

NOTICE OF THE REGULAR SESSION OF THE CHINO VALLEY TOWN COUNCIL

**MARCH 22, 2011
6:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Town Council and to the general public that the Chino Valley Town Council will hold a Regular Meeting open to the public on **Tuesday, March 22, 2011 at 6:00 p.m.** in the Chino Valley Council Chambers located at 202 N. State Route 89, Chino Valley, Arizona. Members of the Town Council will attend either in person or by telephone conference call.

RULES FOR ADDRESSING THE COUNCIL – AMENDED MAY 13, 2010

It is the Council's desire to hear public comment on agenda items. Because it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

- 1) Members of the public wishing to speak must be first recognized by the Chairman.
- 2) Please state your name and whether or not you are a Town resident in an audible tone for the record.
- 3) TIME LIMIT: 3 MINUTES PER PERSON.
- 4) Remarks shall be limited to the agenda item under consideration.
- 5) All remarks shall be directed to the Mayor and to any or all members of the Council.
- 6) A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- 7) Members of the public are expected to observe rules of propriety and decorum.
- 8) Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

The **Agenda** for the meeting is as follows:

- 1) **Call to Order, Invocation; Pledge of Allegiance; Roll Call.**
- 2) **Introductions, Presentations and Proclamations**
 - 2a) Proclamation declaring April 2011 as “**Jazz Appreciation Month**,” sponsored by the Prescott Jazz Society, Inc.
 - 2b) Administer ceremonial **Oath of Office** to Joseph Abbate, Parks and Recreation Advisory Board appointee.

3) **Call to the Public**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting.

4) **Mayor/Council/Manager Report**

This item is for information only. Presentation on information requested by the Mayor and Town Council will be made and questions answered. No action will be taken.

Consent Agenda

All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Council so requests.

- 5) Adopt **Resolution No. 11-955**, declaring and adopting the results of the **Primary Election** held on March 8, 2011.
- 6) Adopt **Resolution No.11-954** authorizing the Chino Valley Police Department to apply for, and accept and expend funds for a 2012 **Highway Safety Plan Grant** from the Governor's Office of Highway Safety in the amount not to exceed \$45,000.00. Funds to come from Miscellaneous Police Grants expenditure line in the Grants Fund for fiscal year 2011/2012, with no matching funds required by the Town.

Staff recommended motion: Move to accept Consent Agenda items 5-6.

Action Items

- 7) PUBLIC HEARING and possible approval of application from Joneal P. Young, for person transfer of a Series 6 (Bar) Liquor License for **Doreen's** Back Street Bar & Grill, located at 2879 Arizona Trail in Chino Valley.

Staff recommended motion: Move to (a) hold public hearing; and (b) approve application for a new Series 6 Liquor License for Doreens, located at 2879 Arizona Trail.

- 8) PUBLIC HEARING and possible adoption of **Ordinance No. 11-744** amending the Chino Valley Town Code, Section 71.12 "**Speed Limits**," to allow the Town Council, with the approval of a Resolution, to set speed limits within the community in accordance with Arizona Revised Statutes § 28-701.

Staff recommended motion: Move to (a) Move to hold a Public Hearing; and (b) Move to approve Ordinance No. 11-744 amending the Chino Valley Town Code, Section 71.12 "Speed Limits," to allow the Town Council, with the approval of a Resolution, to set speed limits within the community in accordance with Arizona Revised Statutes § 28-701.

- 9) *Continued from March 8, 2011:* Approve a one-year Lease Agreement between the Chino Valley **Food Bank**, located at 1943 Voss Drive and the Town of Chino Valley, for the period of April 1, 2011 to March 31, 2012.

Staff recommended motion: Move to approve a one-year lease agreement between the Town of Chino Valley and the Chino Valley Food Bank for a term beginning April 1, 2011 and ending on March 31, 2012.

- 10) Approve the Scope of Services and Estimated Budget by **Dava & Associates**, Inc. for an update of the Town's General Plan and development of an Economic Development Strategy for the Town; and authorize the Mayor to sign an associated Professional Services Agreement between the Town of Chino Valley and Dava & Associates, Inc. upon completion by the Town Attorney. The total project estimated amount of \$120,000 is proposed to be funded over three fiscal years (FY), with \$30,000 in FY 2010/2011, \$72,000 in FY 2011/2012, and \$18,000 in FY 2012/2013. Funds to come from Non-Departmental General Plan expenditure line in the General Fund.

Staff recommended motion: Move to approve the Scope of Services and Estimated Budget by Dava & Associates, Inc. and authorize the Mayor to sign the associated Professional Services Agreement between the Town and Dava & Associates upon completion by the Town Attorney.

- 11) Move to approve the process that Council will appoint the General Plan/Economic Development Strategy Committee to develop an Economic Development Strategy for the Town of Chino Valley. If process is approved, Council will perform a drawing as outlined.

Staff recommended motion: Move to approve the process that Council will appoint the General Plan/Economic Development Strategy Committee to develop an Economic Development Strategy for the Town of Chino Valley, and perform the drawing as outlined.

- 12) Accept User Fee Study Proposal and related Work Plan from Heinfeld, Meech & Co., P.C., to perform an User Fee Study for an amount not to exceed \$13,500 plus expenses, and authorize the Town Manager to complete subsequent

engagement letter. Funds to come from Non-departmental User Fee Study expenditure line in the General Fund.

Staff recommended motion: Accept User Fee Study Proposal and related Work Plan from Heinfeld, Meech & Co., P.C., to perform a User Fee Study for an amount not to exceed \$13,500 plus expenses, and authorize the Town Manager to complete subsequent engagement letter.

- 13)** Approve January 6, 2011 Study Session **minutes**. (Absent: Councilmember Baker)

Staff recommended motion: Move to approve January 6, 2011 Study Session minutes

- 14)** Discussion of anticipated FY2011/2012 General Fund Budget Shortfall, and possible action to be determined by Town Council.

Staff recommended motion: To be determined by Town Council.

- 15) Adjournment.**

Dated this 16th day of March, 2011.

By: _____
Cecilia Watts, Deputy Town Clerk

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.