



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

REGULAR MEETING
Tuesday, February 13, 2018
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

- a.** Proclamation declaring February 26-March 3, 2018 as "Stand With Me, Be Drug Free Week," sponsored by MatForce.

- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- 4. RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.
- c. Review of the impact from reducing the Manufactured Home Sales Tax Rate from 4% to 2%, effective March 1, 2017. (Joe Duffy, Finance Director)

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to approve Financial Report for the six months ending December 31, 2017. (Joe Duffy, Finance Director)
- b. Consideration and possible action to accept the January 23, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to direct staff to post and publish the notice of intent to increase admission fees for the Town of Chino Valley Aquatic Facility and the written report and data in support, pursuant to A.R.S. Section 9-499.15. (Scott Bruner, Community Services Director)

Recommended Action: Direct staff to post and publish the Notice of Intent to Increase Admission Fees for the Town of Chino Valley Aquatic Facility and the written report and data in support, pursuant to A.R.S. Section 9-499.15.

- b.** Consideration and possible action to waive the bidding requirements and purchase an F350 Utility Service Truck with Crane, Bobcat Compact Track Loader with Mower, and an enclosed John Deere Utility Tractor with Mowers using cooperative purchase agreements with the City of Mesa, Arizona Mohave, and the Arizona State Bid List. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Waive the bidding requirements and approve the following cooperative purchases and agreements:

(i) From Berge Ford, an F350 Utility Service Truck with Crane for a total amount not to exceed \$62,910.80, pursuant to a cooperative purchase bid by City of Mesa Contract 2016068, Amendment 1.

(ii) From Clark Equipment Co, dba Bobcat Company, a Bobcat Compact Track Loader with Mower compact track loader with mower and bucket for an amount not to exceed \$52,290.20, pursuant to the Arizona State Contract #ADSP013-035802, May 7, 2019.

(iii) From Flagstaff Equipment Company, an enclosed John Deere 5115M utility tractor with mowers for an amount not to exceed \$120,075.21, pursuant to a cooperative purchase bid by Arizona Mohave Contract 15G-DEER-0824 (PG 3V).

- c.** Consideration and possible action to adopt Ordinance No. 18-843, declaring the document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley" to be a public record; and adopting "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley" by reference; establishing effective dates; providing for severability and providing penalties for violations. (Jami Lewis, Town Clerk)

Recommended Action: Adopt Ordinance No. 18-843, declaring the document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley" to be a public record and adopting the same by reference.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a.** An executive session pursuant to A.R.S. & 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, or salary of Town Manager, Cecilia Grittman. (Mayor and Council)

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 8th day of February, 2018.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

2.a.

Meeting Date: 02/13/2018
Contact Person: Chuck Wynn, Police Chief
 Phone: 928-636-2646 x-1258
Department: Police
Estimated length of Staff Presentation: 5 minutes
Physical location of item: N/A

AGENDA ITEM TITLE:

Proclamation declaring February 26-March 3, 2018 as "Stand With Me, Be Drug Free Week," sponsored by MatForce.

SITUATION & ANALYSIS:

N/A

Attachments

Proclamation



PROCLAMATION

Stand With Me, Be Drug Free Week February 26-March 3, 2018



Whereas, MATFORCE has proclaimed February 26 to March 3, 2018 to be Stand With Me, Be Drug Free Week; and

Whereas, the Town of Chino Valley embraces a vision of a healthy, vibrant, and strong community for children, youth, families and people of all ages; and

Whereas, most citizens are not involved in substance abuse, the Town of Chino Valley recognizes that Stand With Me, Be Drug Free Week is an opportunity to acknowledge and celebrate these healthful citizens; and

Whereas, knowing that families are adversely affected by illegal drug use, including work problems, legal problems, mental health problems, physical illness, addiction, accidents, accidental death, economic loss, child abuse, destruction of families, driving while impaired, and crimes against persons and property; and

Whereas, the Town of Chino Valley would like to commend and pay tribute to all of its citizens who choose to be free of illegal drug use; and

Whereas, the Town of Chino Valley would like to especially commend the youngest of our citizens for not using alcohol, as 85% of 8th grade students, 69% of 10th grade students and 56% of 12th grade students DO NOT use alcohol; for not using marijuana, as 91% of 8th grade students, 79% of 10th grade students and 74% of 12th grade students DO NOT use marijuana; and for not abusing prescription drugs, as 94% of 8th grade students, 94% of 10th grade students and 95% of 12th grade students DO NOT abuse prescription drugs.

Now, Therefore, I, Darryl Croft, Mayor of the Town of Chino Valley, do hereby proclaim February 26 to March 3, 2018 to be Stand With Me, Be Drug Free Week, and encourage our citizens to participate in the celebration of a drug-free, healthy community by participating in the planned events, activities and displays.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Chino Valley to be affixed this 13th day of February, 2018.

Darryl L. Croft, Mayor

ATTEST: Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

5.c.

Meeting Date: 02/13/2018
Contact Person: Joe Duffy, Finance Director
 Phone: 928-636-2646 x-1211
Department: Finance
Item Type: Report Only
Estimated length of staff presentation: 10 minutes
Physical location of item: N/A

AGENDA ITEM TITLE:

Review of the impact from reducing the Manufactured Home Sales Tax Rate from 4% to 2%, effective March 1, 2017.

RECOMMENDED ACTION:

No action required.

SITUATION AND ANALYSIS:

Issue Statement

On December 13, 2016 the Town of Chino Valley voted to reduce the sales tax rate from 4% to 2% on manufactured home sales within the community. The rate went into effect on March 1, 2017.

The Finance Director has prepared a presentation to update the Town Council on the impact of the change after reviewing the 2016 and 2017 sales tax collections.

Applicable "Policy"

Satisfaction of "Policy"

Summary of Issues and Staff Rationale

Findings of Fact

Fiscal Impact

Fiscal Impact?: N/A

If Yes, Budget Code:

Available:

Funding Source:

Attachments

Presentation



Manufactured Home Sales Tax Town Council Update

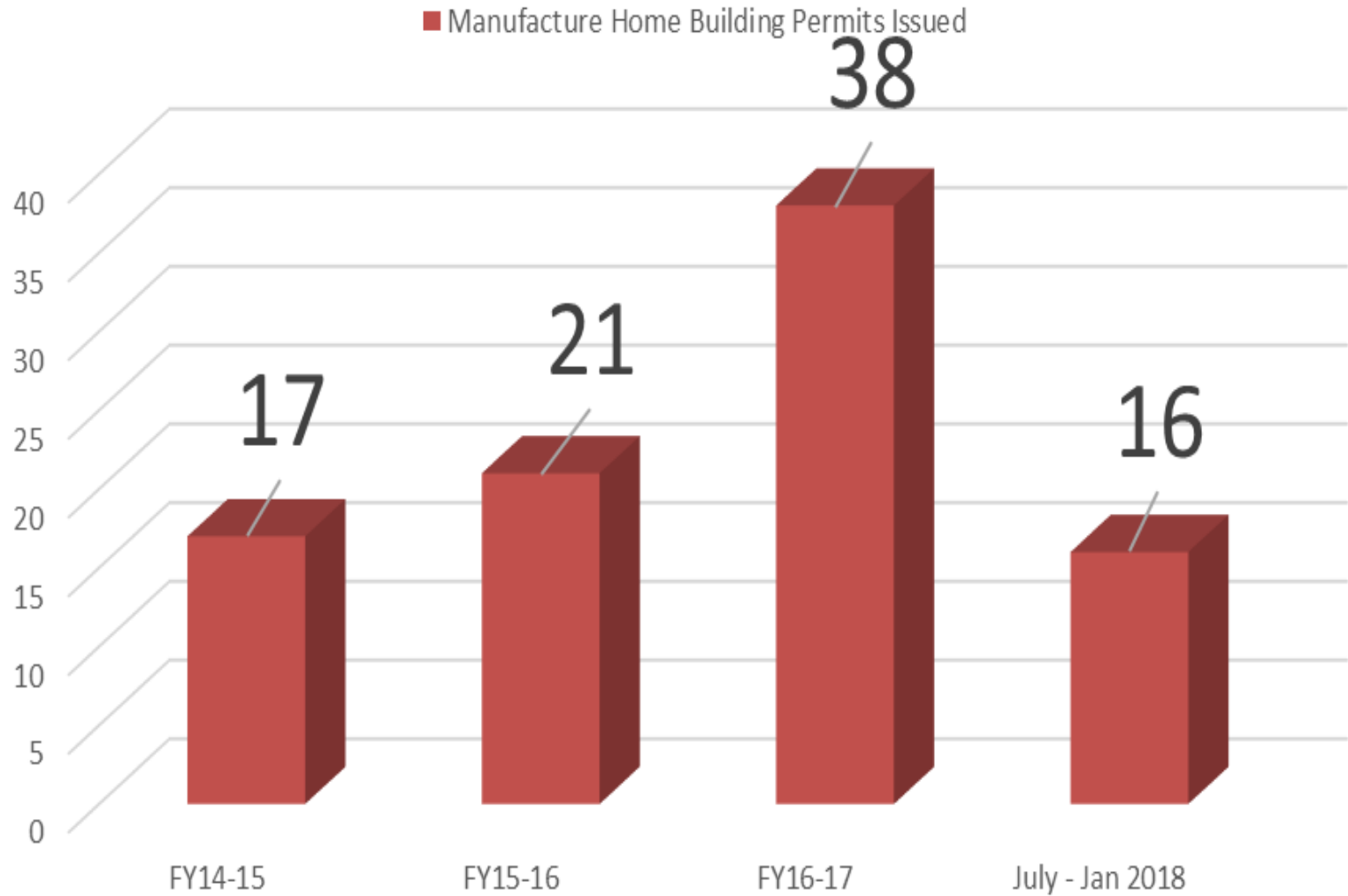
Finance Department

January 13, 2017

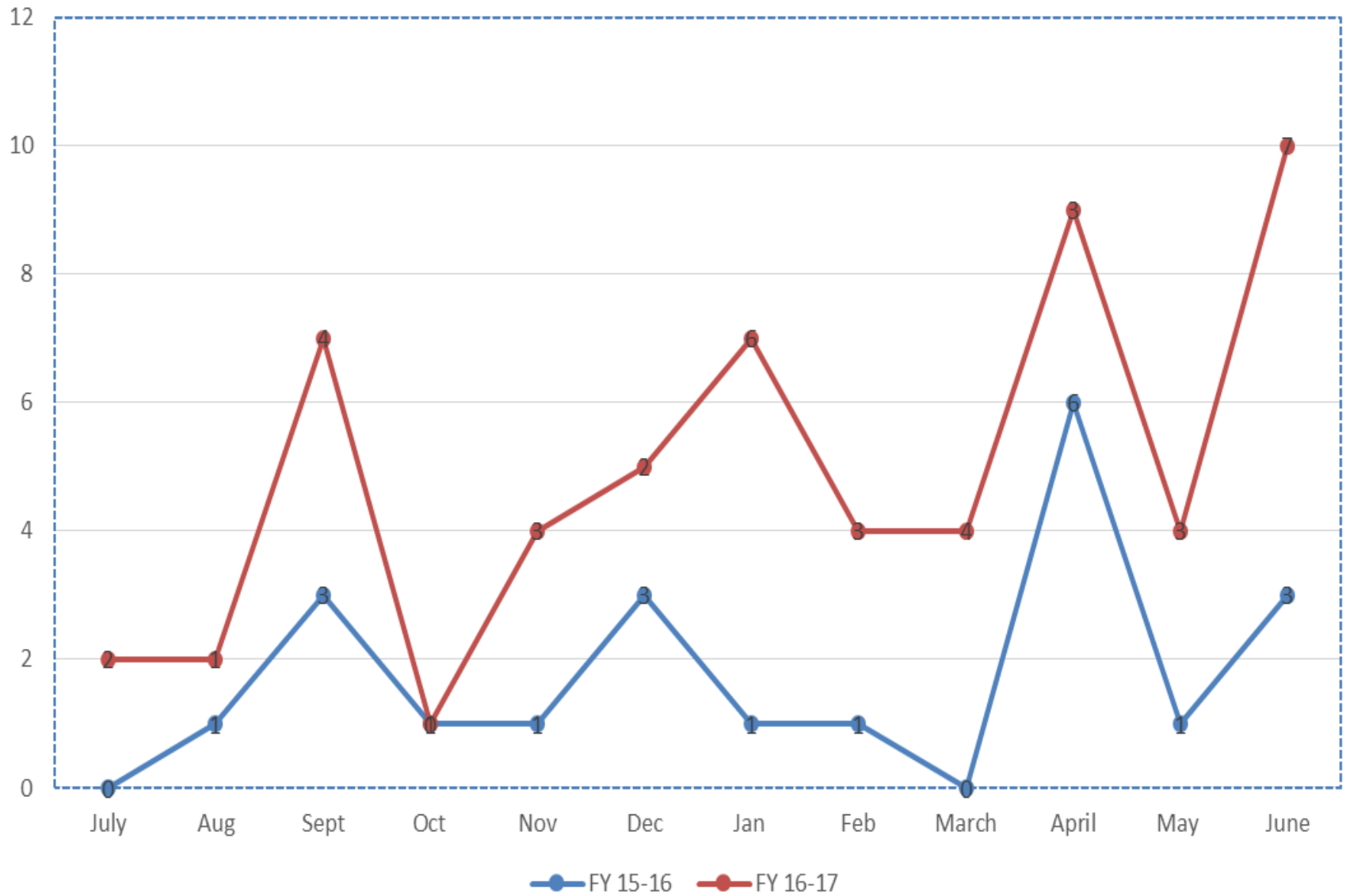
Manufactured Home Sales Tax

- On December 13, 2016 the Town Council reduced the tax rate on Manufactured Homes from 4% to 2%
- The reduced tax rate went into effect on March 1, 2017

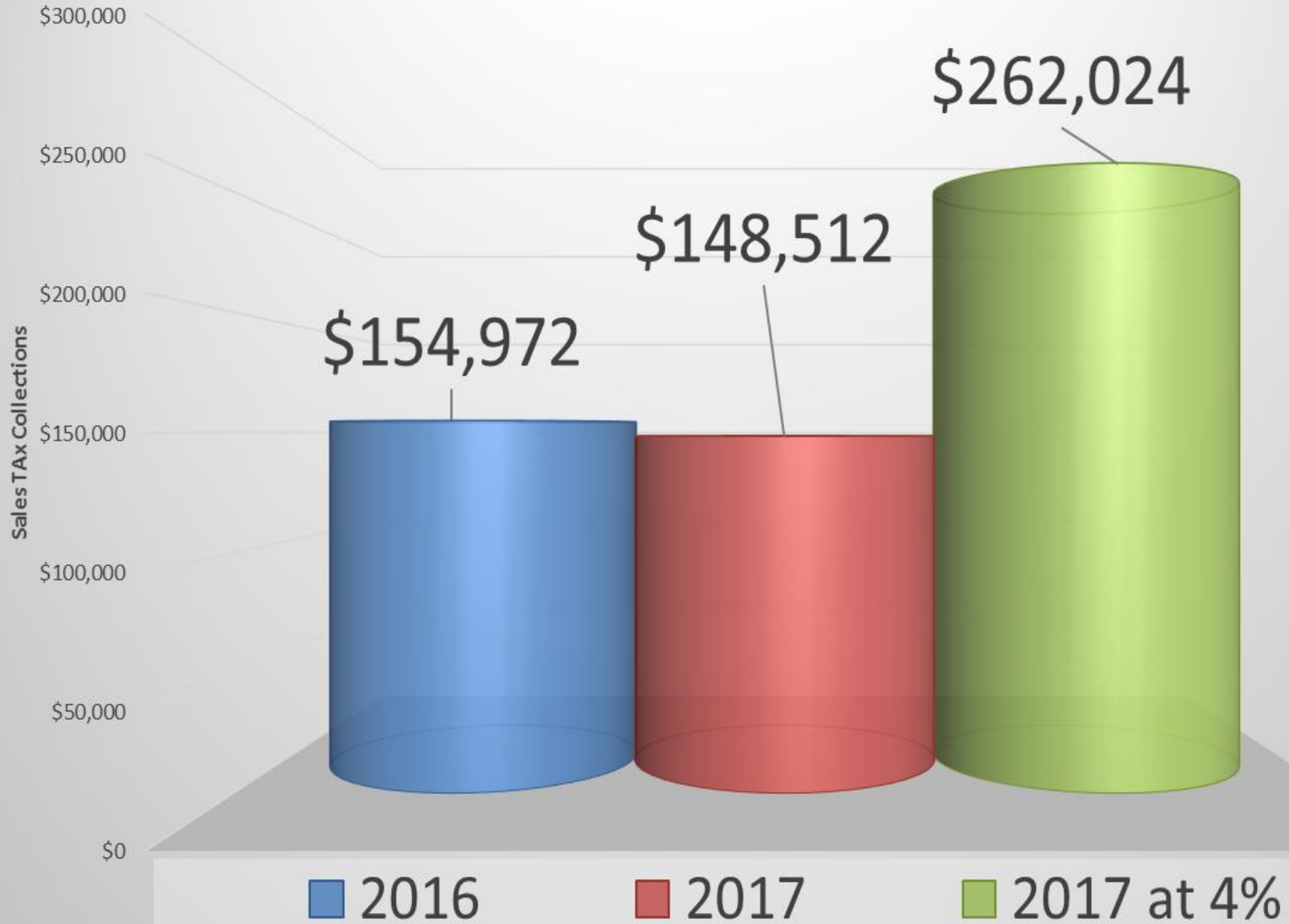
Manufacture Home Building Permits Issued



