



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

REGULAR MEETING
Tuesday, June 27, 2017
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

ADDENDUM #1 - 6/22/17

ITEM 7a Replaces attached Conditional Use Permit

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

- a.** Administer Oath of Office to new Councilmember, Cloyce Kelly.

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3. CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a.** Question regarding the Town having a separate fund for roads maintenance.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.
- c. Update on the chip seal project and schedule. (Richard Straub, Interim Public Works Director/Town Engineer)
- d. Update on the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officers Association. (Laura Kyriakakis, Human Resources Director)

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to cancel the August 23, 2016, November 22, 2016, and December 27, 2016 regular meetings to accommodate the annual League Conference, and Thanksgiving and Christmas holidays. (Jami Lewis, Town Clerk)
- b. Consideration and possible action to accept the June 13, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve a Conditional Use Permit (CUP17-002) for approximately 14.76 acres of real property located at 915 North Road 1 West (APN 306-23-027) to allow for the use of horse boarding, horse shows and equine events within the AR-5 (Agricultural Residential-5 Acre Minimum) zoning district, subject to conditions. Applicant: Traesa Santori; Owner: James Leneve. (Alex Lerma, Associate Planner)

Recommended Action: Approve Conditional Use Permit for approximately 14.75 acres of real property located at 915 North Road 1 West to allow for the use of horse boarding, horse shows and equine events within the AR-5 (Agricultural Residential-5 Acre Minimum)

Zoning District.

- b.** Public Hearing and consideration and possible action to adopt Resolution No. 17-1106, adopting a Final Budget for fiscal year 2017/2018, and proposed expenditure limitation for the same year, in the amount of \$ 23,100,000. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold public hearing and (2) Adopt Resolution No. 17-1106 adopting a Final Budget and proposed expenditure limitation for fiscal year 2017/2018 in the amount of \$23,100,000.

- c.** Public Hearing and consideration and possible action to adopt Resolution No. 17- 1107, adopting the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2017/2018, which shall constitute the budgets of the Districts for fiscal year 2017/2018. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold public hearing; and (2) Adopt Resolution No. 17- 1107, approving the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2017/2018, which shall constitute the budgets of the Districts for fiscal year 2017/2018.

- d.** Consideration and possible action to approve Agreement for Professional Consulting Services between the Town of Chino Valley and Sanks and Associates, LLC for the purpose of providing professional planning consulting services in the amount not to exceed \$50,000. (Joe Duffy, Finance Director)

Recommended Action: Approve Agreement for Professional Consulting Services between the Town of Chino Valley and Sanks and Associates, LLC.

- e.** Consideration and possible action to adopt Resolution No. 17-1108, amending the Town of Chino Valley Personnel Policy and Administrative Guideline Manual by amending Policy No. 100 Definitions; repealing existing Policy No. 715 Sick Leave, and adopting new Policy No. 715 Earned Paid Sick Leave, dated September 12, 2002, Revised effective July 1, 2017. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Adopt Resolution No. 17-1108, amending the Town of Chino Valley Personnel Policy and Administrative Guideline Manual by amending Policy No. 100 Definitions; repealing existing Policy No. 715 Sick Leave, and adopting new Policy No. 715 Earned Paid Sick Leave, dated September 12, 2002, Revised effective July 1, 2017.

- f.** Consideration and possible action to update appointments to Council subcommittees and outside entities. (Jami Lewis, Town Clerk)

Recommended Action: Update appointments to Council subcommittees and outside entities per discussion.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, or salaries of the following candidates for the position of Town Magistrate: John Erickson, Mary Hamm, Catherine Kelley, Ingrid Hughes, and Joel Thompson. (Council Appointments Subcommittee).

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

- a. Consideration and possible action to appoint a Presiding Magistrate and direct Staff to negotiate and prepare an employment contract, to be approved by Council at the next meeting. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Appoint _____ to the position of Town of Chino Valley Presiding Magistrate, contingent upon successful completion of pre-employment drug test and background screening; and direct staff to negotiate with _____ to prepare an employment contract for consideration by the Town Council at its Council meeting on July 11, 2017.

10. ADJOURNMENT

Dated this 22nd day of June, 2017.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

Item No. 7.a.

Meeting Date: 06/27/2017

Contact Person: Alex Lerma, Associate Planner
Phone: 928-626-4427 x-1295

Department: Development Services

Item Type: Action Item - Presentation

Estimated length of staff presentation: 10 minutes

Physical location of item: Southeast corner of West Road 2 North and North Road 1 West at 915 North Road 1 West, Chino Valley

AGENDA ITEM TITLE:

Consideration and possible action to approve Conditional Use Permit (CUP17-002) for approximately 14.76 acres of real property located at 915 North Road 1 West (APN 306-23-027) to allow for the use of horse boarding, horse shows and equine events within the AR-5 (Agricultural Residential-5 Acre Minimum) zoning district. Applicant: Traesa Santori; Owner: James Leneve.

