



TOWN COUNCIL AGENDA PACKET

REGULAR MEETING

**Tuesday, June 14, 2011
6:00 p.m.**

**Council Chambers – South Campus
202 N. State Route 89**

NOTICE OF THE REGULAR AND POSSIBLE EXECUTIVE SESSION OF THE CHINO VALLEY TOWN COUNCIL

**JUNE 14, 2011
6:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Town Council and to the general public that the Chino Valley Town Council will hold a Regular Meeting open to the public on **Tuesday, June 14, 2011** at **6:00 p.m.** in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona. Members of the Town Council will attend either in person or by telephone conference call. As indicated in the agenda, the Chino Valley Town Council may vote to go into Executive Session, which will not be open to the public, to discuss certain matters.

RULES FOR ADDRESSING THE COUNCIL – AMENDED MAY 13, 2010

It is the Council's desire to hear public comment on agenda items. Because it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

- 1) Members of the public wishing to speak must be first recognized by the Chairman.
- 2) Please state your name and whether or not you are a Town resident in an audible tone for the record.
- 3) **TIME LIMIT: 3 MINUTES PER PERSON.**
- 4) Remarks shall be limited to the agenda item under consideration.
- 5) All remarks shall be directed to the Mayor and to any or all members of the Council.
- 6) A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- 7) Members of the public are expected to observe rules of propriety and decorum.
- 8) Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

The **Agenda** for the meeting is as follows:

- 1) Call to Order, Invocation; Pledge of Allegiance; Roll Call.**
- 1.1) Presentation of Certificates of Election** to qualified candidates.
- 1.2) Administration of Oath of Office** to Mayor-elect Chris Marley and Council-members-elect Mike Best, Darryl Croft, and Lon Turner.

- 1.3) **Recognition** of Jim Bunker, Joel Baker, Gloria Moore, and Ron Romley for their service to the Town on the Town Council.

Council will recess the meeting and invites the public to a brief reception to honor the outgoing and new Mayor and Councilmembers.

2) **Introductions, Presentations and Proclamations**

- 2a) **Opening remarks** by Mayor Marley and newly elected Councilmembers.
- 2b) Introduction of **Eagle Scout** Jonathan Argyle by Chino Valley Elk's Lodge members.
- 2b) **Chamber Update** by Ab Jackson, Chief Executive Officer, Chino Valley Area Chamber of Commerce.

3) **Call to the Public**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting.

4) **Mayor/Council/Manager Report**

This item is for information only. Presentation on information requested by the Mayor and Town Council will be made and questions answered. No action will be taken.

Consent Agenda

All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Council so requests.

- 5) Consideration and possible action to approve a one-time allotment of 16 hours of **personal holiday time** to full-time employees and 8 hours of personal holiday time for half-time employees for fiscal year 2011/2012 only.

- 6) Consideration and possible action to approve Memorandum of Understanding between the Town of Chino Valley and **Yavapai County Sheriff's Office** regarding dispatch services for the Chino Valley Police Department, for the annual amount of \$136,780.77, with a 2.5% annual adjusted increase and a one-time cost of \$9,100 for software enhancements. Funds to come from Professional Services expenditure line in the Dispatch Department's fiscal year 2011/2012 budget.
- 7) Consideration and possible action to approve annual Intergovernmental Agreement (IGA) between the Town of Chino Valley and **Yavapai County** for emergency management services; and authorize payment of the annual dues of \$4,651.00. Funds to come from non-departmental fund line item for Yavapai County Emergency Management IGA for Fiscal Year 2011/2012.

Staff recommended motion: Move to accept Consent Agenda items 5-7.

Action Items

- 8) Consideration and possible action to nominate and elect a Councilmember to serve as **Vice-Mayor** from June 2011 through June 2013.

Staff recommended motion: The Mayor shall move to nominate a Councilmember to serve as Vice-Mayor from June 2011 through May 2013.

- 9) Consideration and possible action to adopt **Resolution No. 11-960**, for adoption of the proposed annual statements and estimates of the expenses of the Chino Valley **Street Lighting Improvement Districts**, located in Bright Star Subdivision, for fiscal year 2011/2012, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in each district, pursuant to Section 48 616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Staff recommended motion: Move to adopt Resolution No. 11-960, for adoption of the proposed annual statements and estimates of the expenses of the Chino Valley Street Lighting Improvement Districts for fiscal year 2011/2012, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in each district, pursuant to Section 48 616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

- 10) Consideration and possible action to make appointments to **Council Committees**.

Staff recommended motion: Move to make appointments to Council Committees per Council discussion.

- 11) Discussion and possible action to continue the Town's participation in the **Greater Arizona Mayors Association** (GAMA) and appoint Mayor Marley to represent the Town's interests therein.

Staff recommended motion: To be determined per Council discussion.

- 12) Review of the **Open Meeting Law** by the Town Attorney as it pertains to executive sessions.
- 13) Council may vote to hold an **Executive Session** pursuant to A.R.S. §38-431.03(A)(3) and (A) (4) to obtain legal advice and to consider its position on issues regarding pending EEOC (Equal Employment Opportunity Commission) Notice of Charge matters and instruct its attorneys regarding the same.
- 14) Council may vote to hold an **Executive Session** pursuant to A.R.S. §38-431.03(A)(3) and (A)(4) to obtain legal advice and consider its position and instruct its attorneys regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same.

