



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

REGULAR MEETING
Tuesday, May 22, 2012
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

AGENDA

- 1) **CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2) **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a) Proclamation declaring May 25-26, 2012 as "Poppy Days," sponsored by the Chino Valley American Legion Auxiliary.
 - b) Presentation of a patriotic award by Luke Sefton, Northern Arizona Chair of Employers in Support of the Guard and Reserves, to Town Engineer Ron Grittmann and Utilities Supervisor Chris Bartels in recognition of their cooperation with Utilities Tech Roger Strader, a staff member in the National Guard and Military Reserves.
- 3) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to speaker remarks.
- 4) **RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.
- 5) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Status report regarding Resolution No. 12-981, which temporarily reduced impact fees to \$0 and was scheduled to automatically terminate on July 10, 2012. (Mayor Marley and Vice-Mayor Tenney)

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a) Consideration and possible action to approve April 24, 2012 Regular Meeting minutes. (Jami Lewis, Town Clerk)
- b) Consideration and possible action to approve Resolution No. 12-992, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2012/2013, pursuant to Section 48-616, Arizona Revised Statutes, as amended; setting a date for public hearing on the proposed statements and estimates as approved; and providing for notice of the hearing and publication of the proposed statements and estimates of the expenses of the district which shall be provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the districts. This action will create a levy to pay for street lighting within street lighting improvement districts in Town. (Robert Smith, Interim Town Manager)
- c) Consideration and possible action to accept Dedication of Public Drainage Way from Dewey J. and Maribel Levie for roadway and drainage improvements for a portion of Assessor's Parcel No. 306-24-777C located at Road 2 North and the Santa Cruz Wash, for the amount of \$4,000. Funds to come from the carryover revenues within the Roads Impact Fee Fund. (Ron Grittmann, Town Engineer)

7) ACTION ITEMS

- a) Consideration and possible action to approve Resolution No. 12-993 adopting a Tentative Budget for the fiscal year 2012-2013, and proposed expenditure limitation for the same year, in the amount of \$15,260,552. Adoption of this item establishes a tentative budget for the expenditure authorization for the FY 2012-2013. (Robert Smith, Interim Town Manager)

8) EXECUTIVE SESSION

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

- a) Council may vote to hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) and (A)(4) for discussion or consideration of employment, appointment, or salary for the position of Town Magistrate, and for discussion or consultation with its attorneys in order to consider its position and instruct its attorneys regarding the Town's position regarding the negotiation of a contract for the same. (Mayor Marley and Vice-Mayor Tenney)
- b) Consideration and possible action regarding employment, appointment, or salary for the position of Town Magistrate.

- c) Council may vote to hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) and (A)(4) for evaluation of the Interim Town Manager, and for discussion or consideration of employment, appointment, or salary for the position of Town Manager, and for discussion or consultation with its attorneys in order to consider its position and instruct its attorneys regarding the Town's position regarding the negotiation of a contract for the same. (Mayor Marley and Vice-Mayor Tenney)
- d) Consideration and possible action regarding employment, appointment, or salary for the position of Town Manager.
- e) Council may vote to hold an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) to obtain legal advice and consider its position and instruct its attorneys regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same. (Mayor Marley and Vice-Mayor Tenney)
- f) Consideration and possible action regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same.

9) ADJOURNMENT

Dated this 17th day of May, 2012.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley Town Hall, Chino Valley Post Office, and Chino Valley Aquatic Center in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____

Time: _____

By: _____
Jami C. Lewis, Town Clerk

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

Item No. **2. a.**

Meeting Date: 05/22/2012
Contact Person: Jami Lewis, Town Clerk
Phone: 928-636-2646 x-1208
Item Type: Presentation Only
**Estimated length
of Staff Presentation:** None
Physical location of item:

AGENDA ITEM TITLE:

Proclamation declaring May 25-26, 2012 as "Poppy Days," sponsored by the Chino Valley American Legion Auxiliary.

SITUATION & ANALYSIS:

The American Legion annually requests that Council read this proclamation.

Attachments

Proclamation - Poppy Days



PROCLAMATION

Poppy Days – May 25–26, 2012



***Whereas**, America is the land of freedom preserved and protected willingly and freely by citizen soldiers; and*

***Whereas**, millions who have answered the Call to Arms have died on the field of battle; and*

***Whereas**, a nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and*

***Whereas**, the red poppy has been designated as a symbol of sacrifice of lives in all wars; and*

***Whereas**, the American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower;*

***Now, Therefore**, I, Chris Marley, Mayor of the Town of Chino Valley, do hereby proclaim **May 25-26, 2012** as **Poppy Days** in Chino Valley, Arizona, and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on this day.*

***In Witness Whereof**, I have hereunto set my hand and caused the Seal of the Town of Chino Valley to be affixed this 22nd day of May 2012.*

Chris Marley, Mayor

ATTEST:

Jami C. Lewis, Town Clerk





TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

Item No. **6. a.**

Meeting Date: 05/22/2012
Contact Person/Dept: Jami Lewis, Town Clerk
Phone: 928-636-2646 x-1208
Item Type: Consent

AGENDA ITEM TITLE:

Consideration and possible action to approve April 24, 2012 Regular Meeting minutes. (Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Approve April 24, 2012 Regular Meeting minutes.

Attachments

April 24, 2012 minutes

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, APRIL 24, 2012
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, April 24, 2012.

Mayor Marley called the meeting to order at 6:02 p.m.

Council Present: Mayor Chris Marley, Vice-Mayor Carl Tenney, and Councilmembers Mike Best, Darryl Croft, Dean Echols, Linda Hatch, and Lon Turner.

Staff Present: Interim Town Manager Robert Smith, General Services Director Cecilia Watts, Town Attorney Tom Kack, Police Commander Mark Garcia, Sergeant Vince Schaan, Associate Planner David Nicolella, Town Engineer/Public Works Director Ron Grittmann, Utilities Supervisor Chris Bartels, Utilities Technician Joe Grassi, Town Clerk Assistant Liz Hart, and Town Clerk Jami Lewis (recorder).

Councilmember Best gave the invocation and Mayor Marley led the pledge of allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- 2a)** Proclamation declaring May 1-7, 2012 as “Youth Week,” sponsored by the Chino Valley Elks Lodge #2842.

Mayor Marley read the proclamation and presented it to Elks representative, Don Polk.

- 2b)** Proclamation declaring April 16, 2012 as “National Health Care Decisions Day,” sponsored by the national organization, “Aging with Dignity,” and the local coalition, “Community Partnership for Comfort Care.”

Mayor Marley read the proclamation and presented it to Robin Christie with Granite Mountain Health and Hospice, Susan Cohen with Good Samaritan Health and Hospice, Brenda Eakin with Hospice Family Care, and Lana Pomel with Hospice CompassUS, who spoke about preparing advance directives and being available to give a workshop in Chino Valley.

3a) CALL TO THE PUBLIC

Ab Jackson, CEO, Chino Valley Area Chamber of Commerce, spoke about the upcoming Business and Educator’s Breakfast and acknowledged Interim Town Manager Robert Smith for participating on “Talk of the Town.”

Jerry Franklin with the Paulden Area Community Organization spoke about a Salute to Veterans event being held on May 19 in Paulden.

Dick Busby, Paulden resident, spoke about the 2012 building codes and the Town's need to take some action with regard to a board of appeals when it adopted the new codes.

Kay Jones, resident, commended the Windmill House and Rotary Club for stepping up to sponsor and host this year's SpringFest, and other organizations for taking on other Town events, such as 4th of July and Territorial Days.

Candy Blakeslee, resident, spoke about several new businesses in Town, including O'Reilly's, Jack's Dogs, a coffee shop, Little Caesars, and a video store, as well as Century 21 celebrating 20 years in Chino Valley.

Gloria Moore, resident, commended the Windmill House and various service organizations for continuing several traditional Town events.

3b) RESPONSE TO THE PUBLIC

Mayor Marley reported on two responses from the previous meeting's Call to the Public:

- Windmill House Conditional Use Permit (CUP) – Staff was currently reviewing the CUP for possible modifications to specify the events that could take place on the property. In past years, the Town had sponsored the event, but this year several other groups headed it up and selected the venue. Interim Town Manager Robert Smith added that any changes to the CUP would require a neighborhood meeting, public hearing before the Planning and Zoning Commission, and Council approval.
- Council's criteria for selecting ad hoc committee members – Mayor's ad hoc committees were special purpose committees whose members were selected at the mayor's sole discretion. His criteria for the Flood Control Committee had been that candidates exhibit a desire for the good of the Town as whole, with no personal agendas, and whose interests were in storm water reclamation.

4) CURRENT EVENT SUMMARIES AND REPORTS

Councilmember Hatch reported on an upcoming NACOG meeting.

Town Clerk Jami Lewis presented a report on HB 2826 "consolidated elections." Key points were:

- HB 2826 would modify the statute related to consolidated election dates for political subdivisions. Its stated purpose was to increase voter participation and decrease taxpayer costs.
- Currently, all elections in Arizona must be held on one of four days in any given year. While the Town currently held its regular elections in Spring of odd numbered years, HB 2826 would require that beginning with elections held in 2014, it must hold all its elections during the Fall of even numbered years.
- Possible challenges to the Town and Yavapai County included:
 - Yavapai County might no longer be able to contract with county cities and towns for elections services, and as most municipalities did not have the financial or personnel resources to run their own elections, this would force them to contract with the private sector at an increased cost.

- o Contracting with the private sector could cause voter confusion resulting from multiple ballots and could create a situation wherein a voter might have to vote in two separate polling places.
- o Voter fatigue was a real possibility, as local measures and candidates would be on the same ballot as those for the nation, state, and county, and local candidates would be placed last on the ballot.
- o Multiple ballots, multiple polling places, and voter fatigue could defeat the stated purpose of increasing voter participation. In addition, there were no municipalities in Yavapai County that held their elections in the Fall of even-numbered years, yet Yavapai County had the highest voter turnout in the state.
- o Elections were a matter of local control and should be left to the citizens to decide, and the many special elections that rural communities held might not be able to wait for up to two years to be addressed.
- If Council agreed that this was not a good bill, individual Councilmembers could contact Rep. Fann and Tobin or the Council as a whole may consent to staff sending a letter to them on their behalf.

Council indicated its preference that staff send a letter on their behalf opposing the bill.

Mayor Marley read the Monthly Mayor's Report which pertained to the Town's financial condition, upcoming budget meetings, and the need to work together as a community on the Town's fiscal challenges.

- 4a)** Status report by Town Attorney Tom Kack regarding the draft policy of installation of culverts for driveways within the Town corporate limits.

Mr. Kack reported that staff had researched other area communities and found that in some, property owners needed a permit to install a culvert, and the norm appeared to be that property owners were responsible for driveway and culvert maintenance. Despite two property owners who were adamant that the Town was responsible for culvert installation and maintenance, his findings were that the Town did not have a legal responsibility to maintain driveway culverts that provided access to private properties. Per these findings, the town attorneys were recommending that the pending maintenance policy apply to all improvements in the Town's rights-of-way, including bar ditches, culverts, and driveways.

Joe Iaccarino, resident, asked if the public could comment on this item. Mayor Marley stated that comments were not typically invited during such reports.

CONSENT AGENDA

- 5) Consideration and possible action to approve the March 15, 2012 Study Session minutes. (Jami Lewis, Town Clerk)
- 6) Consideration and possible action to approve the March 27, 2012 Regular Meeting minutes. (Jami Lewis, Town Clerk)

- 7) Consideration and possible action to consent to Mayor Marley's absence from the Town for a period greater than 15 days starting April 25, 2012 pursuant to Town Code Section 30.024. (Jami Lewis, Town Clerk)
- 8) Consideration and possible action to accept resignation of Michael Tobey from the Transit Advisory Committee, and appoint Sue Ellen Mitchell to the same, with term ending September 30, 2013. (Jami Lewis, Town Clerk)

Vice-Mayor Tenney MOVED, seconded by Councilmember Hatch, to accept Consent Agenda items 5-8. The motion PASSED unanimously 7-0.

ACTION ITEMS

- 8) Consideration and possible action with regard to non-profit medical marijuana dispensaries and to allow said establishments to operate solely under the State Law with no amendments to the Town of Chino Valley Unified Development Ordinance (UDO). (David Nicolella, Associate Planner)

Acronym used in this item:

UDO (Unified Development Ordinance)

Zoning District acronyms:

AR (Agricultural/Residential)

CL (Commercial Light)

CH (Commercial Heavy)

I (Industrial)

Mr. Nicolella reported that:

- After voter approval of Prop 203, the Arizona Medical Marijuana Act, in November 2010, the Arizona Department of Health Services began working on licensing rules and local governments began working on amending their zoning regulations to implement the new law, which was in A.R.S. § 36-2801.
- The State had determined that the Chino Valley/Ash Fork areas were eligible to receive a maximum of one non-profit medical marijuana dispensary. This 3,000 square mile area included a large portion of Yavapai County and encompassed approximately 18 communities.
- After a public hearing before Council on May 10, 2011, Council directed staff to bring back the following proposals to the Planning and Zoning Commission ("Commission") for their recommendations: (i) Allow non-profit medical marijuana dispensaries to operate solely under the State's regulations and make no amendments to the UDO; except to (ii) Amend the UDO to provide a minimum 500-foot separation between medical marijuana facilities and churches.
- After a public hearing before the Commission on March 20, 2012, the Commission voted to recommend to Council that dispensaries operate solely under the State's regulations and that the UDO not be amended to provide a separation between medical marijuana facilities and churches, as the State's regulations were extensive enough, the Police Department was taking a position that it preferred to have a dispensary in Town to reduce

cultivation enterprises, and as no other municipality had a 500-foot rule, it might discourage a dispensary from locating here.

- Under this recommendation, a dispensary and/or infusion facility would be allowed in the CL zoning district. However, a dispensary and/or infusion facility with on-site cultivation would require CH zoning. An off-site cultivation facility only, on the same license as the dispensary, would be allowed in the CH zoning district per UDO Section 4.30 “Commercial Greenhouses.” Anyone applying for a dispensary had to indicate in their paperwork where cultivation was intended to take place.
- The greenhouses required for cultivation must be secured, and if they did not lock, they must be surrounded by a block wall, steel gates, or the like. These regulations did not apply to card holders and care givers who were restricted to 12 plants in a locked facility or 12 plants per patient, respectively.
- Regarding enforcement, the State was to enforce its own rules, while the Town would enforce its own building, zoning, and fire regulations.

Bill Sullivan, resident, told Council that he had been looking into applying for a dispensary for many months. Based on statements made during a May 5, 2011 Commission meeting that CL could be used for cultivation, he had invested a lot of money and then found that the rules changed when he submitted his application. Mr. Nicolella clarified that the May 5, 2011 minutes reflected that agricultural commodities could be grown in CH, but not CL.

Candy Blakeslee, resident, recalled that at the May 5, 2011 meeting, staff stated that cultivation could also be done in the AR-5 zone as long as commercial greenhouse requirements were met; she asked if this was also true for CL. Mr. Nicolella stated that UDO Section 4.30 required 10 contiguous acres for commercial greenhouses in the AR, CL, CH, and I zones.

Bill Blankmaier, resident and Yavapai County Health Inspector, related that he often processed requests for special event beer gardens, but he recently received a first request for a special pot event.

Vice-Mayor Tenney MOVED, seconded by Councilmember Croft, to allow non-profit medical marijuana dispensaries to operate in the Town solely under the State Law with no amendments to the Unified Development Ordinance. The motion PASSED unanimously 7-0.

