Town of Chino Valley

MEETING NOTICE
TOWN COUNCIL

REGULAR MEETING
TUESDAY, JUNE 26, 2018
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3. CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a. Status reports by Mayor and Council regarding current events.

b. Status report by Town Manager Cecilia Grittman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

a. Consideration and possible action to appoint applicants to fill vacancies on the Board of Adjustment, Public Safety Retirement Board, Industrial Development Authority, Municipal Property Corporation, Parks and Recreation Advisory Board, Senior Center Advisory Board, and Roads and Streets Committee. (Jami Lewis, Town Clerk)

b. Consideration and possible action to accept the June 12, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a. Consideration and possible action to adopt Ordinance 18-850, rezoning 6.85 acres of real property generally located approximately 1,400 feet west of State Route 89 and 620 feet south of West Road 2 North at 740 West Road 1 North, from MR-1 (Multiple Family Residential-1 acre minimum) zoning district to MR-1 PAD (Multiple Family Residential-1 acre minimum) zoning district with a Planned Area Development Overlay zoning district to modify the density development standard in the MR-1 zoning district. (Jason Sanks, Development Service Director)

Recommended Action: Postpone this item to the July 24, 2018 Town Council regular meeting.

b. Consideration and possible action to award a construction contract to Asphalt Paving and Supply, Inc. in an amount not to exceed $266,866.66 for the Chino Valley 2018 Chip Seal Program Construction Contract. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Award construction contract to Asphalt Paving and Supply, Inc. in an amount not to exceed $266,866.66 for Chino Valley 2018 Chip Seal Program.

c. Public Hearing and consideration and possible action to adopt Resolution No. 18-1126 adopting a Final Budget for fiscal year 2018/2019, and proposed expenditure limitation for the same year, in the amount of $ 24,525,200. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold public hearing; and (2) Adopt Resolution No. 18-1126 adopting a Final Budget and proposed expenditure limitation for fiscal year 2018/2019 in the amount of $24,525,200.

d. Public Hearing and consideration and possible action to adopt Resolution No. 18-1125, adopting the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2018/2019, which shall constitute the budgets of the Districts for fiscal year 2018/2019. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold public hearing; and (2) Adopt Resolution No. 18-1125, approving the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2018/2019, which shall constitute the budgets of the Districts for fiscal year 2018/2019.

e. Consideration and possible action to approve Arizona Municipal Risk Retention Pool (AMRRP) as the insurance provider for Workers Compensation coverage, effective July 1, 2018.(Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve AMRRP as the Town of Chino Valley's continued provider for property and casualty coverage, and add AMRRP workers compensation coverage for fiscal year 2018/2019, effective July 1, 2018.

f. Consideration and possible action to approve increasing the Mayor's annual compensation to $6,000, to be paid in 12 consecutive monthly installments of $500, and to approve increasing each Councilmember's annual compensation to $3,600, to be paid in 12 consecutive monthly installments of $300, with the first installment being paid at the beginning of a Mayor's new term and a councilmembers new term. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Approve Resolution 18-1124, repealing Resolution 16-1088 dated July 26, 2016, and fixing and setting the compensation of Mayor and Councilmembers at $6,000 per year and $3,600 per year, respectively, which shall become effective at the beginning of a new term.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

a. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the acquisition of a portion of the Prescott water system and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider the Towns position and instruct the Town Attorney regarding the Towns position regarding a contract with the City of Prescott related to the Town purchasing a portion of its water distribution system that is the subject of negotiations. (Cecilia Grittman, Town Manager)

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 21st day of June, 2018.

By: ***Jami C. Lewis, Town Clerk***

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at http://www.chinoaz.net/agendacenter and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date:_____ Time:_____ By:_____
Jami C. Lewis, Town Clerk

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting		**6.a.**
Meeting Date:	06/26/2018	
Contact Person:	Jami Lewis, Town Clerk	
	Phone: 928-636-2646 x-1208	
Department:	Council	
Item Type:	Consent	
Estimated length of staff presentation:	None	
Physical location of item:	N/A	

AGENDA ITEM TITLE:

Consideration and possible action to appoint applicants to fill vacancies on the Board of Adjustment, Public Safety Retirement Board, Industrial Development Authority, Municipal Property Corporation, Parks and Recreation Advisory Board, Senior Center Advisory Board, and Roads and Streets Committee. (Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Appoint applicants to the above public bodies per recommendation of the Appointments Subcommittee.

SITUATION AND ANALYSIS:

The Council Appointments Subcommittee met on June 14 to review applications for several public bodies. See attached minutes for further details of the subcommittee's discussion. They have recommended that Council appoint the following persons to the corresponding public body:

- *Board of Adjustment* - Beverly Duffy, Marcus Walker, and Robert Switzer to a 3-year term staring August 1, 2018; and Gwen Rowitsch to a 1-year term starting August 1, 2018.
- *Public Safety Retirement Board* - Cheri Romley and Vince Schaan to 4-year terms starting July 1, 2018.
- *Industrial Development Authority* - John McCafferty to a 6-year term that started July 1, 2016.
- *Municipal Property Corporation* - Travis Bard and Jack Miller to 3-year terms starting July 1, 2018; and John McCafferty to 3-year term that started July 1, 2017.
- *Parks and Recreation Advisory Board* - Carrie Barnes, Todd League, and Diego Mendez to 2-year terms staring July 1, 2018; and Richard Coleman and Bea Coons to complete 2-year terms that started July 1, 2017.
- *Roads and Streets Committee* - Robert Johan, Jack Miller, and James Wise to 2-year terms starting July 1,2018.
- *Senior Center Advisory Board* - Nancy Best, Anita DeMello, Joyce English, and Kathy Farber to 2-years terms starting July 1, 2018.

Other Pertinent Documents Available Upon Request:

Fiscal Impact

Fiscal Impact?: No
If Yes, Budget Code:
Available:
Funding Source:

Attachments

June 14, 2018 subcommittee draft minutes

D R A F T

MINUTES OF THE PUBLIC MEETING
TOWN COUNCIL APPOINTMENTS SUBCOMMITTEE
TOWN OF CHINO VALLEY

THURSDAY, JUNE 14, 2018
4:00 P.M.

The Town Council Appointments Subcommittee of the Town of Chino Valley, Arizona, convened for a public meeting in the Council Chambers Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

Present:	Mayor Darryl Croft (Chair); Councilmember Mike Best
Absent:	Vice-Mayor Lon Turner
Staff Present:	Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER

Mayor Croft called the meeting to order at 4:01 p.m.

2) ROLL CALL

3) APPROVAL OF MINUTES

a) Consideration and possible action to approve the March 13, 2018 public meeting minutes.

MOVED by Councilmember Mike Best, seconded by Mayor Darryl Croft (Chair) to approve the minutes from March 13, 2018.

Vote: 2 - 0 PASSED - Unanimously

4) OLD BUSINESS

a) Consideration and possible action to approve revisions to the Planning and Zoning Commission interview questions.

Town Clerk Lewis reviewed the proposed draft changes, which arose from comments during recent interviews and to make some language clearer.

MOVED by Mayor Darryl Croft (Chair), seconded by Councilmember Mike Best to approve revisions to the Planning and Zoning Commission interview questions.

Vote: 2 - 0 PASSED - Unanimously

5) NEW BUSINESS

a) Consideration and possible action to recommend appointments to the Board of Adjustment.

Staff Report summary:

- 4 expirations; 0 vacancies
- 2 applicants: 1 current member; 1 new applicant
- Committee status: 1 current member opted to not reapply for appointment and staff was unable to reach Marcus Walker who did not submit an application for reappointment. There will still be one vacancy if the recommended applicants are appointed.
- Staff recommendation: Recommend reappointment of Beverly Duffy and appoint Robert Switzer to 3-year term starting August 1, 2018; and reappoint Gwen Rowitsch to 1-year term starting August 1, 2018.

Councilmember Best stated that he saw Mr. Walker regularly and will find out if he is still interested. Mayor Croft suggested recommending reappointment now and then if he is not able to serve, he could formally resign.

Mayor Croft and Councilmember Best preferred to recommend appointment of Beverly Duffy, Marcus Walker, and Robert Switzer to a three-year term starting August 1, 2018, and Gwen Rowitsch to a one-year term starting August 1, 2018.

b) Consideration and possible action to recommend appointments to the Public Safety Retirement Board.

Staff Report summary:

- 2 expirations; 0 vacancies
- 2 applicants: 2 current members
- Committee status: As PSRB is a body that requires a particular skill set and experience level, citizen appointees are usually sought by association, rather than recruitment at large.
- Staff recommendation: Recommend reappointment of Cheri Romley and Vince Schaan to 4-year terms starting July 1, 2018.

Mayor Croft and Councilmember Best preferred to recommend appointment of Cheri Romley and Vince Schaan to 4-year terms starting July 1, 2018.

c) Consideration and possible action to recommend appointments to the Industrial Development Authority.

Staff Report summary:

- 0 expirations; 2 vacancies
- 1 applicant: 1 new applicant
- Committee status: There will still be 1 vacancy if the recommended applicant is appointed.
- Staff recommendation: Recommend appointment of John McCafferty to complete a 6-year term that started July 1, 2016.

Ms. Lewis stated that while Mr. McCafferty was also on the Planning and Zoning Commission,

there would be no conflicts with him serving on this board as well.

Mayor Croft and Councilmember Best preferred to recommend appointment of John McCafferty to complete a 6-year term that started July 1, 2016.

d) Consideration and possible action to recommend appointments to the Municipal Property Corporation.

Staff Report summary:

- 2 expirations; 1 vacancy
- 2 applicants: 2 current members
- Committee status: If the subcommittee was favorable with recommending John McCafferty to the Industrial Development Authority (IDA), staff suggested contacting him about serving on the Municipal Property Corporation (MPC) as well.
- Staff recommendation: (a) Recommend reappointment of Travis Bard and Jack Miller to 3-year terms starting July 1, 2018; and (b) Direct staff to contact John McCafferty about serving on the MPC, and if he is amiable, recommend appointing him to complete a 3-year term that started July 1, 2017.

Members and staff discussed finding someone new to fill the vacancy, but as both the IDA and MPC had the same members and finding new members was difficult, they did not object to staff contacting Mr. McCafferty.

Mayor Croft and Councilmember Best preferred to: (a) recommend reappointment of Travis Bard and Jack Miller to 3-year terms starting July 1, 2018; and (b) direct staff to contact John McCafferty about serving to complete a 3-year term that started July 1, 2017.

e) Consideration and possible action to recommend appointments to the Parks and Recreation Advisory Board.

Staff Report summary:

- 2 expirations; 3 vacancies
- 9 applicants: 2 current members; 1 former member; 1 repeat applicant; 5 new applicants
- Committee status: One current member lived outside Town limits; one current member applying for reappointment lived outside Town limits; and 3 new applicants lived outside Town limits. Only 3 members residing outside Town limits are permitted. The staff liaison recommended Diego Mendez and Richard Coleman.
- Staff recommendation: Recommend appointment of Carrie Barnes, Todd League, and Diego Mendez to 2-year terms starting July 1, 2018; and Richard Coleman and Bea Coons to complete 2-year terms that started July 1, 2017.

Members reviewed the new applications and noted that Richard Coleman had been volunteering time on the Peavine Trail; Bea Coons had just completed the Citizens' Academy; and Diego Mendez had worked hard on the Mud Run.

Mayor Croft and Councilmember Best preferred to recommend appointment of Carrie Barnes, Todd League, and Diego Mendez to 2-year terms starting July 1, 2018; and Richard Coleman and Bea Coons to complete 2-year terms that started July 1, 2017.

f) Consideration and possible action to recommend appointments to the Roads and Streets Committee.

Staff Report summary:

- 3 expirations; 0 vacancies
- 3 applicants: 3 current members
- Staff recommendation: Recommend reappointment of Robert Johan, Jack Miller, and James Wise to 3-year terms starting July 1, 2018.

Mayor Croft commented on the fact that some applications lacked resumes or summaries, and he preferred that new applicants be required to include some description of what they would bring to the position.

Mayor Croft and Councilmember Best preferred to recommend appointment of Robert Johan, Jack Miller, and James Wise to 3-year terms starting July 1, 2018.

g) Consideration and possible action to recommend appointments to the Senior Center Advisory Board.

Staff Report summary:

- 4 expirations; 0 vacancies
- 4 applicants: 4 current members
- Staff recommendation: Recommend reappointment of Nancy Best, Anita DeMello, Joyce English, and Kathy Farber to 2-year terms starting July 1, 2018.

Mayor Croft and Councilmember Best preferred to recommend appointment of Nancy Best, Anita DeMello, Joyce English, and Kathy Farber to 2-year terms starting July 1, 2018.

6) ADJOURNMENT

Submitted: June 18, 2018.

By: *Jami C. Lewis, Town Clerk*

Approved: MONTH DAY, 2018.

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **6.b.**

Meeting Date: 06/26/2018

Contact Person: Jami Lewis, Town Clerk
Phone: 928-636-2646 x-1208

Department: Town Clerk

Item Type: Consent

AGENDA ITEM TITLE:

Consideration and possible action to accept the June 12, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Attachments

June 12, 2018 minutes

D R A F T

MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, JUNE 12, 2018
6:00 P.M.

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, June 12, 2018.