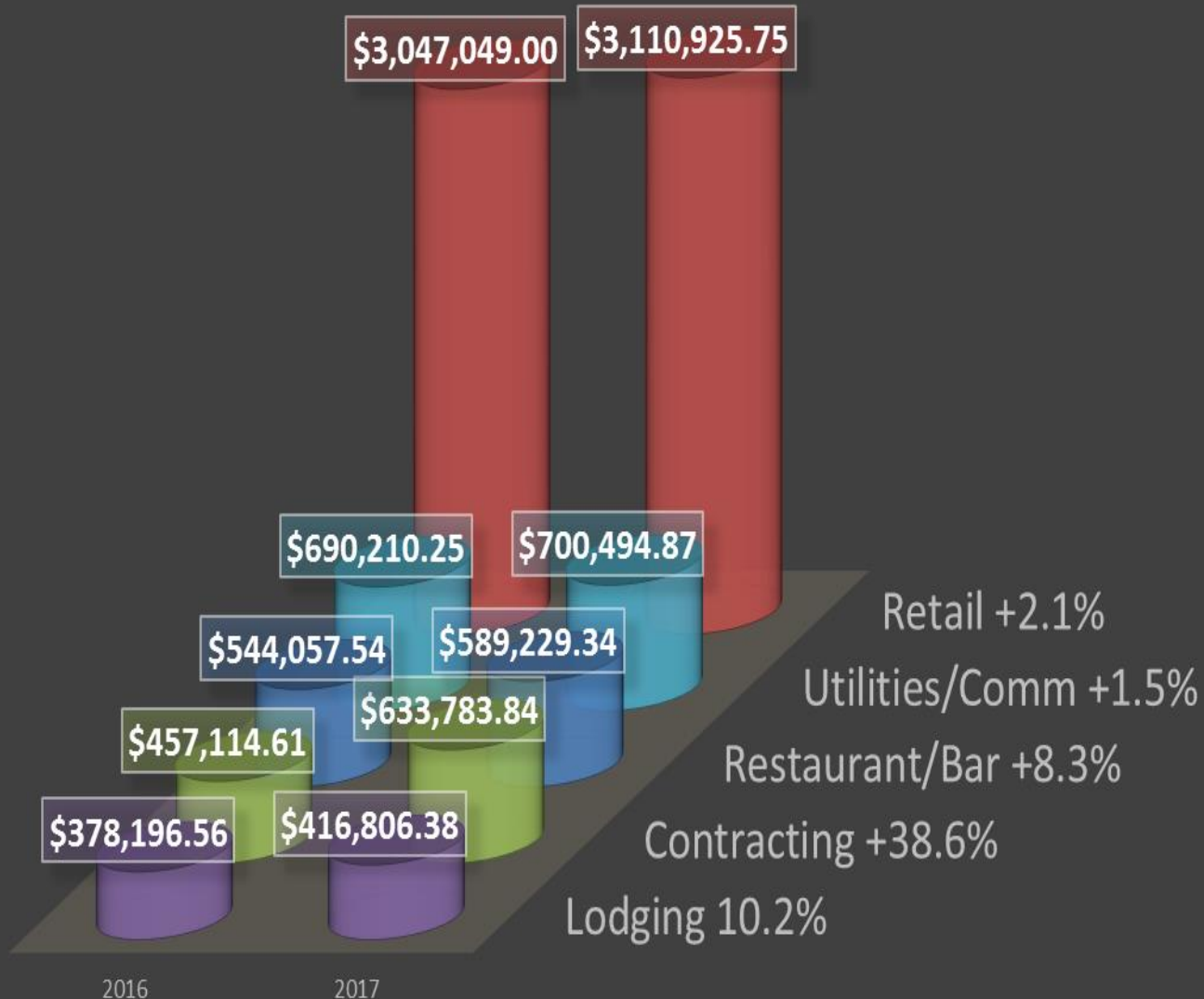
Town MFH Permits by Month



MFH Total Sales Tax Collections by Year



MAJOR TAX CATEGORIES - TOTAL COLLECTIONS





TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

6.a.

Meeting Date: 02/13/2018
Contact Person: Joe Duffy, Finance Director
 Phone: 928-636-2646 x-1211
Department: Finance
Item Type: Consent
Estimated length of staff presentation: None
Physical location of item: N/A

AGENDA ITEM TITLE:

Consideration and possible action to approve Financial Report for the six months ending December 31, 2017. (Joe Duffy, Finance Director)

RECOMMENDED ACTION:

Approve Financial Report for the six months ending December 31, 2017.

SITUATION AND ANALYSIS:

The Finance Department prepares Financial Reports for the Mayor, Council, Staff and Community.

Upon Council approval, the reports will be posted on the Town's website.

The report includes the following sections:

Revenue and Expense Summary - This section details the Revenues and Expenditures of each fund. Comparing the year to date figures to the current year's annual budget and the prior year's month to date figures.

Major Revenue Summary - This section details the year to date figures for the Town's eight major revenue sources that account for 60% of the Town's Revenue.

Other Information - This section details other pertinent financial and statistical information including the Impact Fee Fund balance and the amount of General Fund Contingencies that have been allocated this fiscal year and a debt summary.

The Finance Director will supplement these reports with periodic presentations and other

information throughout the fiscal year.

Fiscal Impact

Fiscal Impact?: No

If Yes, Budget Code:

Available:

Funding Source:

Attachments

December 31, 2017 Report

Town of Chino Valley

Arizona

Financial Report



To The Town Council

For the Six Months Ending December 31, 2017 50% of the Fiscal Year

Town of Chino Valley						
Revenue and Expense Summary						
For the Six Months Ending December 31, 2017 50% of the Fiscal Year						
			Actual vs Prior Year			
	Actual Year to Date FY 2016-17	Actual Year to Date FY 2017-18	Amount	% FY 2017-18/ FY 2016-17	Annual Budget FY 2017-18	% of Budget YTD
GENERAL FUND						
General Fund Revenues by Category						
Franchise Taxes	\$ 30,127	\$ 35,084	\$ 4,957	16%	\$ 123,000	29%
Tax Revenues	\$ 2,093,123	\$ 2,281,849	\$ 188,726	9%	\$ 4,280,000	53%
Licenses & Permits	\$ 266,153	\$ 315,956	\$ 49,803	19%	\$ 407,000	78%
Intergovernmental	\$ 1,532,687	\$ 1,671,369	\$ 138,682	9%	\$ 3,353,000	50%
Charges for Services	\$ 47,924	\$ 43,513	\$ (4,411)	-9%	\$ 124,000	35%
Fines and Forfeitures	\$ 73,772	\$ 74,233	\$ 461	1%	\$ 162,000	46%
Other Revenues	\$ 494	\$ 14,221	\$ 13,727	2779%	\$ 3,500	406%
Contributions and Donations	\$ 2,405	\$ 525	\$ (1,880)	-78%	\$ 2,500	21%
Investment Earnings	\$ 4,769	\$ 13,082	\$ 8,313	174%	\$ 10,000	131%
Transfers In	\$ 125,000	\$ 200,000	\$ 75,000	60%	\$ 400,000	50%
Total Revenues	\$ 4,176,454	\$ 4,649,832	\$ 473,378	11%	\$ 8,865,000	52%
Total Revenues for the General Fund are up \$473,378 or 11% over the previous fiscal year. Total Tax Revenues are up 9% primarily due to increased construction sales tax collections. Licenses and Permits are up 19% due to an increase in Building Permits and Plan Check Fees this fiscal year. Intergovernmental Revenues are up 9% inline with our budget projections. Overall Revenues are tracking slightly above our budget projections.						

Town of Chino Valley						
Revenue and Expense Summary						
For the Six Months Ending December 31, 2017 50% of the Fiscal Year						
			Actual vs Prior Year			
	Actual Year to Date FY 2016-17	Actual Year to Date FY 2017-18	Amount	% FY 2017-18/ FY 2016-17	Annual Budget FY 2017-18	% of Budget YTD
General Fund Expenditures by Department						
Prosecutor	\$ 52,086	\$ 51,623	\$ (463)	-1%	\$ 116,100	44%
Town Clerk	\$ 104,869	\$ 80,868	\$ (24,001)	-23%	\$ 193,800	42%
Town Manager	\$ 254,291	\$ 120,199	\$ (134,092)	-53%	\$ 313,000	38%
Human Recourses	\$ 90,405	\$ 99,253	\$ 8,848	10%	\$ 233,000	43%
Municipal Court	\$ 124,548	\$ 126,938	\$ 2,390	2%	\$ 279,400	45%
Finance	\$ 190,294	\$ 202,105	\$ 11,811	6%	\$ 356,200	57%
Management Information System	\$ 110,359	\$ 103,142	\$ (7,217)	-7%	\$ 285,400	36%
Mayor and Council	\$ 14,090	\$ 17,175	\$ 3,085	22%	\$ 40,700	42%
Planning	\$ 80,989	\$ 81,100	\$ 111	0%	\$ 208,500	39%
Building Inspection	\$ 83,293	\$ 87,332	\$ 4,039	5%	\$ 186,700	47%
Police	\$ 1,336,680	\$ 1,559,331	\$ 222,651	17%	\$ 3,174,200	49%
Animal Control	\$ 52,732	\$ 55,118	\$ 2,386	5%	\$ 129,100	43%
Recreation	\$ 56,502	\$ 67,572	\$ 11,070	20%	\$ 112,700	60%
Library	\$ 149,149	\$ 155,483	\$ 6,334	4%	\$ 329,700	47%
Senior Center	\$ 121,124	\$ 151,143	\$ 30,019	25%	\$ 317,400	48%
Parks Maintenance	\$ 225,533	\$ 265,253	\$ 39,720	18%	\$ 430,300	62%
Aquatic Center	\$ 114,849	\$ 122,668	\$ 7,819	7%	\$ 215,800	57%
Facilities Maintenance	\$ 170,829	\$ 169,870	\$ (959)	-1%	\$ 422,100	40%
Fleet Maintenance	\$ 124,666	\$ 105,032	\$ (19,634)	-16%	\$ 279,200	38%
Engineering	\$ (49,036)	\$ 151,095	\$ 200,131	-408%	\$ 216,500	70%
Customer Service	\$ 55,884	\$ 85,538	\$ 29,654		\$ 237,600	36%
Non Departmental	\$ 637,288	\$ 385,568	\$ (251,720)	-39%	\$ 1,127,500	34%
Total Expenditures	\$ 4,101,424	\$ 4,243,406	\$ 141,982	3%	\$ 9,204,900	46%
Total Revenue Over (Under)						
Total Expenditures	\$ 75,030	\$ 406,426	\$ 331,396		\$ (339,900)	
GENERAL FUND (Continued)						
Total General Fund Expenditures are up \$141,982 or 3% compared to last fiscal year. Through December each departments total expenditures should be less than 50% of their annual budget. Finance is over due to the timing of the annual audit expense payment. Recreation and Parks Maintenance are over due to the expenses related to the Chino Mudder and watering the fields during the summer months. Engineering is up due to not being able to charge the overhead costs to the HURF Fund as budgeted. This will cause the Engineering Department to be over budget this fiscal year. In total the General Fund Departments are at 46% of their budget through December 31, 2017.						

Town of Chino Valley						
Revenue and Expense Summary						
For the Six Months Ending December 31, 2017 50% of the Fiscal Year						
			Actual vs Prior Year			
	Actual Year to Date FY 2016-17	Actual Year to Date FY 2017-18	Amount	% FY 2017-18/ FY 2016-17	Annual Budget FY 2017-18	% of Budget YTD
HIGHWAY USER REVENUE FUND						
Total Revenues	\$ 473,902	\$ 547,208	\$ 73,306	15%	\$ 998,000	55%
Expenditures						
Road Maintenance	\$ 472,276	\$ 527,386	\$ 55,110	12%	\$ 1,094,900	48%
Total Revenue Over (Under)						
Total Expenditures	\$ 1,626	\$ 19,822	\$ 18,196		\$ (96,900)	
Total Fund Revenues are up 15% over the prior fiscal year due to the budgeted increase in HURF fund distributions. Expenditures are up 12% due to the additional chip seal projects completed this fiscal year. Overall the department expenditures are at 48% Year to date.						
WATER ENTERPRISE FUND						
Water Revenues	\$ 276,174	\$ 417,229	\$ 141,055		\$ 2,665,600	
Transfers In	\$ 37,500	\$ 12,500	\$ (25,000)		\$ 25,000	
Total Revenues	\$ 313,674	\$ 429,729	\$ 116,055	37%	\$ 2,690,600	16%
Expenditures						
Water Utility Operations	\$ 241,844	\$ 238,747	\$ (3,097)		\$ 561,300	
Debt Service/Reserve	\$ -	\$ 10,831	\$ 10,831		\$ 2,071,700	
Total Expenditures	\$ 241,844	\$ 249,578	\$ 7,734	3%	\$ 2,633,000	9%
Total Revenue Over (Under)						
Total Expenditures	\$ 71,830	\$ 180,151	\$ 108,321		\$ 57,600	
Total Water Enterprise Fund Revenues are up 37% due to a 29% increase in water service fees and a 106% jump in water buy in fees. Total Expenditures are up 3% this fiscal year.						
SEWER ENTERPRISE FUND						
Total Revenue	\$ 856,432	\$ 1,261,778	\$ 405,346	47%	\$ 2,365,000	53%
Expenditures						
Sewer	\$ 708,530	\$ 393,532	\$ (314,998)		\$ 893,200	
Debt Service/Reserve/Capital	\$ 143,912	\$ 9,288	\$ (134,624)		\$ 1,447,000	
Total Expenditures	\$ 852,442	\$ 402,820	\$ (449,622)	-53%	\$ 2,340,200	17%
Total Revenue Over (Under)						
Total Expenditures	\$ 3,990	\$ 858,958	\$ 854,968		\$ 24,800	
Total Sewer Enterprise Fund Revenues are up 47% over last fiscal year. Sewer Buy In fees are up significantly due to a commercial development connecting and strong residential construction. Sewer Service Fees are up 10%. Expenses are down 53% due completing the major plant repairs last fiscal year and the timing of the debt service payments.						