- 9) Consideration and possible action to forward a recommendation to Arizona Department of Transportation regarding the selection of Jon Hair for Artistic Services for the Highway 89 Sidewalk and Landscaping project, located at Road 4 South at the roundabout. (Ron Grittmann, Town Engineer)

Acronym used in this item:

ADOT (Arizona Department of Transportation)

Mr. Grittmann reported that:

- On May 27, 2010, Council executed a professional services agreement with Stanley Consultants for design and construction plans for sidewalks and landscaping along SR 89 between Center Street and Road 4 South/Outer Loop Road, as well as installation of three full size equine sculptures in the center of the existing roundabout at Road 4 South.

- Because of the difficulty of writing a specification on how to build a sculpting, these types of services were typically done as a direct select, a process that allowed a public agency to directly select an individual or company that possessed a unique set of skills and abilities to perform a unique task. This was the avenue that Chino Valley had chosen to provide these sculptings.
- In February 2011, Stanley Consultants completed the construction plans and specifications for the project, which included a lump sum price of \$250,000 for the sculptings.
- On January 10, 2012, the Town executed a professional services agreement with Stroh Architecture to assist staff with selecting the appropriate artist and ensuring that the Town was in compliance with ADOT requirements.
- The process that followed, including developing a Request for Qualifications and advertising it nationwide, was in accordance with ADOT directives and compliance with the Call for Artists Guide and the Arizona Arts Commission.
- On April 9, 2012, a review panel comprised of Councilmember Croft, Councilmember Hatch, Sharlot Hall Museum Curator John Langellier, Phippen Museum Curator Kim Villalpondo and Town resident Carol Faoro, met to review the submittals from the top three artists: John Hair, Sandy Scott, and Bradford Williams, resulting in the recommendation that Jon Hair be selected as the sole provider for the sculptings.
- Once Council approved this selection, staff would notify ADOT of the Town's findings and include these artist services as a direct select within the contract documents.

Council asked about continuing to advocate for the original artist, Diana Simpson; funding an out of Town artist; and one contractor overseeing the entire project. Mr. Gritman related that:

- The Town could not go back to the original process to hire the original artist, as staff found the process to be out of compliance and Council had directed staff in December 2011 to follow the current process. Due to that change, the project was behind schedule; ADOT needed the Town's recommendation this month, and if the Town went back, it would miss the June funding deadline.
- Although there was a local artist in the top three, the committee's unanimous choice was Mr. Hair, who was not local.
- One contractor would oversee the whole project, including landscaping, sidewalks, sculpture, and signage, and would include Mr. Hair as a subcontractor.
- In order to use the funds, the Town's only option at this time was to continue this process.

Councilmember Hatch added that per Mr. Stroh, a large portion of the funds would go to a foundry, and Mr. Hair had announced that that was willing to take bids from any local foundry. Also, one reason the committee had selected Mr. Hair was that he would give the Town an original sculpting, while some of the other artists offered copies of previous sculptings.

Public comment:

Carol Faoro, review committee member, asked Council to consider rejecting all three of the top offers and selecting Ms. Simpson, who was in fourth-place, as none of the top three offered a three-horse design, which was what Council had approved originally. Also, Mr. Hair was

proposing a mustang bronze, which was not indicative of this area; Town residents did not want the funds to go out of state; and Ms. Simpson's design met the proposal's requirements.

Bonnie Casey, resident and professional artist, told Council that local artists were expressing concern about an out-of-town artist being selected.

Mike Olsen, owner of Olsen's Grain, stated that he supported Ms. Simpson's rendition and did not support a mustang, which was not authentic to the area. He urged Council to stand up to ADOT's red tape.

Ab Jackson, CEO, Chino Valley Area Chamber of Commerce, encouraged Council to shop local and asked if Ms. Faoro had voted 100% for Mr. Hair. Ms. Faoro explained that of the top three, Mr. Hair's was the best, and although she believed Ms. Simpson's design was better than Mr. Hair's, Ms. Simpson's was not in the top three.

Natalie Crewel, Prescott resident and sculptor, did not support the project leaving Chino Valley.

Council asked for further explanation about the review committee's process, why the committee members did not argue for the local artist, and if the Town could get the landscaping and sidewalks without the statue. Ms. Faoro, Councilmember Hatch, Councilmember Croft, and Town Attorney Tom Kack explained that:

- The review had to be done pursuant to a federal process, since the project was being federally funded. Score sheets for all 14 artists were given to committee members, who were asked to score the papers privately, per specified guidelines, without any opportunity for discussion.
- Per the guidelines, only 10 points was allowed for local artists and additional weight was given to experienced artists. The committee asked if they could add points for local artists but was told that the score sheets would be rejected. Under this process, Ms. Simpson came in fourth.
- Some committee members then filed grievances, but they could not change the vote. The Town's only option would be to reject all the applications and start over, at the risk of missing the State's deadline.
- Per the Town's intergovernmental agreement with ADOT, the Town committed to pay for the project's design. The Town had already paid \$100,000, and to increase the landscaping and eliminate the sculptures would cost another \$24,000 for the consultant to change the specifications and plans.

Additional public comment:

Candy Blakeslee, resident, proposed that since this issue had divided the Town, Council should reject the entire project.

Bonnie Casey, resident, requested that Council be more careful in the future to not go down a path with such criteria.

Marti Klein, resident, preferred to hire a local artist, but as that was not an option right now, she proposed that Council follow the committee's recommendation.

Tom Payne, business owner, suggested appointing better committee members that would support local artists.

Council discussion: Council generally expressed frustration with the whole process and not getting to use a local artist, but they believed they needed to follow the process by which they were bound, and they thanked those who served on the committee.

Vice-Mayor Tenney MOVED, seconded by Councilmember Croft, to forward a recommendation to ADOT to select Jon Hair for Artistic Services of equine sculptures for the Highway 89 Sidewalk and Landscaping Project. The motion PASSED unanimously 7-0.

- 10)** Consideration and discussion regarding the fiscal year 2012/2013 proposed budget. (Robert Smith, Interim Town Manager)

Mr. Smith asked if Council had any questions or concerns resulting from the budget study session on the 19th. Vice-Mayor Tenney asked staff to schedule another Finance Committee meeting soon to discuss budget matters.

- 11)** Consideration, discussion, and possible direction to staff with regard to developing a citizen survey to determine the public's preferences for service priorities and the creation of additional revenue streams. (Mayor Marley & Vice-Mayor Tenney)

Mayor Marley reported that:

- At Council's study session on April 5, while discussing the Town's fiscal status, Council and staff discussed the need to educate the public and help them understand that the Town was at a turning point and needed to make changes: either create new revenues or make draconian cuts. One way to keep them informed was through groups like the General Plan Committee and other community organizations.
- One option to obtain the community's input was through a survey to gauge their preference for cutting services versus an additional revenue stream, and/or to evaluate and prioritize present services, programs and projects.

Council discussed the proposal. Comments included:

- Get a survey to every citizen within the Town limits as quickly as possible due to the budget timeframe.
- Include an educational component with regard to the Town's options.
- Use a format similar to one handed out at the Citizens Academy and allow Council to review the final document.
- Include sustainable buildings in the survey contents.
- Use serial numbers to avoid fraud yet protect respondents' identity.
- Put the survey information on the Town's website.
- Staff should work in concert with the General Plan Committee.
- Find a way to get the community to respond, as the Town had received poor results from surveys in past.

Mr. Smith related that he had had discussions with Dava Hoffman regarding concerns that the data from the General Plan process was not representative of the entire Town population and staff

and the General Plan Committee (GPC) were working on how to capture the true essence of the issues. Staff could use this same process with this survey and share information back and forth with the GPC. He added that putting a survey together would take at least four to six weeks.