15) **Adjournment.**

Dated this 9th day of June, 2011.

By: _____
Jami C. Lewis, Town Clerk

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 1.1

SITUATION AND ANALYSIS:

On May 24, 2011, Council adopted Resolution No. 11-959, adopting the results of the May 17, 2011 General Election. Per A.R.S. § 9-821 and 16-645, after the Council has adopted the election results, the Town Clerk issues Certificates of Election to qualified candidates.

Chris Marley, Mike Best, and Darryl Croft received the highest number of votes, and thus are deemed elected and will receive Certificates of Election.

RECOMMENDED MOTION:

None.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 1.2

SITUATION AND ANALYSIS:

On May 24, 2011, Council adopted Resolution No. 11-959, adopting the results of the May 17, 2011 General Election. Per Town Code § 30-003, "The Mayor and Councilmembers shall assume the duties of office at the first regularly scheduled meeting in June following an election at which the Mayor or Council members were elected." Arizona Revised Statutes § 38-232 provides that "...the oath of office shall be taken and subscribed as follows:...If elected, at any time after receiving the officer's certificate of election, and at or before commencement of the term of office."

Therefore, subsequent to receiving their Certificates of Election, Chris Marley, Mike Best, and Darryl Croft will take their Oath of Office, after which they shall assume the duties of office.

RECOMMENDED MOTION:

None.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee

TYPE OF DOCUMENT(S) FOR CONSIDERATION:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 5

SITUATION AND ANALYSIS:

The Town employees have not received a cost of living adjustment or a merit increase since fiscal year 2007/2008. Allocating 16 hours of personal holiday to each full-time employee and 8 hours to each half-time employee would allow employees to take extra time off from work and would boost the morale of the employees. Personal holiday time is taken when approved by supervisors and would have minimal impact to the departments. As the current holiday schedule is set on the actual holidays, this personal holiday would be used at varying days throughout the year and would have minimal impact to the productivity of the department. As salary costs are budgeted on an annual basis there would be no increase in any personnel budgets. This would be a “use it or lose it” benefit that will expire on June 30, 2012 and could not be paid out to the employee at year end or upon termination.

RECOMMENDED MOTION:

Move to approve one-time allotment of 16 hours of personal holiday time to full-time employees and 8 hours of personal holiday time to half-time employees for fiscal year 2011/2012.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Tiffany Resendez

Author

Cecilia Watts

Department Head

Vera J. Smith

Finance

Other:

Other:

Legal

Other:

Other:

Michael K. Scannell

Town Manager/Designee



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 6

SITUATION AND ANALYSIS:

Per Council's direction, the Police Department and the Yavapai County Sheriff's Office have developed a Memorandum of Understanding for the Sheriff's Office to provide dispatch services for the Police Department.

RECOMMENDED MOTION:

Approve Memorandum of Understanding between the Town and Yavapai County Sheriff's Office for dispatch services for the Police Department.

ATTACHMENTS:

Memorandum of Understanding

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Chuck Wynn

Author

Pat Huntsman

Department Head

Vera J. Smith

Finance

Other:

Other:

Tom Kack

Legal

Other:

Other:

Michael K. Scannell

Town Manager/Designee

INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT DISPATCH SERVICES

TOWN OF CHINO VALLEY AND YAVAPAI COUNTY

PREAMBLE

This Intergovernmental Agreement dated _____, 2011 is by and between the Town of Chino Valley, (hereinafter the "Town") and Yavapai County, a political subdivision of the State of Arizona (hereinafter the "County").

RECITALS

WHEREAS, the County by and through its Sheriff's Office (hereinafter "YCSO") maintains and operates a law enforcement dispatch unit; and

WHEREAS, the Parties wish enter into an agreement whereby the County would provide law enforcement dispatch services to the Town's Police Department (hereinafter "CVPD"); and

WHEREAS, the Parties are authorized to enter into Intergovernmental Agreements pursuant to ARS § 11-952 for the purpose of undertaking joint and cooperative action.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. SCOPE OF DISPATCH SERVICES. The County, by and through the YCSO shall provide law enforcement dispatch services for the CVPD including dispatching officers to calls for service, computerized record checks and statistical recordkeeping of such calls for service. This service shall be provided 24 hours per day, 7 days per week and shall be subject to the following terms and conditions:

1. CVPD shall conform to the rules, regulations, procedures and policies of YCSO regarding use of YCSO's voice radio communications and dispatch system(s) and the requirements of the Arizona Criminal Justice Information System. Copies of all YCSO rules, regulations, procedures and policies regarding use of the dispatch system are attached as Exhibit "A", and CVPD will be promptly notified of any revisions or additions to those rules, regulations, procedures and policies. CVPD will execute any and all agreements necessary for compliance with the requirements of the Arizona Department of Public Safety, the Arizona Criminal Justice Information Systems (ACJIS) and/or the National Crime Information Center (NCIC).
2. CVPD shall answer and triage all incoming administrative telephone calls originating from CVPD's jurisdictional area.
3. CVPD shall maintain its mobile and portable radios to minimum operational and functional standards.
4. YCSO shall answer and triage all incoming non-emergency telephone calls for service originating from CVPD's jurisdictional area that are directly related to a request for law enforcement services.
5. YCSO shall answer and triage all incoming 911 telephone calls originating from CVPD's jurisdictional area.

