

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY, FEBRUARY 27, 2018
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, FEBRUARY 27, 2018.

Present: Mayor Darryl Croft; Vice-Mayor Lon Turner; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Staff Present: Town Manager Cecilia Grittman; Town Attorney Phyllis Smiley; Finance Director Joe Duffy; Public Works Director/Town Engineer Frank Marbury; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a)** Presentation by the Water Infrastructure Finance Authority (WIFA) of the WIFA Clean Water Project of the Year Award to the Town. (Joe Duffy, Finance Director)

Mr. Duffy recounted that the Town partnered with WIFA for funding the Center Street Project to install sewer line to Mollie Rae subdivision, and subsequently connecting another 100 properties on Road 1 West, which nearly doubled the number of planned connections. As WIFA gave the Town a 45% grant, the \$1.2 million project only cost about \$700,000.

WIFA representatives, Susan Craig, Communication Director, and Nicole Petker, Engineer/Project Manager, spoke about WIFA's background and mission, the award's criteria, and the Town's able administration during major staffing changes. Ms. Craig and Ms. Petker acknowledged Finance Director Duffy, Mayor Croft and Council, Interim Public Works Director Richard Straub, Public Works staff, and the contractor, and presented the award to the town.

- b)** Community outreach regarding Yavapai Community College, presented by Rodney Jenkins, Vice President of Community Relations.

Mr. Jenkins spoke about programs in and beyond the classroom; job fairs; impacts to the county regarding workforce, affordable housing, and transportation; new Pathways Program; economic development outreach and services; and celebrating 50 years in the community. Mayor Croft recognized the College's agribusiness program here in Town.

- c)** Annual report by the Chino Valley Equestrian Association regarding activities at the Equestrian Park located on Town property.

CVEA member Ruth Mayday spoke about the facility's grand opening, clinics and horse shows, new equipment, facility improvements, membership and volunteers, sponsorships and donations, promotions, horse and non-horse events scheduled, and exceeding all goals set.

CVEA President Danielle Feller added that fundraising was lacking a bit but they were pursuing it. Council suggested they contact Drake Cement and Findlay Toyota.

Council commended the group for seeing the idea through to fruition.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Nicholas Wowk spoke about problems with dog training groups using Memory Park and his belief that they should be required to have a use permit, business license, and liability insurance. Mayor Croft referred the matter to the town manager.

Scott Freitag, Fire Chief, Central Arizona Fire & Medical Authority, thanked Council and the Town for the partnership between the two parties, and spoke about the entity's latest audit and call volumes.

Mark Vucich, resident, asked about removal of the commercial business sign at Road 4 South, progress of the two proposed apartment complexes on Road 2 North, and the location of a new asphalt company.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Mayor Croft reported on the Citizen's Academy starting March 1.

Councilmember Best reported on recent meetings held by the Greater Arizona Mayors Association and the Central Yavapai Metropolitan Planning Organization.

- b) Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann reported on tomorrow's Community Outreach event, extending an offer for the Economic Development/Project Manager position, and February work anniversaries.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to accept consent agenda a, b and c.

Vote: 7 - 0 PASSED - Unanimously

Mayor Croft introduced Mr. McCafferty, newly-appointed Planning and Zoning Commissioner.

- a) Consideration and possible action to waive the bidding requirements and approve a Purchase Order Contract with Sanderson Ford to purchase an F350 Utility Service Truck with Crane for a total amount not to exceed \$61,110.10, pursuant to a cooperative purchase from the Arizona State Bid List, Arizona State purchasing contract #ADSP014-063240.
- b) Accept resignation of Julie Van Wuffen from the Planning and Zoning Commission and appoint John McCafferty to the position of Commissioner to complete a three-year term that started February 1, 2016. (Council Appointments Subcommittee)
- c) Consideration and possible action to accept the February 13, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

8) **EXECUTIVE SESSION**

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Mike Best to go into executive session at 6:47 p.m.

Vote: 7 - 0 PASSED - Unanimously

- a) An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the acquisition of a portion of the Prescott Water system and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider the Town's position and instruct the Town Attorney regarding the Town's position regarding a contract with the City of Prescott related to the Town purchasing a portion of its water distribution system that is the subject of negotiations. (Cecilia Gritman, Town Manager)

9) **ACTION ITEMS RESUMED**

After the Executive Session, Council will reconvene the Regular Meeting.

Mayor Croft reconvened the meeting at 7:25 p.m. and reported that Council discussed the matter with its attorney and no action will be taken.

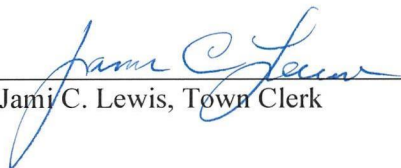
10) **ADJOURNMENT**

MOVED by Councilmember Jack Miller, seconded by Councilmember Mike Best to adjourn the meeting at 7:25 p.m.

Vote: 7 - 0 PASSED - Unanimously


Darryl L. Croft, Mayor

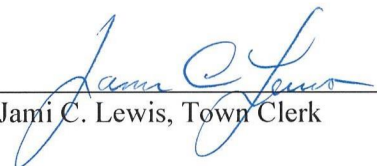
ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 27th day of February, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 27th day of March, 2018.


Jami C. Lewis, Town Clerk