Vice-Mayor Tenney MOVED, seconded by Councilmember Tenney, to direct the manager and staff to develop a citizen survey to determine the public's preference for services and revenue sources and bring a draft back for approval by Town Council. The motion PASSED unanimously 7-0.

- 12) Consideration and possible action to approve the April 5, 2012 Study Session minutes. (Absent: Councilmembers Echols and Turner) (Jami Lewis, Town Clerk)

Vice-Mayor Tenney MOVED, seconded by Councilmember Hatch, to approve the April 5, 2012 Study Session minutes. The motion PASSED unanimously 5-0 with 2 abstentions by Councilmembers Echols and Turner.

EXECUTIVE SESSION

Council held no executive sessions.

13) ADJOURNMENT

Vice-Mayor Tenney MOVED, seconded by Councilmember Hatch, to adjourn the meeting. The motion PASSED unanimously 7-0 at 8:11 p.m.

Chris Marley, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 24th day of April, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 22nd day of May, 2012.

Jami C. Lewis, Town Clerk

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

Item No. **6. b.**

Meeting Date: 05/22/2012
Contact Person/Dept: Robert Smith, Town Manager
 Phone: 928-636-2646 x-1201
Item Type: Consent
Estimated length of staff presentation: None
Physical location of item: Bright Star Subdivision

AGENDA ITEM TITLE:

Consideration and possible action to approve Resolution No. 12-992, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2012/2013, pursuant to Section 48-616, Arizona Revised Statutes, as amended; setting a date for public hearing on the proposed statements and estimates as approved; and providing for notice of the hearing and publication of the proposed statements and estimates of the expenses of the district which shall be provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the districts.

RECOMMENDED ACTION:

Approve as recommended by staff.

SITUATION AND ANALYSIS:

Taxes are levied on properties within street lighting improvement districts to pay for the annual expenses of those districts. Authorization of this resolution accepts the statements and estimated expenses which will be incurred by those districts. This is the first step in processing a levy to pay for the expenses associated with street lighting in those districts. A budget approval, public noticing, and adoption of levy will follow to complete the levy and create the funds to pay for street lighting expenses within the districts.

Fiscal Impact

Fiscal Impact?: Yes
If Yes, Budget Code:
Available: N/A
Funding Source:

This action will create a levy to pay for street lighting within street lighting improvement districts in Town.

Attachments

Resolution 12-992

RESOLUTION NO. 12-992**TOWN OF CHINO VALLEY, ARIZONA**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA APPROVING THE PROPOSED STATEMENTS AND ESTIMATES OF EXPENSES OF THE TOWN OF CHINO VALLEY STREET LIGHTING IMPROVEMENT DISTRICTS FOR FISCAL YEAR 2012/2013, PURSUANT TO SECTION 48-616, ARIZONA REVISED STATUTES, AS AMENDED; SETTING A DATE FOR PUBLIC HEARING ON THE PROPOSED STATEMENTS AND ESTIMATES AS APPROVED; AND PROVIDING FOR NOTICE OF THE HEARING AND PUBLICATION OF THE PROPOSED STATEMENTS AND ESTIMATES OF THE EXPENSES OF THE DISTRICT WHICH SHALL BE PROVIDED FOR BY THE LEVY AND COLLECTION OF AD VALOREM TAXES ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY IN THE DISTRICTS

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said districts; and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3, Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2012/2013;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, AS FOLLOWS:

1. The proposed statement and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2012/2013, attached hereto and incorporated herein as Exhibit "A", is hereby approved.

2. A public hearing and special meeting to approve the statement and estimates and final budgets of the Districts shall be set for the 26th day of June, 2012

and notice of such hearing shall be published in accordance with the requirements of A.R.S. § 48-616.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 22nd day of May, 2012.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove Drutz & Kack, P.C.
Town Attorney

EXHIBIT "A"

TOWN OF CHINO VALLEY, ARIZONA
Street Light Improvement Districts**Schedule of Estimated Assessments**

Fiscal Year – 2012/2013

			A	B	C	D	E
Co. Dist. No.	Town ID No.	Town ID Name	2011/2012 Estimated Actual Expenses	2011/2012 Levy Request	2011/2012 Difference on Expenses vs. Levy	2012/2013 Projected Expenses	2012/2013 Levy Request
13004	CVSLID1	Chino Valley, Arizona, CVSLID #1 Lighting	\$2,042	\$2,031	\$11	\$1,992	\$2,003
13005	CVSLID2	Chino Valley, Arizona, CVSLID #2 Lighting	\$1,048	\$1,050	(\$2)	\$1,024	\$1,022
13006	CVSLID3A	Chino Valley, Arizona, CVSLID #3A Lighting Improvement	\$ 954	\$ 951	\$3	\$ 930	\$ 933

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

Item No. **6. c.**

Meeting Date: 05/22/2012
Contact Person/Dept: Ron Grittman, Public Works
 Phone: 928-636-2646 x-1223
Item Type: Consent
Estimated length of staff presentation: None
Physical location of item: Road 2 North at Santa Cruz Wash

AGENDA ITEM TITLE:

Consideration and possible action to accept Dedication of Public Drainage Way from Dewey J. and Maribel Levie for roadway and drainage improvements for a portion of Assessor's Parcel No. 306-24-777C located at Road 2 North and the Santa Cruz Wash, for the amount of \$4,000.

RECOMMENDED ACTION:

Accept Dedication of Public Drainage Way from Daniel R. and Marie Ann Gallegos for roadway and drainage improvements for a portion of Assessor's Parcel No. 306-24-777C, for the amount of \$4,000.

SITUATION AND ANALYSIS:

This dedication of public drainage way is necessary for the construction of the roadway widening and box culvert at Road 2 North and the Santa Cruz Wash.

Fiscal Impact

Fiscal Impact?: Yes

If Yes, Budget Code: 15-78-5470

Available: \$327,236

Funding Source:

Funds to come from the carryover revenues within the Roads Impact Fee Fund.

Attachments

Dedication of Public Drainage Way

Name: Dewey J. & Maribel Levie
 APN: 306-24-777C

DEDICATION OF A PUBLIC ROADWAY AND DRAINAGE WAY

THIS INDENTURE, made this 27th day of April, 2012, by and between, Dewey J. & Maribel Levie hereinafter designated "Grantor," and the TOWN OF CHINO VALLEY, a municipal corporation of the County of Yavapai, State of Arizona, hereinafter designated "Grantee."

RECITALS

Grantee requires a right-of-way, under and across, to a parcel of land, hereinafter described, owned by Grantor, upon which Grantee may hereafter construct, improve, operate and maintain a public drainage way and roadway and exercise all rights incident thereto, together with the right to authorize, permit and license the use thereof for utilities, and other public purposes, as may be necessary for the efficient construction, improvement, operation and maintenance of such drainage way and roadway.

Grantor desires to grant to Grantee a right of way for such purposes and to dedicate the same forever for use of the public as a drainage way and roadway and Grantor hereby approves the location of such drainage way and roadway and consents to the establishment thereof upon the land hereinafter described. Further, Grantor does hereby release the TOWN OF CHINO VALLEY from all claims for damage or compensation for and on account of the establishment and construction of such drainage way and roadway except as to the conditions set for herein.

COVENANTS AND CONVEYANCE

In consideration of the premises, covenants and conditions to be kept and performed by Grantee, and the further consideration of the sum of ONE DOLLAR (\$1.00) and other good and valuable considerations, receipt whereof is hereby acknowledged, Grantor does hereby grant, convey and dedicate to Grantee forever for use as a public drainage way, roadway and for utilities, and all incidents thereto, including the rights described in the Recitals, that certain real property situated in Yavapai County, Arizona, and more particularly described on "Exhibit A" attached hereto and made a part hereof.

