



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, March 14, 2017
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4. RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a. Response regarding the status of commercial development at Road 4 South.**

- 5. CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.**

- b. Status report by Interim Town Manager Cecilia Gritman and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

6. **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to accept the February 28, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7. **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to adopt Ordinance 17-819, amending the Unified Development Ordinance ("UDO"), Chapter 2, Definitions, Section 2.1, Meanings of Words and Terms; repealing Chapter 4.21 Sign Regulations, and adopting new Chapter 4.21 Sign Regulations, consisting of Sections 4.21.1 Purpose, 4.21.2 Permits Required, 4.21.3 General Sign Regulations, 4.21.4 Measurement of Signs, 4.21.5 Sign Standards, 4.21.6 Temporary Signs, 4.21.7 Prohibited Signs, 4.21.8 Non-Conforming Signs, and 4.21.9 Violations; Removal, all as set forth in the "Amendments to the Unified Development Ordinance of the Town of Chino Valley Related to Signs, dated July 26, 2016". (Ruth Mayday, Development Services Director)

Recommended Action: Approve Ordinance 17-819, declaring the "Amendments to the Unified Development Ordinance of the Town of Chino Valley related to Signs, dated July 26, 2016" to be a public record and adopting the "Amendments to the Unified Development Ordinance of the Town of Chino Valley, Arizona, Related to Signs, dated July 26, 2016", by reference, amending the Unified Development Ordinance.

- b. Consideration and possible action to approve the Agreement for Professional Consulting Services with Engineering Testing Consultants, Inc., for Geotechnical Engineering Testing for the Old Home Manor Industrial Park project in an amount not to exceed \$34,005.00. Funds to come from Grants Fund match. (Michael Lopez, Acting Public Works Director/Town Engineer)

Recommended Action: Approve the Agreement for Professional Consulting Services with Engineering Testing Consultants, Inc., for Geotechnical Engineering Testing for the Old Home Manor Industrial Park project in an amount not to exceed \$34,005.00.

- c. Consideration and possible action to approve change order number 2 to the contract with Earth Resources Corporation to remove the construction survey line item from the existing Construction Contract resulting in a decrease in the contract amount of \$17,700.00. (Michael Lopez, Public Works Director/Town Engineer)

Recommended Action: Approve change order number 2 to the contract with Earth Resources Corporation, decreasing the contract amount by \$17,700.00.

- d. Consideration and possible action to approve the Professional Services Agreement with Lyon Engineering, Inc., for the construction staking for the Center Street Sewer Main Extension project in the amount not to exceed \$17,700.00. (Michael Lopez, Acting Public Works Director/Town Engineer)

Recommended Action: Move to approve Change Order number 2 with Lyon Engineering, Inc. for the construction staking for the Center Street Sewer Main Extension project in an amount not exceed \$17,700.00, increasing the total compensation for this Project not to exceed amount of \$110,595.00.

- e. Consideration and possible action to approve the Intergovernmental Agreement (IGA) between the Chino Valley Unified School District and the Town of Chino Valley for the improvements to Town rights-of-way adjacent to Del Rio School and Heritage Middle School using Adjacent Ways funding. (Michael Lopez, Public Works Director/Town Engineer)

Recommended Action: Approve the Intergovernmental Agreement (IGA) between the Chino Valley Unified School District and the Town of Chino Valley for the improvements of the adjacent ways to the Del Rio School and Heritage Middle School at no cost to the Town but staff's time to perform engineering and project management.

- f. Consideration and possible action to approve a Notice of Intention to increase Wastewater Rates, Fees, and Service Charges, set a Public Hearing date, and issue a public report. (Joe Duffy, Finance Director)

Recommended Action: Move to adopt a Notice of Intention to Increase Wastewater Rates, Fees, and Service Charges and set a public hearing on the proposed rates for May 9, 2017.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position in pending litigation or in settlement discussions conducted in order to avoid or resolve litigation in the matter of Town of Chino Valley v. Glenarm Land Company, Inc. (Phyllis Smiley, Town Attorney)

- b. An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(7) for discussion or consultation for legal advice with the Town Attorney and for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations regarding the lease to Yavapai Community College of real property located at Old Home Manor.
- c. Executive session pursuant to A.R.S. & 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, or salary of Interim Town Manager, Cecilia Gritman.

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 9th day of March, 2016.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk