

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY, APRIL 23, 2019
6:00 P.M.**

The Town Council of the Town of Chino Valley met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, April 23, 2019.

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Present: Mayor Darryl Croft; Vice-Mayor Jack Miller; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Corey Mendoza; Councilmember Annie Perkins

Absent: Councilmember Lon Turner

Staff Town Manager Cecilia Grittman; Town Attorney Andrew McGuire (electronically); Finance

Present: Director Joe Duffy; Economic Development Project Manager Maggie Tidaback; Development Services Director Joshua Cook; Public Works Director/Town Engineer Frank Marbury; Community Services Director Scott Bruner; Town Clerk Jami Lewis (recorder); Administrative Technician Kathy Frohock (videographer)

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a)** Recognition of Addie Daniels, Prescott Area Leadership's Female Youth of the Year.(Cyndi Thomas, Assistant Community Services Director)

Town Manager Grittman reviewed Ms. Daniels background and recognized her accomplishments. Mayor Croft read the Recognition Certificate and presented Ms. Daniels with a key to the Town and a Town t-shirt. Ms. Daniels thanked the Town for the recognition as well as everyone in her life that had supported her many endeavors.

- b)** Proclamation declaring April 30, 2019, as *National Therapy Animal Day*, sponsored by Pet Partners of Prescott.

Vice-Mayor Miller read the proclamation and presented it to Lana Fielding, who spoke about the new organization, Pet Partners of Prescott, as well as the benefits that it provided to the community.

- c)** Proclamation commemorating the *100th Anniversary of the American Legion*, sponsored by Chino Valley's Bobby Bisjack American Legion Post #40.

Mayor Croft read the proclamation and presented it to Roger Ely, Vice Commander of Area C, who thanked the Council for recognizing the organization and provided a brief overview of the organization's history and purpose.

- d) Proclamation declaring May 5-11, 2019, as *50th Anniversary of Municipal Clerks Week*, sponsored by the International Institute of Municipal Clerks.

Mayor Croft read the proclamation and presented it to Town Clerk Lewis, who spoke about the duties of municipal clerks and the Town's support of the Town Clerk's Office.

3) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Beth Vicory, Frontier Girls Eagle Scout, spoke about her Eagle Diamond Award Project, sponsoring a series of programs for children at the Chino Valley Library during the summer and her call for volunteers to help. Community Services Director Bruner added further program details.

Addie Daniels spoke about the Green Bags Project she was sponsoring with her brother Alex to collect food items for school district students and a homeless food pantry run by her family and other volunteers at the school.

Patty Lindsey, President, Chino Valley Lioness Club, spoke about their upcoming Wine, Bites and Brew fundraiser this weekend, which proceeds will fund a variety of community services throughout the town.

4) **RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.
- b) Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann reported on:

- The last two upcoming community outreach meetings regarding the ballot measures.
- The City of Prescott holding an executive session regarding the intergovernmental agreement.
- The Town's upcoming Volunteer Reception on May 2.
- The Fifth Annual Chino Grinder on May 4.

- c) Introduction of Maggie Tidaback, the Town's new Economic Development Project Manager. (Cecilia Grittmann, Town Manager)

Ms. Grittmann introduced Ms. Tidaback, who spoke about her background, experience and history within the area.

- d) Report on the utility shop building and the Memory Park bathrooms. (Frank Marbury, Public Works Director/Town Engineer)

Mr. Marbury reported that both the projects were design-build request for bids format and six submittals had been narrowed down to one top firm. Once a contract was secured, it was hoped to have design submittals within a month and construction to begin in the fall. Electricity upgrades would be part of the project to satisfy the needs of annual events taking place at the park.

- e) Presentation regarding the May 21, 2019 Special Election Ballot Question related to the road maintenance program and primary property tax. (Frank Marbury, Public Works Director/Town Engineer; Joe Duffy, Finance Director)

Mr. Marbury and Mr. Duffy presented an overview of the road maintenance/property tax ballot question:

- The top concerns of the community were drainage, trash and roads. The Roads Committee and the engineering department looked at the roads and determined a maintenance strategy.
- One third of the roads were arterial or main roads and two thirds were smaller, local roads. There were 153 total miles of Town road.
- Various pavement types included chip seal, asphalt, gravel and dirt, with 80 miles being chip sealed, 40 miles asphalt, and the remaining gravel or dirt.
- Pavement preservation techniques that were the cheapest required roads to be continually maintained. Arterial and corridor roads needed the most work and maintenance. The residential roads needed lighter maintenance.
- The cost over 20 years was approximately \$32 million or \$1.6 million per year. The current budget of only \$400,000 for roads only covered three to five miles annually and would take 50 years to cover all the roads in Town.
- If the ballot measure were to pass, there would be a three-cycle seven-year schedule to cover maintenance of all the roads in Town. The Town would spend approximately \$16,000 per mile which was approximately what the County spent per mile on their roads.
- The tax levy would cover \$1.5 million annually and with the HURF funds, there would be \$1.9 million available annually. The extra funding would be put away to be used on larger future projects. The funds would be strictly used for road maintenance and would not include employee labor, supplies, or overhead. Contractors would be hired to do the

work.

- The funds would be in a separate fund that would be audited annually with a report provided on how the funds were used within the specified guidelines. The tax would sunset after 20-years.

Mr. Duffy provided an overview of the average property tax increase for residents.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Mike Best to accept the consent agenda as read for Items a, b and c.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins

PASSED - Unanimously

- a) Consideration and possible action to adopt Resolution No. 2019-1137, approving an Intergovernmental Agreement with Yavapai County, in the amount of \$16,400, for law enforcement data management. (Chuck Wynn, Police Chief)
- b) Consideration and possible action to accept the March 26, 2019, regular meeting minutes. (Jami Lewis, Town Clerk)
- c) Consideration and possible action to accept the April 9, 2019, regular meeting minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Presentation by Mackenzie Rodgers, APS Northwest Division Manager, and possible discussion regarding an overview of APS' Firewise/Fire Mitigation Program. (Cecilia Grittmann, Town Manager)

Ms. Rodgers presented a summary of the Fire Mitigation Program. Key points were:

- APS highly valued safety and reliability and was actively addressing heightened wildfire threat due to residential developments within the forest and the Wildland Urban Interface (WUI).
- APS had completed fire risk reduction measures for many years through management of vegetation and defensible space around power poles, line inspections, and employing a mitigation specialist.

- Protocols during fires may include prolonged outages in order to focus on safety first. Letters will be sent to customers in high fire risk areas based on their proximity to the WUI with fire safety tips and notification of power outages.
- Customers should sign up for emergency alerts through Nixle or the APS app, report power outages to APS, and follow the given procedures during an outage.

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10) ADJOURNMENT

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Annie Perkins to adjourn the meeting at 6:59 p.m.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Annie Perkins

PASSED - Unanimously

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 23rd day of April, 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14th day of May, 2019.

Jami C. Lewis, Town Clerk