Town of Chino Valley

MEETING NOTICE
TOWN COUNCIL

REGULAR MEETING
Tuesday, July 28, 2015
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

AGENDA

1. CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Presentation of a commercial created by GIS/CAD/Web Technician Jan Mazy for the Chino Valley Library; and updates regarding Senior Center improvements and the Town's Customer Service Initiative. (Cecilia Grittman, Assistant Town Manager)

b. Presentation of a donation to the Chino Valley Senior Center by the Chino Valley Morning Lions Club. (Cecilia Grittman, Assistant Town Manager)

3. CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a. Status reports by Mayor and Council regarding current events.

b. Status report by Town Manager Robert Smith regarding Town accomplishments, and current or upcoming projects.

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

a. Consideration and possible action to accept the June 9, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)

b. Consideration and possible action to accept the June 23, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)

c. Consideration and possible action to approve recommended budget adjustments for the Fiscal Year Ending June 30, 2015. The Contingency Budget will be reduced from $367,000 to $264,400. (Joe Duffy, Finance Director)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a. Council may vote to recess the regular meeting and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of the appointment of Mark Widtfeldt, Leland Paul, Hans Vang, Eric Frayer, Corey Mendoza, Susan Keller, Dean Keller, Lillian Morales, Kathryn Napp, Mark Vucich, or Alex Harris to fill the vacancy on the Town Council. (Vice-Mayor Croft; Councilmember Best; Councilmember Turner)

b. Consideration and possible action to (i) review and discuss the final applicants for the vacant Council position as recommended by the Appointments Subcommittee; (ii) select an applicant to fill the vacant position; and (iii) administer the Oath of Office to said selected applicant. (Vice-Mayor Croft; Councilmember Best; Councilmember Turner)

Recommended Action: Discuss final applicants; select applicant to fill the vacant position; and administer the Oath of Office.

c. (i) Public Hearing regarding application from Andrea Lewkowitz for the Acquisition of Control of an existing Series 9 (Liquor Store) Liquor License for Safeway, Inc., located at 1031 N. State Route 89, Chino Valley.
(ii) Consideration and possible action to either allow or protest the change of ownership of the Series 9 Liquor License for Safeway, Inc. to the Arizona Department of Liquor Licenses and Control. (Jami Lewis, Town Clerk)

Recommended Action:
(i) Hold Public Hearing.
(ii) Take no action; OR Protest the acquisition of control of Safeway's Series 9 Liquor License.

d. Consideration and possible action to adopt Resolution No. 15-1065 authorizing the application for a Clean Water State Revolving Fund (CWSRF) loan from the Water Infrastructure Finance Authority of Arizona (WIFA) for expenses related to refinancing the USDA debt and constructing the Mollie Rae sewer line extension, in an amount not to exceed $4,560,000. (Joe Duffy, Finance Director)

Recommended Action: Adopt Resolution No. 15-1065 authorizing the loan application.

e. Consideration and possible action to amend Chino Valley Town Code Title 3 Administration, Section 30.023 by adding item (F) (5), which shall read: “Such emergency powers shall not continue for more than thirty consecutive days. Upon cessation of the declaration of emergency, the town council shall resume its regular duties." (Mayor Chris Marley)

Recommended Action: Approve Ordinance No. 15-801 amending the Town Code, Title 3 Administration, Chapter 30 Governing Body, Mayor, Section 30.023 Powers and Duties by adding item (F) (5), to limit the time of a Mayoral declared emergency to 30 consecutive days.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

a. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town's Attorney in order to consider its position and instruct the Town's Attorney regarding the Town's position on a contract that is the subject of negotiations concerning acquisition of a portion of the City of Prescott water system. (Robert Smith, Town Manager)

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 21st day of July, 2015.

By: ***Jami C. Lewis, Town Clerk***

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at http://www.chinoaz.net/agendacenter and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date:_____ Time:_____ By:_____

Jami C. Lewis, Town Clerk

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 2. a.**

Meeting Date:	07/28/2015
Contact Person:	Cecilia Grittman, Assistant Town Manager
	Phone: 928-636-2646 x-1202
Department:	General Services
Estimated length of Staff Presentation:	10 minutes
Physical location of item:	Library, Senior Center, Town-Wide

AGENDA ITEM TITLE:

Presentation of a commercial created by GIS/CAD/Web Technician Jan Mazy for the Chino Valley Library; and updates regarding Senior Center improvements and the Town's Customer Service Initiative. (Cecilia Grittman, Assistant Town Manager)

SITUATION & ANALYSIS:

N/A

Attachments

No file(s) attached.

THIS PAGE INTENTIONALLY LEFT BLANK

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 2. b.**

Meeting Date:	07/28/2015
Contact Person:	Cecilia Grittman, Assistant Town Manager
	Phone: 928-636-2646 x-1202
Department:	General Services
Estimated length of Staff Presentation:	5 minutes
Physical location of item:	Senior Center

AGENDA ITEM TITLE:

Presentation of a donation to the Chino Valley Senior Center by the Chino Valley Morning Lions Club. (Cecilia Grittman, Assistant Town Manager)

SITUATION & ANALYSIS:

The Chino Valley Morning Lions Club Finance Committee Members are presenting a $1,000.00 check to the Senior Center for improvements to their facility. The Senior Center has received a new floor, and is doing further improvements such as a new patio area, bistro area, movement of the thrift store, and painting. The Lions' donation will go toward some of these improvements.

Attachments

No file(s) attached.

THIS PAGE INTENTIONALLY LEFT BLANK

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 6. a.**

Meeting Date: 07/28/2015
Contact Person: Jami Lewis, Town Clerk
Phone: 928-636-2646 x-1208
Department: Town Clerk
Item Type: N/A

AGENDA ITEM TITLE:

Consideration and possible action to accept the June 9, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Accept the June 9, 2015 regular meeting minutes.

Attachments

June 9, 2015 minutes

D R A F T

MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, JUNE 9, 2015
6:00 P.M.

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, June 9, 2015.

Present: Mayor Chris Marley; Vice-Mayor Darryl Croft; Councilmember Mike Best; Councilmember Pat McKee; Councilmember Lon Turner; Councilmember Don Wojcik

Staff Present: Town Manager Robert Smith; Assistant Town Manager Cecilia Grittman; Town Attorney Phyllis Smiley; Finance Director Joe Duffy; Police Lieutenant Vince Schaan; Police Officer Doug Garrett; Town Engineer/Public Works Director Ron Grittman; Development Services Director Ruth Mayday; Deputy Town Clerk Liz Hart; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Marley called the meeting to order at 6:02 p.m.

Mayor Marley gave the invocation and led the Pledge of Allegiance.

(Councilmember McKee attended the meeting via conference phone.)

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Proclamation declaring June 20, 2015 as "Marine Corps League Day," in support of the 44th Annual Marine Corps League State Convention, sponsored by the Marine Corps League, Copper State Detachment. (Mayor Marley)

Mayor Marley read the proclamation and presented it to Ron Bursch, Sr. with the Marine Corps League.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Several Lazy Loop Drive residents—Phil Cousineau, Ben Zercher, Adam Newberry, Julie Tessier, Russ Walton, Michelle Kelly, and Renee Dahm—spoke about their road being removed from the CDGB Paving Project and urged Council to reconsider their decision for the following reasons:

- Town employees had been promising to pave the road for 11 years;
- The negative effect on their property values by being one of the only unpaved streets in the subdivision;
- Chip sealing not being effective nor acceptable;
- Various flooding issues on the road;
- Roadway hazards during rain and snow due to adjacent wash, slick road, and lack of guard rail;
- Town grading activity worsening the problems.

Lee Paul, resident, asked several questions about the ethics complaint hearing on May 12.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

a) Comments regarding objections to Ethics complaint procedure.

Mayor Marley spoke about federal and local procedures for legislative bodies to hold one another accountable; the Town's Code of Ethics; the Town's process for addressing ethics complaints; and the records associated with recent ethics complaints.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Councilmember Turner reported on the upcoming 4th of July event.

Mayor Marley reported on councilmembers not asking questions during the Current Event Summaries and Reports item on the agenda.

Mayor Marley read the Monthly Mayor's Report, which pertained to the Prescott water system acquisition.

b) Status report by Town Manager Robert Smith regarding Town accomplishments, and current or upcoming projects.

Mr. Smith had nothing to report.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to approve consent agenda items 6a and b.

Vote: 5 - 1 PASSED

NAY: Councilmember Pat McKee

a) Consideration and possible action to accept the May 7, 2015 study session minutes. (Jami Lewis, Town Clerk)

b) Consideration and possible action to adopt Ordinance No. 15-800, amending Town Code Title III Administration, Chapter 35 Code of Ethics, Section 35.05 Code of Ethics Complaints; Filing and Procedure to include maximum time allotments for presentations and responses during Council's consideration of Code of Ethics complaints of 10 minutes and 5 minutes, respectively. (Phyllis Smiley, Town Attorney)

7) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a) Consideration and possible action to adopt Ordinance No. 15-799 to rezone approximately 7.39 acres generally located at 743 S. Road 1 West, Assessor's Parcel Number 306-29-050A, from Agricultural Residential 5-acre minimum (AR-5) to Single Family Residential 2-acre minimum (SR-2). Applicant: Todd and Lisa Corbell. (Ruth Mayday, Development Services Director)

Recommended Action: Adopt Ordinance No. 15-799 to rezone approximately 7.39 acres generally located at 743 S. Road 1 West from Agricultural Residential 5-acre minimum (AR-5) to Single Family Residential 2-acre minimum (SR-2).

Ms. Mayday reported on this item:

- *Purpose of Rezone:* Currently, there was a single family residence on the property. The applicant desired to split and sell the parcel with the residence and build a new single family residence on the new parcel.
- *Commission Public Hearing, May 5, 2015:* There were no objections or comments from the public. The Commission, by a vote of 4-0, recommended forwarding the application to Town Council with a recommendation for approval.
- *Compliance:* The request was consistent with the zoning classifications of AR-5 and SR-2 in the surrounding area, as well as with the General Plan. All required public notice was provided and all required public meetings and hearings were held in accordance with applicable state and local laws.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to adopt Ordinance No. 15-799 to rezone approximately 7.39 acres generally located at 743 S. Road 1 West from Agricultural Residential 5-acre minimum (AR-5) to Single Family Residential 2-acre minimum (SR-2).

Vote: 6 - 0 PASSED - Unanimously

b) Consideration and possible action to amend the Letter of Commitment to the Economic Development Administration (EDA) from $85,000 to $122,750 to provide cash match for waived permit fees. Funds to possibly come from projected carry over in the Capital Improvement Fund. (Ruth Mayday, Development Services Director)

Recommended Action: Approve amended Economic Development Administration Letter of Commitment.