Name: Dewey J. & Maribel Levie
 APN: 306-24-777C

TO HAVE AND TO HOLD the same unto the Grantee forever, together with all and singular the rights and appurtenances thereunto in any wise belonging, provided that the Grantee complies with, keeps and carries out the following conditions which run with and are attached to the land dedicated herein.

CONDITIONS

1. The parcel of land herein described shall be used for no other purposes than those herein set forth.
2. The Grantee shall repair any improvements belonging to the Grantor to its original condition as may be damaged by the Grantee during the construction of such roadway.
3. Grantor reserves all irrigation rights and improvements, if any, located within such right-of-way, including but not limited to ditches, canals, gates, flumes, and reservoirs.
4. Grantee will offer, place and stockpile excess excavated material from the Road 2 North Box Culvert project on Grantee's property outside the 100 year flood plain in locations as directed by the Grantor and in accord with good engineering practices.
5. Grantee will offer and place excess excavated material from the routine cleaning of Santa Cruz Wash on Grantor's property adjacent to the Santa Cruz Wash outside the 100 year flood plain as directed by the Grantor and in accord with good engineering practices.
6. Grantee will offer and place excess excavated material from the proposed drainage project Chino Meadows Unit 5 at Peavine Trail on Grantee's property outside the 100 year flood plain as directed by Grantee and in accord with good engineering practice. This project is included in the Town's five year flood control request to Yavapai County.
7. Grantor is responsibility for any costs associated with securing from the Federal Government Emergency Management Agency any letter of map revision required to facilitate future developments.
8. The Grantor and Grantee shall not place or stockpile any material within the existing 100 year flood plain as identified in the 2011 conditional letter of map revision issued from FEMA associated with the Road 2 North Box Culvert Project.
9. The Grantor will pay the Grantee \$4,000 for the property described in Exhibit A.

Name: Dewey J. & Maribel Levie
 APN: 306-24-777C

The provisions herein contained shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the Grantor and Grantee as such may be applicable.

IN WITNESS WHEREOF, this instrument has been executed as of the day and year first above written.

GRANTOR:

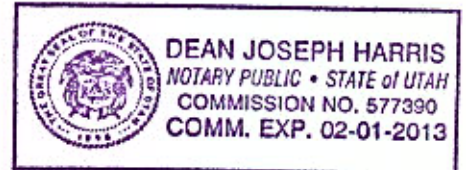
Dewey J. Levie
Maribel Levie

STATE OF ^{UTAH} ~~ARIZONA~~ }
 County of ~~Yavapai~~ ^{MOHAVE} ss.

The foregoing instrument was acknowledged before me this 27 day of APRIL, 2012, by DEAN JOSEPH HARRIS

Dean Joseph Harris
 Notary Public

02/01/2013
 My Commission Expires



ACCEPTANCE OF DEDICATION BY GRANTEE

Pursuant to a meeting of the duly constituted members of the Council of the Town of Chino Valley, Arizona, on the _____ day of _____, 20____, at which meeting a majority of the members present voted approval, the foregoing Dedication of Public Drainage Way and Roadway is accepted by the Town of Chino Valley, Arizona, Grantee.

DATED this _____ day of _____, 20____

TOWN OF CHINO VALLEY
 A Municipal Corporation

By _____

Name: Dewey J. & Maribel Levie
APN: 306-24-777C

Mayor

ATTEST:

Musgrove Drutz & Kack, P.C.

Town Clerk

Town Attorney

State of Arizona }
) ss.
County of Yavapai }

On this _____ day of _____, 20____, before, me _____
the undersigned, Notary Public, personally appeared _____
whose identities were proved to me on the basis of satisfactory evidence to be the person whose
names are subscribed to this document, and who acknowledged that they signed the above
document

Notary Public

My Commission Expires

EXHIBIT A LEGAL DESCRIPTION

All that portion of land, lying in the Northeast Quarter of Section 23, Township 16 North, Range 2 West of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, Being a portion of that land as shown in the final plat of Chino Meadows Unit 2 as "Lake and Recreation Area" as recorded in Book 15 of Maps and Plats, Page 74-76, Yavapai County Recorder's Office, more particularly described as follows:

COMMENCING at a found GLO Brass Cap Monument at the Northeast corner of said Section 23, from which point the East Quarter corner of Section 23 bears South $00^{\circ}10'00''$ West, a distance of 2633.40 feet;

Thence South $89^{\circ}56'23''$ West, along the north line of the Northeast Quarter of said Section 23, a distance of 425.30 feet;

Thence South $00^{\circ}03'37''$ East, a distance of 50.00 feet to the southerly right of way line of Road 2 North as shown on said final plat of Chino Meadows Unit 2 and the TRUE POINT OF BEGINNING;

Thence along a non-tangent curve, concave to the southwest, having a radius of 25.00 feet, a central angle of $90^{\circ}13'37''$, an arc length of 39.37 feet, a chord bearing of South $44^{\circ}56'49''$ East and a chord length of 35.43 feet to a point on the westerly right of way line of Porcupine Pass as shown on said final plat of Chino Meadows Unit 2;

Thence South $00^{\circ}01'00''$ West, along said westerly right of way line, a distance of 224.89 feet;

Thence North $89^{\circ}50'00''$ West, a distance of 100.02 feet;

Thence South $56^{\circ}53'57''$ West, a distance of 50.00 feet;

Thence North $29^{\circ}55'14''$ West, a distance of 81.75 feet to a point on the easterly right of way line of Lake Shore Drive as shown on said final plat of Chino Meadows Unit 2;

Thence North $00^{\circ}02'00''$ West, a distance of 180.97 feet;

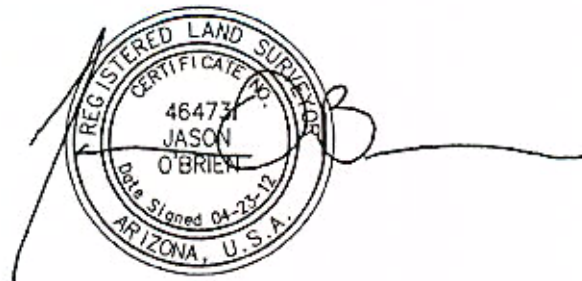
Thence along a tangent curve, concave to the southeast, having a radius of 25.00 feet, a central angle of $89^{\circ}58'23''$, an arc length of 39.26 feet, a chord bearing of North $44^{\circ}57'12''$ East and a chord length of 35.35 feet to a point on the southerly right of way line of Road 2 North as shown on said final plat of Chino Meadows Unit 2;

Thence North 89°56'23" East, along said southerly right of way line, a distance of 133.44 feet to the TRUE POINT OF BEGINNING.