Present: Mayor Darryl Croft; Vice-Mayor Lon Turner; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Staff Present: Town Manager Cecilia Grittman; Town Attorney Andrew McGuire (electronically); Finance Director Joe Duffy; Human Resources Director Laura Kyriakakis; Police Chief Chuck Wynn; Police Lieutenant Vince Schaan; Police Lieutenant Randy Chapman; Police Officer Justin Angel; Police Officer Fernando Silva; Public Works Director/Town Engineer Frank Marbury; Development Services Director Jason Sanks; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:01 p.m. and led the pledge of allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Mary Rocchio and Anita DeMello spoke about a Let's Dance event at the Chino Valley Senior Center on June 28.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Mayor Croft presented a $1,700 check for the Paulden Plunge program to Ron Romley, who spoke about the program, a collaborative effort between the Town, Yavapai Regional Transit, and the Paulden Foundation. Mayor Croft also recognized Councilmember Best, a driver for the program.

Mayor Croft congratulated Councilmember Lane on her recent marriage.

Councilmember Lane spoke about the Wade Parker Memorial co-ed softball tournament on June 16-17, which raised scholarship money for seniors following a career in public safety.

b) Status report by Town Manager Cecilia Grittman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittman reported on:

- The Town's first Yellow Ribbon honoree, Tammy Larrison, U.S. Navy, serving in Italy.
- The June 19 study session being cancelled.
- Town staff addressing problems as one team during her recent absence.

She also introduced a video about the Chino Valley High School soccer program produced by Capital One.

c) Introduction of new police officers and the Town's newly-promoted Police Lieutenant, Randy Chapman. (Chuck Wynn, Police Chief)

Chief Wynn introduced new officers Fernando Silva and Justin Angel, as well as the newly-appointed Lieutenant, Randy Chapman, a 14-year veteran, and his family.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Cloyce Kelly to approve consent agenda items (a) thru (g).

Vote: 7 - 0 PASSED - Unanimously

a) Consideration and possible action to award a construction contract to Asphalt Paving and Supply, Inc. in an amount not to exceed $143,257.00 for the construction of three low water crossings on Gheral Brownlow Drive and East Road 4-1/2 South as part of the Road 1 East extension. (Frank Marbury, Public Works Director/Town Engineer)

b) Consideration and possible action to rescind the contract renewal with TNT Towing, previously approved on May 22, 2018. (Chuck Wynn, Police Chief)

c) Consideration and possible action to review and approve Arizona Municipal Risk Retention Pool Fourth Amended and Restated Membership Agreement. (Laura Kyriakakis, Human Resources Director)

d) Consideration and possible action to approve the Intergovernmental Agreement for Election Services between the Yavapai County Board of Supervisors, Yavapai County Recorder, and the Town of Chino Valley for utilizing County election services, effective July 18, 2018 and remaining in effect until terminated. (Jami Lewis, Town Clerk)

e) Consideration and possible action to accept the May 15, 2018 special meeting minutes. (Jami Lewis, Town Clerk)

f) Consideration and possible action to accept the May 15, 2018 study session minutes. (Jami Lewis, Town Clerk)

g) Consideration and possible action to accept the May 22, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

7) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a) Consideration and possible action to adopt Conditional Use Permit (CUP18-004) for approximately 1.38 acres of real property located approximately .25 mile north of the northwest corner of Center Street and State Route 89 intersection at 246 North State Route 89, to allow a food truck court in the CL (Commercial Light) zoning district. (Alex Lerma, Associate Planner)

Recommended Action: Postpone this item until July 24, 2018 per staff's request.

Jason Sanks reported that staff was requesting a continuance of this item to July 24, as the Planning and Zoning hearing had been postponed to July 3.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to postpone this item until July 24, 2018.

Vote: 7 - 0 PASSED - Unanimously

b) Consideration and possible action to adopt a Conditional Use Permit (CUP18-003) for approximately 4.55 acres of real property located approximately 1,000 feet south of the southwest corner of East Road 2 North and North Road 1 East at 784 North Road 1 East. Approval of the Conditional Use Permit will allow the applicant to continue the operation and maintenance of a well drilling business consisting of storage of vehicles, machinery and supplies in the AR-5 zoning district. (Alex Lerma, Associate Planner)

Recommended Action: Approve a Conditional Use Permit for APN 306-23-007B to allow the continuation of the operation and maintenance of a well drilling business consisting of storage of vehicles, machinery and supplies in the AR-5 (Agricultural Residential- 5 Acre Minimum) zoning district, subject to the condition recommended by staff and Planning and Zoning Commission.

Development Services Director Jason Sanks presented on this item:

- *Proposal:* Applicant Mitchell McGee was requesting to renew an expired CUP originally approved through Ordinance No. 297 in 1996.
- *Hist*ory: In 1996, owner Daniel McGee applied for a rezone from Agricultural/Residential to Commercial/Light Manufacturing in order to allow for well drilling business operation and equipment maintenance, as well as personal residence. The town attorney at the time recommended that he apply instead for a CUP, which was granted for a five-year period. Mitchell McGee recently inherited the property from his father and was unaware that the business had been operating under an expired CUP.
- *Current condition:* The property's General Plan Land Use Designation was Commercial/Medium Density Residential. Surrounding properties were a variety of agricultural/residential, public lands, commercial, multi-family residential, and medium density residential.
- *Property uses:* Most of the stored equipment was behind the house and trees to lessen their impact. No known property violations existed. There had been one anonymous call to Code Compliance that resulted in no citation.
- *Recommendation*: Staff and Commission recommended approval with no conditions, as the one recommended in the staff report was already in Code and thus redundant, and with no time restriction.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to approve a Conditional Use Permit for APN 306-23-007B to allow the continuation of the operation and maintenance of a well drilling business consisting of storage of vehicles, machinery and supplies in the AR-5 (Agricultural Residential- 5 Acre Minimum) zoning district, subject to the condition recommended by staff and Planning and Zoning Commission.

Vote: 7 - 0 PASSED - Unanimously

c) Consideration and possible action to approve using $300,000 out of the Town's General Fund Contingency Account to reduce the PSPRS unfunded liability amount. (Joe Duffy, Finance Director)

Recommended Action: Approve using $300,000 out of the Town's General Fund Contingency Account to reduce the PSPRS unfunded liability amount.

Mr. Duffy reported that:

- Expenditure of contingency funds required Council approval.
- The Town had $300,000 in contingency that was not used this fiscal year. Staff was recommending to use that money to reduce the Town's Public Safety Personnel Retirement System (PSPRS) liability, which was currently $1.8 million.
- Staff was also recommending to use an amount of contingency funds each year toward the liability.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to approve using $300,000 out of the Town's General Fund Contingency Account to reduce the PSPRS unfunded liability amount.

Vote: 7 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Cloyce Kelly to go into executive session at 6:38 p.m.

Vote: 7 - 0 PASSED - Unanimously

a) An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the acquisition of a portion of the Prescott water system and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider the Town's position and instruct the Town Attorney regarding the Town's position regarding a contract with the City of Prescott related to the Town purchasing a portion of its water distribution system that is the subject of negotiations. (Cecilia Grittman, Town Manager)

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

Mayor Croft reconvened the regular meeting at 7:49 p.m. and reported that Council would take no action.

10) ADJOURNMENT

MOVED by Councilmember Cloyce Kelly, seconded by Councilmember Jack Miller to adjourn the meeting at 7:49 p.m.

Vote: 7 - 0 PASSED - Unanimously

_____
Darryl L. Croft, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 12th day of June, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of June, 2018.

_____
Jami C. Lewis, Town Clerk

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TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **7.a.**

Meeting Date:	06/26/2018
Contact Person:	Alex Lerma, Associate Planner
	Phone: 928-626-4427 x-1295
Department:	Development Services
Item Type:	Action
Estimated length of staff presentation:	None
Physical location of item:	Located approx. 1,400 feet west of State Route 89 and 620 feet south of West Road 2 North at 740 West Road 1 North

AGENDA ITEM TITLE:

Consideration and possible action to adopt Ordinance 18-850, rezoning 6.85 acres of real property generally located approximately 1,400 feet west of State Route 89 and 620 feet south of West Road 2 North at 740 West Road 1 North, from MR-1 (Multiple Family Residential-1 acre minimum) zoning district to MR-1 PAD (Multiple Family Residential-1 acre minimum) zoning district with a Planned Area Development Overlay zoning district to modify the density development standard in the MR-1 zoning district. (Jason Sanks, Development Service Director)

RECOMMENDED ACTION:

Staff has requested a continuation of this item for the scheduled July 24, 2018 Town Council meeting date.

SITUATION AND ANALYSIS:

Item has not gone before the Planning and Zoning Commission and staff has requested a continuation of this item for the July 24, 2018. Staff will renotify the public with the new public hearing dates.

Fiscal Impact

Fiscal Impact?:	None
If Yes, Budget Code:	
Available:	
Funding Source:	

Attachments

No file(s) attached.

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TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **7.b.**

Meeting Date:	06/26/2018
Contact Person:	Frank Marbury, Public Works Director/Town Engineer
	Phone: 928-636-7140 x-1226
Department:	Public Works
Item Type:	Action
Estimated length of staff presentation:	10 minutes
Physical location of item:	N/A

AGENDA ITEM TITLE:

Consideration and possible action to award a construction contract to Asphalt Paving and Supply, Inc. in an amount not to exceed $266,866.66 for the Chino Valley 2018 Chip Seal Program Construction Contract. (Frank Marbury, Public Works Director/Town Engineer)

RECOMMENDED ACTION:

Award construction contract to Asphalt Paving and Supply, Inc. in an amount not to exceed $266,866.66 for Chino Valley 2018 Chip Seal Program.

SITUATION AND ANALYSIS:

Streets included in the Chino Valley 2018 Chip Seal Program include:

- Outer Loop Road from Highway 89 to South Road 1 West
- East Road 1 North from Higway 89 to North Road 1 East
- Reed Road from West Road 3 North to West Road 4 North
- West Road 4 North from the westerly property line of the Windmill House to Reed Road
- Chino Drive from West Center Street to the End
- Jerome Junction Road form just South of Gavin Court to just South of Rodeo Road

The Engineer's estimate was $234,700.00. The bid is 14% over the estimate. The higher cost can be attributed to the recent rise in gasoline and oil prices.

The dollar amount of the project requires the project be competitively bid. Satisfaction of “Policy” A public bid opening was held on June 13, 2018 in accordance with procurement policies of the Town.

The Project was publicly bid and the lowest responsible bidder was Asphalt Paving and Supply, Inc in an amount not to exceed $266,866.66.

Fiscal Impact

Fiscal Impact?: Yes

If Yes, Budget Code: 02-78-5400
Available: 266,866.66
Funding Source:
The amount is included in the Fiscal Year 2018/2019 Budget.

Attachments

Contract - Chip Seal
Bid Results - Chip Seal Project
Contractor's Bid Form

CONSTRUCTION SERVICES CONTRACT
FOR DESIGN-BID-BUILD (DBB) PROJECT

Project: **Chino Valley 2018 Chip Seal Project**

Date: **May 24, 2018**

CONSTRUCTION SERVICES CONTRACT
FOR DESIGN-BID-BUILD (DBB) PROJECT

THIS CONTRACT, made and entered into this _____ day of _____, 2018, by and between the Town of Chino Valley, Arizona, a municipal corporation organized and existing under and by virtue of the laws of the State of Arizona, hereinafter designated the "TOWN" and Asphalt Paving and Supply Inc., hereinafter designated the "CONTRACTOR."

TOWN and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

1.0 CONSTRUCTION SERVICES

1.1 CONTRACTOR shall complete all work as specified or indicated in the Contract Documents. The work is known as and is hereinafter referred to as the Chino Valley 2018 Chip Seal Project and is generally described as follows: Complete construction of the Chino Valley 2018 Chip Seal Project. in accordance with the Contract Documents. The full scope of work is described in detail in the Contract Documents.

1.2 CONTRACTOR shall complete, provide and perform, or cause to be performed, all work in a proper and workmanlike manner, with appropriate consideration for public safety and convenience, consistent with the highest standards of professional and construction practices and in full compliance with, and as required by or pursuant to, this Contract, and with the greatest economy, efficiency, and expediency consistent therewith all as more particularly described in the Contract Documents.

2.0 CONTRACT TIME

2.1 CONTRACTOR shall submit to TOWN, on or before the effective date of this Contract, a Critical Path Method (CPM) Construction Progress Schedule in Primavera compatible format, resource and cost loaded, indicating the times for starting and completing the various stages of the Work, including any Milestones specified in this Contract and as more fully described in the General Conditions and other Contract Documents. Revisions/updates to the CPM schedule shall be submitted to accurately reflect plans for completion of the work, but no less frequently than monthly.

2.2 Time is of the Essence. All of the time limits for Milestones, if any, for Substantial Completion and for Final Completion and readiness for final payments as stated in the Contract Documents, are of the essence for the Contract.

2.3 The Work shall be substantially complete within 20 working days after the date when the Contract Time commences to run as provided in the Notice to Proceed, and all Work shall be finally completed and ready for final payment in accordance with the Notice to Proceed within 26 working days after the date when the Contract Time commences to run.

2.4 Failure of CONTRACTOR to perform any covenant or condition contained in the Contract Documents within the time periods specified herein, shall constitute a material breach of this Contract entitling TOWN to terminate the Contract unless CONTRACTOR applies for and receives an extension of time, in accordance with the procedures set forth in the Contract Documents.

