



TOWN COUNCIL AGENDA PACKET

REGULAR MEETING

**Tuesday, February 8, 2011
6:00 p.m.**

**Council Chambers – South Campus
202 N. State Route 89**

NOTICE OF THE REGULAR SESSION OF THE CHINO VALLEY TOWN COUNCIL

**FEBRUARY 8, 2011
6:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Town Council and to the general public that the Chino Valley Town Council will hold a Regular Meeting open to the public on **Tuesday, February 8, 2011 at 6:00 p.m.** in the Chino Valley Council Chambers located at 202 N. State Route 89, Chino Valley, Arizona. Members of the Town Council will attend either in person or by telephone conference call.

RULES FOR ADDRESSING THE COUNCIL – AMENDED MAY 13, 2010

It is the Council's desire to hear public comment on agenda items. Because it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

- 1) Members of the public wishing to speak must be first recognized by the Chairman.
- 2) Please state your name and whether or not you are a Town resident in an audible tone for the record.
- 3) TIME LIMIT: 3 MINUTES PER PERSON.
- 4) Remarks shall be limited to the agenda item under consideration.
- 5) All remarks shall be directed to the Mayor and to any or all members of the Council.
- 6) A person wishing to make a presentation that exceeds the three-minute time limit should make such a request of the Town Clerk prior to the meeting.
- 7) Members of the public are expected to observe rules of propriety and decorum.
- 8) Speakers shall not discuss employee performance, employee evaluations, or employee health, family or personal matters.

The **Agenda** for the meeting is as follows:

- 1) **Call to Order, Invocation; Pledge of Allegiance; Roll Call.**
- 2) **Introductions, Presentations and Proclamations**
 - 2a) Presentation of a **patriotic award** by Luke Sefton, Northern Arizona Chair of Employers in Support of the Guard and Reserves, to Police Chief Patricia Huntsman in recognition of her cooperation with police officers in the National Guard and Military Reserves.
 - 2b) Administer ceremonial **Oath of Office** to Planning and Zoning Commission appointees.

- 2c) **Chamber Update** by Ab Jackson, Chief Executive Officer, Chino Valley Area Chamber of Commerce.

3) **Call to the Public**

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. At the conclusion of an open call to the public, individual members of the Council may respond to those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action.

Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting.

4) **Mayor/Council/Manager Report**

This item is for information only. Presentation on information requested by the Mayor and Town Council will be made and questions answered. No action will be taken.

Consent Agenda

All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Council so requests.

- 5) Approve October 5, 2010 study session **minutes**.
- 6) Approve October 14, 2010 regular meeting **minutes**.
- 7) Adopt **Resolution No. 11-951** approving Intergovernmental Agreement between the Town of Chino Valley and the Chino Valley Unified **School District** for facility use between the parties, for a 2-year period beginning January 26, 2011.
- 8) Authorize the Police Department to apply for, and accept and expend funds not to exceed \$50,000.00 from an Arizona Game and Fish Department grant to continue development and construction of the **police shooting range** located at Old Home Manor. This is a matching grant, which will be matched with in kind labor, materials, and/or value of Town-owned property. Grant activity will be recorded to the Arizona Game and Fish Department Grant revenue and expenditure lines in the Grants Fund.

Staff recommended motion: Move to accept Consent Agenda items 5-8.

Action Items

- 9) **PUBLIC HEARING** and possible authorization to staff to submit a grant application to the Arizona Department of Transportation (ADOT) for Section 5311 **Rural Transportation Grant** Program funding for the administration and operation of a public transit system for State Fiscal Year 2011/2012, October 1, 2011 through September 30, 2012. Total funding amount for this program is \$_____, including a local match valued at \$_____ which shall be met through volunteer service hours, Town personnel and operating allocations, advertising revenues, Local Transportation Assistance Fund (LTAF) II grant funding, and the Town's general fund.

Staff recommended motion: Move to (a) Hold Public Hearing; (b) To be determined per Council discussion.

- 10) Approve the **Financial Report** for six months ending December 31, 2010 for fiscal year 2010/2011.

Staff recommended motion: Move to approve the Financial Report for six months ending December 31, 2010 for fiscal year 2010/2011.

- 11a) Council may vote to hold an **executive session** pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) to obtain legal advice from its attorney and to consider its position and instruct its attorneys and/or other designated representatives regarding defects, maintenance and design issues, and claims concerning the Community Center Park Aquatic Center and ball fields and improvements and buildings thereon.

- 11b) Possible action regarding defects, maintenance and design issues, and claims concerning the **Community Center** Park Aquatic Center and ball fields and improvements and buildings thereon.

Staff recommended motion: To be determined per Council discussion.

- 12) **Adjournment.**

Dated this 2nd day of February, 2011.

By: _____
Jami C. Lewis, Town Clerk

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation

and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 5

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: February 8, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Town Clerk

CONTACT PERSON: Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only ☐ Report Only ☒ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☐ Action ☐ Executive 0 min.

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Approve October 5, 2010 Study Session minutes.

FISCAL IMPACT? No If Yes, Budget Code: _____ Available: \$

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Council meeting minutes



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 5

SITUATION AND ANALYSIS:

RECOMMENDED MOTION:

Move to approve October 5, 2010 Study Session minutes.