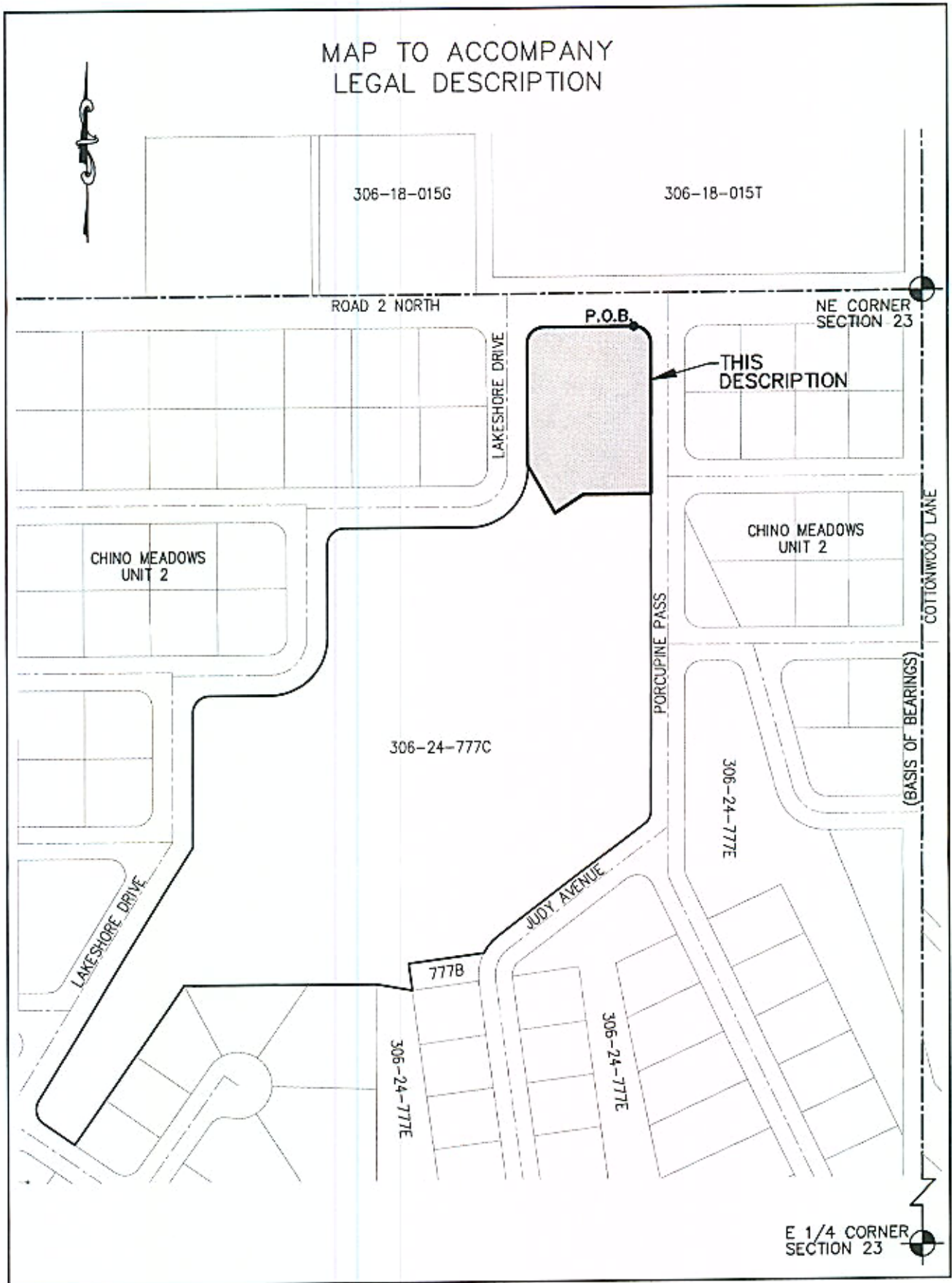
Containing 45,685.58 square feet or 1.05 acres, more or less.

04/23/12
LE #487-13
Parcel A Levic.doc

JASON O'BRIEN, R.L.S.



EXPIRES 6/30/13





TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

Item No. **7. a.**

Meeting Date: 05/22/2012
Contact Person/Dept: Robert Smith, Town Manager
 Phone: 928-636-2646 x-1201
Item Type: Action-Presentation
Estimated length of staff presentation: 15 minutes
Physical location of item: N/A

AGENDA ITEM TITLE:

Consideration and possible action to approve Resolution No. 12-993 adopting a Tentative Budget for the fiscal year 2012-2013, and proposed expenditure limitation for the same year, in the amount of \$15,260,552.

RECOMMENDED ACTION:

Adopt the Tentative Budget for FY 2012-2013 as presented.

SITUATION AND ANALYSIS:

Via study sessions and distributed materials staff has presented a tentative budget draft to Council for consideration for FY 2012-2013. The tentative budget establishes a limitation on expenditures for the proposed year and is the pre-cursor to the adoption of a final budget for the year.

Fiscal Impact

Fiscal Impact?: Yes

If Yes, Budget Code: All

Available:

Funding Source:

Adoption of this item establishes a tentative budget for the expenditure authorization for the FY 2012-2013.

Attachments

Resolution 12-993

Resolution exhibit

RESOLUTION NO. 12-993**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, YAVAPAI COUNTY, ARIZONA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2012/2013, AND PROPOSED EXPENDITURE LIMITATION FOR THE SAME YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW**

WHEREAS, pursuant to Article 9, Section 20(9) of the Arizona Constitution, and ARS Section 41-563.03(C), (E) and (G), the qualified voters of the Town of Chino Valley did, on March 10, 2009, adopt an Alternative Expenditure Limitation for the Town; and

WHEREAS, Proposition 400, which set forth said Alternative Expenditure Limitation, provided that, as part of the budget process, the Mayor and Common Council shall annually adopt an expenditure limitation to govern the budget, after public hearing; and

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1- 5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on May 22, 2012 make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Chino Valley; and

WHEREAS, in accordance with said chapter of said title, that estimates required to meet the public expenditures/expenses for the ensuing year be published according to law and provide for a public hearing to be held on June 26, 2012, at which meeting any taxpayer is privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS, said estimates are not to exceed \$15,260,552, and detail of the estimates are attached to this resolution and made a part thereof; and

WHEREAS, the Mayor and Common Council desire now to establish a tentative expenditure limitation and budget expenditures for Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, as follows:

1. That the tentative expenditure limitation to govern the Town of Chino Valley budget for Fiscal Year 2012-2013 is hereby proposed in an amount not to exceed \$15,260,552.
2. That the estimates of revenues and expenditures shown in the schedules attached hereto and expressly made a part hereof, are hereby adopted as the tentative budget of the Town of Chino Valley for Fiscal Year 2012-2013.
3. That this Resolution shall be effective from and after its passage and approval according to law.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 22nd day of May, 2012.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove Drutz & Kack, PC
Town Attorney

OFFICAL BUDGET FORMS
TOWN OF CHINO VALLEY
Fiscal Year 2013

TOWN OF CHINO VALLEY**TABLE OF CONTENTS****Fiscal Year 2013**

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Schedule B—Summary of Tax Levy and Tax Rate Information

Schedule C—Summary by Fund Type of Revenues Other Than Property Taxes

Schedule D—Summary by Fund Type of Other Financing Sources/Uses and Interfund Transfers

Schedule E—Summary by Department of Expenditures/Expenses Within Each Fund Type

Schedule F—Summary by Department of Expenditures/Expenses

TOWN OF CHINO VALLEY
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2013

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2012	ACTUAL EXPENDITURES/ EXPENSES ** 2012	FUND BALANCE/ NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/ EXPENSES 2013
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 6,542,636	\$ 5,966,739	\$ 1,687,157	Primary: \$	\$ 6,065,007	\$	\$	\$ 430,152	\$ 57,666	\$ 8,124,650	\$ 6,824,718
2. Special Revenue Funds	1,700,791	924,915	836,191	Secondary:	1,663,421			31,403	24,767	2,506,248	1,801,271
3. Debt Service Funds Available	437,133	438,709	270,330					616,278		886,608	851,975
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds	437,133	438,709	270,330					616,278		886,608	851,975
6. Capital Projects Funds	2,820,081	186,033	3,650,810		3,212,220				1,358,390	5,504,640	2,926,779
7. Permanent Funds											
8. Enterprise Funds Available	3,673,509	3,062,121	943,860		1,808,980			362,990		3,115,830	2,855,809
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	3,673,509	3,062,121	943,860		1,808,980			362,990		3,115,830	2,855,809
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 15,174,150	\$ 10,578,517	\$ 7,388,348	\$	\$ 12,749,628	\$	\$	\$ 1,440,823	\$ 1,440,823	\$ 20,137,976	\$ 15,260,552

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

2012	2013
\$ 15,174,150	\$ 15,260,552
15,174,150	15,260,552
\$ 15,174,150	\$ 15,260,552
\$ 16,589,845	\$ 15,260,552