2.5 Failure of TOWN to insist upon the performance of any covenant or condition within the time periods specified herein, shall not constitute a waiver of CONTRACTOR'S duty to perform every other covenant or condition within the designated periods, unless a specific waiver is granted in writing for each such covenant or condition.

2.6 TOWN's agreement to waive a specific time provision or to extend the time for performance shall not constitute a waiver of any other time provisions contained in the Contract Documents. Failure of CONTRACTOR to complete performance promptly within the additional time authorized in the waiver or extension of time agreement shall constitute a material breach of this Contract entitling TOWN to all the remedies set forth herein or provided by law.

3.0 LIQUIDATED AND SPECIAL DAMAGES

3.1 It is hereby agreed that the amounts per day set forth herein in paragraph 3.1.1 are reasonable estimates of such liquidated damages and that said amounts do in fact bear a reasonable relationship to the damage that would be sustained by TOWN, and CONTRACTOR agrees to pay such liquidated damages as herein provided.

3.1.1 TOWN and CONTRACTOR recognize that time is of the essence for this Contract and that TOWN will suffer financial loss, in addition to and apart from the costs described in Paragraph 3.2, if the Work and/or portions of the Work are not performed and completed within the times specified, plus any extensions thereof allowed in accordance within the Contract Documents. TOWN and CONTRACTOR also recognize the delays, expense, and difficulties involved in proving, through legal or arbitration proceedings, the actual loss suffered by TOWN if the Work or portion of the Work is not completed on time. Accordingly, instead of requiring any such proof, TOWN and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay TOWN Four Hundred Thirty dollars and no cents ($430.00) [or liquidated damages per MAG Section 108.9] for each working day that expires after the time specified for substantial completion, until the Work is substantially complete. After Substantial Completion, if CONTRACTOR neglects, refuses or fails to complete the remaining Work within the Contract Time or any proper extension thereof granted by TOWN, CONTRACTOR shall pay TOWN Four Hundred Thirty dollars and no cents ($430.00) [or liquidated damages per MAG Section 108.9] for each working day that expires after the time specified for Final Completion and readiness for final payment.

3.2 Special Damages: In addition to the amounts provided for liquidated damages, CONTRACTOR shall pay TOWN the actual costs reasonably incurred by TOWN for TOWN's PM/CM, if applicable, the Project Engineer and for engineering and inspection forces employed on the Work for each working day that expires after the time specified for Final Completion,

including any extensions thereof made in accordance with the Contract Documents, until the Work is finally complete. The rate for inspection services for this contract is $70.00 per hour. The rate for the work by the Project Engineer for this Contract is $150.00 per hour. The rate for work by TOWN is $80.00 per hour. Each of these hourly rates is calculated at time and one half for work required to be performed during other than normal business hours.

3.3 TOWN may withhold and deduct from any payment due to CONTRACTOR the amount of liquidated damages, special damages, and other costs, such as CONTRACTOR'S failed testing costs or damages to other TOWN property, from any moneys due CONTRACTOR under the Contract.

4.0 CONTRACT PRICE

TOWN shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents, an amount in current funds not to exceed the sum of Two Hundred Sixty-Six Thousand Eight Hundred Sixty-Six dollars and Sixty-Six cents ($266,866.66) as more specifically set forth in CONTRACTOR'S bid, and any additional amounts agreed to pursuant to valid Change Order, approved by TOWN.

5.0 CONTRACT DOCUMENTS

The following documents are pertinent to the Project: (Place N/A in the blanks which are not applicable to this Contract).

5.1 This Contract (pages 1 to 7, inclusive).

5.2 Addenda consisting of Numbers N/A to N/A inclusive.

5.3 The project Special Provisions entitled Chino Valley 2018 Chip Seal Project.

5.4 The project vicinity map (attached).

5.5 Performance Bond (page ____) and Payment Bond (page ____).

5.6 The approved CPM Construction Schedule dated _____.

5.7 The project General Conditions (pages 1 to 63, inclusive).

5.8 The project Supplementary Conditions (pages 1 to 4, inclusive.

5.9 Notice to Proceed dated _____.

5.10 CONTRACTOR'S List of Subcontractors (pages_____to_____) inclusive.

5.11 CONTRACTOR'S Schedule of Manufacturers and Suppliers of Major Equipment and Material Items (page_____).

5.12 The following which may be delivered or issued after the Effective Date of this Contract and are not attached hereto:

A. Written Attachments
B. Work Change Directives
C. Change Order(s)

6.0 MISCELLANEOUS

6.1 This Agreement shall inure to the benefit of, and shall be binding upon TOWN and CONTRACTOR and their respective successors and assigns.

6.2 This Agreement may not be amended or any of its terms modified without the written consent of TOWN and CONTRACTOR.

6.3 This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

6.4 This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.

6.5 CONTRACTOR agrees he is an independent contractor and not an agent or employee of TOWN. CONTRACTOR shall supervise and direct the Work to be done, using his best skill and attention. CONTRACTOR shall be solely responsible for all construction means, methods, techniques, sequences, procedures and for coordinating all portions of the Work, required by the Contract Documents. CONTRACTOR shall be responsible to TOWN for the acts and omissions of his employees, Subcontractors and their agents and employees, and other persons performing any of the Work under any Contract Documents.

6.6 Should litigation be necessary to enforce any term or provision of this Contract, or to collect any damages claimed or portion of the amount payable under this Contract, then all litigation and collection expenses, witness fees, court costs, and attorney's fees shall be paid to the prevailing party. Nothing herein shall preclude non-binding arbitration if they so elect in the event of a dispute hereunder.

6.7 Under Section 38-511, Arizona Revised Statutes, as amended, TOWN may cancel any contract it is a party to within three years after its execution and without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of TOWN is, at any time while the contract or any extension thereof is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party to the contract with respect to the subject matter of the contract. In the event TOWN elects to exercise its rights under Section 38-511, Arizona Revised Statutes, as amended, TOWN agrees to immediately give notice thereof to Contractor.

6.8 All notices and demands required or permitted by this Contract shall be in writing and shall be deemed to have been given or properly served when (1) sent by Certified Mail (postage fully prepaid) to the respective address below or to such other address as may be furnished by either party pursuant to this Section; (2) delivered personally to the authorized representative of the parties to this Contract; or (3) if given by telefacsimile, when addressed and transmitted to the respective telefacsimile number as specified below or to such other address or telefacsimile number as may be furnished by either party to the other pursuant to this Section, and the appropriate confirmation of transmittal is received. Any party giving notice or demand by telefacsimile immediately shall send the other party a copy of such notice or demand by Certified Mail (postage fully prepaid) to the respective address below or to such other address as may be furnished by either party pursuant to this Section.

TOWN:	CONTRACTOR:
Town Manager Town of Chino Valley 202 N State Route 89 Chino Valley, AZ 86323	Mike McCormick, President Asphalt Paving & Supply, Inc. 2425 N. Glassford Hill Road Prescott Valley, AZ 86314

6.9 No amendment or waiver of any provision of these Contract Documents nor consent to any departure by TOWN shall be effective unless the same shall be in writing and signed by TOWN. Such waiver or consent shall be effective only in the specific instance and for the specific purpose for which given.

6.10 No waiver by TOWN of any default or breach by CONTRACTOR shall be deemed to be or constitute a waiver of any other or subsequent default or breach. TOWN specifically reserves and shall have all rights and remedies available to it under the provisions of the Contract Documents.

6.11 Immigration Law Compliance Warranty:

6.11.1 As required by A.R.S. § 41-4401, Contractor hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Contractor further warrants that after hiring an employee, Contractor verifies the employment eligibility of the employee through the E-Verify program.

6.11.2 If Contractor uses any subcontractors in performance of the Work, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the E-Verify program.

6.11.3 A breach of this warranty shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract. Contractor is subject to a penalty of $100 per day for the first violation, $500 per day for the second violation, and $1,000 per day for the third violation. Town at its option may terminate the Contract after the third violation. Contractor shall not be deemed in material

breach of this Contract if the Contractor and/or subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the E-Verify requirements contained in A.R.S. § 23-214(A).

6.11.4 Town retains the legal right to inspect the papers of any Contractor or subcontractor employee who works on the Contract to ensure that the Contractor or subcontractor is complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times.

6.11.5 If state law is amended, the parties may modify this paragraph consistent with state law.

6.12 Equal Treatment of Workers: CONTRACTOR shall keep fully informed of all federal and state laws, county and local ordinances, regulations, codes and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any way affect the conduct of the WORK. CONTRACTOR shall at all times observe and comply with all such laws, ordinances, regulations, codes, orders and decrees; this includes, but is not limited to laws and regulations ensuring equal treatment for all employees and against unfair employment practices, including the Occupational Safety and Health Administration ("OSHA") and the Fair Labor Standards Act ("FLSA"). CONTRACTOR shall protect and indemnify TOWN and its representatives against any claim or liability arising form or based on the violation of such, whether by CONTRACTOR or its employees.

6.13 Non-Boycott of Israel. CONTRACTOR certifies that it is not currently engaged in, and agrees for the duration of this Agreement, that it will not engage in, a boycott of Israel, as that term is defined in Arizona Revised Statutes § 35-393.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the day and year first written above.

TOWN OF CHINO VALLEY

By: _____
Darryl Croft, Mayor

ATTEST:

_____
Jami Lewis, Town Clerk

APPROVED AS TO FORM:

_____

Andrew McGuire, Town Attorney
Gust Rosenfeld, PLC

CONTRACTOR

_____

By:_____

Title:_____

Town of Chino Valley Bid Results

Title: Chino Valley 2018 Chip Seal Project

Bid Date: 6/13/18

Time: 2:00 p.m.

						Bid Rank	1			2		
				Engineer's Estimate			Asphalt Paving & Supply, Inc. 2425 N. Glassford Hill Rd. Prescott Valley, AZ 86314 Tel: 928-772-6363 Fax: 928-772-7313 Mike McCormick, President			Cactus Asphalt 8211 W. Sherman St. Tolleson, AZ 85353 Tel: 623-907-2800 Fax: 623-907-2900 Bryan Glazer, Managing Partner		
Bid Schedule												
Item No.	Description	QTY	Unit of Measure	Unit Price	Total		Unit Price	Total	%Diff	Unit Price	Total	%Diff
1	Mobilization	1	LS	$20,000.00	$20,000.00		$7,561.66	$7,561.66	-62.19%	$16,250.00	$16,250.00	-18.75%
2	Traffic Control	1	LS	$10,000.00	$10,000.00		$5,700.00	$5,700.00	-43.00%	$11,190.00	$11,190.00	11.90%
3	Single Chip Seal Coat (PASS-CR)	11,000	SY	$2.00	$22,000.00		$2.80	$30,800.00	40.00%	$3.27	$35,970.00	63.50%
4	Double Chip Seal Coat (CRS-2P)	36,000	SY	$4.00	$144,000.00		$5.25	$189,000.00	31.25%	$4.81	$173,160.00	20.25%
5	Fog Seal	4,700	GAL	$2.00	$9,400.00		$2.00	$9,400.00	0.00%	$2.41	$11,327.00	20.50%
6	Permanent Pavement Markings	1	LS	$7,500.00	$7,500.00		$4,000.00	$4,000.00	-46.67%	$3,764.00	$3,764.00	-49.81%
7	Preformed Pavement Markings - 18" White Stop Bar	180	SF	$10.00	$1,800.00		$2.25	$405.00	-77.50%	$2.20	$396.00	-78.00%
8	Contract Allowance	1	LS	**$20,000.00**	**$20,000.00**		**$20,000.00**	**$20,000.00**	0.00%	**$20,000.00**	**$20,000.00**	0.00%
				Base Bid Totals	**$234,700.00**			**$266,866.66**	13.71%		**$272,057.00**	15.92%

BID FORM

FOR: TOWN OF CHINO VALLEY
202 N State Route 89
Chino Valley, AZ 86323

Bid of Asphalt Paving & Supply, Inc.,

Contractor's License No. 192405 A

A corporation organized and existing under the laws of the State of Arizona; or a partnership consisting of _____, partners; or an individual conducting business as hereinafter called the BIDDER.

TO: THE HONORABLE MAYOR AND COUNCIL
Town of Chino Valley
202 N State Route 89
Chino Valley, AZ 86323

The undersigned acknowledges that he has received and familiarized himself with the following:

CONTRACT DOCUMENTS
PROJECT MANUAL AND DETAILS
DRAWINGS
ADDENDA No. ____ dated _____; No. ____ dated _____
No. ____ dated _____; No. ____ dated _____
No. ____ dated _____; No. ____ dated _____

The undersigned further acknowledges that he has visited the site and has familiarized himself with local conditions affecting the cost of the Work at the place where the Work is to be done. The undersigned further acknowledges that if his bid is accepted he shall be bound by the terms of the Contract Documents.

In submitting this Bid, the undersigned agrees:

1. To furnish all material, labor, tools, expendable and construction equipment, and all utility and transportation services necessary to furnish and install, in a workmanlike manner, all Work at the Project listed herein in strict conformity with the Construction Documents prepared by Asphalt Paving & Supply, Inc. for the consideration hereinafter set forth.

2. To hold his Bid open for not less than one hundred ninety days (90) Days after the receipt of Bids and to accept the provisions of the instructions to bidders regarding disposition of Bid Security.