Ms. Mayday reported that:

- Staff received notification on April 30, 2015 that the EDA had made a non-binding commitment to fund $2,048,000 for improvements at Old Home Manor Industrial Park. In the approved grant application, the Town had indicated that it would provide $85,000 in matching funds and $37,750 in waived permit fees.
- Now, the EDA was stating that they could not count the waived permit fees as part of the cash contribution, and the Town must amend its letter of commitment to reflect a total cash contribution of $122,750. It was not unusual for EDA to make such last minute changes.
- Staff reached out to the private sector for assistance and while there was willingness to contribute, the timing for such contribution(s) would jeopardize the $250,000 ACA grant, as the deadline for project initiation was mid-July.

Finance Director Duffy added that staff was projecting a $150,000 carryover in the Capital Improvement Fund.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to approve amended Economic Development Administration Letter of Commitment.

Vote: 6 - 0 PASSED - Unanimously

c) Discussion regarding the effect of modifying Sections 50.56, 51.137, and 51.155 of the Town Code, pertaining to the Town sewer ordinance and mandatory hookup requirements. (Mayor Marley)

Recommended Action: Discuss possible modification of Town sewer ordinance.

Mayor Marley reported that at this time, he wanted to discuss concepts and obtain Council's input on what he should research with regard to possible policy changes to the Town Code's sewer connection provisions in order to provide relief to ratepayers.

Council commented on:

- The need to consider safe yield.
- Concern that eliminating mandatory connections would result in a static customer base.
- How to let property owners off the highway develop without hurting residences along

the way.
- More people hooking up if the costs were more reasonable.
- Possibly requiring property owners to hook up only upon septic failure.

d) Consideration and possible action to approve Resolution No. 15-1060 for authorization of the acquisition of right-of-way for the Chino Meadows Units 2 and 5 Drainage Project and authorize the Mayor to sign the requisite IRS form 8283 for charitable contribution. (Ron Grittman, Public Works Director/Town Engineer)

Recommended Action: Approve Resolution No. 15-1060 for authorization of the acquisition of right-of-way for the Chino Meadows Units 2 and 5 Drainage Project and authorize the Mayor to sign the requisite IRS form 8283 for charitable contribution.

Mr. Grittman reported that:
- The Chino Meadows Units 2 and 5 Drainage Project required property dedications along the drainage named Little Doggie Draw between the Peavine Trail and Porcupine Pass. The property owners were willing to dedicate this property free of charge and asked that that the Town execute IRS Form 8283 for a charitable contribution.
- Per IRS regulations, an appraisal had been prepared for the form, and the title company had requested a resolution for the dedications.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to approve Resolution No. 15-1060 for authorization of the acquisition of right-of-way for the Chino Meadows Units 2 and 5 Drainage Project and authorize the Mayor to sign the requisite IRS form 8283 for charitable contribution.

Vote: 6 - 0 PASSED - Unanimously

e) *Continued from April 28, 2015:* Discussion, consideration and possible action to determine policy regarding Council/Attorney interaction. (Chris Marley, Mayor)

Recommended Action: Direct staff to draft policy as discussed.

Mayor Marley reported that the Town's monthly budget for legal costs was $12,000. In the last 60 days, even after two courtesy write-offs by the town attorney, that budget was still over by $6,000. To keep legal costs down, Council could consider some self-policing guidelines, such as establishing a gatekeeper or limiting themselves with regard to use of the town attorney and records requests.

Town Manager Smith reviewed statistics regarding legal costs from the two recent ethics complaints, multiple records requests, and direct contact to attorney from councilmembers. He added that staff would have to use contingency funds to cover these additional costs.

Town Attorney Smiley stated that a gatekeeper could distill an issue down to the exact questions, to avoid her time in doing so. She also asked if Council still wanted her to copy the entire Council on her responses to individual inquiries.

Council comments:

- Now that they were aware of the issue, they would pay closer attention to incurring legal expenses.

- If Council agreed to police itself and incur legal expense only in cases wherein they would be willing to pay for it themselves, a gatekeeper would not be needed.
- They desired to review the next couple months' billing cycles before taking any further action.
- They wanted Ms. Smiley to continue sending responses via email to the whole Council.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Pat McKee to postpone the item until the first meeting in August.

Vote: 6 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10) ADJOURNMENT

MOVED by Councilmember Don Wojcik, seconded by Councilmember Mike Best to adjourn the meeting at 7:23 p.m.

Vote: 6 - 0 PASSED - Unanimously

_____
Chris Marley, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 9th day of June, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 28th day of July, 2015.

_____
Jami C. Lewis, Town Clerk

THIS PAGE INTENTIONALLY LEFT BLANK

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 6. b.**

Meeting Date: 07/28/2015
Contact Person: Jami Lewis, Town Clerk
Phone: 928-636-2646 x-1208
Department: Town Clerk
Item Type: N/A

AGENDA ITEM TITLE:

Consideration and possible action to accept the June 23, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Accept the June 23, 2015 regular meeting minutes.

Attachments

June 23, 2015 minutes

D R A F T

MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, JUNE 23, 2015
6:00 P.M.

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, June 23, 2015.

Present: Mayor Chris Marley; Vice-Mayor Darryl Croft; Councilmember Mike Best; Councilmember Lon Turner; Councilmember Don Wojcik

Absent: Councilmember Pat McKee

Staff Present: Town Manager Robert Smith; Assistant Town Manager Cecilia Grittman; Town Attorney Susan Goodwin; Finance Director Joe Duffy; Senior Accountant Cindy Sandlin; Accounting Technician Kat Lordi; Human Resources Director Laura Kyriakakis; Police Chief Chuck Wynn; Police Lieutenant Vince Schaan; Police Officer Dominic Gillo; Magistrate Judge Catherine Kelley; Court Administrator Ronda Apolinar; Court Clerk Erin Deskins; Court Clerk Andrea White; Town Engineer/Public Works Director Ron Grittman; Assistant Public Works Director/Town Engineer Michael Lopez; Development Services Director Ruth Mayday; Building Official Dan Trout; Deputy Town Clerk Liz Hart (recorder); Town Clerk Assistant Amy Lansa

1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Marley called the meeting to order at 6:05 p.m.

Councilmember Best gave the invocation; Mayor Marley led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Presentation of the Certificate of Achievement for Excellence in Financial Reporting to the Town of Chino Valley and recognition of the Finance Department.

Mayor Marley presented the Certificate to Finance Director Joe Duffy, Senior Accountant Cindy Sandlin, and Accounting Technician Kat Lordi. This was the first time the Town had received this award.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Nancy Herrero, Senior Center Advisory Board Event Chair, spoke about the July 11 Car Cruise, a Meals-On-Wheels fundraiser.

Dan Carlson, resident, spoke about former Councilmember Linda Hatch's accomplishments and concerns he had regarding the procedures related to (i) the ethics complaint against Ms. Hatch, and (ii) the procedure surrounding former Planning and Zoning Commissioner McCaullay's removal and lack of reinstatement.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

a) Comments regarding the paving of Lazy Loop Drive.

Mayor Marley reported that approximately 80% of Chino Valley's surfaced roads were chip sealed. The Town lacked a property tax to fund road maintenance. Council, not Town staff, was responsible for the decision not to pave Lazy Loop, and item was back on tonight's agenda for further consideration.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Councilmember Best reported on a recent Public Safety Subcommittee meeting to discuss the upcoming 4th of July event.

Vice-Mayor Croft reported on the Council recruitment process status.

Mayor Marley reported on the Arizona Sunshine Event in mid-June providing free medical services to over 800 area residents.

b) Status report by Town Manager Robert Smith regarding Town accomplishments, and current or upcoming projects.

Mr. Smith reported on the 4th of July event being funded by volunteers, donations, and food and drink sales.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to approve consent agenda items a, b, c, d, e, and f.

Vote: 5 - 0 PASSED - Unanimously

a) Consideration and possible action to approve the Indigent Legal Services Contract with Brian Pursell to provide legal defense services for indigent defendants in the Chino Valley Municipal Court, funds are budgeted in the Professional Services Line Item in the Municipal Court Budget. (Ronda Apolinar, Court Administrator)

b) Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Town of Chino Valley and Arizona Department of Revenue regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise and use tax and rental occupancy taxes imposed by the State or cities or towns. (Joe Duffy, Finance Director)

c) Consideration and possible action to approve the annual Intergovernmental Agreement (IGA) for the Establishment of Unified Emergency Management between the Town of Chino Valley and Yavapai County, and authorize payment of the annual dues in the amount of $4,651.00, funds are budgeted for in the Non-Departmental Budget. (Jami Lewis, Town Clerk)

d) Consideration and possible action to accept the May 12, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)

e) Consideration and possible action to accept the May 26, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)

f) Consideration and possible action to accept the May 28, 2015 special meeting minutes. (Jami Lewis, Town Clerk)

7) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session .

a) Consideration and possible action to appoint a representative to the Northern Arizona Council of Governments (NACOG) Regional Council. (Mayor Chris Marley)

Recommended Action: Appoint a representative to NACOG Regional Council, per Council discussion.

Mr. Smith reported that, according to the NACOG by-laws, NACOG member governments were required to annually designate, in writing, their representative to the NACOG Regional Council. As the Town's appointee to the Regional Council had resigned, NACOG was requesting that Council appoint a new member to the Regional Council.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to nominate Mayor Marley as the primary representative and himself as backup.

Vote: 5 - 0 PASSED - Unanimously

b) Public Hearing and consideration and possible action to adopt Resolution No. 15-1061, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2015/2016, pursuant to Section 48-616, Arizona Revised Statutes, as amended provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the districts. The districts are accounted for in a separate fund by the Town. (Joe Duffy, Finance Director)

RecommendedAction: (1) Hold a Public Hearing; and (2) Approve Resolution No. 15-1061, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2015/2016.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to open the public hearing.

Vote: 5 - 0 PASSED - Unanimously

Mr. Duffy reported that:

- The Town oversaw three street lighting improvement districts (SLIDs) in the Bright Star area, each of which was assessed with a different amount of tax. The Town was responsible to collect the tax revenue, pay the electric bill, and keep track of each district. Each year, Council was required to follow a process similar to adopting the budget.
- On May 26, Council adopted Resolution No. 15-1058, approving the SLID tentative budget; staff then published notice of this public hearing.
- Resolution No. 15-1061 on this agenda would approve the proposed statements and estimates of expenses for the districts; and Council will be asked to approve another resolution on July 14 to approve levying and assessing the ad valorem tax for FY 2015/16.

No one from the public spoke.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to close the public hearing.

Vote: 5 - 0 PASSED - Unanimously

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to approve Resolution No. 15-1061, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2015/16.

Vote: 5 - 0 PASSED - Unanimously

c) Public Hearing and consideration and possible action to approve Resolution No. 15-1062 adopting a Final Budget for fiscal year 2015-2016, and proposed expenditure limitation for the same year, in the amount of $29,937,400. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold public hearing; and (2) Approve Resolution No. 15-1062 adopting a Final Budget and proposed expenditure limitation for fiscal year 2015-2016 in the amount of $29,937,400.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to open the public hearing.