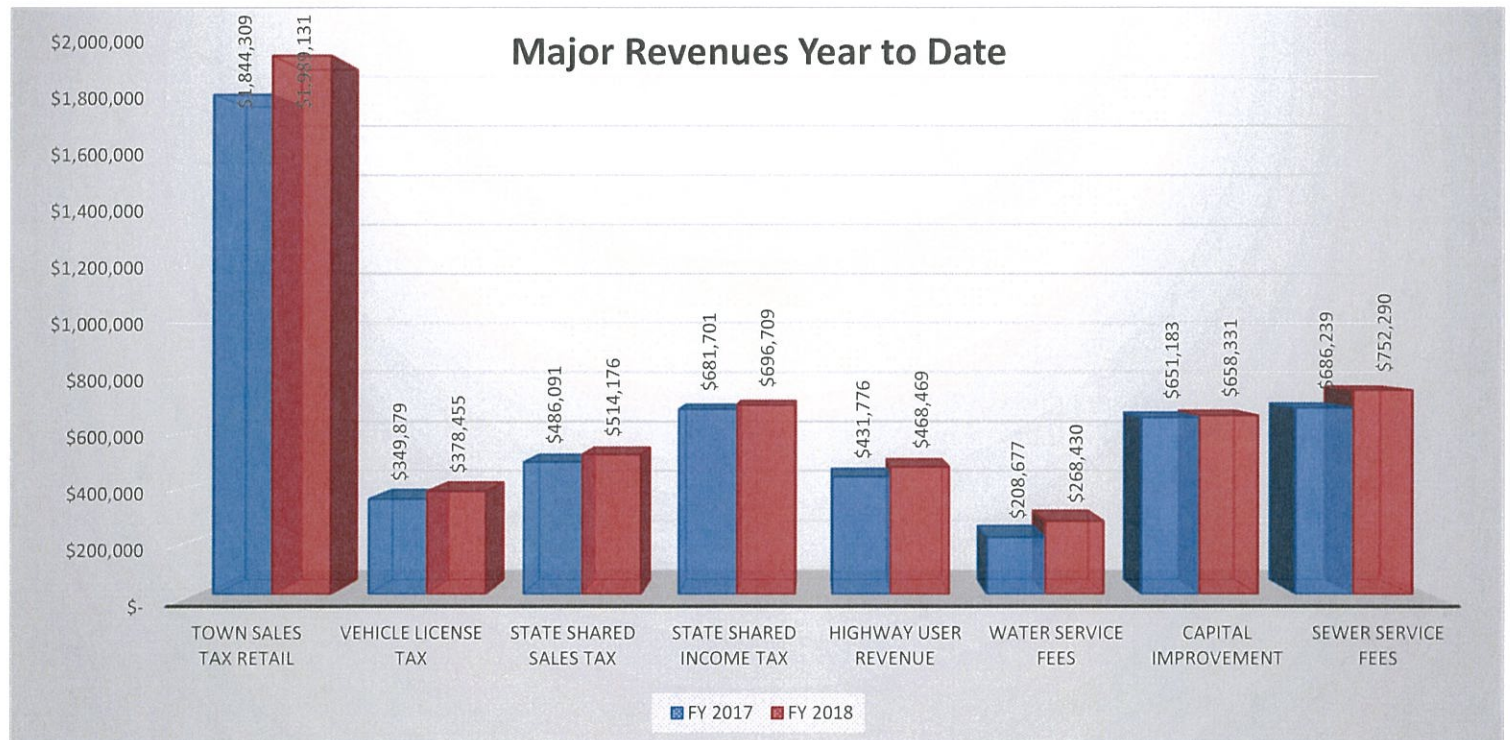
Town of Chino Valley						
Revenue and Expense Summary						
For the Six Months Ending December 31, 2017 50% of the Fiscal Year						
			Actual vs Prior Year			
	Actual Year to Date FY 2016-17	Actual Year to Date FY 2017-18	Amount	% FY 2017-18/ FY 2016-17	Annual Budget FY 2017-18	% of Budget YTD
CAPITAL IMPROVEMENT FUND						
Total Revenues	\$ 697,707	\$ 760,617	\$ 62,910	9%	\$ 4,013,900	19%
Yavapai Drainage District	\$ 21,737		\$ (21,737)		\$ 110,000	
Road Impact Fees	\$ -				\$ 498,000	
Capital Improvements	\$ 657	\$ 99,389	\$ 98,732		\$ 2,881,500	
Equipment Acquisition	\$ -		\$ -		\$ 615,000	
Transfers	\$ 526,000	\$ 561,500	\$ 35,500		\$ 1,123,000	
Total Expenditures	\$ 526,657	\$ 660,889	\$ 134,232	25%	\$ 4,619,500	14%
Total Revenue Over (Under)						
Total Expenditures	\$ 192,787	\$ 99,728	\$ (93,059)		\$ 2,400	
Capital Improvement Fund Tax Revenues are up 9% over the prior fiscal year primarily due to an increase in construction sales tax collections. Capital Improvements and Transfers up slightly in line with the amount budgeted this fiscal year.						

Town of Chino Valley						
Revenue and Expense Summary						
For the Six Months Ending December 31, 2017 50% of the Fiscal Year						
			Actual vs Prior Year			
	Actual Year to Date FY 2016-17	Actual Year to Date FY 2017-18	Amount	% FY 2017-18/ FY 2016-17	Annual Budget FY 2017-18	% of Budget YTD
OTHER MINOR FUNDS						
Other Minor Funds -Revenues						
CDBG Grant	\$ -	\$ -	\$ -			
Grants Fund	\$ 26,217	\$ 1,281,182	\$ 1,254,965		\$ 3,500,000	
Special Revenue Fund Court	\$ 11,451	\$ 17,360	\$ 5,909		\$ 14,500	
Capital Asset Replacement	\$ 5,882	\$ 1,002	\$ (4,880)		\$ 11,000	
Parks/Rec Impact Fee Funds	\$ 29	\$ 92	\$ 63		\$ -	
Roads Impact Fee Funds	\$ 695	\$ 2,236	\$ 1,541		\$ -	
Special Revenue Fund PD	\$ 35,338	\$ 19,314	\$ (16,024)		\$ 55,000	
CVSLID Districts	\$ 2,121	\$ 2,130	\$ 9		\$ 4,000	
Total Revenues	\$ 81,733	\$ 1,323,316	\$ 1,241,583	1519%	\$ 3,584,500	37%
CDBG Grant	\$ -	\$ 596	\$ 596			
Grants Funds	\$ 121,633	\$ 1,001,922	\$ 880,289		\$ 3,500,000	
Special Revenue Fund - Court	\$ 595	\$ 5,190	\$ 4,595		\$ 38,500	
Capital Replacement Fund	\$ 42,741	\$ -	\$ (42,741)		\$ 110,000	
Police Impact Fee Funds	\$ 398	\$ 398	\$ -		\$ -	
Library Impact Fee Funds	\$ -		\$ -			
Parks/Rec Impact Fee Funds	\$ -		\$ -		\$ -	
Roads Impact Fee Funds	\$ -		\$ -		\$ 498,000	
Special Revenue Fund PD	\$ 30,106	\$ 20,824	\$ (9,282)		\$ 55,000	
CVSLID Districts	\$ 646	\$ 1,977	\$ 1,331		\$ 4,000	
Total Expenditures	\$ 196,119	\$ 1,030,907	\$ 834,788	426%	\$ 4,205,500	25%
Total Revenue Over (Under)						
Total Expenditures	\$ (114,386)	\$ 292,409	\$ 406,795		\$ (621,000)	
TOTAL ALL FUNDS						
Total Revenue All Funds	\$ 6,599,902	\$ 8,972,480	\$ 2,372,578	36%	\$ 22,517,000	40%
Total Expenditures All Funds	\$ 6,390,762	\$ 7,114,986	\$ 724,224	11%	\$ 24,098,000	30%
Total Revenue Over (Under)						
Total Expenditures All Funds	\$ 209,140	\$ 1,857,494	\$ 1,648,354		\$ (1,581,000)	
(1) Budget does not include Carryover Amounts from Prior Fiscal Years						
(2) Year to date amounts include actual expenditures paid to date.						

Town of Chino Valley
Major Revenue Summary
For the Six Months Ending December 31, 2017 50% of the Fiscal Year

					Actual vs Prior Year	
	Actual Year to Date FY 2016-17	Annual Budget FY 2017-18	Actual Year to Date FY 2017-18	% of Budget YTD	Amount	%
Town Sales Tax Retail	\$ 1,844,309	\$ 3,859,000	\$ 1,989,131	52%	\$ 144,822	8%
Vehicle License Tax	\$ 349,879	\$ 727,500	\$ 378,455	52%	\$ 28,576	8%
State Shared Sales Tax	\$ 486,091	\$ 1,058,000	\$ 514,176	49%	\$ 28,085	6%
State Shared Income Tax	\$ 681,701	\$ 1,398,000	\$ 696,709	50%	\$ 15,008	2%
Highway User Revenue	\$ 431,776	\$ 920,000	\$ 468,469	51%	\$ 36,693	8%
Water Service Fees	\$ 208,677	\$ 459,600	\$ 268,430	58%	\$ 59,753	29%
Capital Improvement	\$ 651,183	\$ 1,281,900	\$ 658,331	51%	\$ 7,148	1%
Sewer Service Fees	\$ 686,239	\$ 1,533,000	\$ 752,290	49%	\$ 66,051	10%
Major Revenues Y.T.D.	\$ 5,339,855	\$ 11,237,000	\$ 5,725,991	51%	\$ 386,136	7%
Total Revenue All Funds	\$ 6,599,902	\$ 22,517,000	\$ 8,972,480	40%	\$ 2,372,578	36%
	81%	50%	64%			

The Major Revenues are up \$386,136 or 7% over the prior fiscal year slightly exceeding the budget projections. Town Sales Tax Retail is up 8% this fiscal year. Water Service Fees are up 29% and Sewer Service Fees are up 10%. Total combined revenue for all funds is up 36% or \$2,372,578 over last fiscal year primarily due to the EDA Old Home Manor grant.



Impact Fee Fund Recaps					
For the Six Months Ending December 31, 2017 50% of the Fiscal Year					
	Parks/Rec Impact Fees	Roads Impact Fees			
Beginning Fund Balance @ 6/30/17	\$ 18,412	\$ 504,987			
Impact Fees Revenue to Date	\$ 92	\$ 2,236			
Impact Fees Expenditures to Date	\$ -	\$ -			
Ending Fund Balance to Date	\$ 18,504	\$ 507,223			
Budgeted Expenditures FY 17/18	\$ -	\$ -			
Contingency Funds Budget					
For the Six Months Ending December 31, 2017 50% of the Fiscal Year					
	Actual Year to Date FY 2017-18	Annual Budget FY 2017-18			
General Fund Budget	\$ -	\$ 440,000			
Paving Police Parking Lot	\$ 22,004				
Engineering/HURF Fund Adjust.	\$ 100,000				
General Fund Balance	\$ 122,004	\$ 440,000			
HURF Fund Budget	\$ -	\$ 47,000			
Water Fund Budget	\$ -	\$ 28,000			
Sewer Fund Budget	\$ -	\$ 45,000			
Total Contingency Fund	\$ -	\$ 560,000			
Town of Chino Valley					
Annual Debt Service Summary By Fund					
Fiscal Year Ended June 30, 2018					
Debt Issue	Date Issued	Original Amount	Outstanding Amount as of June 30, 2017	FY 2018 Principal	FY 2018 Interest
General Government					
National Bank GADA Refi	7/1/2016	\$ 3,346,000	\$ 3,346,000	\$ 309,000	\$ 54,290
US Bank Series 2010	12/15/2010	\$ 7,280,000	\$ 7,280,000		\$ 331,637
		\$ 10,626,000	\$ 10,626,000	\$ 309,000	\$ 385,927
Water Enterprise Fund					
US Bank Series 2010	12/15/2010	\$ 745,000	\$ 520,000	\$ 50,000	\$ 21,662
Sewer Enterprise Fund					
WIFA 2007	1/10/2007	\$ 1,580,000	\$ 932,369	\$ 82,242	\$ 23,447
WIFA 2008	1/11/2008	\$ 4,853,000	\$ 3,247,075	\$ 255,957	\$ 84,170
WIFA 2014	12/30/2014	\$ 2,963,671	\$ 2,717,515	\$ 126,801	\$ 52,073
WIFA 2015	11/23/2015	\$ 4,259,646	\$ 4,109,465	\$ 153,701	\$ 92,724
WIFA 2016	11/23/2015	\$ 50,354	\$ 40,492	\$ 9,965	\$ 320
WIFA 2017	2/27/2017	\$ 327,500	\$ 327,500	\$ 12,450	\$ 7,618
		\$ 14,034,171	\$ 11,374,416	\$ 641,116	\$ 260,352
Total Town of Chino Valley Debt		\$ 25,405,171	\$ 22,520,416	\$ 1,000,116	\$ 667,941



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

6.b.

Meeting Date: 02/13/2018

Contact Person: Jami Lewis, Town Clerk

Phone: 928-636-2646 x-1208

Department: Town Clerk

Item Type: Consent

AGENDA ITEM TITLE:

Consideration and possible action to accept the January 23, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Accept the January 23, 2018 regular meeting minutes.

Attachments

January 23, 2018 minutes

DRAFT

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY, JANUARY 23, 2018
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, January 23, 2018.

Present: Mayor Darryl Croft; Vice-Mayor Lon Turner; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Staff Town Manager Cecilia Gritman; Town Attorney Phyllis Smiley (via conference phone);
Present: Finance Director Joe Duffy; Police Lieutenant Vince Schaan; Public Works Director/Town Engineer Frank Marbury; Development Services Director Jason Sanks; Associate Planner Alex Lerma; Administrative GIS Technician Celia van der Molen; Community Services Director Scott Bruner; Kathy Frohock (videographer); Town Clerk Jami Lewis (recorder)

1) **CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**

Mayor Croft called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

2) **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

- a) Presentation by Yavapai County Board of Supervisors and County Administrator Phil Bourdon regarding the May 2018 ballot measure pertaining to the 1/4 cent sales tax that partially funds the Yavapai County Jail System.

Phil Bourdon, County Administrator, reported that the Board of Supervisors was asking the public to consider extending the existing \$0.25 sales tax that funded 48% of the county jail's \$8.8 million budget. The tax was originally approved by the voters in 1999 and will expire in 2020. The measure will be on a May special election, vote-by-mail ballot.

Captain Jeff Newnam, Jail Administrator, spoke about jail operations, inmate population, programs to reduce recidivism, operations costs, and the various funding sources.

Craig Brown, District 4 Supervisor, reiterated that this was not a new tax or for a new jail, but to retain the status quo, and he spoke about the impacts to county communities should the measure not pass.

- b) Proclamation declaring January 21-27, 2018 as "School Choice Week," sponsored by National School Choice Week.

Mayor Croft read the proclamation.

3) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4) **RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.

Mayor Croft reported on the inaugural "Coffee with the Mayor and Manager" at which most of the citizen feedback pertained to roads and trash trucks. He also reported on the upcoming Citizen's Academy, starting in March.

- b) Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann reported on:

- January work anniversaries;
- The Town offering additional community outreach on topics brought up during Coffees with the Mayor and Manager;
- An upcoming agenda item related to Aquatics Center fee updates and schedule changes; and
- Two recent area tragedies occurring in the area, outside Town limits, in which Town police assisted.

- c) Report on the proposed chip seal program for Spring/Summer 2018.

Town Engineer Marbury reported on:

- *Estimated available funds:* \$300,000-\$350,000, mostly from High User Revenue Funds;
- *Proposed streets:* N. Reed Road from Road 3 North to Road 4 North; W. Road 4 North from Reed Road to Road 1 West; intersection of E. Road 3 North and N. Road 1 East; E. Road 1 North from SR 89 to N. Road 1 East; Outer Loop from SR 89 to S. Johnson Lane; and Jerome Junction from Gavin Court to south of Rodeo Drive.
- *Bid/Timeline:* The town may need to put out its own bid for a construction in the spring.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Mike Best to accept the January 9, 2018 minutes.

Vote: 7 - 0 PASSED - Unanimously

- a) Consideration and possible action to accept the January 9, 2018 regular meeting minutes. (Jami Lewis, Town Clerk)

7) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to: (i) Hold a Public Hearing regarding application from Theresa Morse for the Acquisition of Control of an existing Series 12 (Restaurant) Liquor License for Pizza Hut, located at 312 Market Place Drive, Chino Valley; and (ii) Allow or protest the change of ownership to the Arizona Department of Liquor Licenses and Control. (Jami Lewis, Town Clerk)

Recommended Action: (i) Hold Public Hearing and (ii) Take no action OR Protest the acquisition of control of Pizza Hut's Series 12 Liquor License.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Cloyce Kelly to open the public hearing.

Vote: 7 - 0 PASSED - Unanimously

No one from the public spoke.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Cloyce Kelly to

close the public hearing.

Vote: 7 - 0 PASSED - Unanimously

Council had no comments.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Cloyce Kelly to approve the acquisition of control for the existing series 12 and change of ownership.

Vote: 7 - 0 PASSED - Unanimously

- b) Consideration and possible action to approve a Conditional Use Permit (CUP17-003) for Primrose Inn & RV to allow a 22-unit RV Park on a 2.84 acre property located approximately 0.25 miles north of the northwest corner of West Road 2 North and State Route 89 at 1304 North State Route 89 and identified as Assessor's Parcel No. 306-20-022 (Owner: Chris & DeEtte Viterbo). (Alex Lerma, Associate Planner)

Recommended Action: Approve a Conditional Use Permit (CUP) to allow a 22-unit RV Park for Primrose Inn and RV with the conditions as presented or discussed.