3. To enter into and execute a Contract if awarded on the basis of this Bid within ten

(10) days after Award of the Bid, and to furnish a Performance Bond, a Labor & Material Payment Bond and certificates of insurance in accord with the General Conditions and General Requirements of this Contract and to deliver executed Bonds and Insurance Certificates to Town's representative within ten (10) Days following the issuance of the Notice of Award.

4. To utilize the subcontractors and suppliers attached to this Bid Form unless authorized by Town to substitute another subcontractor or supplier.

5. To achieve substantial completion and final completion within the time period stated in the Contract Documents taken from the date of Notice to Proceed or the date otherwise established for the commencement of Work.

6. The undersigned agrees that time is of the essence and Town will suffer financial damages due to Contractor's failure to complete the Work within the Contract Time. The liquidated damages shall be as follows for each working day beyond the Contract Time for which Contractor shall fail to complete the Work:

Substantial completion - $430.00 per working day
Final completion - $430.00 per working day

7. The undersigned has attached the required Bid Security and other items required in the Instructions to Bidders. The Bid Security shall become the property of Town of Chino Valley, Arizona, as liquidated damages for the delay and additional Work caused thereby in the event the Contract and Bonds are not executed within the time set forth above.

NAME OF BIDDER: ASPHALT PAVING & SUPPLY, INC

TOWN OF CHINO VALLEY
2018 CHIP SEAL PROJECT
BID SCHEDULE

No.	Description	Est. Qty.	Unit	Unit Price	Extended Price	Contractor Funding Source Code
1	Mobilization	1	LS	7,561.66	7,561.66	
2	Traffic Control	1	LS	5,700.00	5,700.00	
3	Single Chip Seal Coat (PASS-CR)	11,000	SY	2.80	30,800.00	
4	Double Chip Seal Coat (CRS-2P)	36,000	SY	5.25	189,000.00	
5	Fog Seal Coat	4,700	GAL	2.00	9,400.00	
6	Permanent Pavement Markings	1	LS	4,000.00	4,000.00	
7	Preformed Pavement Markings – 18" White Stop Bar	180	SF	2.25	405.00	
8	Contract Allowance	1	LS	$20,000.00	$20,000.00	

Total Bid Price (Items 1-8 Inclusive) $ 266,866.66
(In Numbers)

TWO HUNDRED SIXTY-SIX THOUSAND, EIGHT HUNDRED SIXTY-SIX Dollars
SIXTY-SIX
Cents
(In Words)

In evaluating Bids, discrepancies in the multiplication of units of work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

Bidders are required to fill in all blank spaces with an entry. Bids submitted with blank spaces may be considered "Non-Responsive".

Quantities shown in this bid schedule are approximate only, and are used for the purpose of bid comparison.

In submitting this Bid, it is understood that the right to reject any and all Bids and to waive irregularities in the Bidding has been reserved by Town.

The undersigned hereby certifies that the information submitted herewith, including any attachment is true to the best of his knowledge and belief.

Dated this 13th day of JUNE, 2018.

ASPHALT PAVING & SUPPLY, INC.
Name of Bidder (Company)

2425 N. GLASSFORD HILL RD.
Address of Bidder

PRESCOTT VALLEY, AZ 86314
City, State, Zip Code

928 772 6363
Area Code/Telephone Number

928 772 7313
Fax Number

MIKE McCORMICK PRESIDENT
Authorized Officer/Title

Authorized Officer Signature

(I) (We), the undersigned (Corporate Secretary) (Partners), hereby certify that the above-named Officer is hereby authorized to execute all documents relative to this bid and the administration of this bid for and on behalf of the Company named above.

_____ or
Corporate Secretary (signature)

_____
Partner Signature

_____
Partner Signature

Project Name: Chino Valley 2018 Chip Seal Project

LIST OF SUBCONTRACTORS AND SUPPLIERS
To be submitted only if requested by Town after bid opening

Provide the information requested below for those subcontractors and suppliers to whom Bidder intends to award a Subcontract greater than or equal to one percent (1%) of the Bid amount. If Bidder intends to self-perform a classification of Work for which a specialty contractor's license is required, Bidder shall nominate itself in the spaces provided for that purpose, and Bidder shall furnish Bidder's contractor's license number(s) for that classification. For each subcontractor, manufacturer, supplier, person, firm and corporation, Bidder shall enter, if available, the telephone number and required licensing information. Failure to provide this information if requested by Town will be just cause for Town to declare the Bidder's Bid non-responsive.

WORK TO BE PERFORMED	NOMINEE	CLASSIFICATION & LICENSE NUMBER	PERCENT OF BASE BID
1. STRIPING	TSI	1146446 KE	1.4 %
2. QC	CMT	N/A	1.0 %
3.			
4.			
5.			
6.			
7.			

EQUIPMENT/MATERIAL SUPPLIER – (list supplier and material or equipment to be provided)

1.

2.

3.

4.

5.

Submitted by: ASPHALT PAVING & SUPPLY INC
(Bidder)

Project Name: Chino Valley 2018 Chip Seal Project

Signed By: _____

Name and Title: MIKE MCCORMICK PRESIDENT

IMPORTANT NOTICE
YOU MUST:

1.) REPORT DISASSOCIATION OF QUALIFYING PARTY **IN WRITING** WITHIN 15 DAYS. [SEE A.R.S. § 32-1154(A)(18)]
2.) REPORT A CHANGE OF ADDRESS **IN WRITING** WITHIN 30 DAYS. [SEE A.R.S. § 32-1122(B)(1)]
3.) REPORT ANY TRANSFER OF OWNERSHIP OF 50% OR MORE IMMEDIATELY [SEE A.R.S. § 32-1151.01]
4.) REPORT ANY CHANGE IN LEGAL ENTITY, SUCH AS ANY CHANGE OF THE OWNERSHIP IN A SOLE PROPRIETORSHIP OR CHANGE OF A PARTNER IN A PARTNERSHIP OR THE CREATION OF A NEW CORPORATE ENTITY. [SEE A.R.S. § 32-1124(B)(F) § RULE R-4-9-110]

Asphalt Paving & Supply Inc

Asphalt Paving & Supply Inc
2425 N Glassford Hill Rd
Prescott Valley, AZ 86314-3503

THIS IS YOUR IDENTIFICATION CARD
DO NOT DESTROY

LICENSE EFFECTIVE THROUGH: 02/28/2018
STATE OF ARIZONA
Registrar of Contractors CERTIFIES THAT

Asphalt Paving & Supply Inc

CONTRACTORS LICENSE NO. 192404 CLASS R-2

Excavating, Grading and Oil Surfacing

THIS CARD MUST BE PRESENTED UPON DEMAND

JEFF FLEETHAM, DIRECTOR

IMPORTANT NOTICE
YOU MUST:

1.) REPORT DISASSOCIATION OF QUALIFYING PARTY **IN WRITING** WITHIN 15 DAYS. [SEE A.R.S. § 32-1154(A)(18)]
2.) REPORT A CHANGE OF ADDRESS **IN WRITING** WITHIN 30 DAYS. [SEE A.R.S. § 32-1122(B)(1)]
3.) REPORT ANY TRANSFER OF OWNERSHIP OF 50% OR MORE IMMEDIATELY [SEE A.R.S. § 32-1151.01]
4.) REPORT ANY CHANGE IN LEGAL ENTITY, SUCH AS ANY CHANGE OF THE OWNERSHIP IN A SOLE PROPRIETORSHIP OR CHANGE OF A PARTNER IN A PARTNERSHIP OR THE CREATION OF A NEW CORPORATE ENTITY. [SEE A.R.S. § 32-1124(B)(F) § RULE R-4-9-110]

Asphalt Paving & Supply Inc

2425 N Glassford Hill Rd
Prescott Valley, AZ 86314-3503

THIS IS YOUR IDENTIFICATION CARD
DO NOT DESTROY

02/29/2020
LICENSE EFFECTIVE THROUGH:
STATE OF ARIZONA
Registrar of Contractors CERTIFIES THAT

Asphalt Paving & Supply Inc

CONTRACTORS LICENSE NO. 192405 CLASS A

General Engineering

THIS CARD MUST BE PRESENTED UPON DEMAND

JEFF FLEETHAM, DIRECTOR

COPY(s) OF BIDDER'S STATE OF ARIZONA CONTRACTOR'S LICENSE(S)

Attach copy of required license(s)

BID BOND
(Surety Bond)

KNOW ALL MEN BY THESE PRESENTS:

That we, Asphalt Paving & Supply, Inc., (hereinafter "Principal"), and the Western Surety Company, a corporation duly organized under the laws of the State of South Dakota, duly licensed in and holding a certificate of authority to transact surety business in the State of Arizona issued by the Director of the Department of Insurance pursuant to Title 20, Chapter 2, Article 1, (hereinafter "Surety"), as Surety, are held and firmly bound unto Town of Chino Valley, a municipal corporation as Obligee, in the sum of ten percent (10%) of the amount of the bid included in the proposal, submitted by the Principal to the Mayor and Council of Town of Chino Valley, for the Work described below, for the payment of which sum, well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, and administrators, successors and assigns, jointly and severally, firmly by these presents, and in conformance with A.R.S. § 34-201.

WHEREAS, the Principal is herewith submitting its Bid for
2018 Chip Seal Project - Chino Valley, AZ.

NOW, THEREFORE, if Town of Chino Valley shall accept the Proposal of the Principal and the Principal shall enter into a Contract with Town of Chino Valley, in accordance with the terms of such proposal and give the Bonds and Certificates of Insurance as specified in the Specifications with good and sufficient surety for the faithful performance of the Contract and for the prompt payment of labor and material furnished in the prosecution of the Contract, or in the event of the failure of the Principal to enter into the Contract and give the Bonds and Certificates of Insurance, if the Principal pays to Town of Chino Valley the difference not to exceed the penalty of the bond between the amount specified in the Proposal and such larger amount for which Town of Chino Valley may in good faith Contract with another party to perform the Work covered by the Proposal, then this obligation is void. Otherwise it remains in full force and effect provided, however, that this Bond is executed pursuant to the provisions of Section 34-201, Arizona Revised Statutes, and all liabilities on this Bond shall be determined in accordance with the provisions of the Section to the extent as if it were copied at length herein.

This Surety Bond shall not be executed by an individual surety or sureties, even if the requirements of A.R.S. Section 7-101 are satisfied.

Signed and sealed this 13th day of June, 2018.

Asphalt Paving & Supply, Inc.
By: _____
Principal

PRESIDENT
Title

Witness:

Western Surety Company

By: Tony D. Becker

Surety

Tony D. Becker - Attorney-in-Fact

Witness:

Title

Jen M. Frederick, Client Service Manager Sr

Address of Surety:

151 N. Franklin St.

Chicago, IL 60606

* Attach Power of Attorney

CORPORATE ACKNOWLEDGMENT

STATE OF ARIZONA

COUNTY OF YAVAPAI

On this 13th day of June, 2018 before me personally appeared Mike McCormick to me known, who being by me duly sworn, that he/she is the President of the **Asphalt Paving and Supply, Inc.** the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order.

BELINDA GIBSON
Notary Public - Arizona
Yavapai County
My Comm. Expires Dec 13, 2019

Notary Public Belinda Gibson
(Notary Seal)

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

COUNTY OF HENNEPIN

On this 13th day of June, 2018 before me appeared Tony D. Becker to be known, who being by me duly sworn, did say that he is the aforesaid Attorney-in-Fact of the **Western Surety Company**, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its Board of Directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

Notary Public Carol A Weber
(Notary Seal)

CAROL A. WEBER
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2020

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Mark A Gresser, Tony D Becker, David J Howard, Anita M Ficker, Carol A Weber, Jennifer L Lorang, Christina Gresser, Stacey Gohl, Jeri M Frederick, Michael B Baumann, Individually

of Bloomington, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 22nd day of March, 2018.

WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 22nd day of March, 2018, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
June 23, 2021

J. MOHR
NOTARY PUBLIC
SOUTH DAKOTA

J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 13th day of June, 2018.

WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

AFFIDAVIT BY CONTRACTOR
CERTIFYING THAT THERE WAS
NO COLLUSION IN BIDDING FOR CONTRACT

STATE OF ARIZONA)
) ss.
Town of Chino Valley)

MIKE McCORMICK
(Name of Individual)

BEING DULY SWORN, DEPOSES AND SAYS:

That he is PRESIDENT of ASPHALT PAVING & SUPPLY, INC.
(Title) (Name of Business)

That pursuant to Section 34-253 of the Arizona Revised Statutes, he certifies as follows:

That neither he nor anyone associated with the said ASPHALT PAVING & SUPPLY, INC
(Name of Business)
has directly, or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this Project.

AND FURTHER that Contractor has not expended nor will expend any money to influence any member of the Town Council of the Town of Chino Valley, a Chino Valley department or a Chino Valley employee in connection with the award of this Contract.

(Signature)

PRESIDENT
(Title)

ASPHALT PAVING & SUPPLY, INC.
(Name of Business)

SUBSCRIBED AND SWORN TO BEFORE ME this 13th day of June, 2018.

Belinda Gibson
Notary Public

My commission expires:

12-13-2019

BELINDA GIBSON
Notary Public - Arizona
Yavapai County
My Comm. Expires Dec 13, 2019

BIDDERS' QUESTIONNAIRE
[To Be Submitted With Bid]

BIDDER'S RESPONSIBILITY
SUPPLEMENTAL EVALUATION CRITERIA

Organizational Information

BIDDER: ASPHALT PAVING & SUPPLY, INC.
(Bidder's name)

Submitted by:

Name of Organization: ASPHALT PAVING & SUPPLY, INC.