Vote: 5 - 0 PASSED - Unanimously

Mr. Duffy reported on the budget. Key points were:

- On May 26, 2015, Council adopted Resolution No. 15-1062, adopting the Tentative Budget for fiscal year 2015/16, and setting the Expenditure Limitation at $23,937,400.
- *Overall:* The upcoming budget was 20% less than last year, primarily due to paying off the wastewater treatment plant contract.
- *General fund:* The fund's financial position was slowly improving each fiscal year.
- *Highway User Revenue Fund:* The fund had used its reserves and will require additional funding for future roads maintenance.
- *Capital Improvement Program (CIP):* The Prescott water acquisition will eliminate this fund's subsidy of the Water Fund.
- *Water Enterprise Fund:* Departmental expense reductions and acquiring the Prescott distribution system will allow this fund to operate in the black without the CIP subsidy in a couple years.
- *Sewer Enterprise Fund:* Refinancing the USDA debt will help the Town defer and or eliminate the planned sewer rate increases.

No one from the public spoke.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to close the public hearing.

Vote: 5 - 0 PASSED - Unanimously

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to approve Resolution No. 15-1062 adopting a Final Budget and proposed expenditure limitation for fiscal year 2015-2016 in the amount of $23,937,400.

Vote: 5 - 0 PASSED - Unanimously

d) Consideration and possible action to review the paving of Chino Meadows Unit 5 Community Development Block Grant Project. (Ron Grittman, Public Works Director/Town Engineer)

Recommended Action: Move to direct staff under the CDBG Paving Project to include Lazy Loop Drive and exclude Cottonwood Lane between Javelina Path and Grasshopper Lane, and Cottonwood Lane from Porcupine Pass south to the wash
or
Move to direct staff under the CDBG Paving Project to include Lazy Loop Drive and exclude Center Street from Cottonwood Lane to Lazy Loop Drive, and Cottonwood Lane from Porcupine Pass south to the wash
or
Move to approve Change Order Number 1 to Fann Contracting in an amount not to exceed $50,495.00 to pave Chino Meadows Unit 5 as defined in the base bid of the contract and authorize staff to move funds from the contingency fund to the grants fund for this project
or
No action.

Mayor Marley reported that two weeks ago, several citizens expressed concern about Lazy Loop being excluded from the CDBG paving project. Council desired to revisit the item.

Councilmember Wojcik recused himself from this item, as he lived on Lazy Loop Drive.

Mr. Grittman reported that:

- On May 26, 2015, the Council awarded the CDBG Project to Fann Contracting. Because the base bid exceeded the availability of funds under the grant, Fann Contracting was awarded the project in the amount of $265,500 rather than the base bid amount of $315,995.
- In reducing the contract amount to $265,500, Lazy Loop was removed from the paving project. At the June 9, 2015 Council meeting, several members of the public spoke in opposition this decision.
- Staff was asked to prepare possible alternatives for including Lazy Loop in the paving project. The first two would reduce paving for other streets; the third was proposed during the May 23, 2015 meeting.
- Alternative 1 would exclude Center Street between Cottonwood Lane and Lazy Loop along with Cottonwood Lane between Porcupine Pass south to the wash.
- Alternative 2 would exclude Cottonwood Lane between Javalina and Grasshopper along with Cottonwood Lane between Porcupine Pass south to the wash.
- Alternative 3 would pave the entire base bid and transfer $50,495 from the current fiscal year's contingency into the grants line item to complete the entire original project.
- Any chip sealing the Council directed would have to be deferred until the 2016 chip seal program. Per CDBG requirements, CDBG project roads had to be paved, as chip seal was not permitted.

Council discussion:

- While one preferred Alternative 3 rather than omit paving for any properties, others did not support spending $50,000 on pavement when the same amount could chip seal or repair a much greater area.
- One suggested Alternative 2 with a modification to extend the pavement around the corner and complete Center Street with chip seal next year.
- One believed Center Street should be paved due to it having more traffic.

Mr. Grittman affirmed that it was better to have pavement on curves and he estimated the cost to extend the pavement around the corner at $1,500 to $2,000.

MOVED by Councilmember Lon Turner, seconded by Councilmember Mike Best to do modified Alternative 2.

Vote: 3 - 1 PASSED

NAY: Vice-Mayor Darryl Croft
Other: Councilmember Don Wojcik (ABSTAIN)

Town Manager Smith clarified that additional paving for the modification will come from FY 2014/15 contingency funds.

MOVED by Mayor Chris Marley, seconded by Councilmember Lon Turner to do modified Alternative 2, and additional costs for paving on the curve where Center Street turns into Railroad Avenue to come from contingency.

Vote: 3 - 1 PASSED

NAY: Vice-Mayor Darryl Croft
Other: Councilmember Don Wojcik (ABSTAIN)

Councilmember Wojcik returned to the dais.

e) Consideration and possible action to adopt Ordinance No. 15-798 amending the Unified Development Ordinance (UDO), Chapter 1 Section 1.7 Site Plan Review Committee; Section 1.8 Enforcement; and 1.9 Review and Approval Process. (Ruth Mayday, Development Services Director)

Recommended Action: Adopt Ordinance No. 15-798 amending the Unified Development Ordinance, Sections 1.7, 1.8, and 1.9.

Ms. Mayday reported that:

- There were a number of provisions in the UDO that conflicted with state law as well as planning and zoning best practices. Among these were Sections 1.7 and 1.9, which established three redundant processes that were not in compliance with ARS § 9-462.01(C) and the Municipal Regulatory Bill of Rights ("SB 1598").
- SB 1598, adopted in 2011 and amended in 2013, required standardization of permitting and licensing processes and streamlining of application and approval processes in order to ensure fair and open regulation by municipalities. It applied to several types of permits, approvals, or permissions, including zoning approvals.
- UDO Sections 1.7 and 1.9 set forth the internal process for revising site plans and Planned Area Developments (PADs). As the Code consolidated these two processes together, it created a review process for each type that was more cumbersome than needed, possibly resulting in the Town having to return application fees due to timelines for completeness and substantive review not being met.
- Other issues with the site plan review process were that it: (i) gave the Town the right to ask for extra restrictions, but lacked a mechanism to require compliance; (ii) triggered site plan review by building size, not use; (iii) was not properly defined; (iv) limited the number of participants in technical review and omitted critical ones, such as ADOT; and (v) duplicated technical review and politicized development.
- The proposed new process will provide the foundation for revision of the statutory processes, including SB 1598; begin modification of regulations that did not support the General Plan; facilitate creation of a more user-friendly document by removing unnecessary sections; streamline the number of review processes from three to two; reduce the whole process from a possible 105 days to 60 days; and eliminate UDO portions that contradicted statute.

Council asked about hearings regarding the new feed store on Road 2 North and the highway. Ms. Mayday stated that there was a hearing for a fencing variance, which was denied, and the development was approved as a use by right, requiring no Council hearing.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to adopt Ordinance No. 15-798 amending the Unified Development Ordinance, Sections 1.7, 1.8, and 1.9.

Vote: 5 - 0 PASSED - Unanimously

f) Consideration and possible action to adopt Ordinance No. 15-797 amending Unified Development Ordinance (UDO) Section 1.9.2 (e) Protests to require all letters of protest for zoning changes to be submitted at least three (3) business days before the day of the meeting. (Ruth Mayday, Development Services Director)

Recommended Action: Adopt Ordinance No. 15-797 amending UDO Section 1.9.2 (e) to require all letters of protest to text amendments and zoning changes to be submitted to the clerk's office at least three (3) business days prior to the date of the meeting.

Ms. Mayday reported that the Current UDO did not have a deadline for filing protest letters. In the past, letters had been turned in as late as during the hearing, giving staff no time to verify that the signer was the owner of record and the address was within the notice area. Staff proposed a three-day advance deadline to provide the time to time to review those things.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to adopt Ordinance No. 15-797 amending UDO Section 1.9.2(e) to require all letters of protest to text amendments and zoning changes to be submitted to the clerk's office at least three business days prior to the date of the meeting.

Vote: 5 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to take a five-minute recess at 7:26 p.m. and then adjourn into executive session.

Vote: 5 - 0 PASSED - Unanimously

a) Pursuant to A.R. S. § 38-431.03(A)(1) for discussion or consideration of appointment, assignment, and salary of Catherine Kelley as Presiding Magistrate of the Chino Valley Municipal Court. (Phyllis Smiley, Town Attorney; Laura Kyriakakis, Human Resources Director).

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

Mayor Marley reconvened the regular meeting at 7:45 p.m.

a) Consideration and possible action to: (i) appoint Catherine Kelley as Presiding Town Magistrate; (ii) approve the proposed contract with Catherine Kelley for magistrate services; (iii) swear in Catherine Kelley as Presiding Town Magistrate. (Phyllis Smiley, Attorney; Laura Kyriakakis, Human Resources Director)

Recommended Action: Appoint Catherine Kelley to serve as Presiding Magistrate Judge for the Chino Valley Municipal Court and to approve the proposed contract for magistrate services, effective June 25, 2015 and expiring on June 30, 2017.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to appoint Catherine Kelley to serve as Presiding Magistrate Judge for the Chino Valley Municipal Court and approve the proposed contract for magistrate services effective June 25, 2015 and expiring on June 30, 2017.

Vote: 5 - 0 PASSED - Unanimously

Deputy Town Clerk Hart administered the Oath of Office to Ms. Kelley.

10) ADJOURNMENT

MOVED by Councilmember Lon Turner, seconded by Councilmember Mike Best to adjourn the meeting at 7:48 p.m.

Vote: 5 - 0 PASSED - Unanimously

_____
Chris Marley, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 23rd day of June, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 28th day of July, 2015.

_____
Jami C. Lewis, Town Clerk

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 6. c.**

Meeting Date:	07/28/2015
Contact Person:	Joe Duffy, Finance Director
	Phone: 928-636-2646 x-1211
Department:	Finance
Item Type:	Consent
Estimated length of staff presentation:	None
Physical location of item:	N/A

AGENDA ITEM TITLE:

Consideration and possible action to approve recommended budget adjustments for the Fiscal Year Ending June 30, 2015.

RECOMMENDED ACTION:

Approve recommended budget adjustments for Fiscal Year Ending June 30, 2015.

SITUATION AND ANALYSIS:

Each fiscal year the Town of Chino Valley officially approves the budget adjustments for any General Fund Departments that are over budget. The Contingency Fund Budget is reduced and each departments budget is increased to cover the budget short fall.

During the Fiscal Year Ended June 30, 2015, the General Fund had 5 departments over budget by a combined total of $56,950.

Town Manager's budget $13,400 due to increased Professional Fees, Training and Public Relation expenses.
Municipal Court's budget $5,450 due to a position change.
Finance Department $9,550 due to the costs associated with changing banks and higher than anticipated merchant fees.
Library $14,300 due to adding 6 new computers and unanticipated expansion expenses.
Senior Center $14,250 due to higher food costs.