Mr. Lerma presented this item:

- *Current uses:* A motel was on the front portion of the property and 14 RV units were in back.
- *History:* The Primrose Inn opened in 1942. During the 1980s, two mobile homes were allowed as single-family residences. In 1994, Council approved a rezone from residential to commercial. In 2000 and 2005, Council approved and continued a CUP for 10 RV spaces. In 2009, an issue arose about four RV spaces outside the approved RV park. After researching the matter, the Town concluded that: (i) the two mobile homes were legal non-conforming uses, as they had been present before the 1984 Zoning Code; and (ii) four RV spaces were also legal non-conforming uses and that no more than 14 RV spaces would be allowed.
- *Current request:* The 2005 CUP expired in 2015. Subsequently, ownership of the property changed and the new owners were unaware of the CUP. Staff contacted them and they have applied for a new CUP to approve the 14 RV spaces, plus 8 new spaces. This CUP will dover the legal non-conforming spaces.
- *Conformance:* The request was in conformance with the General Plan land use designation and current zoning.
- *Citizen review:* The only comment was to request that the owner extend fencing to the rear of the property.
- *Recommendation:* Staff and the Planning and Zoning Commission ("Commission") recommended approval with five conditions related to application of an Encroachment Permit and driveway improvements per ADOT; upgrading the septic system per County Environmental; and fencing as a buffer to adjacent properties.

Council asked about UDO regulations related to RV lengths of stay. Tim Hendrickson, agent, related that people could stay as short as overnight to as long as many months and he was unaware of any code that regulated that. Town Manager Grittman clarified that

there were different regulations for RVs on residential properties than those in an RV park.

Mr. Hendrickson added that the owners had done a lot to improve the property and they agreed with the stipulations. They were also asking for a perpetual use permit, since conditional use limits created a hardship with banks. Development Services Director Sanks reported that due to the use's longevity and the owners' conformance with the code, staff felt an expiration date was not necessary.

Vice-Mayor Turner acknowledged the current owners for their upkeep and renovations.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to approve a Conditional Use Permit (CUP) to allow a 22-unit RV Park for Primrose Inn and RV with the conditions as presented and discussed, with the addition that this will have no expiration date.

Vote: 7 - 0 PASSED - Unanimously

- c) Consideration and possible action to approve a Conditional Use Permit (CUP17-004) for Olsen's Grain in order to install an electrical information sign on a 9.88 acre property located approximately 860 feet north of the northwest corner of West Road 1 North and State Route 89 at 334 South State Route 89 and identified as Assessor's Parcel Number 30-29-029C (Owner: Olsen/ Sischa Inv. CV LLC). (Jason Sanks, Development Service Director)

Recommended Action: Approve a Conditional Use Permit for the proposed electrical display for Olsen's Grain, subject to the conditions as presented or discussed.

Mr. Sanks presented this item:

- *Conformance:* The proposed sign met the sign regulations in the Unified Development Ordinance (UDO). Although the sign itself would be taller than the allowed 12-foot maximum, it still met the requirements due to a three-foot offset by the grade.
- *Unique conditions:* As there was some concern about brightness and glare, the applicant agreed to work with staff to mitigate issues if brightness was found to be a nuisance.
- *Recommendation:* Staff and the Commission recommended conditions to control brightness and glare, and match ADOT regulations relative to distraction from message changes, transitions, and messages. The Commission also made a recommendation with regard to the white panel, but the town attorney believed that could not be legally attached to the CUP.

Council pointed out that Olsen's was on Road 1 South, not Road 1 North, as noted in the agenda item title and asked about the necessity of obtaining a CUP for a sign. Mr. Sanks related that electrical message panels were usually under lots of restrictions, but those could be written into the Code so that approval would not require Council action. Councilmember Mendoza asked staff to look into that during the UDO rewrite.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to approve a Conditional Use Permit for the proposed electrical display for Olsen's Grain, subject to the conditions as presented and discussed.

Vote: 7 - 0 PASSED - Unanimously

Mayor Croft recessed the meeting at 7:09 p.m. and reconvened it at 7:14 p.m.

- d) (i) Presentation and discussion regarding the results and findings of the Water and Wastewater Rate Study.
 (ii) Consideration and possible action to approve a Notice of Intention to Increase Water and Wastewater Rates, Fees, and Service Charges and set a public hearing date. (Joe Duffy, Finance Director)

Recommended Action: Adopt a Notice of Intention to Increase Water and Wastewater Rates, Fees, and Service Charges and set a public hearing on the proposed rates for March 27, 2018.

Mr. Duffy presented this item:

- *History:* Council last adopted a rate increase schedule in 2013, approved freezing sewer rates in 2016, and modified the rate schedule to clarify how rates were applied to multi-family developments in 2017.
- *Rate study:* The study addressed the water and wastewater systems' current financial condition and projections; water and wastewater buy-in fees; and rate comparisons with other entities in the state.
- *Options:* Three options for water included (i) no rate increase; (ii) 3% increase each year for five years; or (iii) 5% increase for five years. Three options for wastewater were (i) no rate increase; (ii) 3% increase each year for five years; or (iii) a \$2.00 or 3% one-time rate decrease. The decrease was suggested as a one-time action because decreases did not need to go through this process and Council could review it each year.
- *Process:* Upon Council approval of the Notice of Intent, a public review, formal presentation, public hearing, and Council decision will follow.

Council had no comments.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to adopt a Notice of Intention to Increase Water and Wastewater Rates, Fees, and Service Charges and set a public hearing on the proposed rates for March 27, 2018.

Vote: 7 - 0 PASSED - Unanimously

- e) Consideration and possible action to: (i) Hold a Public Hearing for 2018 Community Development Block Grant (CDBG) funding; and (ii) Select a project for CDBG funding. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: (i) Hold Public Hearing; and (ii) Approve the Chino Meadows 5 paving project as the Town's selected project for 2018 CDBG funding.

Mr. Marbury presented this item:

- *CDBG history:* The Town was allocated CDBG funds every four years. Previous projects included Head Start, Food Bank, and Health buildings; sewer and flood prevention projects; and four years ago, paving a portion of dirt roads in Chino Meadows subdivision.
- *Proposed project:* The Town proposed to complete the Chino Meadows V paving project as much as possible.
- *CDBG process:* The first public hearing, at which the public and the Town were allowed to propose projects, was held December 11. Only the Town proposed a project. The grant will be awarded in late spring/early summer, with construction in spring/summer 2019.
- *Funding:* As this cycle's estimate was \$321,357 and the engineer's estimate was \$380,000, staff might ask the Town to contribute some funds, and he will include language in the contract to allow addition or removal of certain streets. In addition to the CDBG funds, he will have Town crews place a gravel base with \$20,000-\$40,000 of Town funds, which was also done in 2014.
- *Latest update:* Even though Cottonwood Lane did not qualify for CDBG, staff learned today that it could still be included in the project.

Isabel Rollins with NACOG, Northern Arizona CDBG funds administrator, reported that staff did a good job with the proposal, the income survey had just completed, and everything was good to go.

MOVED by Vice-Mayor Turner, seconded by Councilmember Cloyce Kelley to hold a public hearing.

Vote: 7 - 0 PASSED - Unanimously

No one from the public spoke.

MOVED by Vice-Mayor Turner, seconded by Councilmember Cloyce Kelley to close the public hearing.

Vote: 7 - 0 PASSED - Unanimously

Council had no comments.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Annie Lane to approve the Chino Meadows 5 paving project as the Town's selected project for 2018 CDBG funding.

Vote: 7 - 0 PASSED - Unanimously

- f) Consideration and possible action to approve the Town of Chino Valley Technology Plan. (Spencer Guest, IT Manager)

Recommended Action: Approve the Town of Chino Valley Technology Plan.

Mr. Guest reviewed the proposed plan, which was drafted (i) to align technology purchases with Town goals and objectives; (ii) due to the expense of technology and setting priorities; and (iii) to facilitate efficient and effective decisions. He presented an overview of the proposed plan. Key points were:

- The plan, a living document, covered 2018 to 2027, and included the Town's IT history and environment today; issues, limitations experienced, and pitfalls; as well as how current IT trends impacted decisions and selection.
- The plan provided for the establishment of a tech review committee, initiative request guidelines, and initiative prioritization; review and selection suggestions to get the right tool for the job; and revisions every five to ten years as necessary.
- The plan outlined continual projects, short-, mid-, and long-range projects, implementation schedule, and project descriptions and details, along with rough purchase estimates and ongoing support costs.

Council asked about the eliminating the Town's CableOne connection to reduce costs. Mr. Guest and Town Manager Gritman related that they would prefer that too, but staff was concerned about data integrity and was unaware of any other way for the Town facilities to be connected at this time. However, staff will revisit this matter if options got better.

Council expressed support for the plan.

MOVED by Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to approve the Town of Chino Valley Technology Plan.

Vote: 7 - 0 PASSED - Unanimously

- g) Consideration and possible action to adopt Ordinance No. 18-843, declaring the document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley" to be a public record; and adopting "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley" by reference; establishing effective dates; providing for severability and providing penalties for violations. (Jami Lewis, Town Clerk)

Recommended Action: Adopt Ordinance No. 18-843, declaring the document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley" to be a public record and adopting the same by reference.

Mayor Croft reported that staff was recommending that this item be postponed to next meeting as the town attorney had some changes.

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10) ADJOURNMENT

MOVED by Councilmember Cloyce Kelly, seconded by Councilmember Annie Lane to adjourn at 7:45 p.m.

Vote: 7 - 0 PASSED - Unanimously

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 23rd day of January, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of February, 2018.

Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

7.a.

Meeting Date: 02/13/2018
Contact Person: Scott Bruner, Community Services Director
 Phone: 928-636-2687 x-1237
Department: Community Services
Item Type: Action-Presentation
Estimated length of staff presentation: 5 minutes
Physical location of item: 1615 North Road 1 East

AGENDA ITEM TITLE:

Consideration and possible action to direct staff to post and publish the notice of intent to increase admission fees for the Town of Chino Valley Aquatic Facility and the written report and data in support, pursuant to A.R.S. Section 9-499.15.

RECOMMENDED ACTION:

Direct staff to post and publish the Notice of Intent to Increase Admission Fees for the Town of Chino Valley Aquatic Facility and the written report and data in support, pursuant to A.R.S. Section 9-499.15.

SITUATION AND ANALYSIS:

Issue Statement

If a municipality proposes to levy or assess or change a tax or fee the municipality shall comply with A.R.S. § 9-499.15. The attached Arizona Revised Statute, A.R.S. § 9-499.15 sets forth the procedure the Town must follow to establish or increase fees.

The Town has prepared a Notice of Intent and an Aquatic Center Rate Study to document the need for a rate increase. The study reviews the current user fees, the past financial performance of the Aquatic Center, and the projected financial performance with the proposed rate increase.

The notice of intent and rate study will be posted on the Town's website for 60 days prior to the matter coming back to Council for approval, as required by A.R.S. Section 9-499.15. The fee increases will be on Council's regular meeting agenda for approval on April 24, 2018 and, if approved, will be in effect when the pool opens for the 2018 season.

Applicable "Policy"

Satisfaction of “Policy”

Summary of Issues and Staff Rationale

Historically, the Aquatic facility has been open from Memorial Day weekend until the first weekend after the start of the fall school year. The facility has always operated with multiple non-consecutive open swim sessions that were 3 to 5 hours in duration. During the past 5 years of operation an aquatic industry trend has been to group similar activities together to accomplish several goals: improve facility safety, increase operational efficiency, increase revenues and decrease expenditures. Responding to this trend, the Aquatic Facility Management reviewed and reconfigured the then existing operational schedule relative to the new operational methodology. This approach resulted in several improvements which include: Safety with regards to appropriate staffing levels in relation to attendance; as well as water quality.

Fiscal Impact

Fiscal Impact?: \$22,934.81

If Yes, Budget Code: 01-69-5109

Available:

Funding Source:

Attachments

ARS 9-499.15

Notice of Intent

Rate Study 2018

9-499.15. Proposed new or increased municipal taxes and fees; notification; exceptions

A. A municipality may not levy or assess any new taxes or fees or increase existing taxes or fees pursuant to statute on a business without complying with this section.

B. A municipality that proposes to levy or assess a tax or fee shall:

1. Prepare a schedule of the proposed new or increased tax or fee that includes the amount of the tax or fee and a written report or data that supports the new or increased tax or fee. A copy of the report or data shall be filed in the office of the clerk of the municipality.

2. If the imposition of the proposed tax or fee is a new charge, provide written notice of the proposed charge, the schedule of the proposed new charge and the written report or data that supports the new charge on the home page of the municipality's website at least sixty days before the date the proposed new tax or fee is approved or disapproved by the governing body of the municipality.

3. If the municipality proposes to increase the rate of an existing tax or fee on a business, provide written notice of the proposed increase, the schedule of the proposed increased tax or fee and the written report or data that supports the proposed increased tax or fee on the home page of the municipality's website at least sixty days before the date the proposed new rate is approved or disapproved by the governing body of the municipality.

4. Prepare a notice of intent to establish or increase taxes, assessments or fees including assessments pursuant to section 48-572, subsection B, paragraph 1. The notice of intent shall include the date, time and place of the meeting of the governing body of the municipality in which the proposed new or increased tax or fee will be considered and a statement that a schedule of the proposed new or increased tax or fee that includes the amount of the tax or fee and a written report or data that supports the new or increased tax or fee is available on the municipality's website. The notice of intent shall be posted on the municipality's website at least fifteen days before the date the proposed new or increased tax or fee will be approved or disapproved by the governing body of the municipality. If the municipality uses social media or other electronic communication tools, the notice of intent shall be distributed through the municipality's social media accounts or other electronic communication tools.

C. All departments, boards or other subdivisions of a municipality that are authorized to establish or modify taxes or fees shall follow the notice requirements prescribed in subsection B of this section before the date of the entity's consideration of the new or increased tax or fee.

D. Technological issues that either prevent the posting of the notice on the municipality's website or distribution of the notice through social media or other electronic communication tools does not preclude the governing body of the municipality from approving or disapproving the new or increased tax or fee at the meeting provided on the notice of intent.

E. A municipality shall demonstrate that the taxes or fees are imposed pursuant to statute.

F. Subsections A and B of this section do not apply to:

1. Any fee adopted pursuant to section 9-463.05.

2. Water and wastewater rates or rate components.

3. Fees for registration-based classes, programs or activities provided by the municipality.
4. Court fees established pursuant to state law.
5. Fees or charges established pursuant to federal law for public housing or other federally funded programs.
6. Other fees whose amounts are set by state or federal law.

G. If information is made available relating to the fees provided in subsection F of this section, that information shall be posted on the municipality's website and, if the municipality uses social media or other electronic communication tools, distributed through social media or other electronic communication tools.

H. In addition to any other limitation that may be imposed by law, a municipality shall not levy or impose an assessment, fee or tax on hospital revenues, discharges, beds or services for the purpose of receiving services or payments pursuant to title 36, chapter 29.

TOWN OF CHINO VALLEY, ARIZONA PUBLIC NOTICE

NOTICE OF INTENT TO INCREASE ADMISSION FEES FOR THE CHINO VALLEY AQUATIC CENTER PURSUANT TO A.R.S. § 9-499.15

The Town of Chino Valley intends to increase admission fees for the Chino Valley Aquatic Center and provides this written notice of the proposed new and increased fees pursuant to A.R.S. § 9-499.15.