6. YCSO shall enter into YCSO's records management system, enter into ACJIS, confirm, locate, validate, clear and purge as necessary all arrest warrants provided to YCSO by CVPD.
7. YCSO shall maintain the communications infrastructure necessary to allow for CVPD voice radio operations.

B. PAYMENT FOR DISPATCH SERVICES. For dispatch services as provided herein, the Town shall compensate the County as follows:

1. On or before July 1, 2011, the Town shall pay the County an initial payment in the amount of \$9,100 for the cost of modifications to the County's Records Management System as necessary to initiate the provision of dispatch services pursuant to this Agreement.
2. During the first year of the initial term this Agreement, the Town shall pay the County an annual base fee of \$136,780.77 for dispatch services provided pursuant to this Agreement, to be payable in 12 equal monthly installments. Each installment payment shall be due and payable no later than the 5th day of each month during the initial term of this Agreement or renewals thereof.
3. The annual base fee shall increase by 2.5% for each 12-month period following the first year of the initial term of this Agreement or renewals thereof.

C. TERM OF AGREEMENT. The initial term of this Agreement shall commence on July 1, 2011, and shall terminate on July 1, 2014, unless terminated by any party as provided herein. Thereafter, the Agreement shall be automatically renewed for successive one-year terms unless written notice of intent not to renew is provided by either Party to the other Party not less than 90 days prior to the expiration of the initial term or any renewal term.

D. TERMINATION. This Agreement may be terminated by either Party upon 90 days written notice to the other Party of intent to terminate.

E. MUTUAL INDEMNIFICATION/HOLD HARMLESS. Each Party hereby agrees to save, hold harmless and indemnify the other Party from claims, suits, judgments and any other costs whatsoever arising from the negligent acts or omissions of their respective employees, officers or agents.

F. INSURANCE. Each Party shall obtain and maintain general liability insurance in such forms and with such policy limits as may be necessary to protect the Parties from claims, suits, judgments and other costs arising from the acts or omissions of their respective employees, officers or agents. Insurance policies obtained by either Party pursuant to this Section shall designate the other Party as an Additional Insured. On or before the commencement of the initial term of this Agreement, each Party shall provide to the other party a Certificate of Insurance confirming the coverage required pursuant to this Section and designation of the recipient Party as an Additional Insured.

G. MISCELLANEOUS PROVISIONS.

1. **Immunities and Powers.** All parties to this Agreement shall retain all of the immunities from liability and exemptions from laws, ordinances, and regulations that the parties have in their own jurisdictions.
2. **Severability.** The provisions of this Agreement are severable, and should any provision be held invalid or unenforceable, the remainder of the agreement remains in effect unless terminated as provided in the Agreement.
3. **Entire Agreement.** This Agreement constitutes the entire Agreement among the parties as to law enforcement dispatch services, and the terms and conditions set forth herein may not be contradicted by evidence of any prior agreements or contemporaneous oral agreements or representations. It may not be modified or amended except by written amendment approved by the governing bodies of the respective Parties.
4. **Notices.** Notices as required by the Agreement shall be made in writing, delivered by hand-delivery, certified mail or facsimile transmission as follows:

Town:**[Copy to]**

Town of Chino Valley, Town Manager
 1020 Palomino Rd.
 Chino Valley, AZ 86323
 (928) 636-2646 Office
 (928) 636-2144 Fax

Chief of Police
 Chino Valley Police Department
 1020 W. Palomino Rd
 Chino Valley, AZ 86323
 (928) 636-4223 Office
 (928) 636-1972 Fax

County:**[Copy to]**

Yavapai County Administrator
 1015 Fair Street
 Prescott, Arizona 86305
 (928) 771-3200 Office
 (928) 771-3257 Fax

Yavapai County Sheriff
 255 East Gurley Street
 Prescott, Arizona 86301
 (928) 771-3291 Office
 (928) 771-3294 Fax

or to such other addresses as the Parties may designate in writing.

5. **No Third-Party Beneficiaries** This Agreement is entered into by the Parties for their sole benefit, and neither Party intends to benefit any other person or entity to assume any specific duty to provide for the safety of any other person or to assume any other duty beyond that expressly imposed by general law or this Agreement.
6. **Applicable Law.** This Agreement shall be interpreted under the laws of the State of Arizona.
7. **Assignment.** Neither Party shall assign or otherwise convey any right or obligation as set forth in this Agreement or any interest thereof without the express written consent of the other Party. Any action by either Party which purports such assignment or conveyance shall be null and void and of no effect whatsoever and shall be grounds for immediate termination of the Agreement by the other Party.
8. **Conflict of Interest.** This Agreement is subject to cancellation in accordance with A.R.S. § 38- 511, the pertinent provisions of which are incorporated herein.

APPROVALS

COUNTY: Yavapai County

By: _____
Chairperson, Board of Supervisors Date

ATTEST:

By: _____
Clerk, Board of Supervisors Date

CONCURRENCE: Yavapai County Sheriff

By: _____
Date

TOWN: Town of Chino Valley

By: _____
Chairperson, Town Council Date

ATTEST:

By: _____
Clerk, Town of Chino Valley Date

CONCURRENCE: Chief of Police, Town of Chino Valley

By: _____
Date

DETERMINATIONS OF COUNSEL

In accordance with A.R.S. § 11-952, this contract has been reviewed by the undersigned, who has determined that this contract is in appropriate form and within the powers and authority granted to Yavapai County.

