

AMENDED*
NOTICE OF THE REGULAR SESSION
OF THE CHINO VALLEY TOWN COUNCIL

MAY 10, 2011
6:00 P.M.

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Town Council and to the general public that the Chino Valley Town Council will hold a Regular Meeting open to the public on **Tuesday, May 10, 2011** at **6:00 p.m.** in the Chino Valley Council Chambers located at 202 N. State Route 89, Chino Valley, Arizona. Members of the Town Council will attend either in person or by telephone conference call.

RULES FOR ADDRESSING THE COUNCIL – AMENDED MAY 13, 2010

It is the Council's desire to hear public comment on agenda items. Because it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

- 1) Members of the public wishing to speak must be first recognized by the Chairman.
- 2) Please state your name and whether or not you are a Town resident in an audible tone for the record.
- 3) TIME LIMIT: 3 MINUTES PER PERSON.
- 4) Remarks shall be limited to the agenda item under consideration.
- 5) All remarks shall be directed to the Mayor and to any or all members of the Council.
- 6) A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- 7) Members of the public are expected to observe rules of propriety and decorum.
- 8) Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

The **Agenda** for the meeting is as follows:

- 1) **Call to Order, Invocation; Pledge of Allegiance; Roll Call.**
- 2) **Introductions, Presentations and Proclamations**
 - 2a) Proclamation declaring May 15-21, 2011 as “**Emergency Medical Services Week**,” sponsored by Lifeline Ambulance Service.

2b) Chamber Update by Ab Jackson, Chief Executive Officer, Chino Valley Area Chamber of Commerce.

3) Call to the Public

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting.

4) Mayor/Council/Manager Report

This item is for information only. Presentation on information requested by the Mayor and Town Council will be made and questions answered. No action will be taken.

Consent Agenda

No items designated.

Action Items

- 5) Consideration and possible action to approve the “**Final Master Plan**” by BMA Architects for the Town Complex, South Campus site, located at 202 N. State Route 89, and including an adjacent parcel owned by the Chino Valley Fire District, addressed as 238 N. State Route 89.

Staff recommended motion: Move to approve the “Final Master Plan” by BMA Architects for the South Campus site.

- 6) Consideration and possible action to adopt **Resolution No. 10-947** declaring the “Unified Development Ordinance – Amendments Dated May 10, 2011 Related to the **Medical Marijuana Act**” a public record, and adopt **Ordinance No. 10-742** to amend the Unified Development Ordinance (UDO) by adding provisions relating to medical marijuana.

Staff recommended motion: Move to adopt Resolution No. 11-958 declaring the “Unified Development Ordinance Amendments Dated April 5, 2011 Relating to the Medical Marijuana Act” a public record, and adopt Ordinance No. 11-745 amending the Unified Development Ordinance, subject to modifying the structure of the proposed amendments with attorney approval; OR

Move to make no amendments to the UDO and operate under state regulations for compliance with the Medical Marijuana Act.

***6.1) DISCUSSION REGARDING FISCAL YEAR 2011/2012 BUDGET.**

STAFF RECOMMENDED MOTION: TO BE DETERMINED PER COUNCIL DISCUSSION.

***6.2) *CONTINUED FROM MAY 5, 2011:* CONSIDERATION AND POSSIBLE ACCEPTANCE OF THE "PARKS AND RECREATION DEPARTMENT ORGANIZATIONAL ASSESSMENT" REPORT PREPARED BY PW CONSULTING SERVICES, LLC (PAUL WENBERT), DATED APRIL 6, 2011, AND AUTHORIZE THE TOWN MANAGER TO IMPLEMENT THE RECOMMENDATIONS MADE IN THE REPORT. THIS ITEM REPRESENTS A POSITIVE IMPACT TO THE TOWN'S FISCAL BOTTOM LINE.**

STAFF RECOMMENDED MOTION: MOVE TO APPROVE THE CHANGES RECOMMENDED BY MR. WENBERT OF PW CONSULTING SERVICES, LLC IN HIS ORGANIZATIONAL ASSESSMENT OF THE PARKS AND RECREATION DEPARTMENT, DATED APRIL 6, 2011 AND AUTHORIZE THE TOWN MANAGER TO IMPLEMENT SUCH CHANGES.

***6.3) *CONTINUED FROM MAY 5, 2011:* CONSIDERATION AND POSSIBLE APPROVAL OF THE REORGANIZATION OF THE **ADMINISTRATIVE OFFICES** WHICH ENTAILS RE-CLASSIFYING TWO POSITIONS, RESTRUCTURING TWO POSITIONS, AND DEVELOPING A NEW ORGANIZATIONAL CHART. THIS PROPOSAL OFFERS A REDUCTION WITH RESPECT TO THE FISCAL IMPACT. IT IS PROPOSED THIS REORGANIZATION SHOULD SAVE THE TOWN APPROXIMATELY \$52,000 IN SALARIES AND BENEFITS.**

STAFF RECOMMENDED MOTION: MOVE TO APPROVE THE REORGANIZATION OF THE ADMINISTRATIVE OFFICES WHICH ENTAILS RE-CLASSIFYING TWO POSITIONS, RESTRUCTURING TWO POSITIONS, AND ACCEPTING THE NEW ORGANIZATIONAL CHART.

7) Consideration and possible action to authorize Town staff to expend funds in the amount of \$2,000 for an **appraisal of a portion of Assessor's Parcel No. 306-01-019F, located on the Northwest corner of Perkinsville Road and Santa Fe Trail, which is part of the Town's Old Home Manor property, for the purpose of a possible land exchange between the Town of Chino Valley and Chino Valley Fire District. Funds to come from Town Manager Professional Services expenditure line in the General Fund. As a budget transfer will be required to facilitate this expenditure, staff recommends a transfer from Non-Departmental Contingencies expenditure line to the Town Manager Professional Services expenditure line.**

Staff recommended motion: Move to authorize Town staff to expend funds in the amount of \$2,000 for an appraisal of a portion of APN 306-01-019F for the purpose of a possible land exchange between the Town and Chino Valley Fire District.

8) Consideration and possible action to approve the Town's contribution toward employees' **health insurance rates at \$577 per month and its contribution rate**

toward family dependent coverage at 25%. Funds to come from various funds from each department's health benefits expenditure line.

Staff recommended motion: Move to approve the Town's contribution toward employees' health insurance rates at \$577 per month and its contribution rate toward family dependent coverage at 25%.

- 9) Consideration and possible action to approve March 3, 2011 Study Session **minutes**. (Absent: Councilmembers Baker and Moore)

Staff recommended motion: Move to approve March 3, 2011 Study Session minutes.

10) Adjournment.

Dated this 9th day of May, 2011.

By: _____
Jami C. Lewis, Town Clerk

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.