Name of Individual: MIKE McCORMICK

Title: PRESIDENT

Address: 2425 N. GLASSFORD HILL RD.
PRESCOTT VALLEY, AZ 86314

Telephone: (928) 772-6363

Bidder's General Business Information

Check If: [✓] Corporation [ ] Partnership [ ] Joint Venture [ ] Sole Proprietorship

If Corporation:

a. Date and State of Incorporation:
DECEMBER 16, 2003
ARIZONA

b. List of Executive Officers:

Name	Title
MIKE McCORMICK	- PRESIDENT
KEITH GORDON / PETE THOMPSON / CHRIS GRAFF	- VP
GREG McCORMICK	- TREASURER / SECRETARY

_____

_____

If Partnership:

a. Date and State of Organization:

_____

_____

b. List of Current General Partners:

Name Title

_____

_____

_____

_____

c. Type of Partnership:

[ ] General [ ] Publicly Traded [ ] Limited
[ ] Other (describe): _____

If Joint Venture:

a. Date and State of Organization:

_____

_____

b. Name and Address of Owner or Owners:

_____

_____

_____

_____

Is your organization a member of a controlled group of corporations as defined in IRC Sec. 1563? [ ] Yes [✓] No

If yes, show names and addresses of affiliated companies:

_____

_____

_____

Furnish the following information with respect to an accredited banking institution familiar with your organization:

Name of Bank: WELLS FARGO

Address: 406 MAIN AVE.
FARGO, ND 58126

Account Manager: MELISSA PROSBY

Telephone Number: (701) 293 - 4324

Similar Projects
(Use Separate Sheets as needed)

Provide information for at least TWO (2) similar projects successfully completed within the last FIVE (5) years. (See Section 1.1.2.)

BIDDER: Asphalt Paving & Supply, Inc.
(Bidder's name)

a. Name of Similar Project #1: Town of Chino Valley Chip Seal Summer FY 2016/2017

b. Contracting Party (Owner):
Name: Town of Chino Valley
Address: 1982 Voss Drive Chino Valley, AZ 86323
Telephone Number: (928) 636-7140

c. If Joint Venture, names of each participant:

d. Contract Price: 129,871.00

e. Description of Similar Project #1: Chip Seal

(Briefly describe here, and attach a copy of the description in the Contract. Technical specifications may be requested by CONTRACTOR.)

f. Construction Manager(s) during the Similar Project #1:
Name: Pete Thompson
Address: 2425 N. Glassford Hill Rd Prescott Valley, AZ 86314
Telephone Number: (928) 772 6363

g. Start date (notice to proceed issued): 29 June 2017

h. Completion date provided for in the Contract: Sept. 15, 2017

i. Substantial completion date (approved by Owner): Sept. 06, 2017

j. Reasons why work was completed early, or why delays occurred:
Project went well with no delays

k. Final price paid by Owner for the Similar Project #1: 199,754.95

l. If final price was 10% less or more than the original Contract Price, describe why:
ADDITIONAL WORK ADDED

m. Describe any large cost over-runs (claims in excess of $_____) disputed or contested by the Owner, the reasons for dispute, and ultimate resolution of the dispute:
N/A

n. Did Owner file a lawsuit against Bidder concerning performance?
Yes _____ No ✓ If so, what was the result? _____

o. Following final payment on the Similar Project, has Bidder voluntarily or otherwise provided any additional work or repairs, or made any payments to the Owner to cure defects or fulfill warranties made to the Owner concerning the quality of the performance/or the work involved in the Similar Project? Describe:
N/A

p. Has your company undergone a major change in ownership, management, size, or expertise since the time of this Similar Project? Yes_____ No ✓ Describe:

All answers should be complete and informative. Attach additional sheets if needed to give a full answer. Town may, in its discretion, request Bidder to provide additional information concerning this Similar Project as part of its evaluation of the responsibility of the Bidder prior to award of the Contract.

Similar Projects
(Use Separate Sheets as needed)

Similar Project #2

BIDDER: Asphalt Paving & Supply, Inc.
(Bidder's name)

a. Name of Similar Project #2: CHIP SEAL (Summer 2016/2017)

b. Contracting Party (Owner):
Name: Yavapai County
Address: 1015 Fair Street, Room 310 Prescott, AZ 86305
Telephone Number: (928) 771-3200

c. If Joint Venture, names of each participant:

d. Contract Price: 1,392,999.99

e. Description of Similar Project #2: CHIP SEAL

(Briefly describe here, and attach a copy of the description in the Contract. Technical specifications may be requested by CONTRACTOR.)

f. Construction Manager(s) during the Similar Project #2:
Name: Bob Holt
Address: 2425 N. Glassford Hill Rd Prescott Valley, AZ 86314
Telephone Number: (928) 772-6363

g. Start date (notice to proceed issued): April 17, 2017

h. Completion date provided for in the Contract: June 12, 2017

i. Substantial completion date (approved by Owner): June 12, 2017

j. Reasons why work was completed early, or why delays occurred:
N/A

k. Final price paid by Owner for the Similar Project #2: 1,306,596.17

l. If final price was 10% less or more than the original Contract Price, describe why:
N/A

m. Describe any large cost over-runs (claims in excess of $_____) disputed or contested by the Owner, the reasons for dispute, and ultimate resolution of the dispute:
N/A

n. Did Owner file a lawsuit against Bidder concerning performance?
Yes _____ No ✓ If so, what was the result? _____

o. Following final payment on the Similar Project, has Bidder voluntarily or otherwise provided any additional work or repairs, or made any payments to the Owner to cure defects or fulfill warranties made to the Owner concerning the quality of the performance/or the work involved in the Similar Project? Describe:
N/A

p. Has your company undergone a major change in ownership, management, size, or expertise since the time of this Similar Project? Yes_____ No ✓ Describe:

All answers should be complete and informative. Attach additional sheets if needed to give a full answer. Town may, in its discretion, request Bidder to provide additional information concerning this Similar Project as part of its evaluation of the responsibility of the Bidder prior to award of the Contract

Personnel/Subcontractor Qualifications

BIDDER: ASPHALT PAVING & SUPPLY, INC
(Bidder's name)

a. List details of the construction experience of the Key Personnel (as defined in Paragraph 1.1.2 of the Contract Documents) directly involved in construction activities:

PETE THOMPSON / CHRIS GRAFF - VICE PRESIDENT
BOB HOYT / BONNIE PERETTI - PROJECT MANAGER
CLINT PETERSON - GENERAL SUPERINTENDENT

b. Does Bidder have an adequate workforce to complete the Work if awarded the Contract? Describe, including general types of work preformed with your own work force:
YES - UNDERGROUND / CONCRETE / PAVING / CHIP SEAL

c. What additional personnel may need to be hired by Bidder as employees, if awarded the Contract?
NO ADDITIONAL PERSONNEL NEEDED

d. What other major projects is Bidder currently under contract to perform? (Describe the projects, completion dates)

ROSSER STREET PHASE 10 - JULY 2018
160 KUY GAN DRAINAGE / STREET IMP. - JUNE 2018
FY PAVEMENT REHABILITATION - JUNE 2018

e. Are subcontractors proposed by Bidder ready, willing, and able to perform the work? Yes ✓ No ____. (CONTRACTOR may request additional information concerning subcontractors' past performance, personnel, equipment, licenses, and other pending projects)

f. If proposed subcontractors are not available, how does Bidder propose to replace the subcontractors? SUBCONTRACTORS ARE AVAILABLE

g. If Bidder requires additional or replacement personnel and/or subcontractors to complete the Work, and there is a labor shortage due to high volume of construction occurring in the Phoenix metropolitan area, is Bidder able to complete the Work on time, as required by the Contract Documents? Yes ✓ No ____. Please describe. (CONTRACTOR does not consider mere labor shortage to qualify as force majeure.)

NP & S, INC. IS NOT PART OF ANY UNION AND IS NOT SUBJECT TO STRIKES OR LOCK OUTS

h. Has any corporate officer, partner, joint venture participant or proprietor ever failed to complete a construction contract awarded to him or her in their own name or when acting as a principle of another organization? Yes ____ No ✓. If yes, described circumstances: ____

Equipment

BIDDER: Asphalt Paving & Supply, Inc
(Bidder's name)

a. Does Bidder own equipment necessary to complete the work if awarded the Contract?
Explain: Yes, all equipment is available

b. Will any equipment need to be rented or leased by Bidder? Explain: _____
n/a

TOWN OF CHINO VALLEY, ARIZONA
AUTHORIZED SIGNATURE FORM

WHEREAS, the Town of Chino Valley requires that Contractor execute documents necessary for the prompt and efficient execution of the documents related to the Contract;

NOW, THEREFORE, on behalf of the Contractor I hereby declare that
MIKE McCORMICK, PETE THORSON, CHRIS GRAFF, KEN GOWLON
(name(s) of persons authorized)

is/are authorized to execute and sign on behalf of the Contractor the following documents:

1. The Contract
2. The Bond
3. Payrolls
4. Claims
5. Change Orders
6. All other papers necessary for the conduct of the corporation's affairs and the execution of the Contract

for the duration of the Contract or until written notice of revocation has been given, whichever occurs first.

In the event Contractor is governed by a board of Directors, a copy of the Resolution of the Board granting authority to said person(s) is attached hereto, and I hereby verify that such Resolution remains in full force and effect.

Name
PRESIDENT
Title

(Seal of Corporation)

STATE OF ARIZONA)
) ss.
County of YAVAPAI)

This Authorized Signature Form was acknowledged before me this 13th day of June, 2018 by Mike McCormick, who appeared before the undersigned Notary Public, and stated that he/she executed such instrument on behalf of Asphalt Paving & Supply for the purpose therein expressed.

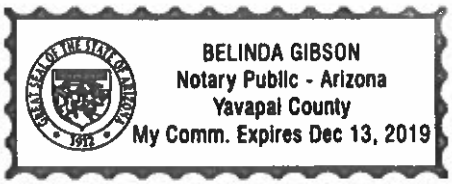
Project Name: Chino Valley 2018 Chip Seal Project

Belinda Gibson

Notary Public

My Commission Expires:

12-13-2019



[IF APPLICABLE: ATTACH RESOLUTION]

Asphalt Paving & Supply, Inc.

2425 N. Glassford Hill Road Prescott Valley, AZ 86314

Office: 928.772.6363 | Fax: 928.772.7313

April 4, 2018

To Whom It May Concern:

At the annual meeting of the Board of Directors held on March 26, 2018 the following individuals were authorized to sign contracts, bids, bid bonds and related documents on behalf of Asphalt Paving & Supply, Inc.

Kim Conlon
Greg McCormick
Mike McCormick
Pete Thompson
Chris Graff
Chris Fogerty

GREG MCCORMICK, SECRETARY/TREASURER

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TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **7.c.**

Meeting Date:	06/26/2018
Contact Person:	Joe Duffy, Finance Director
	Phone: 928-636-2646 x-1211
Department:	Finance
Item Type:	Action-Presentation
Estimated length of staff presentation:	15 minutes
Physical location of item:	N/A

AGENDA ITEM TITLE:

Public Hearing and consideration and possible action to adopt Resolution No. 18-1126 adopting a Final Budget for fiscal year 2018/2019, and proposed expenditure limitation for the same year, in the amount of $ 24,525,200. (Joe Duffy, Finance Director)

RECOMMENDED ACTION:

(1) Hold public hearing; and (2) Adopt Resolution No. 18-1126 adopting a Final Budget and proposed expenditure limitation for fiscal year 2018/2019 in the amount of $24,525,200.

SITUATION AND ANALYSIS:

On May 22, 2018 the Mayor and Council adopted Resolution No. 18-1126 adopting the Tentative Budget for the Fiscal Year 2018/2019, and setting the Expenditure Limitation at $24,525,200. The Tentative Budget was posted on the Town's website.

The State Budget Forms were published two times in the Chino Valley Review.

After the public hearing, staff recommends approving Resolution No. 18-1126 and adopting the Final Budget for Fiscal Year 2018/2019.

Fiscal Impact

Fiscal Impact?:	Yes
If Yes, Budget Code:	All
Available:	
Funding Source:	

Adoption of this item establishes a final budget and the expenditure limitation for FY 2018-2019.

