

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY, MARCH 13, 2018
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, March 13, 2018.

Present: Mayor Darryl Croft; Vice-Mayor Lon Turner; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Staff Present: Town Manager Cecilia Gritman; Town Attorney Phyllis Smiley (via conference phone); Finance Director Joe Duffy; Human Resources Director Laura Kyriakakis; Police Lieutenant Vince Schaan; Public Works Director/Town Engineer Frank Marbury; Kathy Frohock (videographer); Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Ron Maines, resident, spoke about possible construction being done at the Windmill House without a permit or site plan.

Mary Rocchio and Anita DeMello spoke about the Let's Dance event at the Senior Center on March 19.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a)** Questions regarding permitting requirements for dog training organizations using Town parks.

Mayor Croft reported that: (i) A dog obedience training group observed on Sundays did not have exclusive use of Memory Park on those days and they contended that they had not asked anyone to leave the park. (ii) Dogs in obedience training classes, provided they were properly controlled, were exempted from the Town's general leash law. (iii) Certain signage at the park was old and will need to be updated to reflect the new code. (iv) As a 501(C)(3) non-profit, the group was exempt from having a business license. (v) Dog owners in the classes were liable for their own dog's actions.

- b) Updates from Central Arizona Fire and Medical Authority.

Mayor Croft reported that this item did not require a response.

- c) Questions regarding the status of proposed apartment complexes on Road 2 North, retail development on Road 4 South and SR 89, and new asphalt company.

Mayor Croft reported that: (i) There was no new information about the proposed apartment complex behind Safeway. A proposal for affordable senior housing on five acres of the Hawksnest development was scheduled for hearing on March 20. (ii) Town staff had no new information about the prospective development at Road 4 South or why the sign came down; and the only activity was tree planting for screening. (iii) A request for a Conditional Use Permit for a hot asphalt mix facility on property with an existing rock quarry northwest of Haystack Ranches was scheduled for hearing on April 3.

5) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.

Mayor Croft reported on the upcoming session of the Citizen's Academy.

- b) Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann reported on:

- An upcoming economic development training that she and the Town's new economic development manager will attend.
- Old Home Manor ballfields being closed for repairs and remediation.

- c) Presentation by Finance Department regarding the Revenue Manual and revenue projections for the next fiscal year.

Mr. Duffy reviewed the revenue manual, which summarized all revenues over the last five years, and projected them forward for the next five fiscal years. Key points were:

- Revenues overall were showing steady increases.
- Building related revenues were increasing significantly but were projected conservatively in case construction slowed down.
- Staff was still projecting all revenues conservatively and not counting on money until it was in the bank. Projections will be updated during the preparation of the budget as new data became available.
- Staff was proposing some one-time capital projects, including public works equipment purchases funded by the sale of \$122,000 worth of equipment.
- The water fund had a huge increase from water buy-in fees, which will help pay back the general fund, and revenues will begin to decrease as the payments from the Prescott agreement start to dwindle. The sewer fund also increased from buy-in fees.
- The Town will have more money at the end of the year than projected, which may be used for one-time projects.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Cloyce Kelly to accept the consent agenda as read.

Vote: 7 - 0 PASSED - Unanimously

- a) Consideration and possible action to retain Laura Kyriakakis, Human Resources Director as the Town's voting member on the Yavapai Combined Trust Board and Advisory Group and appoint Tiffany Resendez, Human Resources Analyst as the Town's alternate voting member to the Yavapai Combined Trust Board and Advisory Group. (Laura Kyriakakis, Human Resources Director)
- b) Consideration and possible action to approve appointment of Amy Chamberlin to fill the vacancy on the Public Safety Retirement Board (PSRB) created by the resignation of Gary Brusco, for the term ending June 30, 2020. (Laura Kyriakakis, Human Resources Director)
- c) Consideration and possible action to adopt Resolution No. 18-1117, approving a Call of Election for Fall 2018, designating election date, purpose of election, deadline for voter registration, and location and deadline for candidates to file nomination papers. (Jami Lewis, Town Clerk)
- d) Consideration and possible action to accept the February 21, 2018 study session/retreat minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

Mayor Croft reported that there was no need to hold the executive session.

- a) An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the acquisition of a portion of the Prescott Water system and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider the Town's position and instruct the Town Attorney regarding the Town's position regarding a contract with the City of Prescott related to the Town purchasing a portion of its water distribution system that is the subject of negotiations. (Cecilia Gritman, Town Manager)

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

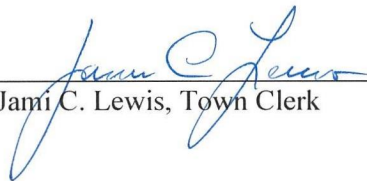
10) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Councilmember Cloyce Kelly to adjourn the meeting at 6:24 p.m.

Vote: 7 - 0 PASSED - Unanimously


Darryl L. Croft, Mayor

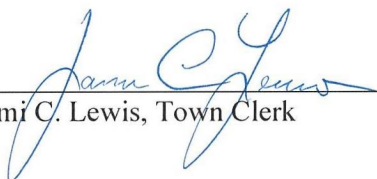
ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 13th day of March, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 27th day of March, 2018.


Jami C. Lewis, Town Clerk