

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, JUNE 22, 2021
6:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Mayor Jack Miller; Vice-Mayor Corey Mendoza; Councilmember Tom Armstrong;
Councilmember Eric Granillo (remotely); Councilmember Annie Perkins; Councilmember Lon
Turner

Absent: Councilmember Cloyce Kelly

Staff Town Manager Cindy Blackmore; Town Attorney Andrew McGuire; Finance Director Joe Duffy;
Present: Human Resources Director Laura Kyriakakis; Senior Planner Will Dingee; Economic
Development/Project Manager Maggie Tidaback; Assistant Engineer Steven Sullivan; Court Clerk
Andrea White; Court Clerk Brittany O'Neil; Officer Roger Brown (Sergeant at Arms); Audio/Video
Technician Lawrence Digges; Deputy Town Clerk Traci Lavelle (recorder); Town Clerk Erin
Deskins

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Miller called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Individuals who wish to speak, please state your first and last name and if you reside in Chino Valley Town Limits.

- Larry Holt – He was the chair of the 9/11 Memorial Committee. They were 90% complete with the memorial site, with the help of donated time and supplies. The flagpoles and benches would be installed, and more rock laid. The site would be ready for the September 11th memorial ceremony. They were having the September 11th workgroup meetings to plan for a very nice ceremony.

4) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Councilmember Armstrong reported that he had attended the mixer put on by Prescott Times' San Martin Rodriguez at Insurgent Room. Several local businesses were in attendance. He also attended the Prescott Airport Terminal Dedication, at which Mayor Miller had given an excellent speech.

Councilmember Perkins reported on the following:

- Thanked all the wildland firefighters, the incident command teams, Heritage Middle School, and School Resource Officer Jeff Pizzi, for the way they moved into action.
- The 8th Annual Wade Parker Memorial Softball Tournament was the upcoming weekend and was always a huge hit. The foundation gave scholarships to local kids who wanted to pursue careers in Fire and Public Service.
- With fires burning, she was keeping the community in her prayers.

Councilmember Mendoza reported that it was his last meeting, and that he would be resigning. He had a small family, and his daughter had been given a job opportunity out of state. He had a granddaughter and had always told his daughter they would follow her if she moved. He had enjoyed his time as a Town Councilmember and Vice-Mayor. He thanked the community for electing him and hoped he had done a good job.

Mayor Miller and Councilmembers presented Vice-Mayor Mendoza with an Appreciation Award for his outstanding service as Vice-Mayor 2020-2021, Councilmember 2015-2020.

b) Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects.

Town Manager Blackmore reported:

- Her appreciation to Vice-Mayor Mendoza for his support and for making a difference in the community.
- Town offices would be closed in observance of Independence Day on Monday, July 5th.

Mayor Miller reported that the Forests throughout the area were closed due to fire danger.

5) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Annie Perkins to approve consent agenda items 5 (a) (b) (c) (d) (e) as written.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve the Agreement for Presiding Magistrate Services with Joan Dwyer, Magistrate, to serve as the Presiding Town Magistrate effective July 1, 2021, through June 30, 2023, in an amount not to exceed \$67,485 for the twelve-month period between July 1, 2021, and June 30, 2022, and \$69,510 for the twelve-month period between July 1, 2022 and June, 30 2023. (Laura Kyriakakis, Human Resources Director)
- b) Consideration and possible action to appoint applicants to the Parks and Recreation Advisory Board, Roads and Streets Committee, Senior Center Advisory Board, Industrial Development Authority, and Municipal Property Corporation per recommendation of the Appointments Subcommittee and begin a recruitment process to fill the vacant alternate position on Planning and Zoning. (Erin Deskins, Town Clerk)
- c) Consideration and possible action to approve the May 11, 2021, regular meeting minutes. (Erin N. Deskins, Town Clerk)
- d) Consideration and possible action to approve the May 18, 2021, study session minutes. (Erin N. Deskins, Town Clerk)
- e) Consideration and possible action to approve the May 25, 2021, regular meeting minutes. (Erin N. Deskins, Town Clerk)

6) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to approve the Accountability Contract with the Chamber of Commerce in the amount of \$60,000.00.(Maggie Tidaback, Economic Development Project Manager)

Recommended Action: Approve the Chamber of Commerce Accountability Contract in the amount of \$60,000.00.