By: _____
Deputy County Attorney Date

In accordance with A.R.S. § 11-952, this contract has been reviewed by the undersigned, who has determined that this contract is in appropriate form and within the powers and authority granted to the Town of Chino Valley.

By: _____
Attorney for the Town of Chino Valley Date

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 7

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: June 14, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Police Department

CONTACT PERSON: Chief Patricia Huntsman PHONE: 636-4223

☐ Presentation Only ☐ Report Only ☒ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☐ Action ☐ Executive

ITEM LOCATION:

Town Wide

PROPOSED AGENDA ITEM:

Consideration and possible action to approve annual Intergovernmental Agreement (IGA) between Yavapai County and the Town of Chino Valley for emergency management services; and authorize payment of the annual dues of \$4,651.00.

FISCAL IMPACT? Yes If Yes, Budget Code: 01-95-5554 Available: \$

FUNDING:

Funds to come from non-departmental fund line item for Yavapai County Emergency Management IGA for Fiscal Year 2011/2012.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Intergovernmental Agreement

SITUATION AND ANALYSIS:

The Town of Chino Valley has entered into an annual intergovernmental agreement with Yavapai County Office of Emergency Management for many years. The County and Town work together in developing plans to handle emergencies and disasters. The County assists the



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 7

Town with its emergency planning and operations and includes the Town in its own emergency plan. Generally, the police chief and/or public works director work with the County on these matters.

Some benefits provided to the Town during the past year include:

- 1) Notification of hazardous conditions (fire, flooding, wind storms, traffic incidents);
- 2) Updated Disaster Response Plan;
- 3) On call status 24/7;
- 4) Assisted in procuring \$50,000 for Chino PD communications project;
- 5) On call 24/7 alternative communications capability (amateur radio).

The subject agreement is a renewal for fiscal year 2011/2012 and includes the annual contribution by the Town in the amount of \$4,651.00, which represents an increase of \$1,361 over last year's renewal.

RECOMMENDED MOTION:

Move to approve FY 2011/2012 annual IGA between Yavapai County and the Town for emergency management services and authorize payment of the annual dues of \$4,651.00.

ATTACHMENTS:

Intergovernmental Agreement for the Establishment of Unified Emergency Management

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Chief Patricia Huntsman</u> Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	<u>Tom Kack</u> Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee

**INTERGOVERNMENTAL AGREEMENT FOR THE ESTABLISHMENT OF
UNIFIED EMERGENCY MANAGEMENT**

THIS AGREEMENT, made and entered into this _____ day of _____ 2011 by and between YAVAPAI COUNTY, a political subdivision of the State of Arizona, hereinafter called "County" and the TOWN OF CHINO VALLEY, a municipal corporation of the State of Arizona, hereinafter called "Town" as follows:

WHEREAS the County has established an Office of Emergency Management and;

WHEREAS the County has the capability to manage a unified emergency management organization and;

WHEREAS the parties are empowered to enter into this agreement pursuant to ARS " 11-952, 26-307, and 26-308.

NOW, THEREFORE, in consideration of the covenants contained herein, and for other good and valuable consideration, the receipt and the sufficiency of which is hereby acknowledged by each party to the other, it is hereby agreed as follows:

1. The County and the Town shall establish a unified emergency management organization for the purpose of preparing plans for the preservation and safety of life and property and making provisions for the execution of these plans in the event of enemy attack upon the United States of America and/or in the event of any peacetime natural, technological, or manmade emergency or disaster within the County or Town. See Attachment A for list of definitions. See Attachment B for a comprehensive list of services provided.
2. The unified emergency management organization is hereby designated as the Yavapai County Joint Office of Emergency Management.
3. The County will perform the following services with the Town:
 - a. Include emergency operations of the Town in the County Disaster Response Plan (DRP) covering emergencies and disasters;
 - b. Aid and advise the Town with regards to training of employees that may be responsible for emergency management/homeland security duties;
 - c. Review the Town Disaster Response Plan for completeness, compatibility and compliance with the National Incident Management System (NIMS), County Disaster Response Plan and State Emergency Operations Plans and provide improvements and updates as necessary.