The following rates are proposed:

Town of Chino Valley				
Aquatics Center Fee Schedule				
	Current Fees	Proposed 2018 Season	Proposed 2019 Season	Proposed 2020 Season
Daily Use				
Ages 0-2 Child		\$0.00	\$0.00	\$0.00
Ages 3-17 Child		\$3.00	\$3.25	\$3.50
Ages 0-5 Child	\$1.00	n/a	n/a	n/a
Ages 6-17 Youth	\$2.50	n/a	n/a	n/a
Ages 18-54 Adult	\$3.50	\$4.00	\$4.25	\$4.50
Ages 55 & Older	\$3.00	\$3.00	\$3.25	\$3.50
Family - 5 immediate Family Members	\$12.50	\$14.00	\$15.00	\$16.00
Season Passes				
Ages 0-2 Child		\$0.00	\$0.00	\$0.00
Ages 3-17 Child		\$85.00	\$90.00	\$100.00
Ages 0-5 Child	\$45.00	n/a	n/a	n/a
Ages 6-17 Youth	\$85.00	n/a	n/a	n/a
Ages 18-54 Adult	\$130.00	\$140.00	\$150.00	\$160.00
Ages 55 & Older	\$95.00	\$85.00	\$90.00	\$100.00
Family - 5 immediate Family Members	\$200.00	\$225.00	\$225.00	\$250.00
Family - Additional	\$20.00	\$25.00	\$25.00	\$30.00
Learn to Swim				
Youth 8 sessions, 30 minutes	\$45.00	\$45.00	\$50.00	\$55.00
Adult 4 sessions, 1 hour	\$45.00	\$45.00	\$50.00	\$55.00
Fitness Program Lessons - 9 sessions 1 hour	\$45.00	\$45.00	\$50.00	\$55.00
Private Lessons - 9 Session 1 hour	\$20.00	\$20.00	\$25.00	\$30.00
Aquatic Facility Rental				
Aquatic Facility, 2 hour minimum, 1 - 200 guests	\$140.00	\$150.00	\$160.00	\$170.00
Lifeguards, minimum 3, 2 hour minimum 1 - 200 guests	\$72.00	\$80.00	\$90.00	\$100.00
Aquatic Facility, 2 hour minimum, 201-400	\$140.00	n/a*	n/a*	n/a*
Lifeguards, minimum 3, 2 hour minimum	\$96.00	\$130.00	\$150.00	\$170.00
Slide Rental	\$30.00	\$40.00	\$50.00	\$60.00
*Aquatic Facility Rental is 2 hour minimum regardless of number of guests				
** change to 5 guards 200-400 guests				

The written report and data supporting the increase in fees is posted concurrently with this Notice of the Town's home page.

The Chino Valley Town Council will consider approving these proposed rates at its regular council meeting to be held April 24, 2018 at 6:00 p.m. in the Council Chambers, 202 N. State Route 89, Chino Valley, Arizona 86323.

THE ABOVE AQUATIC CENTER ADMISSION FEES WILL BECOME EFFECTIVE THIRTY (30) DAYS AFTER APPROVAL BY THE TOWN COUNCIL.

Dated this _____ day of _____, 2018.

TOWN OF CHINO VALLEY

Jami Lewis
Town Clerk



Town of Chino Valley

Aquatic Center Rate Study 2018

This report is prepared to meet the requirements of ARS 9-499.15

Table of Contents

Introduction3

Current Aquatic Center User Fees4

Aquatic Center Financial History5

Proposed Aquatic Center User Fees6

Aquatic Center Pro Forma Projection7

Rate Change Calendar8

Other Community Comparison9

Introduction

The Town of Chino Valley last reviewed and increased its Aquatic Center rates on October 23, 2012. Resolution 12-1001 adopted the current rates.

Since the Aquatic Center opened the Town's General Fund has subsidized the operation of the facility each year. The annual subsidy averages about \$150,000 per year.

When the Aquatic Center last raised the pool rates in 2012, the minimum wage was \$7.65 an hour. Last year, the minimum wage was raised to \$10.00 an hour. This January, the minimum wage was raised to \$10.50 an hour. Voter approved referendum will push the minimum wage to \$12.00 an hour by 2020, further pushing the subsidy higher.

In order to keep the subsidy from increasing each year, staff is recommending a gradual rate increase over the next three years to coincide with the increases of minimum wage and generate additional fund to make capital repairs and replacements.

Over the last several years the Town has replaced the Aquatics Center roof, pool pump heater, chlorine unit, pool sweeper, and resurfaced the parking lot. In the next few years the slide needs resurfacing and painting the showers and offices also are in need of repainting.

Therefore, staff is recommending an increase in Aquatics Center user fees each year until 2020.

Current Aquatic Center User Fees

The chart below summarizes the current Aquatic Center User Fees and attendance.

Town of Chino Valley			
Aquatics Center Fee Schedule			
	2016 Season	2017 Season	Current Fees
Daily Use			
Ages 0-5 Child	1,690	1,814	\$1.00
Ages 6-17 Youth	5,174	5,983	\$2.50
Ages 18-54 Adult	2,672	2,974	\$3.50
Ages 55 & Older	678	908	\$3.00
Family - 5 immediate Family Members	254	438	\$12.50
	10,468	12,117	
Season Passes			
Ages 0-5 Child	0	11	\$45.00
Ages 6-17 Youth	1	0	\$85.00
Ages 18-54 Adult	1	0	\$130.00
Ages 55 & Older	1	2	\$95.00
Family - 5 immediate Family Members	39	37	\$200.00
Family - Additional	8	13	\$20.00
	50	63	
Learn to Swim			
Youth 8 sessions, 30 minutes	163	191	\$45.00
Adult 4 sessions, 1 hour			\$45.00
Fitness Program Lessons - 9 sessions 1 hour	90	95	\$45.00
Private Lessons - 9 Session 1 hour			\$20.00
	253	286	
Aquatic Facility Rental			
Aquatic Facility, 2 hour minimum, 1 - 200 guests	11	21	\$140.00
Lifeguards, minimum 3, 2 hour minimum	10	20	\$72.00
Aquatic Facility, 2 hour minimum, 201-400			\$140.00
Lifeguards, minimum 3, 2 hour minimum			\$96.00
Slide Rental	8	16	\$30.00
	29	57	

Aquatic Center Financial History

The table below summarizes the Aquatic Center operating results for the last three fiscal years.

Town of Chino Valley						
Operating Results by Fiscal Year						
Fiscal Years Ending 6/30/15 - 6/30/17						
	6/30/2015		6/30/2016		6/30/2017	
Revenue						
Entrance Fees	\$44,205	62%	\$34,082	60%	\$48,525	64%
Concessions	\$11,727	16%	\$9,585	17%	\$13,803	18%
Program Fees	\$13,345	19%	\$10,478	18%	\$11,830	16%
Facilities Use Fees	\$2,201	3%	\$2,750	5%	\$2,027	3%
Total Revenue	\$71,478	100%	\$56,895	100%	\$76,184	100%
Revenue % Increase						
Expenditures						
Personnel	\$99,861	48%	\$108,035	51%	\$94,139	37%
Benefits	\$6,932	3%	\$11,567	5%	\$13,074	5%
Operating Expenses	\$101,749	49%	\$92,421	44%	\$130,656	52%
Capital					\$14,675	6%
Total Expenditures	\$208,542	100%	\$212,022	100%	\$252,544	100%
Net Loss	(\$137,063)		(\$155,127)		(\$176,360)	

Proposed Aquatic Center User Fees

The table below summarizes the proposed rates for the next three seasons.

Town of Chino Valley				
Aquatics Center Fee Schedule				
	Current Fees	Proposed 2018 Season	Proposed 2019 Season	Proposed 2020 Season
Daily Use				
Ages 0-2 Child		\$0.00	\$0.00	\$0.00
Ages 3-17 Child		\$3.00	\$3.25	\$3.50
Ages 0-5 Child	\$1.00	n/a	n/a	n/a
Ages 6-17 Youth	\$2.50	n/a	n/a	n/a
Ages 18-54 Adult	\$3.50	\$4.00	\$4.25	\$4.50
Ages 55 & Older	\$3.00	\$3.00	\$3.25	\$3.50
Family - 5 immediate Family Members	\$12.50	\$14.00	\$15.00	\$16.00
Season Passes				
Ages 0-2 Child		\$0.00	\$0.00	\$0.00
Ages 3-17 Child		\$85.00	\$90.00	\$100.00
Ages 0-5 Child	\$45.00	n/a	n/a	n/a
Ages 6-17 Youth	\$85.00	n/a	n/a	n/a
Ages 18-54 Adult	\$130.00	\$140.00	\$150.00	\$160.00
Ages 55 & Older	\$95.00	\$85.00	\$90.00	\$100.00
Family - 5 immediate Family Members	\$200.00	\$225.00	\$225.00	\$250.00
Family - Additional	\$20.00	\$25.00	\$25.00	\$30.00
Learn to Swim				
Youth 8 sessions, 30 minutes	\$45.00	\$45.00	\$50.00	\$55.00
Adult 4 sessions, 1 hour	\$45.00	\$45.00	\$50.00	\$55.00
Fitness Program Lessons - 9 sessions 1 hour	\$45.00	\$45.00	\$50.00	\$55.00
Private Lessons - 9 Session 1 hour	\$20.00	\$20.00	\$25.00	\$30.00
Aquatic Facility Rental				
Aquatic Facility, 2 hour minimum, 1 - 200 guests	\$140.00	\$150.00	\$160.00	\$170.00
Lifeguards, minimum 3, 2 hour minimum 1 - 200 guests	\$72.00	\$80.00	\$90.00	\$100.00
Aquatic Facility, 2 hour minimum, 201-400	\$140.00	n/a*	n/a*	n/a*
Lifeguards, minimum 3, 2 hour minimum	\$96.00	\$130.00	\$150.00	\$170.00
Slide Rental	\$30.00	\$40.00	\$50.00	\$60.00
*Acquatic Facility Rental is 2 hour minimum regardless of number of guests				
** change to 5 guards 200-400 guests				

Aquatic Center Pro Forma Projection

The table below summarizes the financial impact of the proposed fee increase. Note the Town will continue to subsidize the operation of the Aquatic Center.

Town of Chino Valley				
Operating Results				
Budget 6/30/18 and Projected 6/30/18 with Fee Increase				
	Budget 6/30/2018		Projected 6/30/18 With Fee Increase	
Revenue				
Entrance Fees	\$49,000	64%	\$55,000	67%
Concessions	\$13,000	17%	\$13,000	16%
Program Fees	\$12,000	16%	\$12,000	15%
Facilities Use Fees	\$2,000	3%	\$2,000	2%
Total Revenue	\$76,000	100%	\$82,000	100%
Revenue % Increase				
Expenditures				
Personnel	\$81,197	38%	\$81,197	38%
Benefits	\$15,503	7%	\$15,503	7%
Operating Expenses	\$109,100	51%	\$109,100	51%
Capital	\$10,000	5%	\$10,000	5%
Total Expenditures	\$215,800	100%	\$215,800	100%
Net Loss	(\$139,800)		(\$133,800)	

Rate Change Calendar

Town of Chino Valley		
Aquatic Center Rate Change Calendar 2018		
Date	Item	Requirement
2/13/2018	Department Presents written report to Council	
2/13/2018	Council Adopts Notice of Intention to increase rates and hold a public hearing	At least 60 days prior to public hearing
2/23/2018	File copy of report and Notice of Intention to increase rates with the Town Clerk and post on website	At least 60 days prior to public hearing
4/24/2018	Adopt Resolution	At least 60 days after notice of intent
5/24/2018	New Rate becomes effective	30 days after adoption

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Other Community Comparison

Town of Chino Valley			
Aquatics Center Fee Schedule			
	Chino Valley Proposed 2018 Season	Prescott Valley	Williams
Daily Use			
Ages 0-2 Child	\$0.00	\$3.25	7 & under \$1.00
Ages 3-17 Child	\$3.00	\$3.25	8-18 \$3.00
Ages 0-5 Child	n/a	\$3.25	9-54 \$4.00
Ages 6-17 Youth	n/a	\$3.25	55+ \$3.00
Ages 18-54 Adult	\$4.00	\$4.25	
Ages 55 & Older	\$3.00	\$3.25	
Family - 5 immediate Family Members	\$14.00	n/a	
Season Passes			
Ages 0-2 Child	\$0.00		
Ages 3-17 Child	\$85.00		
Ages 0-5 Child	n/a		
Ages 6-17 Youth	n/a		\$120.00
Ages 18-54 Adult	\$140.00		\$140.00
Ages 55 & Older	\$85.00		\$120.00
Family - 5 immediate Family Members	\$225.00	\$320.00	\$200.00
Family - Additional	\$25.00		
Learn to Swim			
Youth 8 sessions, 30 minutes	\$45.00	\$40.00	\$30.00
Adult 4 sessions, 1 hour	\$45.00		
Fitness Program Lessons - 9 sessions 1 hour	\$45.00	\$45.00	
Private Lessons - 9 Session 1 hour	\$20.00	\$17.00	
Aquatic Facility Rental			
Aquatic Facility, 2 hour minimum, 1 - 200 guests	\$150.00	\$95/hr + 3 guards	
Lifeguards, minimum 3, 2 hour minimum 1 - 200 guests	\$80.00	\$12/hr/guard	
Aquatic Facility, 2 hour minimum, 201-400	n/a*		
Lifeguards, minimum 3, 2 hour minimum	\$130.00		
Slide Rental	\$40.00		
*Aquatic Facility Rental is 2 hour minimum regardless of number of guests			
** change to 5 guards 200-400 guests			



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

7.b.

Meeting Date: 02/13/2018
Contact Person: Frank Marbury, Public Works Director/Town Engineer
 Phone: 928-636-7140 x-1226
Department: Public Works
Item Type: Consent
Estimated length of staff presentation: None
Physical location of item: N/A

AGENDA ITEM TITLE:

Consideration and possible action to waive the bidding requirements and purchase an F350 Utility Service Truck with Crane, Bobcat Compact Track Loader with Mower, and an enclosed John Deere Utility Tractor with Mowers using cooperative purchase agreements with the City of Mesa, Arizona Mohave, and the Arizona State Bid List.

RECOMMENDED ACTION:

Waive the bidding requirements and approve the following cooperative purchases and agreements:

1. From Berge Ford, an F350 Utility Service Truck with Crane for a total amount not to exceed \$62,910.80, pursuant to a cooperative purchase bid by City of Mesa Contract 2016068, Amendment 1.
2. From Clark Equipment Co, dba Bobcat Company, a Bobcat Compact Track Loader with Mower compact track loader with mower and bucket for an amount not to exceed \$52,290.20, pursuant to the Arizona State Contract #ADSP013-035802, May 7, 2019.
3. From Flagstaff Equipment Company, an enclosed John Deer 5115M utility tractor with mowers for an amount not to exceed \$120,075.21, pursuant to a cooperative purchase bid by Arizona Mohave Contract 15G-DEER-0824 (PG 3V).

SITUATION AND ANALYSIS:

Summary of Issues and Staff Rationale

In an effort to best utilize town resources, the public works department evaluated the equipment needs for FY 2018. Equipment needed is as follows:

- (i) Originally a small dump truck and ¾ ton service truck was proposed. It was determined that purchasing a one-ton service truck for utilities with a crane was determined to be the best fit. The light duty crane will be used for lifting hydrants, small pumps, manhole lids, and other heavy items. Other departments such as Roads, Fleets, and Parks may also benefit from this equipment.

The bid used to purchase this item is a cooperative bid from Mesa, Arizona.

One Ton Service Truck with body	\$47,329.66
- Utility Crane and installation (\$14,360.50 plus tax)	<u>15,581.14</u>
Total including tax	\$62,910.80

(ii) Rather than purchasing a small dump truck, a compact track-type loader (Bobcat) is needed. This equipment will also serve many uses for multiple departments. The main purpose is to use for mowing the rapid infiltration basins. The light weight and track design can mow the basins and the steep slopes without harming the turf or overly-compacting the soils. In addition, this equipment will be purchased with a loading bucket. Roads can utilize this in patching and maintenance operations that may be too small for a backhoe or loader. Parks may also be able to utilize the mower for steeper slopes traditional mowers may not reach. The bid used to purchase this equipment is Arizona State purchasing contract #ADSO013-035802.

T595 T4 Bobcat compact track loader with 74" C/I bucket	\$42,261.75
60" Brush Buster mowing attachment	5,732.50
Tax	<u>4,295.95</u>
TOTAL with tax	\$52,290.20

(iii) Roads

Roads Department planned on purchasing a tractor with the ability to mow 10'. This equipment with the horsepower sufficient to run the mower is a John Deer 5115M tractor. The bid utilized for this is an Arizona Mohave cooperative contract number 15G-DEER-0824 (PG 3V).

John Deere 5115M Utility Tractor	\$ 65,847.29
Diamond DDR12-CO Mower	<u>\$ 44,363.00</u>
Total with tax	\$120,075.21

(iv) It is recommended the backhoe purchase be postponed. Utilities has a 2015 Backhoe that Roads is using when needed for now. If the chip spreader can be sold, the next equipment to be purchased includes an enclosed street broom and a large 10-wheel dump truck. The town currently owns 4 large dump trucks, of which all of them have over 500,000 miles and are facing thousands of dollars in maintenance and engine repair. Rather than purchase a smaller truck for utilities, it will be a better use of Town funds to have utilities use either a small flatbed dump or the large dump truck from the Roads Department when needed until such a time that the utility budget allows the purchase of a smaller dump truck.