Fiscal Impact

Fiscal Impact?:	Yes
If Yes, Budget Code:	01955600
Available:	60,000

Funding Source:

The Contingency Budget will be reduced from $367,000 to $264,400.

Attachments

Summary Adjustment

Detailed Adjustment

Town of Chino Valley				
Final Budget Adjustment FY 14/15				
	Description	**2014-15 Adopted Budget**	**2014-15 Final Projection 7/15/15**	**Budget Adjustment**
General Fund				
43	TOWN MANAGER	406,600	420,000	13,400
45	MUNICIPAL COURT	312,550	318,000	5,450
46	FINANCE	304,450	314,000	9,550
64	LIBRARY	287,700	302,000	14,300
66	SENIOR CENTER	230,750	245,000	14,250
		1,542,050	1,599,000	56,950
Sewer Enterprise Fund				
695	CAP/DEBT CONTINGENCIES	771,814	965,000	-
General Fund Contingency				
Fiscal Year 2014-2015				
	Total Contingency Fund Budget		$367,000	
	Human Resource Director		-$32,150	
	Paving		-$13,500	
	Departments		-$56,950	
	Contingency Account Balance		$264,400	

Town of Chino Valley						
Total Expenditure Summary by Department						
	Description	2014-15 Adopted Budget	2014-15 Final Projection 7/15/15	2014-15 Estimated	2015-16 Adopted Budget	% Change Adopted to Adopted
GENERAL FUND						
41	PROSECUTOR	122,800	119,000	122,400	**130,600**	6%
42	TOWN CLERK	244,100	215,000	203,650	**197,600**	-19%
43	TOWN MANAGER	406,600	**420,000**	418,100	**392,500**	-3%
44	HUMAN RESOURCES	69,850	**102,000**	62,650	**195,300**	180%
45	MUNICIPAL COURT	312,550	**318,000**	311,450	**261,900**	-16%
46	FINANCE	304,450	**314,000**	305,350	**329,200**	8%
47	MGMT INFORMATION	245,650	222,000	231,350	**273,600**	11%
50	MAYOR AND COUNCIL	31,750	19,000	30,750	**33,000**	4%
55	PLANNING	170,850	164,000	159,750	**186,300**	9%
56	BUILDING INSPECTION	273,500	273,500	266,700	**277,100**	1%
60	POLICE	2,613,000	2,600,000	2,599,698	**2,651,800**	1%
61	ANIMAL CONTROL	143,850	130,000	143,850	**123,300**	-14%
63	RECREATION	69,400	30,000	39,750	**63,800**	-8%
64	LIBRARY	287,700	**302,000**	282,900	**309,600**	8%
66	SENIOR CENTER	230,750	**245,000**	232,200	**242,400**	5%
68	PARKS MAINTENANCE	396,500	355,000	355,400	**333,200**	-16%
69	AQUATICS CENTER	249,750	218,000	239,150	**244,900**	-2%
71	FACILITIES MAINTENANCE	346,650	325,000	326,450	**345,900**	0%
73	FLEET MAINTENANCE	336,600	270,000	326,950	**341,000**	1%
74	ENGINEERING	74,750	70,000	74,750	**122,000**	63%
75	CUSTOMER SERVICE				**0**	
95	NON DEPARTMENTAL	923,250	550,000	568,970	**996,500**	8%
TOTAL GENERAL FUND		7,854,300	7,261,500	7,302,218	**8,051,500**	3%
HIGHWAY USER REVENUE FUND						
278	ROAD MAINTENANCE	**1,200,350**	1,190,000	1,156,600	**1,014,000**	-16%
CDBG GRANTS						
390	CDBG PROJECTS	264,000	264,000	264,000	-	
WATER ENTERPRISE FUND						
482	WATER UTILITY OPERATION	**611,800**	565,000	532,200	**484,200**	-21%
495	WATER ENTERPRISE FUND EXP	**101,900**	70,833	70,883	**4,646,000**	4459%
		713,700	635,833	603,083	**5,130,200**	619%
CAPITAL IMPROVEMENT FUND						
590	MISC CAPITAL PROJECTS	**14,896,132**	2,850,000	6,574,686	**4,441,000**	-70%
SEWER ENTERPRISE FUND						
683	SEWER	**982,100**	902,000	884,100	**751,200**	-24%
695	CAP/DEBT CONTINGENCIES	**771,814**	**965,000**	923,618	**1,453,000**	88%

Town of Chino Valley						
Total Expenditure Summary by Department						
	Description	2014-15 Adopted Budget	2014-15 Final Projection 7/15/15	2014-15 Estimated	2015-16 Adopted Budget	% Change Adopted to Adopted
		1,753,914	1,867,000	1,807,718	**2,204,200**	26%
GRANTS FUND						
7	GRANTS	**3,470,000**	500,000	500,000	**3,385,000**	-2%
DEBT SERVICE FUND						
8	DEBT SERVICE	**741,932**	741,932	741,932	**737,000**	-1%
SPECIAL REVENUE FUND COURT						
9	SPECIAL REV FUND	**35,000**	15,000	14,500	**38,500**	10%
CAPITAL ASSET REPLACEMENT						
10	ASSET REPLACEMENT EXPENSE	**10,000**	8,000	10,000	**10,000**	0%
IMPACT FEE FUNDS						
11	TOTAL IMPACT FEES	**989,578**	878,000	870,815	**608,000**	-39%
SPECIAL REVENUE FUND PD						
16	VEHICLE IMPOUND EXPEND	**40,000**	35,000	40,000	**40,000**	
LIGHTING IMPROVEMENT DISTRICTS						
40	CVSLID	**4,000**	4,000	4,000	**4,000**	0%
TOTAL EXPENDITURES		**31,972,906**	16,250,265	19,889,552	**25,663,400**	-20%

THIS PAGE INTENTIONALLY LEFT BLANK

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 7. a.**

Meeting Date:	07/28/2015
Contact Person:	Jami Lewis, Town Clerk
	Phone: 928-636-2646 x-1208
Department:	Council
Estimated length of Staff Presentation:	None
Physical location of item:	N/A

AGENDA ITEM TITLE:

Council may vote to recess the regular meeting and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of the appointment of Mark Widtfeldt, Leland Paul, Hans Vang, Eric Frayer, Corey Mendoza, Susan Keller, Dean Keller, Lillian Morales, Kathryn Napp, Mark Vucich, or Alex Harris to fill the vacancy on the Town Council. (Vice-Mayor Croft; Councilmember Best; Councilmember Turner)

SITUATION & ANALYSIS:

Council may elect to conduct brief interviews with the top five candidates and/or discuss and consider the appointment of one to fill the vacancy in executive session. At the request of the Town Attorney, staff included all 11 applicants in the executive session in case Council desired to discuss the applications of any other than the top five. Staff also provided notice to all the applicants regarding the executive session as required by A.R.S. § 38-431.03(A)(1). The Appointments Subcommittee recommended that the executive session and action item be scheduled at the beginning of the Action Items.

Attachments

No file(s) attached.

THIS PAGE INTENTIONALLY LEFT BLANK

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 7. b.**

Meeting Date:	07/28/2015
Contact Person:	Jami Lewis, Town Clerk
	Phone: 928-636-2646 x-1208
Department:	Council
Item Type:	Action Item
Estimated length of staff presentation:	5 minutes
Physical location of item:	N/A

AGENDA ITEM TITLE:

Consideration and possible action to (i) review and discuss the final applicants for the vacant Council position as recommended by the Appointments Subcommittee; (ii) select an applicant to fill the vacant position; and (iii) administer the Oath of Office to said selected applicant.

RECOMMENDED ACTION:

Discuss final applicants; select applicant to fill the vacant position; and administer Oath of Office.

SITUATION AND ANALYSIS:

Issue Statement

On May 28, 2015, Council directed the Appointments Subcommittee to review the applications received for the vacant Council seat and make a recommendation to Council of five (5) of the candidates for consideration of appointing one to the position.

Applicable "Policy"

N/A

Satisfaction of "Policy"

N/A

Summary of Issues and Staff Rationale

The subcommittee met on July 6, 2015 to review the interview and selection process. They interviewed the 11 applicants on July 14, 21 and 22, 2015. They ranked the interviews on the 22nd and voted to forward the top five to Council for possible action to select one to fill the position.

Council had previously indicated that they wanted their selected candidate to receive the Oath of Office and be seated immediately. A.R.S. § 38-431.01(G) requires that: "A person elected or appointed to a public body shall review the open meeting law (OML) materials at least one day before the day that person takes office." If the person selected has not read the OML materials, he/she may not be seated

until he/she has met that requirement. Staff will inform the top five applicants that they should review the OML material prior to this meeting.

Findings of Fact
N/A

Fiscal Impact

Fiscal Impact?: No
If Yes, Budget Code:
Available:
Funding Source:

Attachments

No file(s) attached.

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 7. c.**

Meeting Date:	07/28/2015
Contact Person:	Jami Lewis, Town Clerk
	Phone: 928-636-2646 x-1208
Department:	Town Clerk
Item Type:	Action
Estimated length of staff presentation:	None
Physical location of item:	Safeway, Inc., 1031 N. State Route 89, Chino Valley

AGENDA ITEM TITLE:

(i) Public Hearing regarding application from Andrea Lewkowitz for the Acquisition of Control of an existing Series 9 (Liquor Store) Liquor License for Safeway, Inc., located at 1031 N. State Route 89, Chino Valley.
(ii) Consideration and possible action to either allow or protest the change of ownership of the Series 9 Liquor License for Safeway, Inc. to the Arizona Department of Liquor Licenses and Control.

RECOMMENDED ACTION:

(i) Hold Public Hearing.
(ii) Take no action; OR Protest the acquisition of control of Safeway's Series 9 Liquor License.

SITUATION AND ANALYSIS:

Issue Statement

A.R.S. § 4-203.F provides that:

> "If a person other than those persons originally licensed acquires control over a license or licensee, the person shall file notice of the acquisition with the director within thirty business days after such acquisition of control and a list of officers, directors or other controlling persons on a form prescribed by the director. All officers, directors or other controlling persons shall meet the qualifications for licensure as prescribed by this title. On request, the director shall conduct a preinvestigation before the assignment, sale or transfer of control of a license or licensee, the reasonable costs of which, not to exceed one thousand dollars, shall be borne by the applicant. The preinvestigation shall determine whether the qualifications for licensure as prescribed by this title are met.
>
> On receipt of notice of an acquisition of control or request of a preinvestigation, the director shall forward the notice within fifteen days to the local governing body of the city or town, if the licensed premises is in an incorporated area, or the county, if the licensed premises is in an unincorporated area. *The local governing body of the city, town or county may protest the acquisition of control within sixty days based on the capability, reliability and qualification of*

the person acquiring control .

If the director does not receive any protests, the director may protest the acquisition of control or approve the acquisition of control based on the capability, reliability and qualification of the person acquiring control. Any protest shall be set for a hearing before the board. Any transfer shall be approved or disapproved within one hundred five days of the filing of the notice of acquisition of control. The person who has acquired control of a license or licensee has the burden of an original application at the hearing, and the board shall make its determination pursuant to section 4-202 and this section with respect to capability, reliability and qualification."