Maggie Tidaback presented the following:

- The basic terms of the contract were:
 - The new contract would begin July 1, 2021, through June 30, 2022, with an automatic renewal each year for up to five successive one year terms. This was the fifth year of the current contract, so it was a brand-new contract.
 - The Town's fiscal responsibilities were the compensation of \$60,000 for the scope of services and a match payment of \$3,000 for the grant received by the Chamber from the Arizona Office of Tourism.
 - Responsibilities included providing the Chamber with new and renewed business license information, partnering with the Chamber on grant funding, and working together to support the local businesses.
 - The goal of the new contract was to streamline and modernize the language to create a contract that was more feasible and productive for the Town and the Chamber.
 - The Chamber scope of services was to have an Arizona Office of Tourism Visitor Center, promotion and marketing, continuing the volunteer program, community outreach and participation with the Town.
- Both parties had met several times for negotiations, and the Chamber seemed happy with the contract.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to approve the Chamber of Commerce Accountability Contract in the amount of \$60,000.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- b)** Consideration and possible action to amend the Final Plat for the Safeway Store 1747 Subdivision in order to separate the store and gas station to two individual parcels. (Will Dingee, Planner)

Recommended Action: Approve the Final Plat amendment to the Safeway Store 1747 Subdivision to separate the store and gas station into two individual parcels with the following stipulation:

- That cross access between the two newly created parcels through means of a newly created easement or note on the plat.

Will Dingee presented the following:

- This was a request to amend the final plat for Safeway Subdivision known as Safeway Subdivision #1747.
- The location of the property was reviewed.
- The site existed as four separate parcels, but the applicant was proposing separating the large main parcel into two separate lots. One lot would contain the gas station and the other would contain the grocery store.
- The applicant indicated it was a request that stemmed from the recent

Albertsons/Safeway acquisition merger.

- The total amended area for the parcel was 7.21 acres, with two proposed lots. The smallest lot would be the gas station at just under an acre at 0.9 acres, and the largest lot would be approximately 6.3 acres.
- Lot 1 would contain the Safeway store and the completed onsite drainage.
- The Safeway Final Plat met all requirements set forth in Section Five of the UDO.
- The Main access would be off State Route 89 and East Road 2 North.
- Public Works and Development services had completed the review and had verbiage they wanted to be stipulated with the plat to ensure global cross access between the parcels.
- Further development of the parcel would need to be brought back for Council approval.
- Staff recommended approval of the final plat amendment with the following stipulation:
 - A global cross access easement be created between the two newly created parcels and be added to the plat.

Council, the applicant, and staff discussed the following:

- The reason for the subdivision was due to financing purposes, it was easier to finance two separate parcels for loan purposes.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Annie Perkins to approve the Final Plat amendment to Safeway Store 1747 Subdivision to separate the store and gas station into two individual parcels with the following stipulation:

- That cross access between the two newly created parcels through means of a newly created easement or note on the plat.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- c) Public Hearing and possible action regarding application from Ditch Beer & Wine (Beer and Wine Store), for a new Series 10 Liquor License located at 856 South State Route 89. (Will Dingee, Senior Planner)

Recommended Action:

- (i) Hold Public Hearing.
- (ii) Recommend approval for a new Series 10 Liquor License for Ditch Beer & Wine

Will Dingee presented the following:

- Ditch Beer and Wine was proposing a new beer and wine store in Town located in the empty unit at the Aroma Pizza Shop center.
- The Series 10 Liquor License was required to come before Council for approval.
- Staff had reviewed the required submitted documents, forwarded the application to the necessary departments, and met the legal posting requirements set by the State.
- No concerns had been raised by the Departments or the State for the license application.
- Staff recommended holding a public hearing and forward a recommendation of approval.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to open the public hearing.

No comments were made, and Mayor Miller closed the public hearing.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to forward recommendation of approval for a new Series 10 Liquor License for Ditch Beer & Wine.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- d) Public Hearing and possible action regarding application from Alie Amato, Winey Cats Vineyard for a new Series 7 (Beer and Wine) Liquor License located at 2515 N Road 1 East, Chino Valley. (Will Dingee, Senior Planner)

Recommended Action:

- (i) Hold Public Hearing
- (ii) Recommend approval for a new Series 7 Liquor License for Winey Cats Vineyard.

Mr. Dingee presented the following:

- Alie Amato had purchased the Granite Creek Vineyard and wanted to change the name of the existing liquor license to Winey Cats Vinyard at Granite Creek.
- The State Liquor Board requested Council approval for the license designated as Series 7.
- The applicant intended to continue a similar operation as the previous owner.
- Staff and the necessary departments had reviewed the application and had no issues.
- All legal notifications had been met as set by the State.
- Staff recommended the Council hold a public hearing and forward a recommendation of approval.

Council and staff discussed the following:

- The Series 7 license only included beer and wine.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to open the public hearing.

No comments were made, and Mayor Miller closed the public hearing.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to recommend approval for a new Series 7 Liquor License for Winey Cats Vineyard.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- e) Public Hearing regarding Resolution No. 2021-1183, relating to the Town's Final Budget for Fiscal Year 2021/2022 and the proposed expenditure limitation for the same year, in the amount of \$41,300,000. (Joe Duffy, Finance Director)

Recommended Action: Hold the Public Hearing.

Joe Duffy presented the following:

- This was the final adoption for the 2021 Budget.
- The tentative budget had been adopted on May 25th, which set the maximum amount of \$43,300,000 that the Town could spend.
- The final budget would be adopted after a public hearing. They would recess into a special meeting for the approval and adoption.
- The total budget increased from the previous year's amount of approximately \$24.5 million to the \$41.3 million. This was due to a revenue increase.
- There were several projects planned.
- Staff recommended approval.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to open the public hearing.

No comments were made and Mayor Miller closed the public hearing.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- f) Public Hearing regarding (i) Resolution No. 2021-1184, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2021/2022, which shall constitute the budgets of the Districts for fiscal year 2021/2022 and (ii) the tax levy anticipated in conjunction with the budgets of the Districts. (Joe Duffy, Finance Director)

Recommended Action: Hold the Public Hearing.

Joe Duffy presented the following:

- The Town had a street lighting improvement district at the Bright Star Subdivision.
- It was broken into three sections. The County assessed the proposed amount to pay for the operation of the streetlights.
- The Town received the money and paid APS for the lighting.
- Council would approve Resolution 2021-1184 adopting the statements of estimates and expenditures. On July 13th, the Town would approve a resolution setting the tax required to collect the amount of money they were asking for.
- They were asking for \$100 less than they asked for in the prior year.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Lon Turner to open the public hearing.

No comments were made, and Mayor Miller closed the public hearing.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

7) **ADJOURNMENT**

MOVED by Councilmember Lon Turner, seconded by Vice-Mayor Corey Mendoza to adjourn the regular meeting at 6:26 p.m.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

**SPECIAL MEETING
TUESDAY, JUNE 22, 2021
6:05 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

a) CALL TO ORDER; ROLL CALL

Mayor Miller called the special meeting to order at 6:27 p.m.

- b)** Consideration and possible action to adopt Resolution No. 2021-1183, relating to the Town's Final Budget for Fiscal Year 2021/2022 and the proposed expenditure limitation for the same year, in the amount of \$41,300,000. (Joe Duffy, Administrative Services Director)

Recommended Action: Adopt Resolution 2021-1183, adopting the FY 2021-22 Final Budget and establishing the FY 2021-22 expenditure limitation.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Tom Armstrong to Adopt Resolution 2021-1183, adopting the FY 2021-22 Final Budget and establishing the FY 2021-22 expenditure limitation.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- c)** Consideration and possible action to adopt Resolution No. 2021-1184, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2021/2022, which shall constitute and are approved as the final budgets of the Districts for fiscal year 2021/2022. (Joe Duffy, Finance Director)

Recommended Action: Adopt Resolution No. 2021-1184, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2021/2022, which shall constitute and are approved as the final budgets of the Districts for fiscal year 2021/2022.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Tom Armstrong to Adopt Resolution No. 2021-1184, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2021/2022, which shall constitute and are approved as the final budgets of the Districts for fiscal year 2021/2022.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

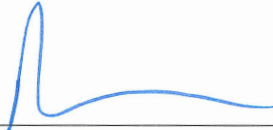
6 - 0 PASSED - Unanimously

d) ADJOURNMENT

MOVED by Councilmember Lon Turner, seconded by Vice-Mayor Corey Mendoza to adjourn the meeting at 6:29 p.m.

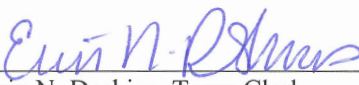
AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo (remotely), Councilmember Annie Perkins, Councilmember Lon Turner

6 - 0 PASSED - Unanimously



Jack W. Miller, Mayor

ATTEST:

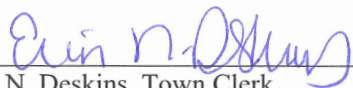


Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 22nd day of June, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of August, 2021.



Erin N. Deskins, Town Clerk