- d. Provide assistance to the Town to develop/update emergency management plans, procedures, and programs in each of the following areas, such list not to be exclusive: Continuity of Government, Direction and Control, Law and Order, Fire Services, Emergency Evacuation, Shelter, Public Services, Recovery, Mitigation, Persons with Special Needs, Radiological Safety, Warning and Public Information, Transportation, Communications, Mass Care and Mass Casualty. The above plans and programs will be coordinated with and approved by the various Town departments effected by said plans and programs;
 - e. Assist the Town with developing and/or updating a current inventory of all equipment and supplies available in the Town for use in the event of any disaster;
 - f. Provide a current inventory of all equipment and supplies available in the County to assist the Town in the event of any disaster;
 - g. Provide technical assistance in obtaining Federal or State funds which may become available to the Town for emergency services purposes, and in the acquisition of surplus or other property for emergency services purposes by the Town;
 - h. Complete and submit all report requirements emanating from State or Federal Government Agencies;
 - i. In the event of disaster confined to the Town, provide emergency assistance as requested, within the limits of the ability of the County to so provide, and coordinate assistance furnished by other agencies in accordance with mutual aid agreements, State and/or Federal laws.
4. That the Town shall:
- a. By this agreement become a member of the Yavapai County Joint Office of Emergency Management;
 - b. Appoint an Emergency Management Coordinator who shall be responsible for the organization, administration, and operations of local emergency management, subject to the direction and control of the chief executive officer or governing body. Upon request by Town officials, the county will provide assistance with emergency management under normal and/or emergency or disaster conditions.
 - c. Accept joint responsibility to maintain and keep current the Yavapai County Disaster Response Plan and Guides as it relates to the Town;
 - d. Accept responsibility to maintain and keep current the Town Disaster Response Plan and Guides;

- e. In relation to emergency management issues, delegate to the County such lawful authority and responsibility as shall be deemed necessary by the Town;
 - f. Budget and contribute to the County for the fiscal year commencing July 1, 2011 and ending June 30, 2012, the sum of \$4,651.00.
5. It is hereby mutually agreed:
- a. The Yavapai County Office of Emergency Management will include representation of all signatory parties;
 - b. The Yavapai County Office of Emergency Management shall be comprised of a County Director appointed by the Yavapai County Board of Supervisors, and other personnel as deemed necessary by the County Board of Supervisors;
 - c. The County Emergency Management Director who is and shall be appointed by the Yavapai County Board of Supervisors, shall act as the Director of the Yavapai County Joint Office of Emergency Management;
 - d. The term of this agreement is for one year commencing July 1, 2011, and may be extended from year to year by mutual agreement of the parties prior to June 30 of the term, stating the compensation to be paid for service during such extended term and other charges;
 - e. Pursuant to ARS ' 38-511, the parties may cancel this agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting, or creating the agreement on behalf of that party is, at any time while the agreement or any extension of the agreement is in effect, an employee or agent of any other party to the agreement in any capacity or a consultant to any other party of the agreement with respect to the subject matter of the agreement. In the foregoing event, that party may further elect to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting, or creating this agreement on behalf of that party from any other party to the agreement arising as a result of this agreement.

YAVAPAI COUNTY

A political subdivision of the State of Arizona

By: _____ Date: _____
 CAROL SPRINGER
 Chairman, Board of Supervisors

ATTEST:

 JULIE AYERS
 County Clerk

Pursuant to ARS ' 11-952(D), the undersigned Deputy County Attorney has determined that this agreement is in proper form and within the powers and authority granted under the laws of the State of Arizona to Yavapai County.

 DAVID S. HUNT
 Deputy County Attorney

TOWN OF CHINO VALLEY

A municipal corporation of the State of Arizona

By: _____ Date: _____
 JIM BUNKER
 Mayor

ATTEST:

 JAMI LEWIS
 Town Clerk

Pursuant to ARS ' 11-952 (D), the undersigned Town Attorney has determined that this agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Town of Chino Valley.

 MUSGROVE, DRUTZ & KACK
 Town Attorney

Attachment A

LIST OF DEFINITIONS

"EMERGENCY," as defined in ARS ' 26-301, means the existence of conditions of disaster or of extreme peril to the safety of persons or property within the territorial limits of the county, city, or town, which conditions are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of such political subdivision as determined by its governing body and which require the combined efforts of other political subdivisions.

"DISASTER," as defined in Section 102, Public Law 93-288, means any hurricane, tornado, storm, flood, high-water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, drought, fire, explosion, or other catastrophe in any part of the United States which, in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance to state and local governments under the Disaster Relief Act of 1974.

Attachment B**Yavapai County****EMERGENCY MANAGEMENT / HOMELAND SECURITY**

Services provided by County Emergency Management/Homeland Security under the IGA for the establishment of unified Emergency Management:

SERVICES:

- ☐ 24/7 Real Time Hazard Alert/notifications/bulletins
- ☐ 24/7 Emergency alternative communications capability
- ☐ Emergency/Disaster Response & Recovery Notification, Operations, Coordination and Staff augmentation
- ☐ Disaster Response Plan, Continuity Plan development and maintenance
- ☐ Homeland Security Grant Participation
- ☐ Risk/Hazard Analysis
- ☐ Staff Training (EOC, Disaster Plan, Continuity Plans)
- ☐ Free Freedom Corps Training
- ☐ Liaison to State and Federal Resources
- ☐ Public Education Program development and implementation assistance
- ☐ Hazard mitigation analyses and plan development.
- ☐ Exercise Development/Training/Implementation/Evaluation
- ☐ Emergency Management, NIMS, Homeland Security Training
- ☐ EPA/LEPC Representation
- ☐ Special Studies/Projects
- ☐ Damage Assessments
- ☐ Provide brochures, booklets, pamphlets, checklists or other information in support of local Emergency Management issues or initiatives.
- ☐ Other Emergency Management support as needed.

RATE: \$.43 per person, per year based on the latest census.



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 8

SITUATION AND ANALYSIS:

The Chino Valley Town Code Section § 30.021 provides that: “At the first regular meeting in June following an election, the newly elected Mayor shall nominate one of the Council members as Vice Mayor, and, upon approval by the majority of the Council including the Mayor, the Vice Mayor shall be so elected and shall serve at the pleasure of the Council.”

Thus, Mayor-Elect Marley shall nominate and Council shall vote to determine who will serve as Vice-Mayor.

RECOMMENDED MOTION:

The Mayor shall move to nominate a Councilmember to serve as Vice-Mayor from June 2011 through May 2013.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 9

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: June 14, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Finance

CONTACT PERSON: Vera Smith PHONE: Ext. 173

☐ Presentation Only ☐ Report Only ☐ Consent Estimated Length of Staff Presentation: _____ min.
☒ Action-Presentation ☐ Action ☐ Executive 10 min.

ITEM LOCATION:

Bright Star Subdivision

PROPOSED AGENDA ITEM:

Consideration and possible action to adopt Resolution No. 11-960, for adoption of the proposed annual statements and estimates of the expenses of the Chino Valley Street Lighting Improvement Districts for fiscal year 2011/2012, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in each district, pursuant to Section 48 616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

FISCAL IMPACT? Yes If Yes, Budget Code: _____ Available: \$

FUNDING:

This is a revenue line item.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Resolution; Fiscal Year 2011/2012 Proposed Annual Statements and Estimates of Expenses of Chino Valley Street Lighting Improvement Districts



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 9

SITUATION AND ANALYSIS:

Yearly, the proposed budget for the three Chino Valley Street Lighting Improvement districts must be adopted by the Town of Chino Valley Council (as the approving body).

As a part of this process a date must be set for a public hearing.

RECOMMENDED MOTION:

Move to adopt Resolution No. 11-960, for adoption of the proposed annual statements and estimates of the expenses of the Chino Valley Street Lighting Improvement Districts for fiscal year 2011/2012, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in each district, pursuant to Section 48 616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

ATTACHMENTS:

Resolution No. 11-960 and Exhibit A: Fiscal Year 2011/2012 proposed annual statements and estimates of the expenses of the Chino Valley Street Lighting Improvement Districts

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	_____ Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K.Scannell</u> Town Manager/Designee

RESOLUTION NO. 11-960**TOWN OF CHINO VALLEY, ARIZONA**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA APPROVING THE PROPOSED STATEMENTS AND ESTIMATES OF EXPENSES OF THE TOWN OF CHINO VALLEY STREET LIGHTING IMPROVEMENT DISTRICTS FOR FISCAL YEAR 2011/2012, PURSUANT TO SECTION 48-616, ARIZONA REVISED STATUTES, AS AMENDED; SETTING A DATE FOR PUBLIC HEARING ON THE PROPOSED STATEMENTS AND ESTIMATES AS APPROVED; AND PROVIDING FOR NOTICE OF THE HEARING AND PUBLICATION OF THE PROPOSED STATEMENTS AND ESTIMATES OF THE EXPENSES OF THE DISTRICT WHICH SHALL BE PROVIDED FOR BY THE LEVY AND COLLECTION OF AD VALOREM TAXES ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY IN THE DISTRICTS

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said districts; and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3, Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2011/2012;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, AS FOLLOWS:

1. The proposed statement and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2011/2012, attached hereto and incorporated herein as Exhibit "A", is hereby approved.

2. A public hearing and special meeting to approve the statement and estimates and final budgets of the Districts shall be set for the 12th day of July, 2011

and notice of such hearing shall be published in accordance with the requirements of A.R.S. § 48-616.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 14th day of June, 2011.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove Drutz & Kack, P.C.
Town Attorney

EXHIBIT "A"

TOWN OF CHINO VALLEY, ARIZONA
Street Light Improvement Districts

Schedule of Estimated Assessments

Fiscal Year –2011/2012

Prepared By: Vera Smith

			A	B	C	D (B – C)	E	F (A + D + E)
Co. Dist. No.	Town ID No.	Town ID Name	2009/2010 Difference on Expenses vs. Levy	2010/2011 Estimated Actual Expenses	2010/2011 Levy Request	2010/2011 Difference on Expenses vs. Levy	2011/2012 Projected Expenses	2011/2012 Levy Request
13004	CVSLID1	Chino Valley, Arizona, CVSLID #1 Lighting Improvement District	\$163	\$1,858	\$1,852	\$6	\$1,862	\$2,031
13005	CVSLID2	Chino Valley, Arizona, CVSLID #2 Lighting Improvement District	\$ 84	\$ 955	\$ 946	\$9	\$ 957	\$1,050
13006	CVSLID3A	Chino Valley, Arizona, CVSLID #3A Lighting Improvement District	\$ 73	\$ 867	\$ 858	\$9	\$ 869	\$ 951

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 10

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: June 14, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Town Clerk

CONTACT PERSON: Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only ☐ Report Only ☐ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☒ Action ☐ Executive

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Consideration and possible action to make appointments to Council Committees.