Safeway, Inc. has applied with the State for an Acquisition of Control of the Series 9 (liquor store) Liquor License. The liquor store (series 9) license is a "quota" license available only through the Liquor License Lottery or for purchase on the open market. Once issued, this liquor license is transferable from person to person and/or location to location within the same county and allows a spirituous liquor store retailer to sell all types of spirituous liquors, only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of delivery. Series 9 (liquor store) licensees and applicants may apply for unlimited sampling privileges by completing the Sampling Privileges form. Internet sale of liquor is not permitted in the state of Arizona. Liquor must be delivered to an Arizona liquor-licensed wholesaler, then an Arizona liquor-licensed retailer prior to delivery to the consumer.

The Police and Planning Departments reviewed the application and offered no comments. Staff posted the establishment with the necessary notices to meet the required 20-day period from June 20, 2015 through July 28, 2015. As of the date of this report, staff has not received any written arguments in favor of or in opposition to the application.

Applicable “Policy”
A.R.S. § 4-203.F provides that the local governing body has the option to protest the acquisition of control within sixty days based on the capability, reliability and qualification of the person acquiring control.

Satisfaction of “Policy”
Upon reviewing the material provided by the Department of Liquor Licenses and Control, and conducting a public hearing, the Council will meet the statute’s requirements by either directing staff to file a protest or taking no action.

Summary of Issues and Staff Rationale
N/A

Findings of Fact
N/A

Fiscal Impact

Fiscal Impact?: No
If Yes, Budget Code:
Available:
Funding Source:

Attachments

Liquor License Application

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

2015 NOV 11 Liq. Lic. PM 1 38

APPLICATION FOR AGENT CHANGE - ACQUISITION OF CONTROL - RESTRUCTURE

Check Appropriate Box

- ☐ Agent Change — Complete Sections 1,2,3,4,6 (See Note 1 on back)
- ☒ Acquisition of Control — Complete Sections 1,2, (3,4 if changing Agent), 6
- ☐ Restructure — Complete Sections 1,2,(3,4 if changing Agent) ,5,6 (See Note 2 on back)

SECTION 1 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

1. Name (INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER)

Lewkowitz	Andrea	Dahlman	09130030 S
Last	First	Middle	Liquor License #

2. ☒ Corporation ☐ L.L.C. ☐ N/A: Safeway, Inc. Corp. File #: F-0037205-0
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Safeway Food & Drug #1747 BL0241692
(Exactly as it appears on license)

4. Business Address: 1031 N. State Route 89 | Chino Valley | Yavapai | 86323
(Do not use P.O. Box Number) | City | COUNTY | Zip

5. Is the business located within the incorporated limits of the above city or town? ☒Yes ☐No

6. Mailing Address: 2600 N. Central Avenue, Suite 1775 | Phoenix | AZ | 85004
City | State | Zip

7. Business Phone: (480) 894-4230 Residence Phone: (602) 200-7222

8. Does this transaction involve the sale of any portion of the corporate stock? ☒YES ☐NO ☐N/A If yes, submit a certified copy of minutes.

9. Has there been any change of officers? ☒YES ☐NO ☐N/A If yes, submit a certified copy of minutes.

SECTION 2 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

Each person listed in Section II must submit a personal questionnaire (Form LIC0101) and a Department approved fingerprint card which may be obtained at the Dept. A person appearing in both lists need only submit one questionnaire and fingerprint card.

1. List individual owner or partners or all directors, officers in corp., members in LLC:

Last	First	Middle	Title	Residence Address	City State Zip
See attached					

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

2. List stockholders or controlling members owning 10% or more of Corp/LLC:

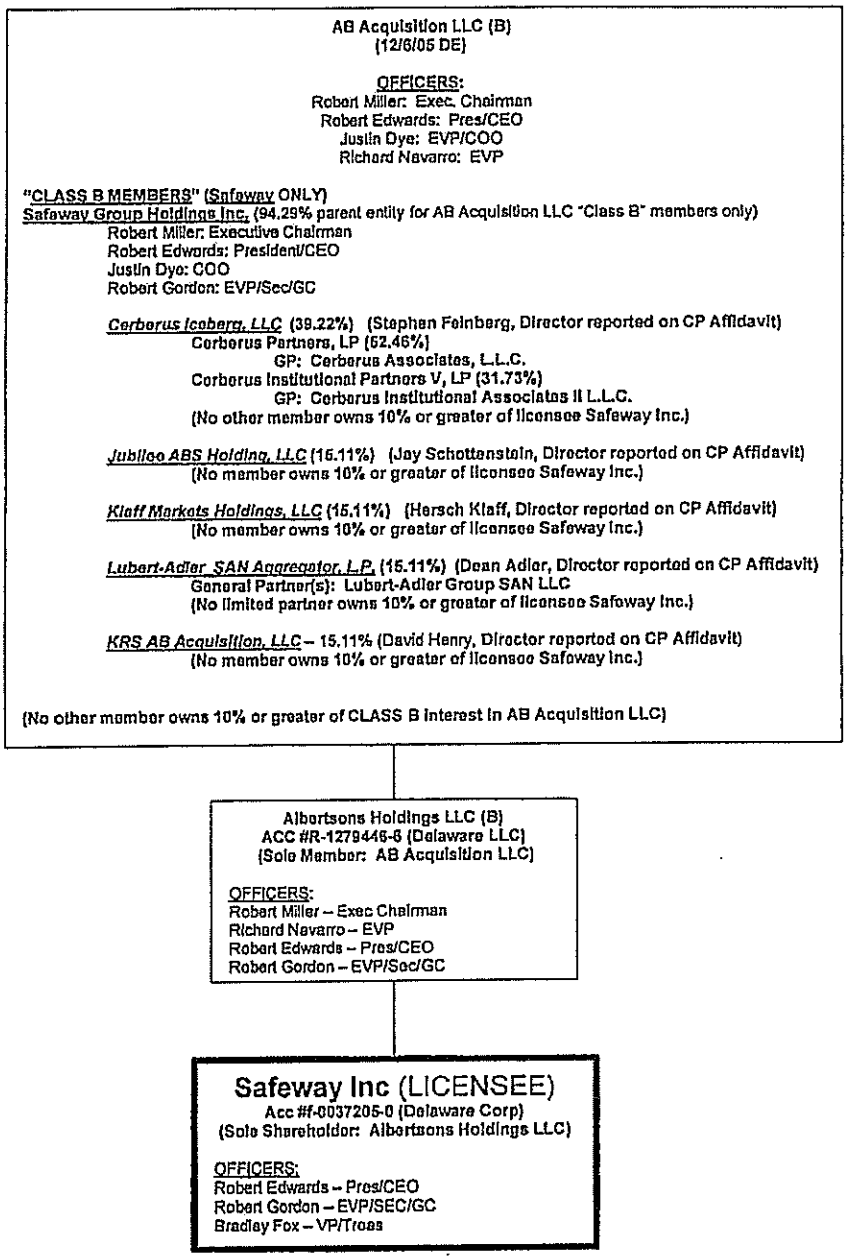
Last	First	Middle	% Owned	Residence Address	City State Zip
See attached					

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)
Disabled individuals requiring special accommodations please call the Department

Date Received 5-11-15
CSR CBegay

'15 MAR 18 Liqr. Lic. AM 8:41

Safeway Inc.



SECTION 3 (COMPLETE THIS SECTION FOR AGENT CHANGE)

1. **If the corporation/L.L.C. is owned by another entity, ATTACH AN OWNERSHIP AND DIRECTOR / OFFICER / MEMBER DISCLOSURE for the parent entity. Attach additional sheets as necessary in order to disclose real people.**

As an Agent, will you be physically present and operating the licensed premises? ☐ YES ☐ NO

If you answered YES, you must provide proof of attendance of a Department approved Liquor Law Training Course within the last five years before your application for Agent can be submitted. If "no" a manager with approved training must be submitted.

SECTION 4 (COMPLETE THIS SECTION FOR AGENT CHANGE)

To be completed by the INDIVIDUAL OR EXISTING AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER:

1. License Number: _____ Date of last renewal: _____

2. Current Licensee or Agent: _____
(Exactly as it appears on license) Last First Middle

I, _____, hereby consent to the agent appointment named herein and
(Print full name)
agree to immediately assign a new agent in the event of the death, resignation, or discharge of this agent. I also understand that if the background report shows that I, the corporation, or any officer, director, member, or stockholder have been convicted of a felony in the past five (5) years, I will immediately surrender the license to the Arizona Department of Liquor Licenses and Control and hereby waive all rights to appeal such action.

X _____
(Signature of INDIVIDUAL/ CORPORATE/CLUB OFFICER/MEMBER)

State of _____ County of _____
The foregoing instrument was acknowledged before me this
_____ day of _____, 2014
Day Month Year

My commission expires on: _____

_____
(Signature of NOTARY PUBLIC)

SECTION 5 (COMPLETE THIS SECTION FOR RESTRUCTURE)

Is there more than one licensed premises involved? ☐ YES ☐ NO If yes, **SEPARATE APPLICATIONS** must be filed and fees paid for each license/location.

Type of current ownership:

- ☐ J.T.W.R.O.S.
- ☐ INDIVIDU AL
- ☐ PARTNERSHIP
- ☐ CORPORATION
- ☐ LIMITED LIABILITY CO.
- ☐ TRUST
- ☐ OTHER Explain _____

Type of new ownership:

- ☐ J.T.W.R.O.S.
- ☐ INDIVIDUAL
- ☐ PARTNERSHIP
- ☐ CORPORATION
- ☐ LIMITED LIABILITY CO.
- ☐ TRUST
- ☐ OTHER Explain _____

SECTION 6 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

To be completed by INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER as listed in Question 1 Section 1:

I, Andrea Dahlman Lewkowitz, hereby declare that I am the APPLICANT filing this application.
(Print full name)
have read the application and the contents and all statements are true, correct and complete.

X _____
(Signature of INDIVIDUAL OR AGENT)

State of Arizona County of Maricopa
The foregoing instrument was acknowledged before me this
20 day of MARCH, 2015
Day Month Year

My commission expires on: 02/12/2017

_____
(Signature of NOTARY PUBLIC)

NOTE 1: The fee for an agent change MUST be submitted with this application: $100.00 for the first application and $50.00 for each additional application, not to exceed $1,000.00. (A.R.S. 4-209.H)

NOTE 2: The $100.00 fee for restructure/acquisition of control MUST be submitted with this application. (A.R.S. 4-209.A)

AMY L SCHROFF
Notary Public - Arizona
Maricopa County
My Commission Expires
February 12, 2017

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 7. d.**

Meeting Date:	07/28/2015
Contact Person:	Joe Duffy, Finance Director
	Phone: 928-636-2646 x-1211
Department:	Finance
Item Type:	Action
Estimated length of staff presentation:	5 minutes
Physical location of item:	N/A

AGENDA ITEM TITLE:

Consideration and possible action to adopt Resolution No. 15-1065 authorizing the application for a Clean Water State Revolving Fund (CWSRF) loan from the Water Infrastructure Finance Authority of Arizona (WIFA) for expenses related refinancing the USDA Debt and constructing the Mollie Rae Sewer Line Extension, in an amount not to exceed $4,560,000.