Attachments

RESOLUTION NO. 18-1126

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, YAVAPAI COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR 2018/2019; SETTING AN EXPENDITURE LIMITATION TO GOVERN THE TOWN OF CHINO VALLEY BUDGET FOR FISCAL YEAR 2018/2019; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona, the Mayor and Common Council of the Town of Chino Valley (the "Town Council") is required to adopt an annual budget for the Town of Chino Valley (the "Town"); and

WHEREAS, pursuant to Article 9, Section 20(9) of the Arizona Constitution, and Arizona Revised Statutes ("A.R.S.") Sections 41-563.03(C), (E) and (G), the qualified voters of the Town of Chino Valley, on August 30, 2016, approved Proposition 436, adopting an Alternative Expenditure Limitation for the Town; and

WHEREAS, Proposition 436 provided that, as part of the budget process and after a public hearing, the Town Council shall annually adopt an expenditure limitation to govern the budget; and

WHEREAS, in accordance with A.R.S. § 42-17102, the Town Manager prepared and filed with the Town Council the Town Manager's Budget estimates for the fiscal year beginning July 1, 2018 and ending June 30, 2019; and

WHEREAS, on May 22, 2018, the Town Council approved Resolution 18-1121, adopting (i) an expenditure limitation and (ii) the estimates of expenditures for the fiscal year beginning July 1, 2018, and ending June 30, 2019, as the tentative budget for the Town; and

WHEREAS, Resolution 18-1121 also directed the Town Manager or designee to: (i) publish in the official Town newspaper once per week for two consecutive weeks, (a) the official tentative budget and (b) a notice of the public hearing of the Town Council to hear taxpayers and make tax levies at designated times and places; and (ii) not later than seven business days following consideration of Resolution 18-1121 by the Town Council, (a) make available at the Chino Valley Public Library and the Chino Valley Town Hall a complete copy of the tentative budget, and (b) post the tentative budget on the Town's website; and

WHEREAS, due notice has been given by the Town Clerk as required by law that the Town Council would meet on June 26, 2018, at the Town Council Chambers for the purposes of (i) hearing taxpayers on the proposed expenditures and proposed tax levies as set forth in said estimates and (ii) adopting the tentative budget as final; and

WHEREAS, on June 26, 2018, the Town Council held a public hearing on the final budget and proposed tax levy as required by law; and

WHEREAS, the expenditures/expenses in the proposed final budget for Fiscal Year 2018/2019 do not exceed the expenditures/expenses shown on the published tentative budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The expenditure limitation to govern the Town of Chino Valley budget for Fiscal Year 2018/2019 is hereby approved in an amount not to exceed $24,525,200.

SECTION 3. The estimates of revenues and expenditures shown in the schedules attached hereto as Exhibit A and incorporated herein by reference, are hereby formally adopted as the official final budget for the Town for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

SECTION 4. This Resolution shall be effective from and after its passage and approval according to law.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 26th day of June, 2018.

_____
Darryl L. Croft, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

_____
Andrew J. McGuire, Town Attorney
Gust Rosenfeld, PLC

I hereby certify the above foregoing Resolution No. 18-1126 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on June 26, 2018, and that quorum was present thereat and that the vote thereon was ____ ayes and ____ nays and ____ abstentions. ____ Council members were absent or excused.

_____
Jami C. Lewis, Town Clerk

EXHIBIT A
TO
RESOLUTION NO. 18-1126

[Schedule of Estimated Revenues and Expenditures]

See following pages

OFFICIAL BUDGET FORMS

Town of Chino Valley

Fiscal Year 2019

Town of Chino Valley

TABLE OF CONTENTS

Fiscal Year 2019

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

Town of Chino Valley
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year		Sch	FUNDS							
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	9,129,900	4,692,400	698,000	3,606,500	0	4,973,200	0	23,100,000
2018	Actual Expenditures/Expenses**	E	8,864,600	4,038,600	698,000	1,318,600	0	2,301,300	0	17,221,100
2019	Fund Balance/Net Position at July 1***		5,386,549	755,912	457,014	1,362,236		11,702,774		19,664,485
2019	Primary Property Tax Levy	B	0							0
2019	Secondary Property Tax Levy	B								0
2019	Estimated Revenues Other than Property Taxes	C	9,122,000	4,801,400	0	4,065,000		5,279,000		23,267,400
2019	Other Financing Sources	D	0	0	0	0	0	0	0	0
2019	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2019	Interfund Transfers In	D	400,000	75,000	849,000	0	0	0	0	1,324,000
2019	Interfund Transfers (Out)	D	75,000	0	0	1,249,000	0	0	0	1,324,000
2019	Reduction for Amounts Not Available:									
LESS:	Amounts for Future Debt Retirement:									0
										0
										0
										0
2019	Total Financial Resources Available		14,833,549	5,632,312	1,306,014	4,178,236		16,981,774	0	42,931,885
2019	Budgeted Expenditures/Expenses	E	10,146,800	5,245,200	849,100	2,949,000	0	5,335,100	0	24,525,200

EXPENDITURE LIMITATION COMPARISON	2018	2019
1. Budgeted expenditures/expenses	$ 23,100,000	$ 24,525,200
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	23,100,000	24,525,200
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	$ 23,100,000	$ 24,525,200
6. EEC expenditure limitation	$	$

[x] The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Town of Chino Valley
Tax Levy and Tax Rate Information
Fiscal Year 2019

	2018	2019
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	$	$
2. Amount received from primary property taxation in the **current year** in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	$	
3. Property tax levy amounts		
A. Primary property taxes	$	$
B. Secondary property taxes		
C. Total property tax levy amounts	$	$
4. Property taxes collected*		
A. Primary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total primary property taxes	$	
B. Secondary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total secondary property taxes	$	
C. Total property taxes collected	$	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate		
(2) Secondary property tax rate		
(3) Total city/town tax rate		

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating 3 special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Town of Chino Valley
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
Sales Taxes	$ 4,280,000	$ 4,718,425	4,611,000
Franchise Taxes	123,000	120,422	121,500
Licenses and permits			
Building Permits	225,000	409,882	350,000
Business Licenses	58,000	60,196	60,000
Plan Check Fees	110,000	198,215	150,000
Other Licenses and Permits	14,000	19,648	19,000
Intergovernmental			
State Shared Sales Tax	1,058,000	1,063,037	1,117,000
State Shared Income Tax	1,398,000	1,393,416	1,381,000
Vehicle License Tax	727,500	785,805	784,000
Yavapai County Library Funds	110,000	101,087	102,000
Police Dept Grants	7,500	6,315	7,500
Senior Nutrition Grant	52,000	75,000	75,000
Charges for services			
Engineering Fees	5,000	5,983	5,000
Senior Nutrition Program Fees	16,500	6,423	17,000
Facility Use Fees	23,000	20,177	20,000
Police Report Fees	3,000	3,940	3,500
Aquatic Center Fees	74,000	70,565	73,500
Other Charges for Services	2,500	10,264	10,000
Fines and forfeits			
Animal Control Fees	30,000	29,668	30,000
Library Fines	3,000	3,237	3,500
Court Fines and Forfeitures	128,000	146,857	150,000
Interest on investments			
Interest	10,000	33,884	30,000
Contributions			
Sponsorships	1,000		
Senior Center Thrift Store	1,500	657	1,500
Miscellaneous			
Other Revenues	4,500	20,780	
Total General Fund	$ 8,465,000	$ 9,303,883	$ 9,122,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Chino Valley
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
Highway User Revenue	$ 920,000	$ 917,351	899,000
Interest	1,500	4,196	1,500
Miscellaneous	1,500	124,538	2,000
	$ 923,000	$ 1,046,085	$ 902,500
CDBG Grants	$	$	$ 325,000
	$	$	$ 325,000
Miscellaneous Grants	$ 3,500,000	$ 3,500,000	3,500,000
	$ 3,500,000	$ 3,500,000	$ 3,500,000
Special Revenue Fund-Court	$ 14,500	$ 37,640	14,900
Special Revenue Fund-PD	55,000	34,089	55,000
Lighting Improvement Districts #1, #2, #3	4,000	4,000	4,000
	$ 73,500	$ 75,729	$ 73,900
Total Special Revenue Funds	$ 4,496,500	$ 4,621,814	$ 4,801,400
CAPITAL PROJECTS FUNDS			
Impact Fee Funds	$	$	
Capital Improvements Fund	4,621,900	2,465,716	4,004,000
Replacement Fund	11,000	7,379	61,000
	$ 4,632,900	$ 2,473,095	$ 4,065,000
Total Capital Projects Funds	$ 4,632,900	$ 2,473,095	$ 4,065,000
ENTERPRISE FUNDS			
Water Enterprise Fund	$ 2,665,600	$ 572,835	2,886,000
Sewer Enterprise Fund	2,365,000	2,214,951	2,393,000
	$ 5,030,600	$ 2,787,786	$ 5,279,000
Total Enterprise Funds	$ 5,030,600	$ 2,787,786	$ 5,279,000
TOTAL ALL FUNDS	$ 22,625,000	$ 19,186,578	$ 23,267,400

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Chino Valley
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019 SOURCES	OTHER FINANCING 2019 <USES>	INTERFUND TRANSFERS 2019 IN	INTERFUND TRANSFERS 2019 <OUT>
GENERAL FUND				
Capital Improvement Fund	$	$	$ 400,000	$
General Fund				75,000
Total General Fund	$	$	$ 400,000	$ 75,000
SPECIAL REVENUE FUNDS				
HURF Fund			75,000	
Total Special Revenue Funds	$	$	$ 75,000	$
DEBT SERVICE FUNDS				
Capital Improvement Fund	$	$	$ 849,000	$
Total Debt Service Funds	$	$	$ 849,000	$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	$	$	$	$ 1,249,000
Road Impact Fee Fund				
Total Capital Projects Funds	$	$	$	$ 1,249,000
ENTERPRISE FUNDS				
Water Enterprise	$	$	$	$
Total Enterprise Funds	$	$	$	$
TOTAL ALL FUNDS	$	$	$ 1,324,000	$ 1,324,000

Town of Chino Valley
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
Prosecutor	$ 116,100	$	$ 116,800	$ 119,800
Town Clerk	193,800		178,800	247,600
Town Manager	313,000		289,600	383,500
Human Resources	233,000		221,600	252,200
Magistrate Court	279,400		270,700	275,900
Finance	356,200		353,400	372,600
Mgmt Info Systems	285,400		239,800	275,900
Mayor & Council	40,700		34,700	50,200
Planning	208,500		192,200	207,200
Building Inspection	186,700		181,100	193,600
Police	3,174,200		3,165,400	3,423,000
Animal Control	129,100		117,600	124,800
Recreation	112,700		112,700	132,900
Library	329,700		336,000	350,700
Senior Center	317,400		310,500	303,300
Parks	430,300		426,200	491,600
Aquatic Center	215,800		237,300	235,700
Facilities Maintenance	422,100		410,400	508,500
Fleet Maintenance	279,200		241,400	279,100
Engineering	216,500		325,200	373,300
Customer Service	237,600		189,700	295,400
Non-Departmental	612,500		513,500	775,000
Contingency	440,000		400,000	475,000
Total General Fund	$ 9,129,900	$	$ 8,864,600	$ 10,146,800
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	$ 1,094,900	$	$ 973,900	$ 1,322,700
CDBG Grant				325,000
Miscellaneous Grants Fund	3,500,000		3,000,000	3,500,000
Special Revenue Fund -- Court	38,500		5,700	38,500
Special Revenue Fund -- PD	55,000		55,000	55,000
Lighting Improvement Districts	4,000		4,000	4,000
Total Special Revenue Funds	$ 4,692,400	$	$ 4,038,600	$ 5,245,200
DEBT SERVICE FUNDS				
Debt Service Fund	$ 698,000	$	$ 698,000	$ 849,100
Total Debt Service Funds	$ 698,000	$	$ 698,000	$ 849,100
CAPITAL PROJECTS FUNDS				
Capital Improvements Fund	$ 3,496,500	$	$ 1,282,900	$ 2,889,000
Impact Fees Funds			25,700	
Asset Replacement Fund	110,000		10,000	60,000
Total Capital Projects Funds	$ 3,606,500	$	$ 1,318,600	$ 2,949,000
ENTERPRISE FUNDS				
Water Enterprise Fund	$ 2,633,000	$	$ 563,600	$ 2,897,400
Sewer Enterprise Fund	2,340,200		1,737,700	2,437,700
Total Enterprise Funds	$ 4,973,200	$	$ 2,301,300	$ 5,335,100
TOTAL ALL FUNDS	$ 23,100,000	$	$ 17,221,100	$ 24,525,200

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Chino Valley
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
Prosecutor				
General Fund	$ 116,100	$	$ 113,317	$ 116,100
Department Total	$ 116,100	$	$ 113,317	$ 116,100
Town Clerk				
General Fund	$ 193,800	$	$ 189,350	$ 193,800
Department Total	$ 193,800	$	$ 189,350	$ 193,800
Town Manager				
General Fund	$ 313,000	$	$ 377,150	$ 313,000
Department Total	$ 313,000	$	$ 377,150	$ 313,000
Human Resources				
General Fund	$ 233,000	$	$ 212,000	$ 233,000
Department Total	$ 233,000	$	$ 212,000	$ 233,000
Municipal Court				
General Fund	279,400		263,500	279,400
Special Revenue Fund	$ 38,500	$	$ 9,700	$ 38,500
Department Total	$ 317,900	$	$ 273,200	$ 317,900
Finance				
General Fund	$ 356,200	$	$ 342,250	$ 356,200
Department Total	$ 356,200	$	$ 342,250	$ 356,200
Mgmt Info Systems				
General Fund	$ 285,400	$	$ 290,150	$ 285,400
Department Total	$ 285,400	$	$ 290,150	$ 285,400
Mayor and Council				
General Fund	$ 40,700		35,300	40,700
Department Total	$ 40,700	$	$ 35,300	$ 40,700
Planning				
General Fund	$ 208,500	$	$ 177,400	$ 208,500
Department Total	$ 208,500	$	$ 177,400	$ 208,500
Building Inspection				
General Fund	$ 186,700		236,640	186,700
Department Total	$ 186,700	$	$ 236,640	$ 186,700
Police				
General Fund	3,174,200		2,724,800	3,174,200
Impact Fee Fund	$	$	$	$
Special Revenue Fund	55,000		55,000	55,000
Department Total	$ 3,229,200	$	$ 2,779,800	$ 3,229,200
Animal Control				
General Fund	$ 129,100		112,000	129,100
Department Total	$ 129,100	$	$ 112,000	$ 129,100
Recreation				
General Fund	$ 112,700	$	$ 86,536	$ 112,700
Impact Fee Fund				
Department Total	$ 112,700	$	$ 86,536	$ 112,700

