MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, FEBRUARY 14, 2017
6:00 P.M.

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, February 14, 2017.

Present:	Mayor Darryl Croft; Vice-Mayor Mike Best; Councilmember Susie Cuka; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller
Absent:	Councilmember Lon Turner
Staff Present:	Interim Town Manager Cecilia Grittman; Town Attorney Phyllis Smiley (via Skype); Finance Director Joe Duffy; Police Lieutenant Vince Schaan; Development Services Director Ruth Mayday; Library Director Scott Bruner; I.T. Specialist Spencer Guest (videographer); Town Clerk Assistant Amy Pyeatt-Lansa; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Presentation by Yavapai County Public Works and/or Lyon Engineering regarding the proposed Northern Connector road between Williamson Valley and the Town.

Byron Jaspers, County Public Works Director, reported on the current public comment period relative to the long range study for an east-west corridor that will accommodate a new roadway in about 10 years.

Roger McCormick, County Assistant Public Works Director, reviewed the project's history from 2006 through the present.

Kevin Horton with Lyon Engineering described the project to date, their evaluation of and criteria for possible alignments, and the roadway's preliminary design.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Cloyce Kelly with the Chino Valley American Legion spoke about community activities sponsored and supported by the organization.

Mark Vucich, resident, expressed concern about the proposed apartment complexes on Road 2 North with regard to traffic, crime, and other problems with high density housing.

4) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

a) Comments regarding the manufactured homes sales tax reduction and request to reduce sales taxes for all merchants.

Councilmember Mendoza reported that the Town depended upon sales tax revenues, while Prescott had a property tax and Prescott Valley had stronger economic development. Staff and Council were focusing on the Town's economic future so they could reduce the sales tax rate. He commended Chino Valley businesses for their community support despite the higher tax rate.

5) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

a) Status reports by Mayor and Council regarding current events.

Councilmember Cuka reported that on February 21, the Economic Development Subcommittee will hear presentations by consulting firms for development of the Old Home Manor Industrial Park.

b) Status report by Interim Town Manager Cecilia Grittman and/or Town staff members regarding Town accomplishments,and current or upcoming projects.

Ms. Grittman recognized employees with 10, 15, and 20 years of service:

- 10 years – Barbara Babbitt (Library), and Jeri Miller and Deana Winn (Police);
- 15 years – Vicky Ferguson and Vince Schaan (Police), and herself; and
- 20 years – Steve Audis (Fleet), Mat Gronek (Police), and Kenny Tribolet (Roads).

c) Demonstration on how to sign up on the Town's website to receive Council agendas and other notices. (Jami Lewis, Town Clerk)

Ms. Lewis demonstrated how citizens could subscribe to receive various notifications through the Town's website.

6) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Jack Miller to approve Consent Agenda items 6a through g.

Vote: 6 - 0 PASSED - Unanimously

a) Consideration and possible action to approve the Declaration of Right-of-Way by the Town of Chino Valley, for the creation of public right-of-way along a portion of Road 4 North. (Michael Lopez, Public Works Director/Town Engineer)

b) Consideration and possible action to approve Financial Report for the six months ending December 31, 2016. (Joe Duffy, Finance Director)

c) Consideration and possible action to nominate Police Chief Chuck Wynn to represent the Town on the Yavapai County Unified Emergency Management Advisory Committee, with Lt. Vince Schaan or the Chief's designee as alternate. (Jami Lewis, Town Clerk)

d) Consideration and possible action to approve amendment to the Planning and Zoning Commissioner Position Description and Selection Process per recommendation of the Council Appointments Subcommittee. (Jami Lewis, Town Clerk)

e) Consideration and possible action to disband the Mayor's Ad Hoc Old Home Manor Recreational Committee. (Mayor Croft)

f) Consideration and possible action to accept the January 10, 2017 Regular Meeting minutes. (Jami Lewis, Town Clerk)

g) Consideration and possible action to accept the January 24, 2017 Regular Meeting minutes. (Jami Lewis, Town Clerk)

7) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

a) Consideration and possible action to direct Staff to make a presentation to Yavapai College's Governing Board, requesting the Board to vote on Motor Sports at Old Home Manor as soon as possible or as practical. (Cecilia Grittman, Interim Town Manager)

Recommended Action: Direct Staff to make a presentation to Yavapai College's Governing Board, requesting the Board to vote on Motor Sports at Old Home Manor in Chino Valley as soon as it can get scheduled or as practical.