RECOMMENDED ACTION:

Adopt Resolution No. 15-1065 authorizing the loan application.

SITUATION AND ANALYSIS:

The Town of Chino Valley has submitted details of the USDA loan refinance and Mollie Rae Sewer Line Extension to the Water Infrastructure Authority of Arizona (WIFA). WIFA has scored the project and determined the Town of Chino Valley is a disadvantaged community. This status will allow the Town to receive a subsidized interest rate of 20% on the waste water projects.

In 2007 and 2008 the Town entered into three loan agreements with USDA to finance sewer system improvements. The loans were issued for 30 years with an interest rate of 4.125%. WIFA can refinance the debt at a lower interest rate. The final rate will be based on the market rate on the date of closing. The Town anticipates the rate to be less than 2.5%.

The actual USDA payoff amount will be determined at loan closing.

WIFA cannot refinance existing debt without lending new money for a clean water project. The Mollie Rae Sewer Line Extension project will be completed with $560,000 of the loan proceeds.

Fiscal Impact

Fiscal Impact?: Yes

If Yes, Budget Code:

Available:

Funding Source:

It is anticipated that the reduced interest rate on the USDA debt will generate significant interest rate savings over the remaining term of the loan.

Even with the increased annual debt service costs of the Mollie Rae Sewer Line Extension, the Town anticipates a overall positive cash flow savings.

Attachments

Resolution 15-1065 WIFA Debt Resolution

USDA Debt Summary

Stifel Proposal

Center Street cost estimate

Sewer map

RESOLUTION NO. 15-1065

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, A MUNICIPAL CORPORATION OF ARIZONA, TO AUTHORIZE THE APPLICATION FOR A CLEAN WATER STATE REVOLVING FUND LOAN FROM THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY

WHEREAS, the Town of Chino Valley, Arizona ("Town"), has identified a need for a wastewater capital improvement project; and

WHEREAS, pursuant to Arizona Revised Statues § 9-571, Town may obligate the revenues generated by its utility system to repay a loan from the Water Infrastructure Finance Authority of Arizona ("WIFA"); and

WHEREAS, Town certifies that its population is fewer than 50,000 persons as of the most recent U.S. Census Date, satisfying the requirements set forth in A.R.S. § 9-571; and

WHEREAS, the Mayor and Town Council have determined it is in the best interest of Town to pursue and apply for financial assistance from WIFA of an amount not to exceed $4,560,000 for such wastewater project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, as follows:

1. The Town Finance Director is hereby authorized to apply for Clean Water State Revolving Fund ("CWSRF") financial assistance from WIFA and to take such actions as are necessary to apply for financial assistance from CWSRF in an amount not to exceed $4,560,000 payable from revenues received from the Town's utility system and/or revenues from transaction privilege (sales) taxes and State shared revenues.

2. All actions of the officers and agents of the Town which conform to the purposes and intent of this resolution and which further the completion of the application as contemplated by this resolution, whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of Town are hereby authorized and directed to do all such acts and things and to execute and deliver all such application documents on behalf of the Town as may be necessary to carry out the terms and intent of this resolution.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

BE IT FURTHER RESOLVED that if any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 28th day of July 2015.

_____

Chris Marley, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

_____
Curtis, Goodwin, Sullivan, Udall & Schwab, PLC
Town Attorneys
By: Phyllis Smiley

I hereby certify the above foregoing Resolution No. 15-1065 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on July 28, 2015, and that quorum was present thereat and that the vote thereon was _ ayes and _ nays and __ abstentions. __Council members were absent or excused.

_____
Jami C. Lewis, Town Clerk

Town of Chino Valley
Annual Debt Service Summary By Fund
Fiscal Year Ended June 30, 2016

Debt Issue	Date Issued	Original Amount	Outstanding Amount as of June 30, 2015	Estimated Outstanding Amount at Loan Closing 11/30/2015
USDA	2/16/2007	$ 1,595,000	$ 1,374,322	$ 1,357,909
USDA	4/10/2008	$ 1,505,000	$ 1,337,955	$ 1,286,021
USDA	4/16/2008	$ 1,332,000	$ 1,185,137	$ 1,171,916
		$ 4,432,000	$ 3,897,414	$ 3,815,847

TABLE OF CONTENTS

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Report	Page
Sources and Uses of Funds	1
Bond Debt Service	2
Bond Summary Statistics	7
Summary of Refunding Results	10
Savings	11
Escrow Requirements	12
Escrow Sufficiency	13

SOURCES AND USES OF FUNDS

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015

Sources:	Water Utility Revenue Obligations, Series 2015	Water Utility Revenue Refunding Obligations, Series 2015 (Refunding USDA Loans)	Total
Bond Proceeds:			
Par Amount	570,000.00	3,965,000.00	4,535,000.00
	570,000.00	3,965,000.00	4,535,000.00

Uses:	Water Utility Revenue Obligations, Series 2015	Water Utility Revenue Refunding Obligations, Series 2015 (Refunding USDA Loans)	Total
Project Fund Deposits:			
Construction Fund	510,000.00		510,000.00
Design	50,000.00		50,000.00
	560,000.00		560,000.00
Refunding Escrow Deposits:			
Cash Deposit		3,899,370.42	3,899,370.42
Delivery Date Expenses:			
Cost of Issuance	9,426.68	65,573.32	75,000.00
Other Uses of Funds:			
Additional Proceeds	573.32	56.26	629.58
	570,000.00	3,965,000.00	4,535,000.00

BOND DEBT SERVICE

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
10/01/2015					
01/01/2016			27,605.88	27,605.88	
07/01/2016	95,000	** %	55,211.75	150,211.75	177,817.63
01/01/2017			54,057.00	54,057.00	
07/01/2017	155,000	** %	54,057.00	209,057.00	263,114.00
01/01/2018			52,173.25	52,173.25	
07/01/2018	170,000	** %	52,173.25	222,173.25	274,346.50
01/01/2019			50,105.75	50,105.75	
07/01/2019	175,000	** %	50,105.75	225,105.75	275,211.50
01/01/2020			47,977.00	47,977.00	
07/01/2020	175,000	** %	47,977.00	222,977.00	270,954.00
01/01/2021			45,848.25	45,848.25	
07/01/2021	180,000	** %	45,848.25	225,848.25	271,696.50
01/01/2022			43,658.25	43,658.25	
07/01/2022	185,000	** %	43,658.25	228,658.25	272,316.50
01/01/2023			41,407.00	41,407.00	
07/01/2023	190,000	** %	41,407.00	231,407.00	272,814.00
01/01/2024			39,094.50	39,094.50	
07/01/2024	195,000	** %	39,094.50	234,094.50	273,189.00
01/01/2025			36,723.75	36,723.75	
07/01/2025	200,000	** %	36,723.75	236,723.75	273,447.50
01/01/2026			34,291.75	34,291.75	
07/01/2026	205,000	** %	34,291.75	239,291.75	273,583.50
01/01/2027			31,798.50	31,798.50	
07/01/2027	210,000	** %	31,798.50	241,798.50	273,597.00
01/01/2028			29,244.00	29,244.00	
07/01/2028	215,000	** %	29,244.00	244,244.00	273,488.00
01/01/2029			26,628.25	26,628.25	
07/01/2029	220,000	** %	26,628.25	246,628.25	273,256.50
01/01/2030			23,951.25	23,951.25	
07/01/2030	225,000	** %	23,951.25	248,951.25	272,902.50
01/01/2031			21,213.00	21,213.00	
07/01/2031	230,000	** %	21,213.00	251,213.00	272,426.00
01/01/2032			18,413.50	18,413.50	
07/01/2032	240,000	** %	18,413.50	258,413.50	276,827.00
01/01/2033			15,494.50	15,494.50	
07/01/2033	245,000	** %	15,494.50	260,494.50	275,989.00
01/01/2034			12,514.25	12,514.25	
07/01/2034	250,000	** %	12,514.25	262,514.25	275,028.50
01/01/2035			9,472.75	9,472.75	
07/01/2035	255,000	** %	9,472.75	264,472.75	273,945.50
01/01/2036			6,370.00	6,370.00	
07/01/2036	225,000	2.450%	6,370.00	231,370.00	237,740.00

BOND DEBT SERVICE

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
01/01/2037			3,613.75	3,613.75	
07/01/2037	195,000	2.450%	3,613.75	198,613.75	202,227.50
01/01/2038			1,225.00	1,225.00	
07/01/2038	100,000	2.450%	1,225.00	101,225.00	102,450.00
	4,535,000		1,373,368.13	5,908,368.13	5,908,368.13

BOND DEBT SERVICE

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015

Period Ending	Principal	Coupon	Interest	Debt Service
07/01/2016	95,000	** %	82,817.63	177,817.63
07/01/2017	155,000	** %	108,114.00	263,114.00
07/01/2018	170,000	** %	104,346.50	274,346.50
07/01/2019	175,000	** %	100,211.50	275,211.50
07/01/2020	175,000	** %	95,954.00	270,954.00
07/01/2021	180,000	** %	91,696.50	271,696.50
07/01/2022	185,000	** %	87,316.50	272,316.50
07/01/2023	190,000	** %	82,814.00	272,814.00
07/01/2024	195,000	** %	78,189.00	273,189.00
07/01/2025	200,000	** %	73,447.50	273,447.50
07/01/2026	205,000	** %	68,583.50	273,583.50
07/01/2027	210,000	** %	63,597.00	273,597.00
07/01/2028	215,000	** %	58,488.00	273,488.00
07/01/2029	220,000	** %	53,256.50	273,256.50
07/01/2030	225,000	** %	47,902.50	272,902.50
07/01/2031	230,000	** %	42,426.00	272,426.00
07/01/2032	240,000	** %	36,827.00	276,827.00
07/01/2033	245,000	** %	30,989.00	275,989.00
07/01/2034	250,000	** %	25,028.50	275,028.50
07/01/2035	255,000	** %	18,945.50	273,945.50
07/01/2036	225,000	2.450%	12,740.00	237,740.00
07/01/2037	195,000	2.450%	7,227.50	202,227.50
07/01/2038	100,000	2.450%	2,450.00	102,450.00
	4,535,000		1,373,368.13	5,908,368.13

BOND DEBT SERVICE

Town of Chino Valley, Arizona
Water Utility Revenue Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015