Town of Chino Valley
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
Library				
General Fund	$ 329,700	$	$ 308,250	$ 329,700
Department Total	$ 329,700	$	$ 308,250	$ 329,700
Senior Center				
General Fund	$ 317,400	$	$ 265,300	$ 317,400
Department Total	$ 317,400	$	$ 265,300	$ 317,400
Parks Maintenance				
General Fund	$ 430,300	$	$ 401,448	$ 430,300
Department Total	$ 430,300	$	$ 401,448	$ 430,300
Aquatics Center				
General Fund	$ 215,800	$	$ 257,779	$ 215,800
Department Total	$ 215,800	$	$ 257,779	$ 215,800
Facilities Maintenance				
General Fund	$ 422,100	$	$ 356,198	$ 422,100
Department Total	$ 422,100	$	$ 356,198	$ 422,100
Fleet Maintenance				
General Fund	$ 279,200	$	$ 251,274	$ 279,200
Department Total	$ 279,200	$	$ 251,274	$ 279,200
Engineering				
General Fund	$ 216,500	$	$ 75,750	$ 216,500
Department Total	$ 216,500	$	$ 75,750	$ 216,500
Customer Service				
General Fund	$ 237,600	$	$ 101,000	$ 237,600
Department Total	$ 237,600	$	$ 101,000	$ 237,600
Non-Departmental				
General Fund	$ 1,127,500	$	$ 900,691	$ 1,127,500
Debt Service Fund	698,000		398,695	698,000
Capital Improvement Fund	4,619,500		362,000	4,619,500
Grant Fund	3,500,000		3,500,000	3,500,000
Impact Fee Fund	498,000		50,226	498,000
Asset Replacement Fund	110,000		47,500	110,000
Department Total	$ 10,553,000	$	$ 5,259,112	$ 10,553,000
Water Utilities				
Water Enterprise Fund	$ 2,633,000	$	$ 548,415	2,633,000
Department Total	$ 2,633,000	$	$ 548,415	$ 2,633,000
Sewer Utilities				
Sewer Enterprise Fund	$ 2,340,200	$	$ 3,265,595	$ 2,340,200
Department Total	$ 2,340,200	$	$ 3,265,595	$ 2,340,200
Roads				
HURF	$ 1,094,900	$	$ 866,100	$ 1,094,900
Department Total	$ 1,094,900	$	$ 866,100	$ 1,094,900
Street Lighting Improvement District				
SLID Fund	$ 4,000	$	$ 4,000	$ 4,000
Department Total	$ 4,000	$	$ 4,000	$ 4,000
TOTAL ALL DEPARTMENTS	$ 24,796,000	$	$ 17,185,314	$ 24,796,000

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Chino Valley
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	82.5	$ 4,423,229	$ 821,639	$ 713,919	$ 424,939	= 6,383,726
SPECIAL REVENUE FUNDS						
Highway User Revenue	7.0	$ 286,854	$ 32,529	$ 53,735	$ 49,267	= 422,385
Total Special Revenue Funds	7.0	$ 286,854	$ 32,529	$ 53,735	$ 49,267	= 422,385
ENTERPRISE FUNDS						
Water Enterprise Fund	2.5	$ 130,448	$ 14,793	$ 22,514	$ 14,352	= 182,107
Sewer Enterprise Fund	3.5	186,578	21,158	31,193	20,492	259,421
Total Enterprise Funds	6.0	$ 317,026	$ 35,951	$ 53,707	$ 34,844	= 441,528
TOTAL ALL FUNDS	95.5	$ 5,027,109	$ 890,119	$ 821,361	$ 509,050	= 7,247,639

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **7.d.**

Meeting Date:	06/26/2018
Contact Person:	Joe Duffy, Finance Director
	Phone: 928-636-2646 x-1211
Department:	Finance
Item Type:	Action
Estimated length of staff presentation:	None
Physical location of item:	Bright Star Subdivision

AGENDA ITEM TITLE:

Public Hearing and consideration and possible action to adopt Resolution No. 18-1125, adopting the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2018/2019, which shall constitute the budgets of the Districts for fiscal year 2018/2019. (Joe Duffy, Finance Director)

RECOMMENDED ACTION:

(1) Hold public hearing; and (2) Adopt Resolution No. 18-1125, approving the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2018/2019, which shall constitute the budgets of the Districts for fiscal year 2018/2019.

Fiscal Impact

Fiscal Impact?: Yes

If Yes, Budget Code:

Available:

Funding Source:

Approval will create a levy to pay for street lighting within the CVSLID street lighting districts. The districts are accounted for in a separate fund by the Town.

Attachments

Res 18-1125 Final SLID Budget

RESOLUTION NO. 18-1125

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, ARIZONA ADOPTING THE STATEMENT OF ESTIMATES AND EXPENSES OF THE TOWN OF CHINO VALLEY STREET LIGHTING IMPROVEMENT DISTRICTS, WHICH SHALL CONSTITUTE THE FINAL BUDGETS OF THE DISTRICTS FOR FISCAL YEAR 2018/2019, PURSUANT TO ARIZONA REVISED STATUTES SECTIONS 48-616 AND 42-17101 ET SEQ., AS AMENDED.

WHEREAS, the provisions of Arizona Revised Statutes ("A.R.S.") Section 48-616 requires the Mayor and Council of the Town of Chino Valley (the "Town Council") to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said district; and

WHEREAS, in accordance with A.R.S. § 42-17102, the Town Manager prepared and filed with the Town Council the budget estimates for the fiscal year beginning July 1, 2018 and ending June 30, 2019 for the following: (i) Chino Valley, Arizona, CVSLID #1 Lighting Improvement District; (ii) Chino Valley, Arizona, CVSLID #2 Lighting Improvement District; and (iii) Chino Valley, Arizona, CVSLID #3 Lighting Improvement District (collectively, the "Lighting Districts"); and

WHEREAS, on May 22, 2018, the Town Council approved Resolution 18-1122, adopting the estimates of expenditures for the fiscal year beginning July 1, 2018, and ending June 30, 2019, as the tentative budgets for the Lighting Districts; and

WHEREAS, Resolution 18-1122 also directed the Town Manager or designee to: (i) publish in the official Town newspaper once per week for two consecutive weeks, (a) the official tentative budgets for the Lighting Districts and (b) a notice of the public hearing of the Town Council to hear taxpayers and make tax levies at designated times and places; and (ii) not later than seven business days following consideration of Resolution 18-1122 by the Town Council, (a) make available at the Chino Valley Public Library and the Chino Valley Town Hall a complete copy of the tentative budgets for the Lighting Districts, and (b) post the tentative budgets for the Lighting Districts on the Town's website; and

WHEREAS, due notice has been given by the Town Clerk as required by law that the Town Council would meet on June 26, 2018, at the Town Council Chambers for the purposes of (i) hearing taxpayers on the proposed expenditures and proposed tax levies as set forth in said estimates and (ii) adopting the tentative budgets as final; and

WHEREAS, on June 26, 2018, the Town Council held a public hearing on the final budgets and proposed tax levies as required by law; and

WHEREAS, the expenditures/expenses in the proposed final budget for the Lighting Districts for Fiscal Year 2018/2019 do not exceed the expenditures/expenses shown on the published tentative budgets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The Statement of Estimates and Expenses shown in the schedules attached hereto as Exhibit A and incorporated herein by reference, are hereby formally adopted as the official final budgets for the Lighting Districts for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

SECTION 3. This Resolution shall be effective from and after its passage and approval according to law.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 26th day of June, 2018.

_____
Darryl L. Croft, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

_____
Andrew J. McGuire, Town Attorney
Gust Rosenfeld, PLC

I hereby certify the above foregoing Resolution No. 18-1125 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on June 26, 2018, and that quorum was present thereat and that the vote thereon was ____ ayes and _____ nays and abstentions. Council members were absent or excused.

_____
Jami C. Lewis, Town Clerk

EXHIBIT A
TO
RESOLUTION NO. 18-1125

[Statement of Estimates and Expenses]

See following page.

Exhibit A

TOWN OF CHINO VALLEY, ARIZONA

STREET LIGHTING IMPROVEMENT DISTRICTS

Schedule of Estimated Assessments - Fiscal Year 2017/2018

			A	B	C	D	E
Co. Dist. No.	Town ID No.	Town ID Name	2016/2017 Estimated Actual Expenses	2016/2017 Levy Request	2016/2017 Difference on Expenses vs. Levy	2017/2018 Projected Expenses	2017/2018 Levy Request
13004	CVSLID 1	Chino Valley, Arizona, CVSLID #1 Lighting Improvement District	$ 1,950	$ 2,000	$ 50	$ 2,000	$ 2,000
13005	CVSLID 2	Chino Valley, Arizona, CVSLID #2 Lighting Improvement District	$ 1,000	$ 1,000	$ -	$ 1,000	$ 1,000
13006	CVSLID 3A	Chino Valley, Arizona, CVSLID #3A Lighting Improvement District	$ 910	$ 1,000	$ 90	$ 1,000	$ 1,000

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TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **7.e.**

Meeting Date:	06/26/2018
Contact Person:	Laura Kyriakakis, Human Resources Director
	Phone: 928-636-2646 x-1204
Department:	Human Resources
Item Type:	Action-Presentation
Estimated length of staff presentation:	20 minutes
Physical location of item:	N/A

AGENDA ITEM TITLE:

Consideration and possible action to approve Arizona Municipal Risk Retention Pool (AMRRP) as the insurance provider for Workers Compensation coverage, effective 7/1/2018.(Laura Kyriakakis, Human Resources Director)

RECOMMENDED ACTION:

Move to approve AMRRP as the Town of Chino Valley's continued provider for property and casualty coverage, and add AMRRP workers compensation coverage for fiscal year 2018/2019, effective 7/1/2018.

SITUATION AND ANALYSIS:

The Town received a bundled quote, from AMRRP, for property & casualty coverage and workers' compensation coverage, which is $1,322 less than what we currently pay for both coverages. The savings we will receive, along with the AMRRP service benefits outlined below, are the reasons why we are recommending a change in workers' compensation provider.

This year, the Human Resources Department requested quotes, from multiple workers' compensation insurance providers, for a few reasons. The first reason is because it has been a number of years since we have gone out to bid for more than one workers' compensation quote and the second reason is because services we've been receiving from CopperPoint have diminished. In the last year CopperPoint has extended no representative contact (outside of the request for renewal documents) and no risk management training or support. In previous years we used to have contact with CopperPoint representatives at least once per quarter and also received risk management support on a periodic basis.

There are numerous benefits to moving our workers compensation to AMRRP; some of which are explained below:

- TriageNow - This service is included with the AMRRP workers' compensation policy, at no additional cost to the Town. With TriageNow, injured employees get immediate 24/7 access to registered nurses that recommend an appropriate level of care. TriageNow also prepares and submits all initial insurance, OSHA & State required reporting as well as assists with OSHA log

documentation. If we were to add this valuable benefit option on to our existing workers' compensation policy, it would cost the Town approximately $1,200/per year. ($500 annual fee plus $85 per claim on average.)

- MECC Loss Control Resource Center - As AMRRP's workers' compensation reinsurance carrier, their library, toolkits, PowerPoint presentations, web events, training resources and more are available to members at no additional charge. The Town will also receive customized workers' compensation loss control services through a designated Risk Management Consultant.
- Excellent Customer Service – Through AMRRP, the Town will have access to a highly knowledgeable, responsive, effective and supportive customer service team, for workers' compensation coverage. This is a service we already benefit from through the Property and Casualty coverage.
- Action Center – The Town will have 24/7 access to loss runs, reporting forms, OSHA compliance logs, claims data, etc...
- Renewal quotes are provided in February of every year, instead of June (as is the typical process of our existing provider), to ensure accuracy of the annual budget.
- Claims that involve both workers' compensation and property & casualty coverage can be processed and managed more efficiently through one provider.
- Certificates of insurance are more efficiently provided on one certificate instead of two.

The CopperPoint (current provider) renewal quote for workers' compensation came in at $92,533, with an Experience Modification Factor (E-mod) of 1.0. An E-mod factor is a premium adjustment based upon losses the insurer has experienced from the employer. An E-mod factor of 1.0 is an industry average which means you are neither receiving a premium increase nor are you receiving a premium discount. AMRRP's workers' compensation proposal came in at $121,289, with an E-mod factor of 1.0 as well. One primary reason the AMRRP workers' compensation premium, when factored by itself, is higher than CopperPoint is because AMRRP provides coverage for a majority of public safety positions (sworn police officers and firefighters) in the state of Arizona. Since the exposure rate for these positions is higher than most other positions, such as clerical positions, the coverage rates are correspondingly higher.

When the Town bundles its AMRRP Property & Casualty (P&C) policy with an AMRRP Workers' Compensation policy, we receive a 15% discount, which is a permanent bundling discount offer. The 15% bundling discount would equate to $30,078 in premium discounts, which is a savings of $1,322, in fiscal year 2018/2019.

Fiscal Impact

Fiscal Impact?: Yes
If Yes, Budget Code: Various
Available:
Funding Source:

Workers Compensation Expense is budgeted in each individual department.

