



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, July 25, 2017
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a.** Administration of Oath of Office to Magistrate Mary E. Hamm by Judge Glenn Savona, Prescott Consolidated Court.
 - b.** Quarterly presentation by Arlene Alen, CEO/President of the Chino Valley Area Chamber of Commerce (CVACC). (Cecilia Grittmann, Town Manager)
 - c.** Presentation of Traffic Impact Study, prepared by Dowl, related to the two proposed apartment developments on Road 2 North. (Richard Straub, Interim Public Works Director/Town Engineer)
 - d.** Presentation of the proposed construction of Road 1 East from Road 3 South to Kalinich Avenue and three connector roads to SR 89. (Richard Straub, Interim Public Works Director/Town Engineer)
- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a.** Contribute unused fireworks money to Territorial Days, National Night Out or another local event.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a.** Status reports by Mayor and Council regarding current events.
- b.** Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a.** Consideration and possible action to approve First Amendment to Agreement for Professional Consulting Services with EPS Group, related to Old Home Manor Industrial Park, to revise the contract term and Town representative. (Cecilia Grittmann, Town Manager)
- b.** Consideration and possible action to adopt Resolution No. 17-1111 authorizing acquisition of a right-of-way along Road 4 South and Picacho Boulevard for roadway purposes. (Phyllis Smiley, Town Attorney)
- c.** Consideration and possible action to provide prior approval to Judge Hamm by the Council regarding the appointment of John Erickson as a Judge Pro Tempore in the Chino Valley Municipal Court. (Ronda Apolinar, Court Administrator)
- d.** Consideration and possible action to appoint applicants to fill vacancies on the Parks and Recreation Advisory Board, Senior Center Advisory Board, Roads and Streets Committee, Board of Adjustment, Industrial Development Authority, and Municipal Property Corporation. (Jami Lewis, Town Clerk)

- e. Consideration and possible action to approve the Intergovernmental Agreement between the Arizona Department of Housing, Office of Manufactured Housing, and the Town of Chino Valley, effective July 25, 2017 outlining the terms of inspection and reporting. (Cecilia Gritman, Town Manager)
- f. Consideration and possible action to accept the June 27, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)
- g. Consideration and possible action to accept the July 11, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve the Second Amendment to Accountability Contract and Scope of Services between the Town of Chino Valley and the Chino Valley Area Chamber of Commerce for FY 17/18 in the amount of \$_____ dollars. (Cecilia Gritman, Town Manager)

Recommended Action: Approve the Second Amendment to Accountability Contract and Scope of Services between the Town of Chino Valley and the Chino Valley Area Chamber of Commerce for FY 17/18 in the amount of \$_____ dollars.

- b. Consideration and possible action to approve the Agreement for Professional Consulting Services with Lyon Engineering and Surveying, Inc. for Road 2 South & SR 89 Drainage Improvements, in an amount not to exceed \$13,710.00. (Richard Straub, Interim Public Works Director/Town Engineer)

Recommended Action: Approve Agreement for Professional Consulting Services with Lyon Engineering and Surveying, Inc. for design and contract administration services for drainage improvements, in an amount not to exceed \$13,710.00.

- c. Consideration and possible action to approve the Agreement for Professional Consulting Services with Civiltec Engineering, Inc. for Road 1 East from Road 3 South to Kalinich Avenue and three related connector roads to SR 89, in the amount of \$59,958.00. (Richard Straub, Interim Public Works Director/Town Engineer)

Recommended Action: Approve Agreement for Professional Consulting Services with Civiltec Engineering, Inc. for design services for Road 1 East from Road 3 South to Kalinich Avenue and three connector roads to SR 89 in the amount of \$59,958.00.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 20th day of July, 2017.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk