

**MINUTES OF THE SPECIAL COUNCIL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**Tuesday, June 19, 2012
3:30 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Special Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, June 19, 2012.

Present: Mayor Chris Marley; Vice-Mayor Carl Tenney; Councilmember Mike Best; Councilmember Darryl Croft; Councilmember Dean Echols; Councilmember Linda Hatch; Councilmember Lon Turner

Staff: Interim Town Manager Robert Smith; General Services Director Cecilia Watts; Town Clerk
Present: Jami Lewis (recorder)

1) CALL TO ORDER; ROLL CALL

Mayor Marley called the meeting to order at 3:30 p.m.

Councilmember Lon Turner attended the meeting by conference phone.

2) Review and discuss terms of Professional Services Agreement with Robert Smith for municipal management services. (Mayor & Council)

Councilmember Croft, Mayor Marley, and Vice-Mayor Tenney recounted that Council had assigned three Councilmembers ("liaisons") the task of negotiating the provisions for an employment agreement with Mr. Smith. At a previous meeting, Council determined to cut the original proposed offer recommended by the liaisons by \$13,000. After visiting with Mr. Smith, they realized that they had not discussed employee health coverage, so they split the difference of the \$13,000 reduction and added it back into health coverage.

Councilmember Hatch clarified that health care benefits in the original agreement were also changed due to legal issues found by the town attorney, and all town employees were covered by errors and omissions insurance. She also reported that the agreement totals were \$120,000 salary and \$40,000 in benefits, not including travel outside of Yavapai County and meetings.

Mr. Smith asked about language in the agreement to the effect that the employee would pay his own health insurance premiums, as he desired to be treated as the other employees, for whom the Town paid the premiums for the employee and 25% for dependents. Councilmember Croft stated that the wording was in error and the intent of the agreement was as Ms. Smith stated.

Public comment:

Michael Edmonds, resident, asked about vacation and sick leave pay. Councilmember Croft related that Mr. Smith would receive 80 hours vacation per year, accrued during every pay period. Mr. Smith added that this was the same as any new hire, except that upon initiation of the

agreement, he asked for 40 hours of leave time up front in case he got sick or needed leave time in the first few weeks.

Marti Klein, resident, related that she researched some salaries on line to compare with this package, and it seemed to be very much in line with other towns the size of Chino Valley.

Council discussion: Three council members indicated support for the proposed agreement as this was the median cost for a town manager for a town this size; the proposed salary represented "responsibility pay;" and Mr. Smith was doing a good job, was willing to stay awhile, and was on the right track.

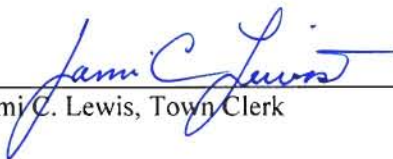
Vice-Mayor Tenney stated that the Town Attorney would draft the agreement with the bullet points agreed to today and present the proposed agreement to Council next Tuesday.

3) **ADJOURNMENT**

MOVED by Vice-Mayor Carl Tenney, seconded by Councilmember Darryl Croft to adjourn the meeting at 3:55 p.m.

Vote: 7 - 0 PASSED - Unanimously

ATTEST:



Jami C. Lewis, Town Clerk

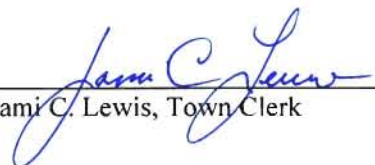


Chris Marley, Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 19th day of June, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14th day of August, 2012.



Jami C. Lewis, Town Clerk