RECOMMENDED ACTION:

Approve a Conditional Use Permit for approximately 14.76 acres of real property located at 915 North Road 1 West to allow the use of horse boarding, horse shows and equine events within the AR-5 (Agricultural Residential-5 Acre Minimum) Zoning District.

SITUATION AND ANALYSIS:

Findings of Fact

See Attached Staff Report

Fiscal Impact

Fiscal Impact?: None

If Yes, Budget Code:

Available:

Funding Source:

Attachments

Santori Staff Report

Santori CUP Permit

ADDENDUM #1 Replacement - Santori CUP



Development Services Department
1982 Voss Drive #203
Chino Valley, AZ 86323

Phone number: (928) 636-4427
Fax number: (928) 636-6937
www.chinoaz.net

June __, 2017

Traesa Santori
915 North Road 1 West
Chino Valley, AZ 86323

RE: Use Permit No.: CUP17-002
Santori

On June 27, 2017, the Chino Valley Town Council approved a Conditional Use Permit, subject to the conditions set forth below, in the above-referenced case for approximately 14.76 acres of real property located at 915 North Road 1 West, APN: 306-23-027 (the "Property"). The Property is legally described in Exhibit 1, which is attached hereto and incorporated herein. The minutes of the Town Council meeting are available from the Town Clerk or online at chinoaz.net.

The Use Permit permits the uses of horse boarding, horse shows and equine events in the AR-5 (Agricultural/ Residential- 5 Acre Minimum) zoning district. The use and operation permitted by the Use Permit shall substantially conform to the Site Plan and Project Narrative, attached hereto and incorporated herein as Exhibits 2 and 3, respectively.

The Use Permit shall be effective for ten (10) years from the effective date, subject to the following conditions:

1. The site shall not have any lighted arenas.
2. No horse shows or events shall be permitted after dark.
3. Site shall have adequate dust control.
4. The Owner of the Property shall dedicate 13 feet of right-of-way adjacent to West Road 2 North and 13 feet of right-of-way adjacent to North Road 1 West.
5. The Use Permit shall not become effective until after dedication of the rights-of-way is completed.

This Use Permit is subject to all limitations and regulations set forth in the Chino Valley Unified Development Ordinance and in this Use Permit, including termination and/or revocation. If either commencement of the use or commencement of construction, pursuant to a valid building permit, has not occurred within 2 years of the effective date of this Use Permit, this Use Permit will automatically expire. The effective date is the 31st day after approval or the completion of the dedication of rights-of-way required herein, whichever is later.

Please ensure that all public hearing notice signs installed on the site, if any, are removed immediately.



Development Services Department
1982 Voss Drive #203
Chino Valley, AZ 86323

Phone number: (928) 636-4427
Fax number: (928) 636-6937
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If you have any questions regarding this Use Permit, please contact Alejandro Lerma at 928-636-4427 or by email at alerma@chinoaz.net.

Sincerely,

Alejandro Lerma
Associate Planner

Enclosure (Exhibits):

1.	Legal Description
2.	Site Plan
3.	Project Narrative



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Exhibit 1 – Legal Description

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Exhibit A

A parcel of land in the Northwest Quarter of the Northwest Quarter of Section 22, Township 16 North, Range 2 west of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, described as follows:

BEGINNING at the Northwest corner of said Section 22;

Thence North 89 degrees 43 minutes East, along the North line of said Section 22, 848.0 feet;

Thence South 0 degrees 17 minutes East, 403.95 feet;

Thence South 47 degrees 27 minutes West, 72.9 feet;

Thence South 16 degrees 50 minutes West, 100.0 feet;

Thence South 25 degrees 52 minutes, west, 100.0 feet;

Thence South 36 degrees 28 minutes West, 100.0 feet;

Thence South 54 degrees 55 minutes West, 100.0 feet;

Thence South 60 degrees 09 minutes West, 100.0 feet;

Thence South 67 degrees 50 minutes West, 100.0 feet;

Thence North 88 degrees 18 minutes West, 428.45 feet to a point on the West line of said Section 22;

Thence North 1 degrees 42 minutes East, 848.0 feet to the POINT OF BEGINNING.

2Warranty Deed - Escrow No. 72200680



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Deputy Recorder
Deputy Recorder



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Exhibit 2 – Site Plan





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Chino Valley, AZ 86323

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Fax number: (928) 636-6937
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Exhibit 3 – Project Narrative