Period Ending	Principal	Coupon	Interest	Debt Service
07/01/2016	15,000	2.330%	9,960.75	24,960.75
07/01/2017	25,000	2.330%	12,931.50	37,931.50
07/01/2018	25,000	2.330%	12,349.00	37,349.00
07/01/2019	25,000	2.330%	11,766.50	36,766.50
07/01/2020	25,000	2.330%	11,184.00	36,184.00
07/01/2021	25,000	2.330%	10,601.50	35,601.50
07/01/2022	25,000	2.330%	10,019.00	35,019.00
07/01/2023	25,000	2.330%	9,436.50	34,436.50
07/01/2024	30,000	2.330%	8,854.00	38,854.00
07/01/2025	30,000	2.330%	8,155.00	38,155.00
07/01/2026	30,000	2.330%	7,456.00	37,456.00
07/01/2027	30,000	2.330%	6,757.00	36,757.00
07/01/2028	30,000	2.330%	6,058.00	36,058.00
07/01/2029	30,000	2.330%	5,359.00	35,359.00
07/01/2030	30,000	2.330%	4,660.00	34,660.00
07/01/2031	30,000	2.330%	3,961.00	33,961.00
07/01/2032	35,000	2.330%	3,262.00	38,262.00
07/01/2033	35,000	2.330%	2,446.50	37,446.50
07/01/2034	35,000	2.330%	1,631.00	36,631.00
07/01/2035	35,000	2.330%	815.50	35,815.50
	570,000		147,663.75	717,663.75

BOND DEBT SERVICE

Town of Chino Valley, Arizona
Water Utility Revenue Refunding Obligations, Series 2015 (Refunding USDA Loans)
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015

Period Ending	Principal	Coupon	Interest	Debt Service
07/01/2016	80,000	2.450%	72,856.88	152,856.88
07/01/2017	130,000	2.450%	95,182.50	225,182.50
07/01/2018	145,000	2.450%	91,997.50	236,997.50
07/01/2019	150,000	2.450%	88,445.00	238,445.00
07/01/2020	150,000	2.450%	84,770.00	234,770.00
07/01/2021	155,000	2.450%	81,095.00	236,095.00
07/01/2022	160,000	2.450%	77,297.50	237,297.50
07/01/2023	165,000	2.450%	73,377.50	238,377.50
07/01/2024	165,000	2.450%	69,335.00	234,335.00
07/01/2025	170,000	2.450%	65,292.50	235,292.50
07/01/2026	175,000	2.450%	61,127.50	236,127.50
07/01/2027	180,000	2.450%	56,840.00	236,840.00
07/01/2028	185,000	2.450%	52,430.00	237,430.00
07/01/2029	190,000	2.450%	47,897.50	237,897.50
07/01/2030	195,000	2.450%	43,242.50	238,242.50
07/01/2031	200,000	2.450%	38,465.00	238,465.00
07/01/2032	205,000	2.450%	33,565.00	238,565.00
07/01/2033	210,000	2.450%	28,542.50	238,542.50
07/01/2034	215,000	2.450%	23,397.50	238,397.50
07/01/2035	220,000	2.450%	18,130.00	238,130.00
07/01/2036	225,000	2.450%	12,740.00	237,740.00
07/01/2037	195,000	2.450%	7,227.50	202,227.50
07/01/2038	100,000	2.450%	2,450.00	102,450.00
	3,965,000		1,225,704.38	5,190,704.38

BOND SUMMARY STATISTICS

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015
First Coupon	01/01/2016
Last Maturity	07/01/2038
Arbitrage Yield	2.436452%
True Interest Cost (TIC)	2.436452%
Net Interest Cost (NIC)	2.436508%
All-In TIC	2.598603%
Average Coupon	2.436508%
Average Life (years)	12.429
Duration of Issue (years)	10.445
Par Amount	4,535,000.00
Bond Proceeds	4,535,000.00
Total Interest	1,373,368.13
Net Interest	1,373,368.13
Total Debt Service	5,908,368.13
Maximum Annual Debt Service	276,827.00
Average Annual Debt Service	259,708.49
Underwriter's Fees (per $1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	Duration	PV of 1 bp change
Refunding	4,535,000.00	100.000	2.437%	12.429	10.444	4,690.30
	4,535,000.00			12.429		4,690.30

	TIC	All-In TIC	Arbitrage Yield
Par Value	4,535,000.00	4,535,000.00	4,535,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-75,000.00	
- Other Amounts			
Target Value	4,535,000.00	4,460,000.00	4,535,000.00
Target Date	10/01/2015	10/01/2015	10/01/2015
Yield	2.436452%	2.598603%	2.436452%

BOND SUMMARY STATISTICS

Town of Chino Valley, Arizona
Water Utility Revenue Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015
First Coupon	01/01/2016
Last Maturity	07/01/2035
Arbitrage Yield	2.436452%
True Interest Cost (TIC)	2.330177%
Net Interest Cost (NIC)	2.330000%
All-In TIC	2.507128%
Average Coupon	2.330000%
Average Life (years)	11.118
Duration of Issue (years)	9.567
Par Amount	570,000.00
Bond Proceeds	570,000.00
Total Interest	147,663.75
Net Interest	147,663.75
Total Debt Service	717,663.75
Maximum Annual Debt Service	38,854.00
Average Annual Debt Service	36,337.41
Underwriter's Fees (per $1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	Duration	PV of 1 bp change
New Money	570,000.00	100.000	2.330%	11.118	9.567	539.90
	570,000.00			11.118		539.90

	TIC	All-In TIC	Arbitrage Yield
Par Value	570,000.00	570,000.00	570,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-9,426.68	
- Other Amounts			
Target Value	570,000.00	560,573.32	570,000.00
Target Date	10/01/2015	10/01/2015	10/01/2015
Yield	2.330177%	2.507128%	2.436452%

BOND SUMMARY STATISTICS

Town of Chino Valley, Arizona
Water Utility Revenue Refunding Obligations, Series 2015 (Refunding USDA Loans)
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015
First Coupon	01/01/2016
Last Maturity	07/01/2038
Arbitrage Yield	2.436452%
True Interest Cost (TIC)	2.450177%
Net Interest Cost (NIC)	2.450000%
All-In TIC	2.610430%
Average Coupon	2.450000%
Average Life (years)	12.618
Duration of Issue (years)	10.570
Par Amount	3,965,000.00
Bond Proceeds	3,965,000.00
Total Interest	1,225,704.38
Net Interest	1,225,704.38
Total Debt Service	5,190,704.38
Maximum Annual Debt Service	238,565.00
Average Annual Debt Service	228,162.83
Underwriter's Fees (per $1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	Duration	PV of 1 bp change
Refunding	3,965,000.00	100.000	2.450%	12.618	10.570	4,150.40
	3,965,000.00			12.618		4,150.40

	TIC	All-In TIC	Arbitrage Yield
Par Value	3,965,000.00	3,965,000.00	3,965,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-65,573.32	
- Other Amounts			
Target Value	3,965,000.00	3,899,426.68	3,965,000.00
Target Date	10/01/2015	10/01/2015	10/01/2015
Yield	2.450177%	2.610430%	2.436452%

SUMMARY OF REFUNDING RESULTS

Town of Chino Valley, Arizona
Water Utility Revenue Refunding Obligations, Series 2015 (Refunding USDA Loans)
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Dated Date	10/01/2015
Delivery Date	10/01/2015
Arbitrage yield	2.436452%
Escrow yield	0.000000%
Value of Negative Arbitrage	
Bond Par Amount	3,965,000.00
True Interest Cost	2.450177%
Net Interest Cost	2.450000%
Average Coupon	2.450000%
Average Life	12.618
Par amount of refunded bonds	3,891,865.52
Average coupon of refunded bonds	4.127995%
Average life of refunded bonds	12.837
PV of prior debt to 10/01/2015 @ 2.436452%	4,607,242.55
Net PV Savings	636,610.71
Percentage savings of refunded bonds	16.357469%
Percentage savings of refunding bonds	16.055756%

SAVINGS

Town of Chino Valley, Arizona
Water Utility Revenue Refunding Obligations, Series 2015 (Refunding USDA Loans)
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 10/01/2015 @ 2.4364523%
07/01/2016	177,430.64	152,856.88	24,573.76	25,459.95
07/01/2017	262,326.63	225,182.50	37,144.13	38,077.15
07/01/2018	270,792.01	236,997.50	33,794.51	34,220.33
07/01/2019	270,791.98	238,445.00	32,346.98	32,099.45
07/01/2020	270,792.05	234,770.00	36,022.05	34,627.11
07/01/2021	270,792.01	236,095.00	34,697.01	32,665.28
07/01/2022	270,792.05	237,297.50	33,494.55	30,882.24
07/01/2023	270,792.06	238,377.50	32,414.56	29,267.95
07/01/2024	270,792.03	234,335.00	36,457.03	31,858.13
07/01/2025	270,792.02	235,292.50	35,499.52	30,359.19
07/01/2026	270,792.06	236,127.50	34,664.56	29,008.78
07/01/2027	270,792.03	236,840.00	33,952.03	27,798.28
07/01/2028	270,792.06	237,430.00	33,362.06	26,719.65
07/01/2029	270,792.02	237,897.50	32,894.52	25,765.01
07/01/2030	270,792.01	238,242.50	32,549.51	24,927.00
07/01/2031	270,792.02	238,465.00	32,327.02	24,198.52
07/01/2032	270,792.01	238,565.00	32,227.01	23,572.77
07/01/2033	270,792.02	238,542.50	32,249.52	23,043.31
07/01/2034	270,792.03	238,397.50	32,394.53	22,603.95
07/01/2035	270,792.02	238,130.00	32,662.02	22,248.81
07/01/2036	270,792.05	237,740.00	33,052.05	21,972.31
07/01/2037	238,603.03	202,227.50	36,375.53	23,352.12
07/01/2038	138,268.51	102,450.00	35,818.51	21,827.19
	5,961,677.35	5,190,704.38	770,972.97	636,554.45

Savings Summary

PV of savings from cash flow	636,554.45
Plus: Refunding funds on hand	56.26
Net PV Savings	636,610.71

ESCROW REQUIREMENTS

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Period Ending	Interest	Principal Redeemed	Total
10/01/2015	7,504.90	3,891,865.52	3,899,370.42
	7,504.90	3,891,865.52	3,899,370.42