Fiscal Impact

Fiscal Impact?: Yes
If Yes, Budget Code: Various
Available: \$235276.21
Funding Source:

Equipment will be purchased using the Lease Purchase Line of Credit approved this fiscal year.

Attachments

Equipment Summary

Ford F350 Quote

Ford F350 Purchase Contract

Bobcat Loader Quote

Bobcat Loader Contract

Tractor Mower Quote

Tractor Mower Contract

Town of Chino Valley
Capital Equipment Lease Purchase Summary
Fiscal Year 2017/2018 Budget

Department	Equipment	Estimated Cost	Purchased	Balance
Police	Police Cars (up to 8)	\$ 400,000	\$ 399,800	
Roads	Backhoe	\$ 120,000		
Roads	Enclosed Mower	\$ 100,000	\$ 120,075	
Utilities	Service Truck	\$ 45,000	\$ 62,911	
Utilities	Bobcat		\$ 52,290	
Utilities	F650 Dump Truck	\$ 65,000		
Parks	Mowers	\$ 60,000	\$ 20,118	
Admin	Admin Vehicle		\$ 31,598	
Facilities	Maintenance Van - Library	\$ 35,000	\$ 23,942	
Total		\$ 825,000	\$ 710,734	\$ 114,266



460 East Auto Center Drive
Mesa, Arizona 85204
480-497-1111

Theresa Worthen
Government Fleet Sales
Phone: 480-497-7544
tworthen@bergeford.com

Date: 1/3/18
Customer: TOWN OF CHINO VALLEY ATTN: FRANK MARBURY
Vehicle Description: 2018 FORD F350 REGULAR CAB 4X4 XL DRW

Base Bid Price:		\$	-
UPGRADE OPTIONS			
1	2018 FORD F350 REGULAR CAB 4X4 XL DRW PER	\$	-
2	ATTACHED SPECS	\$	33,819.00
3	11' KNAPHIEDE SERVICE BODY PER ATTACHED	\$	-
4	QUOTE FROM AUTO SAFETY HOUSE	\$	9,978.00
5		\$	-
6		\$	-
7		\$	-
8	NOTE: ORDERED UNIT ESTIMATED LEAD TIME	\$	-
9	90-120 DAYS	\$	-
10		\$	-
11		\$	-
12		\$	-
13		\$	-
14		\$	-
15		\$	-
Base Bid Price w/Options:		\$	43,797.00
Tire Tax:		\$	7.00
Sales Tax (8.05%)		\$	3,525.66
Ford Extended Service Plan		\$	-
Transportation Fee FOB MESA, AZ		\$	-
TOTAL DELIVERED PRICE		\$	47,329.66

**VIRTCDP**

CNGP530

VEHICLE ORDER CONFIRMATION

01/09/18 16:50:15

==>

Dealer: F71175

2018 F-SERIES SD

Page: 1 of 2

Order No: 0001 Priority: C1 Ord FIN: KA595 Order Type: 5B Price Level: 820

Ord Code: 643A Cust/Flt Name: CHINO VAL

PO Number:

RETAIL DLR INV

RETAIL DLR INV

F3H	F350 4X4 CHAS/C	\$41515	\$39231.00	425	50	STATE EMISS	NC	NC
	169" WHEELBASE			43C		110V/400W OUTLT	75	69.00
Z1	OXFORD WHITE			473		SNOW PLOW PKG	185	171.00
3	40/20/40 CLOTH					JOB #1 BUILD		
S	MEDIUM EARTH GR			512		SPARE TIRE/WHL2	350	323.00
643A	PREF EQUIP PKG			61J		JACK	NC	NC
	.XLT TRIM			62R		TRANS PTO PROV	280	257.00
54K	.TELE TT MIR-PWR			67E		XTR XTR HD ALT	NC	NC
	.AMFM/CD/CLK							
996	6.2L EFI V8 ENG	NC	NC	TOTAL BASE AND OPTIONS		44580		40983.32
44P	6-SPD AUTOMATIC	NC	NC	TOTAL		44580		40983.32
TBM	LT245 BSW AT 17	165	152.00	*THIS IS NOT AN INVOICE*				
X4L	4.30 LTD SLIP	350	323.00					
166	CARPET DELETE	(50)	(47.00)	* MORE ORDER INFO NEXT PAGE *				
	14000# GVWR PKG							

F1=Help

F2=Return to Order

F8=Next

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S006 - MORE DATA IS AVAILABLE.

QC20305

V1DP0103

2,6

**VIRTCDP**

CNGP530

VEHICLE ORDER CONFIRMATION

01/09/18 16:50:40

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Dealer: F71175

2018 F-SERIES SD

Page: 2 of 2

Order No: 0001 Priority: C1 Ord FIN: KA595

Order Type: 5B Price Level: 820

Ord Code: 643A Cust/Flt Name: CHINO VAL

PO Number:

RETAIL DLR INV

RETAIL DLR INV

872 RR CAM & PREP K \$415 \$381.00

91M SYNC SYSTEM NC NC

SP FLT ACCT CR (1192.00)

FUEL CHARGE 20.32

DEST AND DELIV 1295 1295.00

TOTAL BASE AND OPTIONS 44580 40983.32

TOTAL 44580 40983.32

THIS IS NOT AN INVOICE

F1=Help

F2=Return to Order

F7=Prev

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC20305

V1DP0103

2,6



REMIT TO:
Auto Safety House
2630 W. Buckeye Rd
Phoenix, AZ 85009

PHOENIX
2630 W. BUCKEYE RD.
PHOENIX, AZ 85009
PHONE: (602) 269-9721

TUCSON
1402 E. BENSON HWY.
TUCSON, AZ 85714
PHONE: (520) 889-9551

HOLBROOK
840 S. HIGHWAY 77
HOLBROOK, AZ 86025
PHONE: (928) 524-3582

*** Customer Review ***

Date / Time: 1/9/2018 4:33:35PM
Repair Order: 12833
Customer: 12725
Branch: 1
Invoice Total: \$24,338.14

Charge
Page 1 of 2

Bill To: Berge Ford
Attn: Payables
460 E Auto Center Dr
Mesa, AZ 85204
Shop: 480-497-1111

Fax: 480-497-7589

Ship To: Berge Ford
460 E Auto Center Dr
Mesa, AZ 85204

Customer P/O: ashiner

Completion Date:

*****MAIL DUPLICATE*****

Task: 1 05-00404**INSTALL KNAPHEIDE SERVICE BODY****Department: 20 TE**

Complaint: Furnish and install 11' Standard Knapheide service body with rear bumper, all lights, fuel adaptor, Crane kit in curb side rear compartment, Mechanics vise and mount on curbside rear bumper, reciever hitch with 7way rv plug. Fabricate drivers side half rack not to extend over the cab above compartments. all painted white.

Supp.	Part	Description / Ref Number	U/M	Quantity	List	Price	Extended Price
	TE Shop Su	Truck Equipment shop supplies	Misc	1.00	0.00	154.00	154.00
EE	FUEL	FUEL SPOUTS ETC.	Part	Each	1.00	30.00	30.00
EE	MISC	MISC MATERIALS	Part	Each	1.00	125.00	125.00
KN	6132D54-P4003-17	UTILITY BODY 6132D54 KNA	Part	Each	1.00	6,089.23	3,910.37
PA	RH-B9791GAL	OXFORD FORD WHITE PAINT (RHA-S1)	Part	Each	2.00	159.97	113.06
KN1	20051560-P4003-17	FORD 60"+ CA INSTALL KIT	Part	Each	1.00	400.00	213.28
KN1	20039480-P4003-17	KIT LED SURFACE MOUNT LTS S/T/T & B/U LIGHT KIT STRIP	Part	Each	1.00	415.00	221.28
KN1	26050278	BUMPER, RECESSED, 14"	Part	Each	1.00	1,065.00	567.86
KN	77013030	Crane kit	Part	1.00	0.00	1,330.33	1,330.33
	TE Paint M	TE Paint Material	Misc	1.00	0.00	286.00	286.00
BY	1801050L	HITCH-UNIVERSAL FIT SERVICE	Part	Each	1.00	391.80	161.49
PO	11-893P	RV OEM-STYLE 7-WAY SOCKET ASSY	Part	Each	1.00	22.08	12.36
BY	RT25812	12" RECEIVER TUBE	Part	Each	1.00	32.95	13.58
ISN	KTI64106-6	WISE 6 INCH STEEL (6-PACK SOLD INDIVIDUALLY)	Part	Each	1.00	226.08	141.30
	TE Steel	Steel Sales	Misc	1.00	0.00	384.67	384.67

Task Subtotals

Parts: \$6,952.97
Core Chg: \$0.00
Core Ret: \$0.00
EHC: \$0.00
Labor: \$2,200.00
Miscellaneous: \$824.67
Task 1 Subtotals: \$9,977.64

Task: 2 05-01104**Misc Material****Department: 20 TE**

Complaint: Furnish and install LiftMoore 3200Lb crane with manual outriggers. Spring reinforcement.



REMIT
TO:

Auto Safety House
2630 W. Buckeye Rd
Phoenix, AZ 85009

PHOENIX
2630 W. BUCKEYE RD.
PHOENIX, AZ 85009
PHONE: (602) 269-9721

TUCSON
1402 E. BENSON HWY.
TUCSON, AZ 85714
PHONE: (520) 889-9551

HOLBROOK
840 S. HIGHWAY 77
HOLBROOK, AZ 86025
PHONE: (928) 524-3582

*** Customer Review ***

Date / Time: 1/9/2018 4:33:35PM
Repair Order: 12833
Customer: 12725
Branch: 1
Invoice Total: \$24,338.14

Charge
Page 2 of 2

Bill To: Berge Ford
Attn: Payables
460 E Auto Center Dr
Mesa, AZ 85204
Shop: 480-497-1111

Fax: 480-497-7589

Ship To: Berge Ford
460 E Auto Center Dr
Mesa, AZ 85204

Customer P/O: ashiner

Completion Date:

Supp.	Part	Description / Ref Number	U/M	Quantity	List	Price	Extended Price
	TE Shop Su	Truck Equipment shop supplies	Misc	1.00	0.00	67.76	67.76
LI	38851	OUTRIGGER, 12K	Part	Each	2.00	1,506.25	963.76
		30CMOCD-15SMOCD94"OAW					1,927.52
LI	39245	3200REE-15 CRANE ATB, SD	Part	Each	1.00	17,365.62	11,111.22
		VALVE, HORN, ROT ADJ					
	TE Steel	Steel Sales	Misc	1.00	0.00	143.00	143.00
	TE Steel	Steel Sales	Misc	1.00	0.00	143.00	143.00
Task Subtotals							
		Parts:					\$13,038.74
		Core Chg:					\$0.00
		Core Ret:					\$0.00
		EHC:					\$0.00
		Labor:					\$968.00
		Miscellaneous:					\$353.76
		Task 2 Subtotals:					\$14,360.50

Quote

Totals

Total Parts:	\$19,991.71
Total Core Chg:	\$0.00
Total Core Ret:	\$0.00
Total EHC:	\$0.00
Total Labor:	\$3,168.00
Total Miscellaneous:	\$1,178.43
Invoice Subtotal:	\$24,338.14
Total Tax:	\$0.00
Invoiced Total:	\$24,338.14

Payment Method

Charge

AGREEMENT
TO PROVIDE SERVICES/SUPPLIES PURSUANT TO A
COOPERATIVE PURCHASING CONTRACT
Contract No. _____

This Agreement is made and entered into by and between the Town of Chino Valley, Arizona, a municipal corporation, hereinafter designated as "Town" and Berge Ford, an Arizona corporation hereinafter designated as the "Contractor."

Recitals:

A. Contractor has contracted with the City of Mesa to provide vehicles and services, materials and/or equipment pursuant to Contract No. 2016068, Amendment 1; and

B. Pursuant to A.R.S. § 41-2631 et seq. and the Chino Valley Code of Ordinances, § 32.08, Town has authority to utilize cooperative purchasing contracts and engage contractors under the terms thereof.

CONTRACTOR AND TOWN, FOR THE CONSIDERATION HEREINAFTER SET FORTH, PROMISE, COVENANT AND AGREE AS FOLLOWS:

1. Scope of Work.

1.1 Contractor shall provide the following services, materials and/or equipment:

1 - 2018 Ford F350 Regular Cab 4X4 XL DRW with
11' Knaphiede service body

as described in the Cooperative Purchasing Contract documents attached hereto as **Exhibit A**, which are incorporated herein by reference. As used in this Contract, all references to the City of Mesa shall mean the Town of Chino Valley, Arizona.

1.2 Contractor shall comply with all specific requirements and/or options of Town, as specified in **Exhibit B** attached hereto and incorporated herein by reference.

2. Completion of Work. The Contractor shall complete all work set forth in the Scope of Work on or before June 30, 2018.

3. Payment. The Contract Fee is \$47,329.66. Payment to the Contractor for the services, materials and/or equipment provided, shall be made in accordance with the price list and terms set forth in the Cooperative Purchasing Contract.

4. Terms of Cooperative Purchasing Contract Apply. All provisions of the Cooperative Purchasing Contract documents are incorporated in and shall apply to this Contract as though fully set forth herein, except as otherwise provided for in this Agreement.

5. Contract Term and Renewal. If funds for this Contract are not appropriated or budgeted by July 1, 2018, Town may terminate this contract by giving written notice to Contractor. Otherwise, the term of this Contract shall commence upon approval and continue through June 30, 2018.

6. Certificates of Insurance. All insurance provisions of the Cooperative Purchasing Contract shall apply, including without limitation, the requirement to name the Town as an additional insured. Prior to commencing work under this Contract, Contractor shall furnish the Town with Certificates of Insurance, or formal endorsements as required by the Contract, issued by the Contractor's insurer(s) as evidence that policies providing the required coverages, conditions and limits required by this Contract are in full force and effect.

7. Non-Boycott of Israel. Vendor hereby certifies that it is not currently engaged in, and agrees that for the duration of this Agreement it will not engage in, a boycott of Israel, as that term is defined in A.R.S. § 35-393.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2018.

TOWN OF CHINO VALLEY:

CONTRACTOR:

Darryl Croft, Mayor

By: _____
Title: _____

ATTEST:

Jami Lewis, Town Clerk

APPROVED AS TO FORM:

Phyllis L.N. Smiley, Town Attorney
Gust Rosenfeld, PLC

EXHIBIT A
CONTRACT OF OTHER GOVERNMENTAL ENTITY

EXHIBIT B
SPECIFIC REQUIREMENTS/OPTIONS OF TOWN

Attached: Quote and Specifications.

Notices: All notices required under the Contract shall be sent to:

Town Manager
Town of Chino Valley
202 N. State Route 89
Chino Valley, Arizona 86323-0406

Delivery Location: 202 N. State Route 89, Chino Valley, AZ.



