ADJOURNMENT**

Dated this 1st day of August, 2012.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley Town Hall, Chino Valley Post Office, and Chino Valley Aquatic Center in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____

Time: _____

By: _____
Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Study Session

Item No. 2.

Meeting Date: 08/06/2012

Contact Person: Jami Lewis, Town Clerk

Phone: 928-636-2646 x-1208

Item Type: N/A

**Estimated length
of Staff Presentation:** None

Physical location of item: N/A

Information

AGENDA ITEM TITLE:

Presentation by staff and consultant and discussion regarding the development of a Strategic Financial Plan. (Robert Smith, Town Manager; Pat Walker, Pat Walker Consulting LLC)

SITUATION & ANALYSIS:

A detailed topic outline is attached. Council and staff are encouraged to give some thought to each of the topics listed before the retreat.

Attachments

Meeting Topic Outline

Chino Valley Council Retreat Agenda

Subject	Strategic Financial Plan	Date	August 6, 2012
Facilitator	Pat Walker	Time: Start	8:00AM
Location	Days Inn	Time: End	1:00PM
Attendees: Required	Town Council, Town Manager, Leadership Team		
Attendees: Optional			

Outline		
Session	Topic	Duration
8/6/12	Call to order, roll call	8:00 – 8:15 AM
8/6/12	Welcome/Purpose of Retreat: Mayor Marley, Town Manager Robert Smith	8:15 – 8:30
8/6/12	Facilitator Introduction: Role of Facilitator, Icebreaker, ground rules of retreat.	8:30 – 8:45
8/6/12	Definition/development of a strategic financial plan:	8:45 – 9:45
8/6/12	1. Goal of strategic financial plan is to eliminate structural deficits in General Fund, Capital Improvement, HURF, Enterprise Funds.	
8/6/12	2. Plan should be comprehensive, balanced and fair to encompass the necessary public services to Chino Valley citizens.	
8/6/12	3. Length of Financial Strategic Plan (3 -5 years) versus long term plan of 10 years	
8/6/12	4. Involvement of Community, Council, Employees/Managers	
8/6/12	5. Plan will be developed over the next 12 months implemented within 24 months.	
8/6/12	BREAK	9:45 - 10:00
8/6/12	The SOLUTION: Strategic Financial Plan - Potential Solutions and Timelines - Expenditure Reductions - Primary Property Tax - Sales tax - User fee increases - Combination of all above? - Community Education and Involvement - Citizens need to understand the scope of the Town's budgetary challenges and "structural deficit." - Provide opportunity for community to participate in decision making process that directly impacts them. - Annual work plan process setting goals, objectives and performance reviews for appointed officials to achieve them. - Items to discuss: - Budget workshops - Home Rule election	10:00 -11:30

Outline

[illegible]