Dr. Penny Wills, Yavapai Community College President, reported that:

- In 2002, the Town and College added a provision to the College's lease that the College could comment on any notion of a speedway at Old Home Manor (OHM), as the Board at that time felt such activity was not favorable to the College, mainly due to noise.
- She had received nearly 300 emails on the matter: the majority of those in opposition were from the community, while the majority in favor were not. She saw nothing new to influence a change in the IGA and the college would require that noise not be above 70 db at the property line.
- A previous economic impact study for Yavapai County demonstrated that the amount of money to come to the Town would not be that significant, and listed other concerns related to the effects on traffic on Perkinsville Road; a required environmental study; water usage, as the college would draw from the same water source as the speedway; conflicts with outdoor courses; and impacts on home values.
- Since 2002, the College had put over $8 million in capital investments in the Chino Valley center, as well as hundreds of thousands in operating funds; and they had great concerns about negative impacts on the center.

Mayor Croft recounted for Council that this item pertained to whether or not Council wanted Town officials to make a presentation to the College, not whether or not they approved motor sports.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Annie Lane to direct staff to make a presentation to Yavapai College's Governing Board, requesting the Board to vote on Motor Sports at Old Home Manor.

Vote: 5 - 1 PASSED

NAY: Vice-Mayor Mike Best

b) Consideration and possible action to approve the Intergovernmental Agreement (IGA) between the Chino Valley Unified School District and Town of Chino Valley for project management and construction of the adjacent ways project at Del Rio and Heritage Schools. (Michael Lopez, Public Works Director/Town Engineer)

Recommended Action: Approve the Intergovernmental Agreement between the Chino Valley Unified School District and Town of Chino Valley for the project management and construction of the adjacent ways project at Del Rio and Heritage Schools.

Mayor Croft reported that the School District was not ready with the project and recommended that Council postpone the item.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Corey Mendoza to pull this item until the school district was ready for this project.

Vote: 6 - 0 PASSED - Unanimously

c) Consideration and possible action to adopt a notice of intent to increase admission fees for the Chino Valley Aquatic Center and hold a public hearing on April 25, 2017. (Chris Bartels, Recreation Supervisor)

Recommended Action: Adopt a notice of intent to increase admission fees for the Chino Valley Aquatic Center and hold a public hearing on April 25, 2017.

Mr. Bartels reported that:

- The increase in the minimum wage over the next two years approved by Arizona voters last year will impact the aquatic facility's labor pool and labor budget by about 20%.
- The Aquatic Center experienced a net loss of $140,000 per year. Staff projected an additional $10,000 shortfall this year, and with no rate increase, a net loss next year of $160,000. Staff proposed a 20% increase in rates to offset some of those operational costs and keep the net loss at $140,000.
- The Parks and Recreation Advisory Board reviewed the proposed rate increase in comparison with those of Prescott Valley, Prescott, YMCA, Camp Verde, and Cottonwood. The Town's rates would be about 20% higher than the others, but staff anticipated that those entities would go through the same process.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Susie Cuka to adopt a notice of intent to increase admission fees for the Chino Valley Aquatic Center and hold a public hearing on April 25, 2017.

Vote: 6 - 0 PASSED - Unanimously

d) Consideration and possible action to assign dates / topics for future Council Study Sessions. (Cecilia Grittman, Interim Town Manager)

Recommended Action: Accept the prioritization schedule created by Council for future Study Sessions.

Ms. Grittman reported that during the January 31 retreat, Council discussed several future study session topics. Staff needed Council to prioritize the topics for scheduling purposes.

Town Attorney Smiley informed Council that she would be on vacation during the March study session, so they should not schedule anything that required her presence then.

Council and staff discussed the various topics and possible review dates. Council then recommended that staff review, update and bring back the schedule per Council's discussion.

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Corey Mendoza to go into executive session at 7:00 p.m.

Vote: 6 - 0 PASSED - Unanimously

a) An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with Prescott Sportsmen's Club related to management of the Chino Valley Shooting Range Facility that is the subject of negotiations. (Cecilia Grittman, Interim Town Manager)

b) An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position in pending litigation or in settlement discussions conducted in order to resolve litigation in the matter of Town v. The Glenarm Land Company, Inc., et al. (Cecilia Grittman, Interim Town Manager)

c) An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations to amend the lease with Yavapai Community College District of real property located at Old Home Manor. (Cecilia Grittman, Interim Town Manager)

d) An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, or salary of Cecilia Grittman, Interim Town Manager. (Mayor Croft)

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

Mayor Croft reconvened the regular meeting at 7:56 p.m. and reported that Council discussed all four executive session items and gave direction to the Town's attorneys.

10) ADJOURNMENT

MOVED by Vice-Mayor Mike Best, seconded by Councilmember Susie Cuka to adjourn the meeting at 7:57 p.m.

Vote: 6 - 0 PASSED - Unanimously

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 14th day of February, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 28th day of February, 2017.

Jami C. Lewis, Town Clerk