Attachments

AMRRP Property Casualty Quote
AMRRP Workers' Comp Quote
Supplemental Indemnity Agreement

AMRRP
ARIZONA MUNICIPAL RISK RETENTION POOL

ARIZONA MUNICIPAL RISK RETENTION POOL
COMMON COVERAGES

DECLARATIONS

Agreement # 2000075-2

Replaces Agreement # AM40442016

THIS DECLARATIONS PAGE AND THE ATTACHED APPLICATION FOR INSURANCE COMPLETE THIS COVERAGE.

Item 1. NAMED MEMBER AND MAILING ADDRESS:

Chino Valley, Town Of
202 N State Route 89
Chino Valley, AZ 86323

Item 2. CONTINUOUS COVERAGE PERIOD EFFECTIVE:

12:01 A.M. Standard Time at Mailing Address on Common Coverage Declarations

Rating Period From: 07/01/2018 To: 07/01/2019

Item 3. THE COVERED MEMBER IS: Muncipality

Item 4. SCHEDULE OF COVERAGES:

IN RETURN FOR THE PAYMENT OF MEMBERSHIP FEES, THE POOL AGREES TO PROVIDE THE MEMBER WITH THE FOLLOWING COVERAGES FOR WHICH A MEMBERSHIP FEE IS SHOWN, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE POOL'S MEMBERSHIP AGREEMENT AND THE APPLICABLE COVERAGE AGREEMENTS AND ENDORSEMENTS:

Coverages	Membership Fee
MUNICIPAL PROPERTY	$ 18,292
MUNICIPAL INLAND MARINE	$ 6,785
MUNICIPAL EQUIPMENT BREAKDOWN	$ 3,751
MUNICIPAL LIABILITY	$ 76,549
AUTOMOBILE LIABILITY	$ 27,977
AUTOMOBILE PHYSICAL DAMAGE	$ 19,501
MUNICIPAL CRIME	$ 4,420
TOTAL	$ 157,275

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Item 5. MEMBERSHIP FEE IS DUE AND PAYABLE: QUARTERLY

Item 6. COVERAGE AGREEMENTS AND ENDORSEMENTS APPLICABLE TO ALL COVERAGES:
AZCOMCON (07/16)

ARIZONA MUNICIPAL RISK RETENTION POOL
WORKERS COMPENSATION AND EMPLOYERS LIABILITY COVERAGE AGREEMENT

DECLARATIONS

Agreement # 2000275-1

Replaces Agreement #

THIS DECLARATIONS PAGE AND THE ATTACHED WORKERS COMPENSATION AND EMPLOYERS LIABILITY COVERAGE AGREEMENT COMPLETE THIS COVERAGE PART.

IN RETURN FOR THE PAYMENT OF MEMBERSHIP FEES, THE POOL AGREES TO PROVIDE THE MEMBER WITH THE FOLLOWING COVERAGE SUBJECT TO ALL OF THE TERMS AND CONDITIONS OF THE POOLS INTERGOVERNMENTAL AGREEMENT AND THE APPLICABLE COVERAGE AGREEMENT AND ENDORSEMENTS.

Item 1. "Named Member" and Principal Address:

Chino Valley, Town Of
202 N State Route 89
Chino Valley, AZ 11111

Item 2. "Rating Period"

This Policy takes effect at 12:01 A.M., 07/01/2018, and expires at 12:01 A.M., 07/01/2019.

These effective and expiration times are based upon the local times at the principal address of the "Named Member" stated in Item 1 above.

Item 3. The Covered Member is: Muncipality

Item 4. States: AZ

Item 5. Limits of Liability

"Bodily Injury by Accident"	$	1,000,000	Each Accident
"Bodily Injury by Disease"	$	1,000,000	Policy Limit
	$	1,000,000	Each Employee

Item 6. Endorsements:

AZWCP303 (07/17) AZWCP301B (07/17) AZWCP301C (07/17)

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EXPERIENCE RATING MODIFICATION FACTOR ENDORSEMENT

The premium for this policy has been adjusted by your current workers' compensation experience modification factor (WCEMF). Arizona Municipal Risk Retention Pool (AMRRP-WC Fund) applied the WCEMF as determined by Southwest Risk Services, designated Administrator for the AMRRP-WC Fund. The WCEMF for this policy is displayed on Form AZWCP301B.

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE POLICY INFORMATION PAGE EXTENSION

Policy Number: 2000275-1
Insured: Chino Valley, Town Of
Policy Period From: 07/01/2018 - 07/01/2019

ITEM 4.

Code No	Loc	Classifications		Premium Basis Total Estimated Annual Renumeration	Rate Per $100 of Remuneration	Estimated Annual Premium
State:	**02**	**ARIZONA**				
8411	001	VOLUNTEER POLICE OFFICERS/FIREFIGHTERS/COUNTY		360,000		3,204
7720	001	POLICE OFFICERS & DRIVERS		1,500,480		65,721
8831	001	DOG POUNDS		68,642		1,544
7580	001	SEWAGE DISPOSAL PLANT OPERATION & DRIVERS		118,305		4,070
8810	001	CLERICAL OFFICE EMPLOYEES NOC/LIBRARY/MUSEUM		1,969,236		4,726
5506	001	STREET OR ROAD CONSTRUCTION-PAVING OR REPAVING & DRIVERS		234,595		20,715
9410	001	MUNICIPAL, TOWNSHIP, COUNTY OR STATE EMPLOYEE NOC		647,944		11,339
9102	001	PARKS NOC ALL EMPLOYEES & DRIVERS		112,234		3,479
7520	001	WATERWORKS OPERATION & DRIVER		143,485		4,979
9063	001	RECREATION CENTERS-ALL EMPLOYEES & CLERICAL		181,058		2,480
8380	001	AUTO SERVICE OR REPAIR CENTER & DRIVERS		99,745		2,783
9898		EXPERIENCE MODIFICATION	1.0000	125,040	0.0000	0
9889		SCHEDULE MODIFICATION - DEBIT	0.9700		-0.0300	-3,751

TOTAL THIS PAGE $ 121,289

ARIZONA MUNICIPAL RISK RETENTION POOL
WORKERS' COMPENSATION FUND

QUARTERLY INSTALLMENT BILLING ENDORSEMENT

This INSTALLMENT BILLING ENDORSEMENT shall not apply to any additional premium that may be owed based on the final premium audit.

INSTALLMENT #	DUE DATE
1	10/15
2	1/15
3	4/15
4	7/15

INDUSTRIAL COMMISSION OF ARIZONA

SUPPLEMENTAL INDEMNITY AGREEMENT FOR WORKERS' COMPENSATION POOL CREATED UNDER A.R.S. 11-952.01(B)

The undersigned person or entity (hereinafter referred to as a "member") desires to join a Workers' Compensation pool organized and formed under the authority of A.R.S. 11-952.01(B). The pool ("Pool") operates under the name "the Arizona Municipal Risk Retention Pool".

Attached as exhibit B and incorporated in this supplemental agreement by reference is the indemnity agreement for the Pool executed by the Arizona Municipal Risk Retention Pool and the . The terms of the indemnity agreement are incorporated by reference in this supplemental agreement.

The undersigned Member, by executing this supplemental indemnity agreement, joins in the Pool and accepts, as applicable to it, the indemnity agreement attached as Exhibit B. The Member acknowledges that it is bound by the terms of the indemnity agreement and its conditions.

The undersigned authorized representative of the Pool has executed this supplemental indemnity agreement to indicate the Pool's acceptance of the Member.

Administrator Date

Authorized Representative of Member Date
Title:

TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting **7.f.**

Meeting Date:	06/26/2018
Contact Person:	Laura Kyriakakis, Human Resources Director
	Phone: 928-636-2646 x-1204
Department:	Human Resources
Item Type:	Action Item
Estimated length of staff presentation:	5 minutes
Physical location of item:	N/A

AGENDA ITEM TITLE:

Consideration and possible action to approve increasing the Mayor's annual compensation to $6,000, to be paid in 12 consecutive monthly installments of $500, and to approve increasing each Councilmember's annual compensation to $3,600, to be paid in 12 consecutive monthly installments of $300, with the first installment being paid at the beginning of a Mayor's new term and a councilmembers new term. (Laura Kyriakakis, Human Resources Director)

RECOMMENDED ACTION:

Adopt Resolution 18-1124, repealing Resolution 16-1088 dated July 26, 2016, and fixing and setting the compensation of Mayor and Councilmembers at $6,000 per year and $3,600 per year, respectively, which shall become effective at the beginning of a new term.

SITUATION AND ANALYSIS:

Issue Statement

In July 2016, the Mayor and Councilmember's compensation was adjusted to the current rates, in which the Mayor receives an annualized compensation fo $4,800 and each Councilmember receives an annualized compensation of $2,400. Prior to that, the Mayor and Councilmember's compensation was not adjusted since 1983, where the Mayor received an annualized compensation of $2,400 and the Councilmembers received an annualized compensation of $1,200.

Prior to 2016, the Town's Mayor and Councilmember compensation was the lowest (except for Paradise Valley) when compared to like entities. Attached is a recent survey of ten towns/cities in the State of Arizona, who have similar populations. The average annual salary for Mayor is $8,190 and the average annual salary for Council is $4,580. Of the ten towns/cities surveyed, seven currently offer salaries to Mayor and Council above the Town of Chino Valley's proposed rate and three currently pay salaries to Mayor and Council below the Town of Chino Valley's proposed rate.

The Mayor and members of Town Council will be eligible to receive the increased compensation rate at the beginning of a new term.

Fiscal Impact

Fiscal Impact?: Yes
If Yes, Budget Code:
Available:
Funding Source:

Attachments

Mayor and Council Salary Comparison Survey 04.2018
Resolution 18-1124

Mayor and Town Council
Salary Comparison Survey
4/2018

	POPULATION	CITY/TOWN	MAYOR	Monthly	COUNCIL	Monthly
Current	11,250	CHINO VALLEY	$ 4,800	$ 400	$ 2,400	$ 200
Proposed	**11,250**	**CHINO VALLEY**	**$ 6,000**	$ 500	**$ 3,600**	$ 300
1	17,442	ELOY	$ 7,800	$ 650	$ 5,400	$ 450
2	16,604	DOUGLAS	$ 3,900	$ 325	$ 2,600	$ 217
3	15,476	PAYSON	$ 23,400	$ 1,950	$ 6,000	$ 500
4	14,970	SOMERTON	$ 8,400	$ 700	$ 6,000	$ 500
5	14,355	PARADISE VALLEY	$ -	$ -	$ -	$ -
6	12,528	COOLIDGE	$ 7,200	$ 600	$ 4,800	$ 400
7	11,990	COTTONWOOD	$ 9,000	$ 750	$ 6,000	$ 500
8	11,238	CAMP VERDE	$ 4,200	$ 350	$ 3,000	$ 250
9	11,096	SHOW LOW	$ 9,600	$ 800	$ 6,000	$ 500
10	10,397	SEDONA	$ 8,400	$ 700	$ 6,000	$ 500
		Average Salary	**$ 8,190**	**$ 683**	**$ 4,580**	**$ 382**

ABOVE
BELOW

RESOLUTION NO. 18-1124

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, ARIZONA, REPEALING RESOLUTION 16-1088 AND FIXING AND SETTING THE COMPENSATION OF ELECTIVE OFFICERS OF THE TOWN; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, ARIZ. REV. STAT. § Section 9-232.01 authorizes the common councils of municipalities to, by ordinance or resolution, prescribe daily compensation or salary to be paid to the Mayor and Councilmembers; and

WHEREAS, service as a member the Mayor and Common Council of the Town of Chino Valley (the "Town Council") requires substantial financial sacrifices and time commitments that eliminate many Chino Valley residents from serving on the Town Council; and

WHEREAS, the Town of Chino Valley (the "Town") desires to provide its Mayor and Councilmembers with reasonable salaries that will provide adequate compensation for the service and time commitments required; and

WHEREAS, on July 26, 2016, the Town Council adopted Resolution 16-1088 increasing the Town Council salaries for the first time since 1983; and

WHEREAS, the Town Council desires to repeal Resolution 16-1088 and replace it with this Resolution, resulting in an increase of Town Council salaries as follows: (i) for the office of Mayor, from $400/month to $500/month; and (ii) for the office of Councilmember, from $200/month to $300/month; and

WHEREAS, pursuant to Arizona Constitution Article IV, Part 2, Section17, compensation of public officials shall not be increased or decreased during the officer's term of office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona:

Section 1. The recitals above are hereby incorporated as if fully set forth herein.

Section 2. In accordance with Article IV, Part 2, Section 17 of the Arizona Constitution and Section 30.005 of the Chino Valley Town Code, the compensation for the office of Mayor shall be $500 per month and the compensation of other members of the Town Council shall be $300 per month. Such increased compensation shall be effective for Mayors and Councilmembers taking office after the November, 2018 general election.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution, including Resolution 16-1088, are hereby repealed.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 26th day of June, 2018.

_____
Darryl L. Croft, Mayor

ATTEST:

_____
Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

_____
Andrew J. McGuire, Town Attorney
Gust Rosenfeld, PLC

I hereby certify the above foregoing Resolution No. 18-1124 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on June 26, 2018, and that quorum was present thereat and that the vote thereon was ____ ayes and ____ nays and ____ abstentions. ____ Council members were absent or excused.

_____
Jami C. Lewis, Town Clerk