Bobcat

Product Quotation

Quotation Number: HMM-06248

Date: 2017-11-21 12:54:15

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
TOWN OF CHINO VALLEY Attn: MIKE B CHINO VALLEY, AZ 86315	Flagstaff Equipment Co Inc, Flagstaff, AZ 500 NORTH GRANT ST FLAGSTAFF AZ 86004-6010 Phone: (928) 774-1969 Fax: (928) 774-7006	Clark Equipment Company dba Bobcat Company PO Box 6000, 250 E Beaton Dr West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
T595 T4 Bobcat Compact Track Loader	M0249	1	\$38,076.50	\$38,076.50
74.0 HP Tier 4 Turbo Diesel Engine	Lift Path: Vertical			
Auxiliary Hydraulics: Variable Flow	Lights, Front & Rear			
Backup Alarm	Operator Cab			
Bob-Tach	- Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar & Seat Belt - Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 - Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)			
Bobcat Interlock Control System (BICS)	Parking Brake: Spring Applied, Pressure Released (SAPR)			
Controls: Bobcat Standard	Solid Mounted Carriage with 4 Rollers			
Cylinder Cushioning - Lift, Tilt	Tracks: Rubber, 12.6" Wide			
Engine/Hydraulic Systems Shutdown	Warranty: 12 Months, Unlimited Hours			
Glow Plugs (Automatically Activated)				
Horn				
Instrumentation: Engine Temperature & Fuel				
Gauges, Hourmeter, RPM and Warning Lights				
Lift Arm Support				
A51 Option Package	M0249-P01-A51	1	\$3,228.40	\$3,228.40
Cab Enclosure with Heat and AC	Power Bob-Tach			
	Cab Accessories Package			
Telematics US	M0249-R51-C02	1	\$0.00	\$0.00
74" C/I Bucket	6731409	1	\$735.00	\$735.00
--- Bolt-On Cutting Edge, 74"	6718007	1	\$167.60	\$167.60
Total of Items Quoted				\$42,207.50
Dealer Assembly Charges				\$54.25
Quote Total - US dollars				\$42,261.75

Notes:

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (If different than Ship To): _____

***Prices per the AZ State Contract #ADSP013-035802. May 7, 2019.**

***Customer must be members of the AZ State cooperative.**

***Terms Net 30 Days. Credit cards accepted.**

***FOB Destination within the State of Arizona**

***Delivery: 60 to 90 days or less from ARO.**

***State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with your Order**

***TID# 38-0425350**

***Orders Must Be Placed with: Clark Equipment Co, Bobcat Company, Govt Sales, 250 E Beaton Dr, PO Box 6000, West Fargo, ND 58078.**

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

Mike Bovee

From: Dan VanLiere <dan.vanliere@quickattach.com>
Sent: Thursday, October 26, 2017 3:41 PM
To: Mike Bovee
Cc: Perry Winter
Subject: Quick Attach Attachments
Attachments: Town of Chino Valley - Brush Buster.pdf

Mike,

Good talking to you today. I attached a quote on the 60" Brush Buster we talked about and here is a direct link -

<https://www.quickattach.com/brushmower>

I copied Perry Winter to this email since he had worked with DES Services in the past. You can contact him or I with any questions that come up.

Thanks again and have a great rest of the day!



Dan VanLiere
 Product Specialist

Toll Free: 866-428-8224 | **Office:** 320-759-1551

Mobile: 320-219-6354 | **Fax:** 320-759-1590

Email: dan.vanliere@quickattach.com

Website: <https://www.quickattach.com>

**SALES QUOTE**

Quote No: AAAQ0383134

Created Date: 10/26/2017

Expiration Date: 10/31/2017

Phone Number: 1-866-428-8224

Mail Payment to Lockbox:
 Attachments Direct
 PO Box 860490
 Minneapolis, MN 55486-0490

Sold To Contact Michael Bovee
 Sold To Company Town of Chino Valley, Arizona
 Sold To Chino Valley, AZ 86323
 US

Ship To Contact Michael Bovee
 Ship To Company Town of Chino Valley, Arizona
 Ship To Chino Valley, AZ 86323
 US

Product Specialist Dan VanLiere
 Prepared By Dan VanLiere
 Ship Via Truck

Account Name Town of Chino Valley, Arizona
 Contact Name Michael Bovee
 Phone 928 636-7140
 Email mbovee@chinoaz.net

Quantity	Product	Product Description	MSRP Total	Buy Direct
1	901099	BRUSH BUSTER Rotary Brush Mower 60" (low flow)	\$6,095.00	\$4,571.25
1	320058	Flat Faced - Factory Installed Couplers	\$125.00	\$93.75
1	314245	Bi-Directional Kit	\$495.00	\$371.25
1	314905	Wheel Kit	\$595.00	\$446.25

Local Purchase Cost:

MSRP Total	\$7,310.00
MSRP Tax	\$409.36
MSRP Shipping	\$425.00
MSRP Total Cost	\$8,144.36

Your Cost when Buying Direct:

Total Price	\$5,482.50
Our Shipping	\$250.00
Grand Total	\$5,732.50

Your Savings when Buying Direct:

Savings	\$2,411.86
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PURCHASE ORDER CONTRACT
(State of Arizona Bid List)
Contract No. _____

This Purchase Order Contract is made and entered into by and between the Town of Chino Valley, Arizona, a municipal corporation, hereinafter designated as "Town" and Flagstaff Equipment Co, Inc., hereinafter designated as "Contractor."

RECITALS:

A. Contractor has contracted with the State of Arizona to provide equipment, services or supplies pursuant to State Contract No. ADSP013-035802 (the "State Contract") and any amendments approved by the State; and

B. Pursuant to A.R.S. § 41-2631 *et seq.* and the Chino Valley Town Code § 32.08, Town has authority to utilize state cooperative purchasing contracts and engage contractors under the terms thereof.

CONTRACTOR AND TOWN, FOR THE CONSIDERATION HEREINAFTER SET FORTH, PROMISE, COVENANT AND AGREE AS FOLLOWS:

1. Scope of Work. Contractor shall provide the items listed in the Purchase Order(s) submitted by Town in accordance with the State Contract # . ADSP013-035802 documents as set forth on the State Procurement website, <https://procure.az.gov> as may be amended from time to time which are incorporated herein by reference.

2. Specific Requirements of Town. Contractor shall comply with all specific purchase and delivery requirements and/or options of Town, as specified in the Purchase Order submitted to Contractor.

3. Payment. Payment to the Contractor for the services or supplies provided shall be made in accordance with the price list and terms set forth in the State Contract.

4. Terms of State Contract Apply. All provisions of the State Contract documents, including any amendments, are incorporated in and shall apply to this Contract as though fully set forth herein.

5. Certificates of Insurance. All insurance provisions of the State Contract shall apply, including without limitation, the requirement to name all agencies eligible to use the State Contract as an additional insured. Prior to commencing work under this Contract, Contractor shall furnish Town with a copy of the current Certificates of Insurance required by the State Contract.

6. Term; Renewal. If funds for this Contract are not appropriated or budgeted by July 1, 2018, Town may terminate this contract by giving written notice to

Contractor. Otherwise, this Purchase Order Contract shall commence upon approval and continue through June 30, 2018. All Purchase Orders must be issued by Town prior to expiration or termination of the underlying State Contract.

7. Non-Boycott of Israel. Vendor hereby certifies that it is not currently engaged in, and agrees that for the duration of this Agreement it will not engage in, a boycott of Israel, as that term is defined in A.R.S. § 35-393.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 20____.

TOWN OF CHINO VALLEY:

CONTRACTOR:

Darryl Croft, Mayor

By: _____
Title: _____

ATTEST:

Jami Lewis, Town Clerk

APPROVED AS TO FORM:

Phyllis Smiley, Town Attorney
Gust Rosenfeld, PLC

EXHIBIT B
SPECIFIC REQUIREMENTS/OPTIONS OF TOWN

Specifications: Per Purchase Order

Schedule of performance: Per Purchase Order

Delivery location: Per Purchase Order

Notices: All notices to Town shall be sent to: Town Manager, 202 North State Route 89, Chino Valley, Arizona 86323

Attach: Certificate of Insurance

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Flagstaff Equipment Company
500 North Grant
Flagstaff, AZ 86004
928-774-1969
caflageq@msn.com

Quote Summary
Prepared For:

Town Of Chino Valley
Ken Tribolet
1982 N Voss Dr Dept 204
Chino Valley, AZ 86323
Business: 928-636-7140
Mobile: 928-710-4357
ktribolet@chinoaz.net

Delivering Dealer:

Flagstaff Equipment Company
Chuck Clanton
500 North Grant
Flagstaff, AZ 86004
Phone: 928-774-1969
sales.fec@gmail.com

Quote ID: 16609306
Created On: 03 January 2018
Last Modified On: 03 January 2018
Expiration Date: 03 February 2018

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 5115M Utility Tractor	\$ 84,419.60	\$ 65,847.29 X	1 =	\$ 65,847.29
Contract: AZ Mohave Contract 15G-DEER-0824 (PG 3V)				
Price Effective Date: August 1, 2017				
DIAMOND DDR120-CO	\$ 55,824.00	\$ 44,363.00 X	1 =	\$ 44,363.00
Contract:				
Price Effective Date:				
Equipment Total				\$ 110,210.29

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 110,210.29
Trade In	
SubTotal	\$ 110,210.29
Sales Tax - (8.951%)	\$ 9,864.92
Est. Service Agreement Tax	\$ 0.00
Total	\$ 120,075.21
Down Payment	(0.00)
Rental Applied	(0.00)

Salesperson : X _____

Accepted By : X _____

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Flagstaff Equipment Company
500 North Grant
Flagstaff, AZ 86004
928-774-1969
caflageq@msn.com

Balance Due**\$ 120,075.21**

Salesperson : X _____**Accepted By : X _____**

Selling Equipment

Quote Id: 16609306

Customer Name: TOWN OF CHINO VALLEY

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Flagstaff Equipment Company
500 North Grant
Flagstaff, AZ 86004
928-774-1969
caflageq@msn.com

JOHN DEERE 5115M Utility Tractor

Contract: AZ Mohave Contract 15G-DEER-0824 (PG 3V)

Price Effective Date: August 1, 2017

Suggested List *

\$ 84,419.60

Selling Price *

\$ 65,847.29

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
254CLV	5115M Utility Tractor	1	\$ 67,661.00	22.00	\$ 14,885.42	\$ 52,775.58	\$ 52,775.58
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	ENGLISH	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1380	16F/16R PowrReverser	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
2055	Standard Cab	1	\$ 11,769.00	22.00	\$ 2,589.18	\$ 9,179.82	\$ 9,179.82
2120	Air Suspension seat	1	\$ 849.00	22.00	\$ 186.78	\$ 662.22	\$ 662.22
2400	Less Instructional Seat	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
2511	Mirror Telescopic LH & RH	1	\$ 305.00	22.00	\$ 67.10	\$ 237.90	\$ 237.90
3025	Corner Post Deluxe Exhaust	1	\$ 603.00	22.00	\$ 132.66	\$ 470.34	\$ 470.34
3326	3 Mechanical Stackable Rear SCV	1	\$ 886.00	22.00	\$ 194.92	\$ 691.08	\$ 691.08
3430	3 Stackable Mid SCVs with Mechanical Joystick Control	1	\$ 774.00	22.00	\$ 170.28	\$ 603.72	\$ 603.72
3820	Two Speed PTO - 540/540E	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Electronic Hitch Control with Remote Control on LH Fender	1	\$ 475.00	22.00	\$ 104.50	\$ 370.50	\$ 370.50
4110	Telescoping Draft Links with Ball End - Cat.2	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4160	LH Only Adjustment Lift Link	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4210	Mechanical Center Link with Ball Ends - Cat. 2	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
4420	LH & RH Stabilizer Bar	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
5133	460/85R30 (18.4R30) R1W Radial	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
5999	No Rear Tire Brand Preference	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	MFWD Front Axle	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 16609306 **Customer Name:** TOWN OF CHINO VALLEY

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Flagstaff Equipment Company
500 North Grant
Flagstaff, AZ 86004
928-774-1969
caflageq@msn.com

6203	320/85R24 (12.4R24) R1W Radial	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
6799	No Front Tire Brand Preference	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
8955	Front Weight Support - (55 kg/121 lbs.)	1	\$ 189.00	22.00	\$ 41.58	\$ 147.42	\$ 147.42
Standard Options Total			\$ 15,850.00		\$ 3,487.00	\$ 12,363.00	\$ 12,363.00
Dealer Attachments/Non-Contract/Open Market							
BLV10120	Beacon Light Kit	1	\$ 237.60	22.00	\$ 52.27	\$ 185.33	\$ 185.33
R127764	Weight, front suitcase 43 kg (95 lb) quantity of one	5	\$ 134.20	22.00	\$ 29.52	\$ 104.68	\$ 523.38
Dealer Attachments Total			\$ 371.80		\$ 81.80	\$ 290.01	\$ 708.71
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Suggested Price							\$ 65,847.29
Total Selling Price			\$ 83,882.80		\$ 18,454.22	\$ 65,428.58	\$ 65,847.29

DIAMOND DDR120-CO							
Hours: 0		Suggested List * \$ 55,824.00 Selling Price * \$ 44,363.00					
* Price per item - includes Fees and Non-contract items							
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
DDR120	60" side & 60" rear rotary mowers	1	\$ 42,398.00	0.00	\$ 0.00	\$ 42,398.00	\$ 42,398.00
Standard Options - Per Unit							
Freigh t	Freight	1	\$ 2,900.00	0.00	\$ 0.00	\$ 2,900.00	\$ 2,900.00
Guard	Front and rear chain guards both decks	1	\$ 3,608.00	0.00	\$ 0.00	\$ 3,608.00	\$ 3,608.00
Instal l	Factory installation	1	\$ 6,918.00	0.00	\$ 0.00	\$ 6,918.00	\$ 6,918.00
Standard Options Total			\$ 13,426.00		\$ 0.00	\$ 13,426.00	\$ 13,426.00
Suggested Price \$ 55,824.00							

Selling Equipment

Quote Id: 16609306 **Customer Name:** TOWN OF CHINO VALLEY

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Flagstaff Equipment Company
500 North Grant
Flagstaff, AZ 86004
928-774-1969
caflageq@msn.com

Additional Discounts				
Misc. Additional Discount	1	\$ 11,461.00	\$	\$
			-11,461.00	-11,461.00
Additional Discount Total		\$ 11,461.00	\$	\$
			-11,461.00	-11,461.00
Total Selling Price		\$ 55,824.00	\$ 11,461.00	\$ 44,363.00 \$ 44,363.00

AGREEMENT
TO PROVIDE SERVICES/SUPPLIES PURSUANT TO A
COOPERATIVE PURCHASING CONTRACT
Contract No. _____

This Agreement is made and entered into by and between the Town of Chino Valley, Arizona, a municipal corporation, hereinafter designated as "Town" and Flagstaff Equipment Company, Inc., an Arizona Corporation hereinafter designated as the "Contractor."

Recitals:

A. Contractor has contracted with the Arizona Mohave Cooperative Purchasing to provide equipment pursuant to Contract No. 15G-DEER-0824 (PG 3V) (the "Cooperative Purchasing Contract"); and

B. Pursuant to A.R.S. § 41-2631 et seq. and the Chino Valley Code of Ordinances, § 32.08, Town has authority to utilize cooperative purchasing contracts and engage contractors under the terms thereof.

CONTRACTOR AND TOWN, FOR THE CONSIDERATION HEREINAFTER SET FORTH, PROMISE, COVENANT AND AGREE AS FOLLOWS:

1. Scope of Work.

1.1 Contractor shall provide a John Deere 5115M Utility Tractor and Diamond DDR120-Co mower as described in the John Deere Quote, ID #16609306 and the contract documents, which are attached hereto as **Exhibit A** and incorporated herein by reference. As used in this Contract, all references to the Arizona Mohave shall mean the Town of Chino Valley, Arizona.

1.2 Contractor shall comply with all specific requirements and/or options of Town, as specified in **Exhibit B** attached hereto and incorporated herein by reference.

2. Completion of Work. The Contractor shall complete all work set forth in the Scope of Work on or before June 30, 2018.

3. Payment. The Contract Fee is \$120,075.21. Payment to the Contractor for the services, materials and/or equipment provided, shall be made in accordance with the price list and terms set forth in the Cooperative Purchasing Contract.

4. Terms of Cooperative Purchasing Contract Apply. All provisions of the Cooperative Purchasing Contract documents are incorporated in and shall apply to this Contract as though fully set forth herein, except as otherwise provided for in this Agreement.

5. Contract Term and Renewal. If funds for this Contract are not appropriated or budgeted by July 1, 2018, Town may terminate this contract by giving written notice to

Contractor. Otherwise, the term of this Contract shall commence upon approval and continue through June 30, 2018.

6. Certificates of Insurance. All insurance provisions of the Cooperative Purchasing Contract shall apply, including without limitation, the requirement to name the Town as an additional insured. Prior to commencing work under this Contract, Contractor shall furnish the Town with Certificates of Insurance, or formal endorsements as required by the Contract, issued by the Contractor's insurer(s) as evidence that policies providing the required coverages, conditions and limits required by this Contract are in full force and effect.

7. Non-Boycott of Israel. Vendor hereby certifies that it is not currently engaged in, and agrees that for the duration of this Agreement it will not engage in, a boycott of Israel, as that term is defined in A.R.S. § 35-393.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this ____ day of _____, 2018.

TOWN OF CHINO VALLEY:

CONTRACTOR:

Darryl Croft, Mayor

By: _____
Title: _____

ATTEST:

Jami Lewis, Town Clerk

APPROVED AS TO FORM:

Phyllis L.N. Smiley, Town Attorney
Gust Rosenfeld, PLC

EXHIBIT A
COOPERATIVE PURCHASE CONTRACT
ARIZONA MOHAVE COOPERATIVE PURCHASING
CONTRACT NO. 15G-DEER-P824 (PG 3V)

EXHIBIT B
SPECIFIC REQUIREMENTS/OPTIONS OF TOWN

Attached: Quote and Specifications.