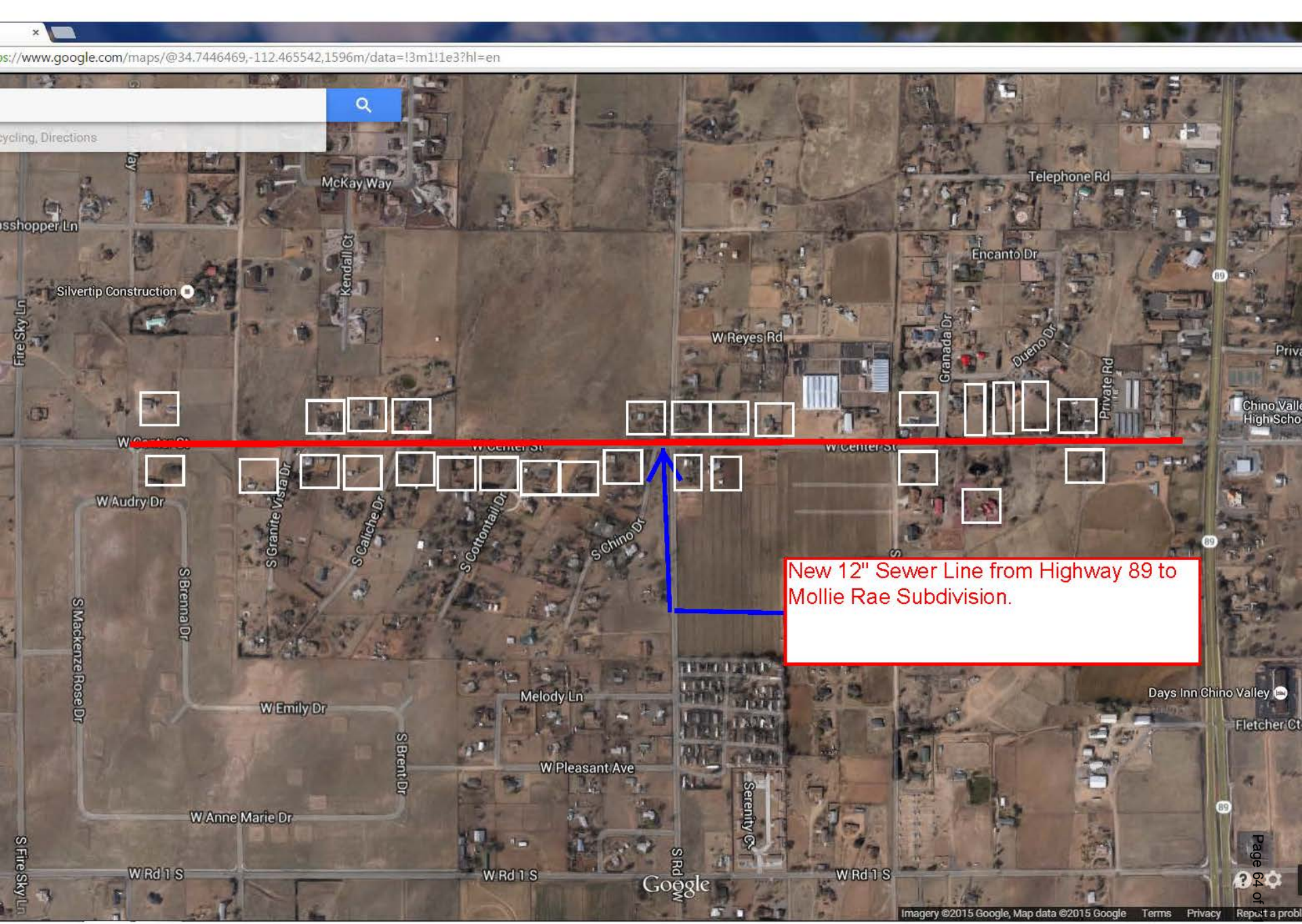
ESCROW SUFFICIENCY

Town of Chino Valley, Arizona
Water Utility Revenue & Revenue Refunding Obligations, Series 2015
Preliminary Scale
Assumes WIFA Financing
Assumes Delivery in October
The interest rate and rating assumptions assumed are based on current market conditions and similiar credits. The Town's actual results may differ The analysis was performed with no changes to the term or the structure of the debt. service from the currently outstanding issues.

Date	Escrow Requirement	Net Escrow Receipts	Excess Receipts	Excess Balance
10/01/2015	3,899,370.42	3,899,370.42		
	3,899,370.42	3,899,370.42	0.00	

Town of Chino Valley
Cost Esimate
Center Street Sewer Extension to Molly Rae

Description	Unit Cost	Unit	Quantity	Total
Mobilization	$50,000.00	LS	1.00	**$50,000**
Replace Chip Seal Roadway (assume 24' full road width	$6.81	LF	6,600.00	**$44,946**
60" Diamater Manhole (Average 1 per 300 lf sewer)	$4,900.00	EA	22.00	**$107,800**
12" PVC Sewer Main	$46.50	LF	6,600.00	**$306,900**
10% Engineering				**$50,354**
Total Estimated Project				**$560,000**


https://www.google.com/maps/@34.7446469,-112.465542,1596m/data=!3m1!1e3?hl=en
cycling, Directions
McKay Way
Telephone Rd
Encanto Dr
Kendall Ct
Silvertip Construction
Fire Sky Ln
W Reyes Rd
Granada Dr
Dueno Dr
Private Rd
W Audry Dr
S Granite Vista Dr
S Caliche Dr
S Cottontail Dr
S Chino Dr
S Brenna Dr
S Mackenzie Rose Dr
New 12" Sewer Line from Highway 89 to Mollie Rae Subdivision.
Melody Ln
W Emily Dr
Days Inn Chino Valley
Fletcher Ct
S Brent Dr
W Pleasant Ave
Serenity Ct
W Anne Marie Dr
S Fire Sky Ln
W Rd 1 S
S Rd W
Google
Imagery ©2015 Google, Map data ©2015 Google
Terms
Privacy

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 7. e.**

Meeting Date:	07/28/2015
Contact Person:	Liz Hart, Deputy Town Clerk/Records Technician
	Phone: 928-636-2646 x-1210
Department:	Council
Item Type:	Action Item
Estimated length of staff presentation:	None
Physical location of item:	N/A

AGENDA ITEM TITLE:

Discussion and possible action to amend Chino Valley Town Code Title 3 Administration, Section 30.023 by adding item (F) (5), which shall read: “Such emergency powers shall not continue for more than thirty consecutive days. Upon cessation of the declaration of emergency, the town council shall resume its regular duties" or as stated in the attached ordinance.

RECOMMENDED ACTION:

Approve Ordinance No. 15-801 amending the Town Code, Title 3 Administration, Chapter 30 Governing Body, Mayor, Section 30.023 Powers and Duties to limit the time of a Mayoral declared emergency to 30 days.

SITUATION AND ANALYSIS:

Issue Statement

Applicable “Policy”

Satisfaction of “Policy”

Summary of Issues and Staff Rationale

Findings of Fact

Fiscal Impact

Fiscal Impact?: None

If Yes, Budget Code:

Available:

Funding Source:

Attachments

Declaration of Emergency
Ordinance No. 15-801

CHAPTER 30: GOVERNING BODY

30.023 POWERS AND DUTIES.

The powers and duties of the Mayor shall include the following:

(A) He or she shall be the chief executive officer of the town.

(B) He or she shall be the Chairperson of the Council and preside over its meetings. He or she may make and second motions and shall have a voice and vote in all its proceedings.

(C) He or she shall enforce the provisions of this code.

(D) He or she shall execute and authenticate by his or her signature such instruments as the Council or any statutes, ordinances or this code shall require.

(E) He or she shall make such recommendations and suggestions to the Council as he or she may consider proper.

(F) He or she may, by proclamation, declare a local emergency to exist due to fire, conflagration, flood, earthquake, explosion, war, bombing or any other natural or man-made calamity or disaster or in the event of the threat or occurrence of riot, rout or affray or other acts of civil disobedience which endanger life or property within the town. After declaration of the emergency, the Mayor shall govern by proclamation and impose all necessary regulations to preserve the peace and order of the town, including but not limited to:

(1) Imposition of a curfew in all or any portion of the town;
(2) Ordering the closing of any business;
(3) Closing to public access any public building, street or other public place; and/or
(4) Calling upon regular or auxiliary law enforcement agencies and organizations within or without the political subdivision for assistance.

(G) He or she shall perform such other duties required by state statute and this code as well as those duties required as chief executive officer of the town.
(2001 Code, § 2-2-4)

ORDINANCE NO. 15-801

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, AMENDING THE TOWN CODE OF THE TOWN OF CHINO VALLEY, ARIZONA, TITLE III ADMINISTRATION, CHAPTER 30 GOVERNING BODY, MAYOR, BY AMENDING SECTION 30.023 POWERS AND DUTIES, RELATED TO LIMITING THE TIME OF A MAYOR-DECLARED LOCAL EMERGENCY TO 30 DAYS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the Town of Chino Valley, Arizona, as follows:

Section 1. In General.

The Town Code of Chino Valley, Arizona, Title III Administration, Chapter 30 Governing Body, Mayor, Section 30.023 Powers and Duties is hereby amended to read as follows (additions shown in ALL CAPS; deletions shown in ~~strikeout~~):

The powers and duties of the Mayor shall include the following:

* * *

(F) He or she may, by proclamation, declare a local emergency to exist due to fire, conflagration, flood, earthquake, explosion, war, bombing or any other natural or man-made calamity or disaster or in the event of the threat or occurrence of riot, rout or affray or other acts of civil disobedience which endanger life or property within the town. After declaration of the emergency, the Mayor shall govern by proclamation and impose all necessary regulations to preserve the peace and order of the town, including but not limited to:

(1) Imposition of a curfew in all or any portion of the town;
(2) Ordering the closing of any business;
(3) Closing to public access any public building, street or other public place; and/or
(4) Calling upon regular or auxiliary law enforcement agencies and organizations within or without the political subdivision for assistance.
(5) THE EMERGENCY POWERS OF THE MAYOR SHALL NOT CONTINUE FOR MORE THAN THIRTY CONSECUTIVE DAYS. UPON CESSATION OF THE EMERGENCY, THE TOWN COUNCIL SHALL RESUME ITS REGULAR DUTIES.

* * *

Section 2. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section 3. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 4. Providing for Penalties

Any person found responsible for violating any provision of this Ordinance section shall be subject to the civil sanctions and habitual offender provisions set forth in Section 10.99(A), (B) and (D) of the Town Code of the Town of Chino Valley, Arizona.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona, this _____ day of _____, 2015 by the following vote:

AYES: _____ ABSENT: _____

NAYS: _____ ABSTAINED: _____

APPROVED this ____ day of _____, 2015.

_____
Chris Marley, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

_____
Curtis, Goodwin, Sullivan, Udall & Schwab, PLC
Town Attorneys
By: Phyllis L.N. Smiley

I, JAMI LEWIS, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF CHINO VALLEY ON THE ____ DAY OF _____, 2015, WAS POSTED IN THREE PLACES ON THE _____ DAY OF _____, 2015.

_____
Jami C. Lewis, Town Clerk

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **Item No. 8. a.**

Meeting Date:	07/28/2015
Contact Person:	Robert Smith, Town Manager
	Phone: 928-636-2646 x-1201
Department:	Town Manager
Estimated length of Staff Presentation:	None
Physical location of item:	N/A

AGENDA ITEM TITLE:

An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town's Attorney in order to consider its position and instruct the Town's Attorney regarding the Town's position on a contract that is the subject of negotiations concerning acquisition of a portion of the City of Prescott water system. (Robert Smith, Town Manager)

SITUATION & ANALYSIS:

Mayor and Council, please bring the material regarding this item provided during the July 14 and 16 executive sessions.

Attachments

No file(s) attached.