



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, June 23, 2015
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

1. CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a.** Presentation of the Certificate of Achievement for Excellence in Financial Reporting to the Town of Chino Valley and recognition of the Finance Department.

3. CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a.** Comments regarding the paving of Lazy Loop Drive.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Robert Smith regarding Town accomplishments, and current or upcoming projects.

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to approve the Indigent Legal Services Contract with Brian Pursell to provide legal defense services for indigent defendants in the Chino Valley Municipal Court, funds are budgeted in the Professional Services Line Item in the Municipal Court Budget. (Ronda Apolinar, Court Administrator)
- b. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Town of Chino Valley and Arizona Department of Revenue regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise and use tax and rental occupancy taxes imposed by the State or cities or towns. (Joe Duffy, Finance Director)
- c. Consideration and possible action to approve the annual Intergovernmental Agreement (IGA) for the Establishment of Unified Emergency Management between the Town of Chino Valley and Yavapai County, and authorize payment of the annual dues in the amount of \$4,651.00, funds are budgeted for in the Non-Departmental Budget. (Jami Lewis, Town Clerk)
- d. Consideration and possible action to accept the May 12, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)
- e. Consideration and possible action to accept the May 26, 2015 regular meeting minutes. (Jami Lewis, Town Clerk)
- f. Consideration and possible action to accept the May 28, 2015 special meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to appoint a representative to the Northern Arizona Council of Governments (NACOG) Regional Council. (Mayor Chris Marley)

Recommended Action: Appoint a representative to NACOG Regional Council, per Council discussion.

- b. Public Hearing and consideration and possible action to adopt Resolution No. 15-1061, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2015/2016, pursuant to Section 48-616, Arizona Revised Statutes, as amended provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the districts. The districts are accounted for in a separate fund by the Town. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold a Public Hearing; and (2) Approve Resolution No. 15-1061, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2015/2016.

- c. Public Hearing and consideration and possible action to approve Resolution No. 15-1062 adopting a Final Budget for fiscal year 2015-2016, and proposed expenditure limitation for the same year, in the amount of \$29,937,400. (Joe Duffy, Finance Director)

Recommended Action: (1) Hold public hearing; and (2) Approve Resolution No. 15-1062 adopting a Final Budget and proposed expenditure limitation for fiscal year 2015-2016 in the amount of \$29,937,400.

- d. Consideration and possible action to review the paving of Chino Meadows Unit 5 Community Development Block Grant Project. (Ron Grittman, Public Works Director/Town Engineer)

Recommended Action: Move to direct staff under the CDBG Paving Project to include Lazy Loop Drive and exclude Cottonwood Lane between Javelina Path and Grasshopper Lane, and Cottonwood Lane from Porcupine Pass south to the wash
or
Move to direct staff under the CDBG Paving Project to include Lazy Loop Drive and exclude Center Street from Cottonwood Lane to Lazy Loop Drive, and Cottonwood Lane from Porcupine Pass south to the wash

or

Move to approve Change Order Number 1 to Fann Contracting in an amount not to exceed \$50,495.00 to pave Chino Meadows Unit 5 as defined in the base bid of the contract and authorize staff to move funds from the contingency fund to the grants fund for this project

or

No action.

- e. Consideration and possible action to adopt Ordinance No. 15-798 amending the Unified Development Ordinance (UDO), Chapter 1 Section 1.7 Site Plan Review Committee; Section 1.8 Enforcement; and 1.9 Review and Approval Process. (Ruth Mayday, Development Services Director)

Recommended Action: Adopt Ordinance No. 15-798 amending the Unified Development Ordinance, Sections 1.7, 1.8, and 1.9.

- f. Consideration and possible action to adopt Ordinance No. 15-797 amending Unified Development Ordinance (UDO) Section 1.9.2 (e) Protests to require all letters of protest for zoning changes to be submitted at least three (3) business days before the day of the meeting. (Ruth Mayday, Development Services Director)

Recommended Action: Adopt Ordinance No. 15-797 amending UDO Section 1.9.2 (e) to require all letters of protest to text amendments and zoning changes to be submitted to the clerk's office at least three (3) business days prior to the date of the meeting.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. Pursuant to A.R. S. § 38-431.03(A)(1) for discussion or consideration of appointment, assignment, and salary of Catherine Kelley as Presiding Magistrate of the Chino Valley Municipal Court. (Phyllis Smiley, Town Attorney; Laura Kyriakakis, Human Resources Director).

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

- a. Consideration and possible action to: (i) appoint Catherine Kelley as Presiding Town Magistrate; (ii) approve the proposed contract with Catherine Kelley for magistrate services; (iii) swear in Catherine Kelley as Presiding Town Magistrate. (Phyllis Smiley, Attorney; Laura Kyriakakis, Human Resources Director)

Recommended Action: Appoint Catherine Kelley to serve as Presiding Magistrate Judge

for the Chino Valley Municipal Court and to approve the proposed contract for magistrate services, effective June 25, 2015 and expiring on June 30, 2017.

10. ADJOURNMENT

Dated this 18th day of June, 2015.

By: ***Jami C. Lewis, Town Clerk***

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/Agendacenter>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk