

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, JUNE 13, 2017
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, June 13, 2017.

Present: Mayor Darryl Croft; Vice-Mayor Mike Best; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Absent: Councilmember Lon Turner

Staff Present: Town Manager Cecilia Grittmann; Town Attorney Phyllis Smiley (via Skype); Finance Director Joe Duffy; Human Resources Director Laura Kyriakakis; Police Chief Chuck Wynn; Police Lieutenant Vince Schaan; Police Officer Cody Johnson; Interim Public Works Director/Town Engineer Richard Straub; Library Director Scott Bruner; Matt Santos (videographer); Deputy Town Clerk Michelle Greenstreet; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

John William Garden IV asked about the Town having a separate fund for roads maintenance.

Danielle Feller spoke about the Chino Valley Equestrian Park's grand opening on June 24.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

a) Request for repairs to Firesky Lane.

Mayor Croft reported that the Town patched the potholes and the Public Works Director was recommending including Firesky Lane in next year's chip seal program.

5) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.

Mayor Croft and Councilmember Lane spoke about the tragic death of 10-year old Christian Pearson, a candlelight service to be held, and counseling available for students; they also commended first responders and those who assisted them.

- b) Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann reported on:

- the recent death of former Police Officer Marshall Goade;
- status of the Paulden Plunge program; and
- status of recruitment for Public Works Director.

She also reported that, pursuant to the Town Code provisions regarding cooperative purchasing contracts, she as town manager affirmed that a separate bidding process for the cooperative purchasing agreements on this agenda was not likely to result in a lower price for the items or services. She added that this language will hereafter be included in staff reports pertaining to cooperative purchasing matters.

Town Clerk Lewis reported on a new agenda packet feature that provided a hyperlink to large documents, rather than printing them. Council supported using the new feature.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to approve consent agenda items.

Vote: 5 - 0 PASSED - Unanimously

- a) Consideration and possible action to:
- (i) Approve purchase of 8 police vehicles and Purchase Order Contract with Peoria Ford in the amount of \$245,091.80;
 - (ii) Approve purchase and installation of emergency equipment for the 8 new police vehicles and the Cooperative Purchase Agreement with Arizona Emergency Products, Inc. in the amount of \$152,977.12; and
 - (iii) Approve application of emergency vehicle decals for the 8 new police vehicles by Auto Trim Plus in the amount of \$8,480.00. (Chuck Wynn, Police Chief)

- b) Consideration and possible action to accept the May 23, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to approve the Agreement for Professional Consulting Services with Lyon Engineering & Surveying, Inc. for Road 1 West and Road 2 North intersection design and contract administration, associated with the joint project between the Town and Chino Valley Unified School District and funded with Adjacent Ways monies, in an amount not to exceed \$20,950. (Richard Straub, Interim Public Works Director/Town Engineer)

Recommended Action: Approve Agreement for Professional Consulting Services with Lyon Engineering & Surveying, Inc., for design and contract administration services for the Road 1 West and Road 2 North Intersection Improvements Project in an amount not to exceed \$20,950.

Mr. Straub reported that:

- This project, which was started several years ago, will widen the subject intersection to provide safe turning for school buses and other traffic. The intersection had to be redesigned and split out from the rest of the project per the School District.
- This contract was for Lyon to finish up the design work, as well as provide construction management, so construction could begin quickly, as funds had to be committed before July 1 to satisfy the state's Adjacent Ways requirements.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Corey Mendoza to approve Agreement for Professional Consulting Services with Lyon Engineering & Surveying, Inc., for design and contract administration services for the Road 1 West and Road 2 North Intersection Improvements Project in the amount not to exceed \$20,950.

Vote: 5 - 0 PASSED - Unanimously

- b) Consideration and possible action to approve the Cooperative Purchasing Contract with Asphalt Paving & Supply, Inc. to furnish any and all materials, labor, construction equipment, services, and transportation required in performing all work for the placement of chip seal on existing roads at Road 1 West, Road 1 North, Perkinsville Road, and Old Home Manor, in an amount not to exceed \$110,280. (Richard Straub, Interim Public Works Director/Town Engineer)

Recommended Action: Approve the Cooperative Purchasing Agreement with Asphalt Paving & Supply, Inc. in an amount not to exceed \$110,280.

Mr. Straub reported that:

- This contract was being piggybacked onto the County's current contract with AP&S, that will allow the Town to receive the lower unit prices in that contract and achieve some savings.
- A single chip will be done on the first three roads and double chip seal at Old Home Manor. Town forces will pulverize and process the chips at Old Home Manor. All the roads will be treated with fog coat.

- Staff hoped to complete the program in September.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Corey Mendoza to approve the Cooperative Purchasing Agreement with Asphalt Paving & Supply, Inc. in an amount not to exceed \$110,280.

Vote: 5 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

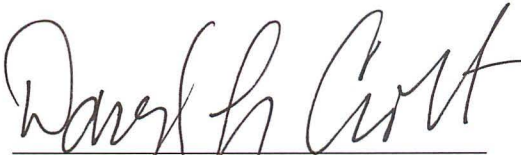
9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

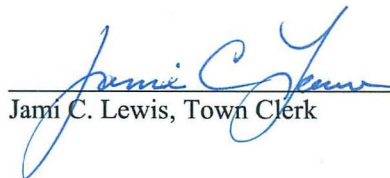
10) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Vice-Mayor Mike Best to adjourn the meeting at 6:18 p.m.

Vote: 5 - 0 PASSED - Unanimously


Darryl L. Croft, Mayor

ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 13th day of June, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 27th day of June, 2017.


Jami C. Lewis, Town Clerk