FISCAL IMPACT? _____ If Yes, Budget Code: _____ Available: \$ _____

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

SITUATION AND ANALYSIS:

In 2001, the Council established several committees, each consisting of 3 of its members and applicable Town staff, and in some cases, outside agency representatives. In 2004, some of these committees and their purposes were formalized by resolution. With new Councilmembers on board, it becomes necessary to adjust the members of these committees. Council has the discretion to modify, discontinue, or add new committees as needed. A brief description and current status of each committee is as follows:



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 10

Appointments Committee – Established in 2001 to recommend candidates for appointment to Town corporations, boards, and committees (“public bodies”). Meets when openings occur in the aforementioned public bodies, reviews applications, conducts interviews, and makes recommendation to Council for appointment.

Finance – Established in 2001 to review financial matters coming before the Council, such as to review proposals for auditing services and banking services, or conduct research on other budgetary or financial matters.

Economic Development – Established in 2001 to conduct research with regard to economic development. Although it has not met since the Mayor’s Ad Hoc Economic Development Committee was formed in 2008, Council opted to retain the committee, as it could be used to filter recommendations from the ad hoc committee related to expenditures or projects, such as the General Plan update, or to provide communication between the ad hoc committee and Council.

Public Safety (originally called Public Safety and Traffic Control) – Established in 2001 and made formal in 2004 by Resolution No.04-697 to quickly address issues of public safety and traffic control that impact safety in Chino Valley, such as review of citizen concerns for school crossings, traffic control devices, street conditions, speed limit zones, improved signage, community policing strategies, crime prevention strategies, update information on crime trends, and police programs. When the Roads and Streets Advisory Board was established in 2009, it took on some of these items.

Transportation and Roads – Established in 2001 and made formal in 2004 by Resolution No.04-696 to provide planning for transportation needs of the General Plan, transportation improvements, and new roads; provide direction for reports to include inventory of road conditions for future budgeting purposes, direct reports to provide State and Federal departments the status of Town roadways, and review staff requests for State grant funding for Roads and Transportation needs. This committee’s last action was to establish the objectives and guidelines for the new Roads and Streets Advisory Board, which took over the duties of the Council committee.

Water and Utilities (originally called Utilities) – Established in 2001 and made formal in 2004 by Resolution No.04-699 to provide direction and review reports on utilities impacting the Town, negotiate utility franchise agreements as they come due, provide review and proposals for resource acquisitions to include private water companies and wells, and plan for future waste water system needs.

RECOMMENDED MOTION:

Move to make appointments to Council Committees per Council discussion.



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 10

ATTACHMENTS:

[Council Committees as of June 14, 2011](#)

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Author	Jami C. Lewis Department Head	Vera J. Smith Finance
Other:	Other:	Legal
Other:	Other:	Michael K. Scannell Town Manager/Designee

COUNCIL COMMITTEES AS OF JUNE 14, 2011

Appointments Council: Linda Hatch <i>Vacant</i> *Carl Tenney Staff: Town Clerk	Finance Council: Linda Hatch <i>Vacant</i> *Carl Tenney Staff: Town Manager Finance Director	Economic Development Council: <i>Vacant</i> Dean Echols *<i>Vacant</i> Staff: Town Manager Development Services Director Other: Chamber CEO
Public Safety Council: *<i>Vacant</i> Dean Echols <i>Vacant</i> Staff: Police Chief Town Manager	Transportation & Roads Council: Dean Echols *<i>Vacant</i> Carl Tenney Staff: Town Manager Town Engineer	Water & Utilities Council: <i>Vacant</i> *Linda Hatch <i>Vacant</i> Staff: Town Manager Water Resources Director (Vacant)

* Committee Chair

ITEM #11

Town Manager Michael Scannell will brief Council on this item.
Some background information is attached.

ATTACHMENT "A"

Council minutes dated December 17, 2009, item #2

**SPECIAL COUNCIL MEETING
DECEMBER 17, 2009
MINUTES EXCERPT**

- 2) Discussion and possible action to approve the Statement Of Organization And Procedures For The **Greater Arizona Mayors Association**, which is proposed to be established to provide mayors from communities in northwest and north-central Arizona a forum to discuss and organize on common matters being heard before the state and federal levels of government.

Mayor Bunker reported that there were a lot of urban versus rural issues at the State level and the mayors from 17 municipalities, including Bullhead City, Camp Verde, Chino Valley, Clarkdale, Cottonwood, Dewey-Humboldt, Flagstaff, Fredonia, Jerome, Kingman, Lake Havasu City, Page, Prescott, Prescott Valley, Sedona, Williams and Winslow, were proposing to form an informal association to provide a united voice on these matters. At present, the organization did not contemplate spending any money. Should it need to do so, each Council of each municipal member would have to authorize it.

Vice-Mayor Romley MOVED, seconded by Councilmember Moore, to approve the Statement Of Organization And Procedures For The Greater Arizona Mayors Association. The motion PASSED unanimously 7-0.

ATTACHMENT "B"

Statement of Organization and Procedures for the Greater Arizona Mayors Association

1020 WEST PALOMINO ROAD
CHINO VALLEY, ARIZONA 86323



TELEPHONE (928) 636-2646
FAX (928) 636-2144

Dear Council members

The proposal for organizing a Greater Arizona Association is attached. It is based on what was used in Majove County when Kingman, Bullhead City and Havasu City organized. As you will see it is a rather informal. The intent of the Association is to see if we can have a united voice on statewide matters. There are a number of issues that are by nature urban versus rural. Since the League of Cities and Towns represents all cities and towns, it is difficult for them to get involved in these kinds of discussions. At the present, this organization does not contemplate spending money. If it were to spend money, authorization would have to come from each council of each member town.