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF CHINO VALLEY
Summary of Tax Levy and Tax Rate Information
Fiscal Year 2013

	<u>2012</u>	<u>2013</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes ⁽¹⁾	4,032	
C. Total property tax levy amounts	\$ 4,032	\$ _____
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate ⁽¹⁾	0.1723	_____
(3) Total city/town tax rate	0.1723	_____

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating 3 special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

⁽¹⁾ Levy amount and rate listed for prior year is special assessment tax rate, not secondary rate. Shown here for comparison purposes only with prior year forms. Amounts entered on Schedule C

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
GENERAL FUND			
Local taxes			
Sales Taxes	\$ 2,229,000	\$ 2,431,282	\$ 2,292,000
Franchise Taxes	143,500	132,247	143,500
Licenses and permits			
Building Permits	65,000	121,747	71,280
Business Licenses	68,000	65,629	65,000
Plan Check Fees	35,000	76,082	36,750
Other Licenses and Permits	11,200	9,182	7,000
Intergovernmental			
State Shared Sales Tax	782,571	831,997	904,520
State Shared Income Tax	913,001	913,001	1,104,833
Vehicle License Tax	545,658	547,789	562,089
Yavapai County Library Funds	120,717	126,753	126,753
Police Dept Grants	79,500	86,852	31,500
Senior Nutrition Grant		33,318	50,500
Miscellaneous Intergovernmental	13,000	17,652	16,900
Charges for services			
Engineering Fees	3,100	27,816	4,650
Parks & Recreation Fees	8,900	7,255	10,900
Senior Nutrition Program Fees	10,000	9,613	8,500
Facility Use Fees	43,500	42,025	348,900
Police Report Fees	4,000	3,180	4,000
Aquatic Center Fees	58,450	43,522	49,000
Library Fees	25	144	150
Other Charges for Services	800	755	1,032
Fines and forfeits			
Animal Control Fees	22,500	25,176	25,050
Library Fines	3,900	4,034	3,800
Court Fines and Forfeitures	156,050	99,923	157,250
Interest on investments			
Interest	590	500	500
Contributions			
Sponsorships	13,000	19,038	15,500
Senior Center Thrift Store	1,500	855	1,000
Senior Center Donations	3,000	180	2,500
Friends of the Library			4,800
Miscellaneous			
Other Revenues	9,850	9,745	14,850
Total General Fund	\$ 5,345,312	\$ 5,687,292	\$ 6,065,007

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
Highway User Revenue	\$ 641,023	\$ 636,580	\$ 762,561
Interest	1,800	1,082	1,500
Miscellaneous	12,250	3,648	7,200
	<u>\$ 655,073</u>	<u>\$ 641,310</u>	<u>\$ 771,261</u>
 CDBG Grants	 \$ 371,473	 \$	 \$ 313,000
	<u>\$ 371,473</u>	<u>\$</u>	<u>\$ 313,000</u>
 Miscellaneous Grants	 \$ 380,462	 \$ 229,572	 \$ 546,635
	<u>\$ 380,462</u>	<u>\$ 229,572</u>	<u>\$ 546,635</u>
 Special Revenue Fund-Court	 \$ 28,155	 \$ 4,181	 \$ 17,065
Special Revenue Fund-PD	56,600	15,347	11,502
Lighting Improvement Districts #1, #2, #3	4,032	3,151	3,958
	<u>\$ 88,787</u>	<u>\$ 22,679</u>	<u>\$ 32,525</u>
 Total Special Revenue Funds	 \$ 1,495,795	 \$ 893,561	 \$ 1,663,421
DEBT SERVICE FUNDS			
	\$	\$	\$
	\$	\$	\$
 Total Debt Service Funds	 \$	 \$	 \$
CAPITAL PROJECTS FUNDS			
Impact Fee Funds	\$ 78,270	\$ 17,725	\$ 20,520
Capital Improvements Fund	3,115,650	1,168,249	3,146,650
Replacement Fund	82,236	43,019	45,050
	<u>\$ 3,276,156</u>	<u>\$ 1,228,993</u>	<u>\$ 3,212,220</u>
 Total Capital Projects Funds	 \$ 3,276,156	 \$ 1,228,993	 \$ 3,212,220

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
PERMANENT FUNDS			
	\$	\$	\$
Total Permanent Funds	\$	\$	\$
ENTERPRISE FUNDS			
Water Enterprise Fund	\$ 390,300	\$ 365,069	\$ 419,060
Sewer Enterprise Fund	1,526,920	1,549,792	1,389,920
	\$ 1,917,220	\$ 1,914,861	\$ 1,808,980
Total Enterprise Funds	\$ 1,917,220	\$ 1,914,861	\$ 1,808,980
INTERNAL SERVICE FUNDS			
	\$	\$	\$
Total Internal Service Funds	\$	\$	\$
TOTAL ALL FUNDS	\$ 12,034,483	\$ 9,724,707	\$ 12,749,628

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2013

FUND	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
	\$	\$	\$ 430,152	\$ 57,666
Total General Fund	\$	\$	\$ 430,152	\$ 57,666
SPECIAL REVENUE FUNDS				
HURF	\$	\$	\$	\$ 13,267
Special Revenue - PD				11,500
Misc Grants			31,403	
Total Special Revenue Funds	\$	\$	\$ 31,403	\$ 24,767
DEBT SERVICE FUNDS				
	\$	\$	\$ 616,278	\$
Total Debt Service Funds	\$	\$	\$ 616,278	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$	\$	\$	\$ 1,358,390
Total Capital Projects Funds	\$	\$	\$	\$ 1,358,390
PERMANENT FUNDS				
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water Enterprise	\$	\$	\$ 362,990	\$
Total Enterprise Funds	\$	\$	\$ 362,990	\$
INTERNAL SERVICE FUNDS				
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 1,440,823	\$ 1,440,823

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2013

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES* 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
GENERAL FUND				
Mayor & Council	\$ 25,996	\$	\$ 25,496	\$ 29,730
Town Manager	265,954		300,557	306,844
Magistrate Court	274,589		226,108	268,554
Finance	238,640		257,500	248,154
Human Resources	49,941		46,288	67,179
Town Clerk	212,378		180,000	209,626
Prosecutor	105,724		113,838	107,737
Mgmt Info Systems	115,926		91,527	138,889
Geographical Info Sys	66,455		45,440	68,659
Police	2,126,702	13,994	2,065,563	2,134,957
Dispatch	145,881		148,917	140,201
Animal Control	69,399		66,661	87,120
Recreation	71,553		59,356	62,815
Aquatic Center	184,956	89,467	227,500	276,247
Parks	347,872		327,981	350,883
Senior Center	145,971	48,911	159,399	195,577
Library	268,856		252,055	261,281
Planning	200,461		169,992	128,598
Building Inspection	79,687		77,832	150,893
Code Enforcement	51,562		35,416	
Public Works Admin	19,192		18,572	19,355
Facilities Maintenance	277,126		277,721	342,319
Vehicle Maintenance	309,897		278,849	319,774
Engineering	39,487		33,337	43,252
Non-Departmental	473,474	(24,951)	403,883	543,027
Contingency	247,536		76,951	323,047
Total General Fund	\$ 6,415,215	\$ 127,421	\$ 5,966,739	\$ 6,824,718
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 712,671	\$	\$ 542,666	\$ 758,711
CDBG Grant Fund	371,473		59,161	313,000
Miscellaneous Grants Fund	504,460		274,893	650,915
Special Revenue Fund -- Court	108,155		44,513	74,687
Lighting Improvement Districts	4,032		3,682	3,958
Total Special Revenue Funds	\$ 1,700,791	\$	\$ 924,915	\$ 1,801,271
DEBT SERVICE FUNDS				
Debt Service Fund	\$ 437,133	\$	\$ 438,709	\$ 851,975
Total Debt Service Funds	\$ 437,133	\$	\$ 438,709	\$ 851,975
CAPITAL PROJECTS FUNDS				
Capital Improvements Fund	\$ 2,000,000	\$ (127,421)	\$ 200	\$ 2,000,000
Impact Fees Funds	869,266		181,022	657,914
Asset Replacement Fund	78,236		4,811	268,865
Total Capital Projects Funds	\$ 2,947,502	\$ (127,421)	\$ 186,033	\$ 2,926,779
PERMANENT FUNDS				
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water Enterprise Fund	\$ 983,318	\$	\$ 726,900	\$ 848,914
Sewer Enterprise Fund	2,690,191		2,335,221	2,006,895
Total Enterprise Funds	\$ 3,673,509	\$	\$ 3,062,121	\$ 2,855,809
INTERNAL SERVICE FUNDS				
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 15,174,150	\$	\$ 10,578,517	\$ 15,260,552