Notices: All notices required under the Contract shall be sent to:

Town Manager
Town of Chino Valley
202 N. State Route 89
Chino Valley, Arizona 86323-0406

Delivery Location: 202 N State Route 89, Chino Valley, Arizona 86323

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

7.c.

Meeting Date: 02/13/2018
Contact Person: Jami Lewis, Town Clerk
 Phone: 928-636-2646 x-1208
Department: Town Clerk
Item Type: Action
Estimated length of staff presentation: None
Physical location of item: N/A

AGENDA ITEM TITLE:

Consideration and possible action to adopt Ordinance No. 18-843, declaring the document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley Dated February 13, 2018" to be a public record; and adopting "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley Dated February 13, 2018" by reference; establishing effective dates; providing for severability and providing penalties for violations.

RECOMMENDED ACTION:

Adopt Ordinance No. 18-843, declaring the document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley Dated February 13, 2018" to be a public record; and adopting the same by reference.

SITUATION AND ANALYSIS:

Issue Statement

The Town's Tax Code conforms to the Arizona Model City Tax Code (MCTC). In 2017, the League of Arizona Cities and Towns informed the Town that we had not yet adopted the 2012-2014 changes to the MCTC.

Applicable "Policy"

Intergovernmental Agreement (IGA) with the Arizona Department of Revenue (ADOR), dated June 23, 2015 and previous IGA's with ADOR - provides that the Town's Tax Code conforms to the Model City Tax Code

Satisfaction of "Policy"

The provisions of this ordinance will conform the Town's local code to the Model City Tax Code, which is controlling.

Summary of Issues and Staff Rationale

The provisions of each section are effective as stated in each section and are as provided by the Municipal Tax Code Commission upon approval of the stated change to the Model City Tax Code. Provisions subject to a retroactive effective date at the time of approval by the Municipal Tax Code Commission favor taxpayers by reducing an imposition of the tax or increasing an allowable deduction, exemption, or exclusion. Provisions that increase the imposition of the tax or decrease the application of a deduction, exemption, or exclusion had a prospective effective date at the time of approval by the Municipal Tax Code Commission. Provisions creating a new Option state the first effective date the new Option is available for selection. Provisions eliminating an existing Option state the last effective date of the eliminated Option.

Findings of Fact

- The Town's Tax Code is not current with the Model City Tax Code per the Town's IGA with ADOR.
- Adopting this ordinance will bring the Town's Tax Code into conformance.

Updated Information

Since this item was placed on the 1/23/18 agenda, the Town Attorney made formatting changes to the Ordinance to bring it into conformance with the Town's ordinance style. She also corrected some errors in the ordinance exhibit (Tax Code Amendments). One such error was to add the word "Reserved" to Section 32-25.660(q) that had been erroneously omitted. All other corrections were to correct typographical or grammatical errors. As the updates and corrections to both documents were non-substantive, we are not attaching redlined versions to the packet. Also, as the Exhibit, which is rather lengthy, was in the previous packet and the corrections are non-substantive, we are not attaching it to the packet. We are, however, providing a link to the Ordinance's Exhibit below for viewing.

Other Pertinent Documents Available Upon Request:

[Click here](#), then click on the agenda meeting date, to view the Exhibit to Ordinance No. 18-834 entitled "2012-2014 Amendments to the Tax Code of the Town of Chino Valley Dated February 13, 2018."

Fiscal Impact

Fiscal Impact?: No

If Yes, Budget Code:

Available:

Funding Source:

Attachments

Tax Code Amendments Summary
Ordinance 18-843

SUMMARY OF CHANGES TO MODEL CITY TAX CODE

The attached Ordinance and Resolution incorporate into the local tax code all of the Model City Tax Code changes approved by the Municipal Tax Code Commission from 2012 through 2014, as described below by Resolution Section number.

Section 1

Section 100 adds language to the existing definitions of "Business" and "Prosthetic". This change excludes the sale of electricity generated by consumer equipment from the definition of "Business". Adding this exclusion means persons that make such sales (e.g. residential solar energy sales) are not deemed to be in the business of providing Utilities, and thus are not required to have a Privilege Tax License to make such sales. The additional language that adds Orthodontics to the definition of "Prosthetic" is a change intended to conform the Code to State statute. These changes are effective retroactively from and after January 1, 2007 for "Business," and October 1, 2007 for "Prosthetic."

Section 2

Section 120 is repealed, eliminating the definition of "Food for Home Consumption." The elements of this definition are incorporated in new Section 462, creating a separate "Food for Home Consumption" tax classification apart from the Retail classification. This section is effective from and after July 1, 2013.

Section 3

Section 200 is amended to add conforming language under the determination of gross income that is related to nuclear fuel sales as found in State statute. This section is effective from and after July 1, 2013.

Section 4

This section repeals and replaces all of Article III – Licensing and Recordkeeping. This is a critical step in TPT Simplification that has the effect of making licensing as uniform as possible across all cities and towns. Note that this section completely replaces the entirety of Article III in every city and town's tax code. This change also eliminates all Regulations numbered in the 300's, as well as eliminating all Green Sheet items related to tax licensing. This section also eliminates the use of the tax license as a means to regulate business for any purpose other than tax collection. From now on, all licensing and enforcement of a regulatory nature such as zoning, use permits, special events, inspections, etc., must be accomplished by a separate business license. This section is effective from and after January 1, 2015.

Section 5

Section 422 is amended to remove an obsolete code reference related to Jet Fuel Sales. This section is effective retroactively from and after September 21, 2006.

Section 6

Section 425 is amended to add an exemption from tax on Job Printing for sales of postage and freight in conformity with State statute. This element is effective retroactively from and after September 21, 2006. Also, Local Option #MM is eliminated effective July 1, 2012, also in conformity with State statute.

Section 7

Section 445 is amended to adopt the final version of a new exemption for Real Property Leases between Affiliated Entities. This section is effective retroactively from and after July 1, 2013.

Section 8

Section 450 is amended to conform to the new State exemption and city preemption that makes the leasing of certified ignition interlock devices required under DUI laws exempt from tax under Tangible Personal Property Rental. This section is effective retroactively from and after September 1, 2004.

SUMMARY OF CHANGES TO MODEL CITY TAX CODE

Section 9

Section 460 is amended in conformity with a new clarifying State exemption and matching city preemption that makes the retail sale of gift cards and other cash equivalents exempt from the tax under the Retail classification. This section is effective retroactively from and after October 1, 2007.

Section 10

Section 462, Retail Sales: Food for Home Consumption is added to the standard Model Code language. This section incorporates all of the definitions and Regulations related to grocery sales that were previously included only in those communities that selected Model Option #2. With this change and standardization, Model Option #2 is eliminated from the Code. Cities and towns are now free to set a distinct tax rate for grocery sales, which can be higher, lower, or zero, as the community sees fit. This section is effective from and after July 1, 2013.

Section 11

Section 465, Retail Sales: Exemptions has undergone significant changes, largely in name of conformity with State statute. A major goal of TPT Simplification was making conforming changes to the Retail classification of the MCTC that aligned with State statute wherever possible, with the intention of preparing for passage of the Marketplace Fairness Act. On the State tax side, the only change enacted was elimination of an exemption for in-store sales to non-residents that are shipped out of State (excluding vehicles). On the City side, this movement resulted in the elimination of Model Option #2, related to food for home consumption creating a separate classification; eliminating Local Option #AA, allowing tax exempt employee drinks and meals; and adding charter schools to the list that qualify for a food sale exemption. Also, wholly new conforming exemptions were adopted, including one for the sale of “renewable energy credits”; sale of periodicals to encourage tourism; sale of paper machine clothing to a paper manufacturer; sales of overhead materials used in performing government contracts; and the sale of fuels and sale of equipment to qualified environmental technology manufacturers. All of these changes are effective July 1, 2013, with the exception of the sale of “renewable energy credits” which is effective retroactively from and after January 1, 2007.

Section 12

Changes to this section include adding in a specific exemption from the Utilities classification for sales of excess energy produced by a consumer’s photovoltaic system to a utility distributor, along with language that removes the sale of RECs from the Utilities classification. This provides the exemption under the Utilities classification to clarify that when the meter spins backward, the taxable measure is the net charge to the consumer, and that REC sales are not part of the gross receipts under Utilities. This section shall be effective from and after January 1, 2007.

Section 13

Section 485 is added to the standard code language, creating a new classification that imposes tax on wastewater removal services. This section was formerly a Green Page in several cities. This conversion to standard code language is part of the ongoing effort to eliminate the Green Pages by either eliminating or adopting exception items. This section shall be effective from and after July 1, 2013. Fountain Hills has chosen to maintain its previous exemption in this area through the application of a zero percent tax rate for this classification.

Section 14

Section 570 is amended to grant the Tax Collector greater latitude in allowing extensions to taxpayers that are making a good faith effort to produce additional information during the audit protest process. Previously the code technically allowed only one 45-day extension to taxpayers protesting audit results, so actual practice resulted in many “unofficial” extensions. This change allows the Tax Collector to grant additional extension at their discretion. This section is deemed effective from and after July 1, 2008.

SUMMARY OF CHANGES TO MODEL CITY TAX CODE

Section 15

Section 660, Use Tax: Exemptions has undergone significant changes which mirror the changes to the Retail Exemptions noted above in Code Section 465. Again, these are being done in the name of conformity with State statute. This movement resulted in the elimination of the food for home consumption exemption; adding an exemption for employee drinks and meals; and adding charter schools to the list that qualify for a food exemption. Also, wholly new conforming exemptions were adopted, including one for the purchase of “Renewable Energy Credits” or RECs; periodicals to encourage tourism; paper machine clothing to a paper manufacturer; overhead materials used in performing government contracts; and the purchase of fuels and sale of equipment to qualified environmental technology manufacturers. All of these changes are effective July 1, 2013, with the exception of “Renewable Energy Credits” which is effective retroactively from and after January 1, 2007.

Section 16

This section repeals Regulation 120.1 related to the definition of Food for Home Consumption, which has been incorporated in the text of new Section 462 noted above. This section shall be effective from and after July 1, 2013.

Section 17

This section amends Regulation 270.1, adding the provision of wastewater removal services to the list of activities that are considered proprietary and therefore taxable when engaged in by a city or town. This section shall be effective from and after July 1, 2013.

Section 18

This section amends Regulation 460.1, adding the distinction from Retail for activities that fall under the two new classifications: Food for Home Consumption in Section 462, and Wastewater Removal Services in Section 485. This means that an exchange of tangible personal property that occurs under the activity described in Sections 462 or 485, is specifically NOT considered a Retail transaction. This section shall be effective from and after July 1, 2013.

ORDINANCE NO. 18-843

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, DECLARING THE DOCUMENT ENTITLED "THE 2012-2014 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CHINO VALLEY DATED FEBRUARY 13, 2018" TO BE A PUBLIC RECORD; AND ADOPTING "THE 2012-2014 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CHINO VALLEY DATED FEBRUARY 13, 2018" BY REFERENCE, ALL RELATED TO CONFORMING THE TOWN'S TAX CODE TO THE MODEL CITY TAX CODE; ESTABLISHING EFFECTIVE DATES; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the Town of Chino Valley, Arizona, as follows:

Section 1. In General.

1. That certain document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley, dated February 13, 2018", is hereby declared to be a public record and three paper copies or one paper copy and one electronic copy maintained in compliance with Arizona Revised Statutes § 44-7041, are filed in the office of the Town Clerk and kept available for public use and inspection.

2. The Town of Chino Valley, Arizona Tax Code, adopted by reference by the Town of Chino Valley Town Code, Title III Administration, Chapter 32 Finance and Revenue, Subchapter Tax Code, Section 32.25 Adopted by Reference, is hereby amended by adopting by reference that document entitled "The 2012-2014 Amendments to the Tax Code of the Town of Chino Valley, dated February 13, 2018" as follows: (1) amending Section 32.25-100 General Definitions; (2) repealing Section 32.25-120 (Reserved) and Model Option #2; (3) amending Section 32.25-200 Determination of Gross Income; in General; (4) repealing Article III Licensing and Recordkeeping and replacing it in its entirety with new Article III Licensing and Recordkeeping and Sections 32.25-300 Licensing Requirements, 32.25-310 Licensing; special requirements, 32.25-320 License Fees; Annual Renewal; Renewal Fees, 32.25-330 Licensing; Duration; Transferability; Display; Penalties; Penalty Waiver; Relicensing; Fees Collectible as if Taxes, 32.25-340 Licensing; Cancellation; Revocation, 32.25-350 Operating without a License, 32.25-360 Recordkeeping Requirements, 32.25-362 Recordkeeping: Income, 32.25-364 Recordkeeping: Expenditures, 32.25-366 Recordkeeping: Out-of-Town and Out-of-State Sales, 32.25-370 Recordkeeping: Claim of Exclusion, Exemption, Deduction, or Credit; Documentation; Liability, 32.25-372 Proof of Exemption: Sale for Resale; Sale, Rental, Lease, or License of Rental Equipment, 32.25-380 Inadequate or Unsuitable Records; (5) eliminating Regulations 32.25-300.1 Who must apply for a license, 32.25-300.2 (Reserved), 32.25-310.1 (Reserved), 32.25-310.2 (Reserved), 32.25-310.3 (Reserved), 32.25-350.1 Recordkeeping: Income, 32.25-350.2 Recordkeeping: Expenditures, 32.25-350.3 Recordkeeping: Out-of-City and Out-of-State Sales, 32.25-360.1 Proof of Exemption: Sale for Resale; Sale, Rental, Lease or License of Rental Equipment, 32.25-360.2 Proof of Exemption: Exemption Certificate; (6) amending Sections 32.25-422 Jet Fuel Sales, 32.25-425 Job Printing, 32.25-445 Rental, Leasing, and Licensing for Use of Real Property, 32.25-450 Rental, Leasing, and Licensing for Use of Tangible Personal Property, 32.25-460 Retail Sales: Measure of Tax; Burden of Proof; Exclusions; (7) adding new Section

32.25-462 Retail Sales: Food for Home Consumption; (8) amending Sections 32.25-465 Retail Sales: Exemptions, 32.25-480 Utility Services, 32.25-485 Wastewater Removal Services, 32.25-570 Administrative Review; Petition for Hearing or for Redetermination; Finality of Order. (State Administration and Audits), 32.25-570 Administrative Review; Petition for Hearing or for Redetermination; Finality of Order. (Local Audits), 32.35-660 Use Tax: Exemptions; (9) repealing Regulation 32.25-120.1 (Reserved); (10) amending Regulation 32.25-270.1 Proprietary Activities of Municipalities Are Not Considered Activities of a Governmental Entity; and (11) amending Regulation 32.25-460.1 Distinction Between Retail Sales and Certain Other Transfers of Tangible Personal Property.

Section 2. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are repealed.

Section 3 Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of these amendments to the tax code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 4. Providing for Effective Dates.

The provisions of this ordinance conform this local code to the Model City Tax Code, which is controlling. The provisions of each section are effective as stated in each section and are as provided by the Municipal Tax Code Commission upon approval of the stated change to the Model City Tax Code. Provisions subject to a retroactive effective date at the time of approval by the Municipal Tax Code Commission favor taxpayers by reducing an imposition of the tax or increasing an allowable deduction, exemption, or exclusion. Provisions that increase the imposition of the tax or decrease the application of a deduction, exemption, or exclusion had a prospective effective date at the time of approval by the Municipal Tax Code Commission. Provisions creating a new Option state the first effective date the new Option is available for selection. Provisions eliminating an existing Option state the last effective date of the eliminated Option.

Section 5. Penalties.

Any person found guilty of violating any provision of these amendments to the Tax Code shall be guilty of a class one misdemeanor. Each day that a violation continues shall be a separate offense punishable as herein above described.

PASSED AND ADOPTED by the Mayor and Council of the Town of Chino Valley, Arizona, this 13th day of February, 2018.

AYES: _____

ABSENT: _____

NAYS: _____

ABSTAINED: _____

APPROVED this 13th day of February, 2018.

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

Phyllis L.N. Smiley, Gust Rosenfeld, PLC
Town Attorney

I, JAMI LEWIS, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. 18-843 ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF CHINO VALLEY ON THE 13TH DAY OF FEBRUARY, 2018, WAS POSTED IN THREE PLACES ON THE ____ DAY OF _____, 2018.

Jami C. Lewis, Town Clerk