Please look this over and we can discuss it. I need your approval if we are to proceed with this organization.

Thank you Jim Bunker



STATEMENT OF ORGANIZATION AND PROCEDURES FOR THE GREATER ARIZONA MAYORS ASSOCIATION

PURPOSE

To provide Mayors from communities in north west and north central Arizona with a forum for discussion and organization on common matters being heard before the state and federal levels of government.

PREAMBLE

These rules of procedure have been independently adopted by the governing bodies of the cities of Bullhead, Camp Verde, Chino Valley, Clarkdale, Cottonwood, Dewey-Humbolt, Flagstaff, Fredonia, Jerome, Kingman, Lake Havasu, Page, Prescott, Prescott Valley, Sedona, Williams, and Winslow to ensure continuity of action in the consideration of items coming before the Greater Arizona Mayors Association to the end that the citizens of the aforementioned cities will be better served by their respective governing bodies.

ARTICLE I

ORGANIZATIONAL STRUCTURE

I. CREATION

The Greater Arizona Mayors Association is hereby created and shall be formally referred to as the Greater Arizona Mayors Association.

II. INCLUDED PARTIES

The Greater Arizona Mayors Association is organized to principally include the Mayors from the cities of Bullhead, Camp Verde, Chino Valley, Clarkdale, Cottonwood, Dewey-Humbolt, Flagstaff, Fredonia, Jerome, Kingman, Lake Havasu, Page, Prescott, Prescott Valley, Sedona, Williams, and Winslow.

ARTICLE II

RULES OF PROCEDURE

I. CHAIRPERSON

1. Terms of Chairperson

The Chairperson of the Association shall be selected by a vote of a majority of mayors present at an organizational meeting called by the Greater Arizona Mayors Association. The term of Chairmanship shall begin January 1 and end

December 30 every year but the Chairperson will remain in authority until a new Chair is selected. The Mayor selected as Chair shall serve a term of one year.

II. MEETINGS

1. Frequency and Location

Regular meetings of the Greater Arizona Mayors Association shall occur every three months at a location selected by the Chairperson. A special meeting may be convened upon the announcement of the Chairperson.

2. Annual Business Meeting

The regular winter meeting of the Greater Arizona Mayors Association shall be designated the Annual Business Meeting. Time shall be set aside for the election of a chairperson, amendments to Association bylaws, and other administrative matters coming before the Association.

III. AGENDA & MINUTES

1. Meeting Agenda

In accordance with the Open Meeting Law, each meeting of the Greater Arizona Mayors Association will follow a pre-posted meeting agenda. The Chairperson shall be responsible for developing the agenda and distributing it to Mayors in the Association and their city managers.

2. Meeting Minutes

Minutes for each meeting of the Greater Arizona Mayors Association shall be stored for reference by each participating city. The hosting City shall be responsible for recording the meeting and preparing meeting minutes. Upon their completion, the meeting minutes shall be in compliance with the Arizona Open Meeting Law and disbursed to each participating city clerk for follow up action.

IV. VOTING MEMBERS

1. Voting Members

Voting members of the Greater Arizona Mayors Association shall include the mayors of the cities composing the Association or their designee.

2. Non-Voting Members

Non-voting members of the Council shall include representatives from Mohave County, Coconino County, Yavapai County, and staff members of the participating cities.

V. PARLIAMENTARY PROCEDURE

A current version of Robert's Rules of Order may be referred to and utilized by the Chair to determine appropriate means of proceedings that may not be covered by these rules. Any interpretation, however, must be consistent with the basic principles of parliamentary law: 1) courtesy and justice to all; 2) consider one thing at a time; 3) the minority must be heard; and 4) the majority must prevail. In the event of a tie vote, the motion shall be considered lost.

VI. SHARED RESPONSIBILITY

All contracts, financial and other obligations entered into through formal action of the Greater Arizona Mayors Association shall be shared equally by all cities unless the action specifically identifies a disproportionate sharing provision.

VII. PROCEDURE FOR DISSOLUTION

At any regular or special meeting of the Greater Arizona Mayors Association, a vote may be taken to dissolve the organization and set an effective date. Or, by passage of a city council resolution, a participating city may opt to be removed from the Greater Arizona Mayors Association.

VIII. AMENDMENTS

1. Amendments Procedure

Amendments to these rules may be made by the Association upon the affirmative vote of a majority, provided such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Association and is recorded in the minutes of such meeting. Amendments so adopted shall become effective immediately following their adoption unless otherwise stated in the motion.

2. Annual Review

The Association shall review the bylaws every year as a portion of their annual winter business meeting procedures.

3. Filing and Distribution

Copies of these rules and any amendments thereto shall be distributed to the members of the Association and to the city clerk of each participating City. Each city clerk shall maintain a file of the original copies of these rules and any subsequent amendments.

Passed and adopted on this _____ day of _____ 20_____.

_____ Mayor	_____ Mayor	_____ Mayor
_____ Mayor	_____ Mayor	_____ Mayor
_____ Mayor	_____ Mayor	_____ Mayor
_____ Mayor	_____ Mayor	_____ Mayor
_____ Mayor	_____ Mayor	_____ Mayor