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses
Fiscal Year 2013

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES * 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
Mayor & Council				
General Fund	\$ 25,996	\$	\$ 25,496	\$ 29,730
Department Total	\$ 25,996	\$	\$ 25,496	\$ 29,730
Town Manager				
General Fund	\$ 265,954	\$	\$ 300,557	\$ 306,844
Department Total	\$ 265,954	\$	\$ 300,557	\$ 306,844
Magistrate Court				
General Fund	\$ 274,589	\$	\$ 226,108	\$ 268,554
Special Revenue Fund	108,155		44,513	74,687
Misc Grants Fund	25,000		1,503	25,000
Department Total	\$ 407,744	\$	\$ 272,124	\$ 368,241
Finance				
General Fund	\$ 238,640	\$	\$ 257,500	\$ 248,154
Department Total	\$ 238,640	\$	\$ 257,500	\$ 248,154
Human Resources				
General Fund	\$ 49,941	\$	\$ 46,288	\$ 67,179
Department Total	\$ 49,941	\$	\$ 46,288	\$ 67,179
Town Clerk				
General Fund	\$ 212,378	\$	\$ 180,000	\$ 209,626
Department Total	\$ 212,378	\$	\$ 180,000	\$ 209,626
Prosecutor				
General Fund	\$ 105,724	\$	\$ 113,838	\$ 107,737
Department Total	\$ 105,724	\$	\$ 113,838	\$ 107,737
Mgmt Info Systems				
General Fund	\$ 115,926	\$	\$ 91,527	\$ 138,889
Department Total	\$ 115,926	\$	\$ 91,527	\$ 138,889
Geographical Info Systems				
General Fund	\$ 66,455	\$	\$ 45,440	\$ 68,659
Department Total	\$ 66,455	\$	\$ 45,440	\$ 68,659
Police				
General Fund	\$ 2,126,702	13,994	2,065,563	2,134,957
Misc Grants Fund	235,500		235,500	297,903
Impact Fee Fund	131,634		79,240	58,354
Department Total	\$ 2,493,836	\$ 13,994	\$ 2,380,303	\$ 2,491,214
Dispatch				
General Fund	\$ 145,881	\$	\$ 148,917	\$ 140,201
Department Total	\$ 145,881	\$	\$ 148,917	\$ 140,201
Animal Control				
General Fund	\$ 69,399	\$	\$ 66,661	\$ 87,120
Department Total	\$ 69,399	\$	\$ 66,661	\$ 87,120

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses
Fiscal Year 2013

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES * 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
Recreation				
General Fund	\$ 71,553		59,356	62,815
Misc Grants Fund	25,000		1,715	15,000
Impact Fee Fund (Parks&Rec)	131,978		7,796	117,952
Department Total	\$ 228,531	\$	\$ 68,867	\$ 195,767
Aquatic Center				
General Fund	\$ 184,956	\$ 10,957	\$ 227,500	\$ 276,247
Department Total	\$ 184,956	\$ 10,957	\$ 227,500	\$ 276,247
Parks				
General Fund	\$ 347,872		327,981	350,883
Misc Grants Fund	30,745			16,000
Department Total	\$ 378,617	\$	\$ 327,981	\$ 366,883
Senior Center				
General Fund	\$ 145,971	\$ 48,911	\$ 159,399	\$ 195,577
Misc Grants Fund	113,215		36,175	222,012
Department Total	\$ 259,186	\$ 48,911	\$ 195,574	\$ 417,589
Library				
General Fund	\$ 268,856		\$ 252,055	\$ 261,281
Misc Grants Fund	25,000			25,000
Impact Fee Fund	127,814		14,560	111,608
Department Total	\$ 421,670	\$	\$ 266,615	\$ 397,889
Planning				
General Fund	\$ 200,461		\$ 169,992	\$ 128,598
Misc Grants Fund	25,000			25,000
Department Total	\$ 225,461	\$	\$ 169,992	\$ 153,598
Building Inspection				
General Fund	\$ 79,687		\$ 77,832	\$ 150,893
Department Total	\$ 79,687	\$	\$ 77,832	\$ 150,893
Code Enforcement				
General Fund	\$ 51,562		\$ 35,416	\$ -
Department Total	\$ 51,562	\$	\$ 35,416	\$ -
Public Works Admin				
General Fund	\$ 19,192		\$ 18,572	\$ 19,355
Misc Grants Fund	25,000			25,000
Department Total	\$ 44,192	\$	\$ 18,572	\$ 44,355
Facilities Maintenance				
General Fund	\$ 277,126		\$ 277,721	\$ 342,319
Department Total	\$ 277,126	\$	\$ 277,721	\$ 342,319
Vehicle Maintenance				
General Fund	\$ 309,897		\$ 278,849	\$ 319,774
Department Total	\$ 309,897	\$	\$ 278,849	\$ 319,774

TOWN OF CHINO VALLEY
Summary by Department of Expenditures/Expenses
Fiscal Year 2013

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES * 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
Engineering				
General Fund	\$ 39,487	\$	\$ 33,337	\$ 43,252
Department Total	\$ 39,487	\$	\$ 33,337	\$ 43,252
Non-Departmental				
General Fund	\$ 721,010	\$ (24,951)	\$ 480,834	\$ 866,074
Highway User Rev Fund	30,388		155	30,211
CDBG Grant	371,473		59,161	313,000
Debt Service Fund	437,133		438,709	851,975
Capital Improvement Fund	2,000,000	(48,911)	200	2,000,000
Asset Replacement Fund	78,236		4,811	268,865
Water Enterprise Fund	130,416		30,413	263,050
Impact Fee Fund	42,840		54,027	-
Sewer Enterprise Fund	806,408		570,998	1,106,642
Department Total	\$ 4,617,904	\$ (73,862)	\$ 1,639,308	\$ 5,699,817
Water Utilities				
Water Enterprise Fund	\$ 652,605	\$	\$ 564,869	\$ 466,211
Department Total	\$ 652,605	\$	\$ 564,869	\$ 466,211
Water Resources				
Water Enterprise Fund	\$ 200,297	\$	\$ 131,618	\$ 119,653
Department Total	\$ 200,297	\$	\$ 131,618	\$ 119,653
Sewer Utilities				
Sewer Enterprise Fund	\$ 1,883,783	\$	\$ 1,764,223	\$ 900,253
Department Total	\$ 1,883,783	\$	\$ 1,764,223	\$ 900,253
Roads				
HURF	\$ 682,283	\$	\$ 542,511	\$ 728,500
Impact Fee Fund	435,000		25,399	370,000
Department Total	\$ 1,117,283	\$	\$ 567,910	\$ 1,098,500
Street Lighting Improvement District				
SLID Fund	\$ 4,032	\$	\$ 3,682	\$ 3,958
Department Total	\$ 4,032	\$	\$ 3,682	\$ 3,958
TOTAL ALL DEPARTMENTS	\$ 15,174,150	\$	\$ 10,578,517	\$ 15,260,552

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.