



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, April 25, 2017
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a.** Proclamation recognizing the 242nd Anniversary of the United States Army. (Mayor Croft)
 - b.** Presentation regarding Head Start programs and services, by Family Advocacy representatives Nancy Meek and Veronica Jarquin.

- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4. RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Interim Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to accept Nonrevocable Offer for Dedication of Public Roadway from Adam Schuster on property identified as Assessor's Parcel Numbers 306-23-028V, T and W, generally located on Road 1 West between Center Street and Road 1 North. (Ruth Mayday, Development Services Director)
- b. Consideration and possible action to accept the April 11, 2017 regular meeting minutes.

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. (i) Hold Public Hearing regarding notice of intent to increase admission fees for the Town of Chino Valley Aquatic Facility, located at 1615 North Road 1 East, Chino Valley.
(ii) Consideration and possible action to recommend approval to increase admission fees for the Town of Chino Valley Aquatic Facility. (Chris Bartels, Public Works Manager)

Recommended Action:

- (i) Hold Public Hearing.
- (ii) Recommend approval to increase admission fees for the Town of Chino Valley Aquatic Facility.

- b. Consideration and possible action to approve a Conditional Use Permit (CUP17-001) for approximately 2.7 acres of real property located at 868 East Road 4 North (APN 306-04-010U) to allow a medical research facility within the CH (Commercial Heavy) zoning district, subject to conditions. (Ruth Mayday, Development Services Director)

Recommended Action: Approve a Conditional Use Permit for approximately 2.71 acres of real property location at 868 East Road 4 North to allow a medical research facility within the CH Zoning District, subject to the conditions indicated in the Use Permit Letter.

- c. Consideration and possible action to adopt Resolution No. 17-1098 authorizing the acquisition of certain real property in the Town for right-of-way and easement purposes for re-construction of the intersection of Road 1 West and Road 2 North, authorizing the Mayor, Town Manager, and Town Attorney to acquire title to such real property on behalf of the Town by donation, eminent domain or purchase for an amount not to exceed fair market value of the property, plus acquisition and closing costs. (Richard Straub, Assistant Public Works Director/Town Engineer)

Recommended Action: Adopt Resolution No. 17-1098 to authorize the acquisition of certain real property in the Town for right-of-way and easement purposes for re-construction of the intersection of Road 1 West and Road 2 North, authorizing the Mayor, Town Manager, and Town Attorney to acquire title to such real property on behalf of the Town by donation, eminent domain or purchase for an amount not to exceed fair market value of the property, plus acquisition and closing costs.

- d. Consideration and possible action to approve and authorize Mayor Croft to sign the Second Amendment to Wireless Communications Site Lease and Second Amendment to Memorandum of Lease Agreement, both related to a revised legal description for the Town Hall Lease and Landlord Estoppel Certificate and Agreement related to a transfer of ownership of the Town Hall Wireless Communications Tower. (Phyllis Smiley, Town Attorney)

Recommended Action: Approve and authorize Mayor Croft to sign the Second Amendment to Wireless Communications Site Lease and Second Amendment to Memorandum of Lease Agreement, both related to a revised legal description for the Town Hall Lease and Landlord Estoppel Certificate and Agreement related to a transfer of ownership of the Town Hall Wireless Communications Tower.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding enforcement of Zoning Ordinance No. 13-772 and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position in contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the matter of right-of-way dedication and roadway improvements required from Martin and Pamela Messenger.

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 20thday of April, 2017.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk