



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

REGULAR MEETING
Tuesday, July 23, 2013
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

AGENDA

ADDENDUM (DATED 7/19/13)

Item 6e	Adds Attachment: Letter from Vendor
Item 7a	Adds Attachment: Ordinance No. 13-771

- 1) **CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2) **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
- 3) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to speaker remarks.

- 4) **RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a) Dust and speeding issues along M. A. Perkins Trailway and the Town chipsealing a portion of it.
- b) The dollar amount that triggers the public bidding requirement for Town purchases.
- c) Reasons for a lack of additional shopping or another grocery store.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Report from Mayor and Councilmembers regarding change of members on General Plan Committee. (Mayor Marley)
- b) Quarterly update on Municipal Court operations by Town Magistrate, Judge Walker.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a) Consideration and possible action to accept resignation of Christopher Sage from the Parks and Recreation Advisory Board, effective July 8, 2013. (Jami Lewis, Town Clerk)
- b) Consideration and possible action to approve the Professional Services Agreement with Donald E. Zelechowski, Certified Public Accountant, for Sales Tax Audit Services in an amount not-to-exceed \$10,000 for fiscal year 2013/2014. Funds to come from Capital Asset Replacement sales tax auditing line. (Joe Duffy, Finance Director)
- c) Consideration and possible action to approve the annual Intergovernmental Agreement (IGA) for the Establishment of Unified Emergency Management between the Town of Chino Valley and Yavapai County, and authorize payment of the annual dues in the amount of \$4,651.00. Funds to come from non-departmental fund line item for Yavapai County Emergency Management IGA for Fiscal Year 2013/2014. (Jami Lewis, Town Clerk)
- d) Consideration and possible action to accept Dedication of Public Roadway to the Town of Chino Valley from Donna Jones of a portion of Assessor's Parcel Number 306-18-009P containing 146 square feet, more or less, for the partial widening of Red Cinder Road as required by Zoning Stipulation No. 2 of Ordinance No. 13-769, which approved a zone change. (Dennis Price, Associate Planner)
- e) Consideration and possible action to approve the purchase of chip seal rock from Charter Material, LLC, in an amount not to exceed \$80,000.00, for the fiscal year 2013/2014 chip seal program. Funds to come from Public Works Road Materials line. (Ron Gritman, Public Works Director)

7) ACTION ITEMS

- a) *Continued from July 9, 2013:* Consideration and possible action to adopt Ordinance No. 13-771 approving a zone change from "CL" Commercial Light to "CH" Commercial Heavy for an approximately 1-acre parcel located at 3440 N. State Route 89, Chino Valley, AZ 86323 and further identified as Assessor's Parcel Number 306-04-028C. Applicant/Property owner: Mary DeWitt, Trustee for the DeWitt Family Revocable Trust. (Dennis Price, Associate Planner)

Recommended Action: Adopt Ordinance No. 13-771 approving the zone change from "CL" to "CH" for Assessor's Parcel Number 306-04-028C.

- b) Discussion and possible action regarding the Town's current regulations pertaining to enforcement of property maintenance and weeds. (Councilmembers Hatch and McKee)

Recommended Action: Direction to staff.

- c) Consideration and possible action to approve the following agreements:
- i) Agreement to Transfer Responsibility for Transit Management from the Town of Chino Valley (through Chino Valley Transit) to Yavapai Regional Transit (YRT) effective October 1, 2013;
 - ii) Agreement between Yavapai Regional Transit, Inc. and the Town of Chino Valley, re: Lease of Vehicles for Transit Purposes, effective October 1, 2013;
 - iii) Agreement between Yavapai Regional Transit, Inc. and the Town of Chino Valley re: Lease of Transit Facilities, effective October 1, 2013. (Cecilia Watts, General Services Director / Councilmembers Hatch and McKee)

Recommended Action:

- i) Approve the Agreement to Transfer Responsibility for Transit Management between the Town and YRT, effective October 1, 2013;
- ii) Approve the Agreement between Yavapai Regional Transit, Inc. and the Town of Chino Valley, re: Lease of Vehicles for Transit Purposes, between the Town and YRT, effective October 1, 2013;
- iii) Approve the Agreement between Yavapai Regional Transit, Inc. and the Town of Chino Valley re: Lease of Transit Facilities, effective October 1, 2013.

- d) Consideration and possible action to approve the intergovernmental agreement between the Town of Chino Valley and the Arizona Department of Transportation (ADOT), in the amount of \$100,000, for the Town's contribution to the construction of the proposed roundabout at Highway 89 and Kalinich Avenue, and the assigned construction and maintenance responsibilities as defined in the agreement. Funds to come from Roads Impact Fees. (Ron Grittmann, Town Engineer)

Recommended Action: Approve the intergovernmental agreement between the Town and ADOT in the amount of \$100,000 for various financial, construction, and maintenance responsibilities as defined in the agreement.

- e) Review and possible action regarding the Town's various Council-appointed bodies. (Jami Lewis, Town Clerk)

Recommended Action: Approve, modify, or take no action on Council's and staff's recommendations as outlined in the staff report.

- f) Consideration and possible action to authorize the Mayor on behalf of Council to sign a letter to the Yavapai County Board of Supervisors supporting the Williamson Valley to Chino Valley connector road. (Mayor Marley)

Recommended Action: Authorize Mayor to sign letter of support to the Board of Supervisors regarding the Williamson Valley to Chino Valley connector road.

8) **EXECUTIVE SESSION**

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

9) **ADJOURNMENT**

Dated this 16th day of July, 2013.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____

Time: _____

By: _____
Jami C. Lewis, Town Clerk