ATTACHMENTS:

October 5, 2010 Study Session minutes

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> Department Head	<u>Vera Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee

MINUTES OF THE STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, OCTOBER 5, 2010

6:00 PM

The Town Council of the Town of Chino Valley, Arizona met for a Study Session in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, October 5, 2010.

Mayor Bunker called the meeting to order at 6:01 p.m.

Council Present: Mayor Jim Bunker, Vice-Mayor Ron Romley, and Councilmembers Joel Baker, Dean Echols, Linda Hatch, Gloria Moore (by conference phone as of 7:15 p.m.), and Carl Tenney.

Staff Present: Town Manager Michael Scannell, Management Assistant Cecilia Watts, Town Attorney Sharon Sargent-Flack, Finance Director Vera Smith, Town Engineer/Public Works Director Ron Gritman, Civil Engineer Robin Allen, Utilities Supervisor Chris Bartels, Development Services Director Pat Clingman, and Town Clerk Jami Lewis (recorder).

- 2) Council may vote to hold an **executive session** pursuant to A.R.S. §38-431.03(A)(3) to obtain legal advice from its attorneys, and to consider its position and instruct its attorneys and staff regarding rights and obligations in connection with the Town's wastewater utility services.
- 3) Council may vote to hold an **executive session** pursuant to A.R.S. §38-431.03(A)(3) and (4) to obtain legal advice from its attorneys, and to consider its position and instruct its attorneys and staff regarding rights and obligations in connection with the challenge regarding the Referendum on Ordinance No. 10-730.

Vice-Mayor Romley MOVED, seconded by Councilmember Baker, to go into executive session on items 1 and 2. The motion PASSED unanimously 6-0 at 6:03 pm. Mayor Bunker reconvened the meeting into open session at 7:42 p.m., called for a break at 7:43 p.m., and called the meeting back to order at 7:55 p.m.

- 4) Presentation and policy discussion regarding Town Code Sections 50.56, 51.137 and 51.155 pertaining to 400-foot **sewer hookup** requirement.

Acronyms used in this item:

ADEQ (Arizona Department of Environmental Quality)

ID (Improvement District)

Town Engineer Ron Gritman led a discussion regarding the Town's policies relating to utility system mandatory hookup requirements. Key points of the initial presentation were:

- Town Code Section 51.155(A) provided that when the Town's sanitary sewer mains were extended to within 400 feet of a property, property owners with existing businesses or residences requiring sewer service were required to connect to the Town's sewer system.
- As sewer lines needed to be run to septic tanks, staff routinely applied the code requirement to 400 feet from the septic, rather than the property line.
- On July 22, when Council approved a rezone Ordinance to allow a KOA development on a certain property and asked staff to develop a sewer agreement relative to the development, the Town's sewer connection policy was questioned, and staff was asked to review the policy for possible amendments allowing for voluntary connection.
- Benefits of maintaining the current policy were: preserving aquifer quality, adding to recharge, providing for a stable financial future, and fairness to all existing homes that had already tied into the sewer system; while the benefit of moving to voluntary connections was that it would allow businesses and residents to stay on their septic systems until they were financially able to tie into the sewer system and would relieve some political challenges.
- Risks associated with going toward a voluntary system included: contamination of the aquifer, lack of water for recharge, inconsistency with residents already required to tie into the system, inconsistency with the existing Sewer System Master Plan, the Town being unable to secure financing for capital projects, and possible conflicts with the Town's existing sewer plant operations contract with Fann.
- The Town recharged one acre-foot for every seven equivalent dwelling units, which was equivalent to 45,000 gallons per home per year. Once contamination occurred in the aquifer, it was hard to know the source, and the Town was still under ADEQ mandates.
- In light of the above, staff recommended maintaining the existing policy that required businesses and residences within 400 feet of the sewer line to tie into the system.

Council and staff discussed the matter. Factors to consider were:

Sewer system history. About 10 years ago, the Town received notice from ADEQ that the water table in the Chino Meadows area was becoming contaminated and the Town needed a sewer system to protect the aquifer from further contamination. Per ADEQ, parcels of one or more acres did not pose a danger to the aquifer.

Current program. Staff explained that currently, the Town required new subdivisions to install dry lines for future connection and was formulating plans to run sewer to the highway to spur economic development. The growth that was projected to support the costs of the current system had not yet happened. Per the studies, presently, there should be 4,000 connections; however, there were only 1,600. With no new customers, the Town would need to raise rates again to cover the cost of operations and maintenance, as well as new booster stations, such as the one needed for the KOA. The Town's only current scenario to hold down the rates was for the Town to buyout the Fann contract and establish three IDs to increase the customer base.

Council had hoped that a representative from ADEQ would be present at this meeting, as they had questions about the measurements ADEQ used to mandate that the Town build a sewer system, as there were risks with contamination from sewer systems, too. Council's main concern was protecting the aquifer, and they discussed the possible risks of contamination on parcels

larger than one acre, other areas in Town with less than one acre density that were still in danger of contamination and needing to be sewerred, and the costs to property owners for abandoning their septic systems and installing the yard lines. They also expressed concern that going to a voluntary system could keep the Town from being to provide sewer to new subdivisions, prevent expansion, weaken the system's integrity, disqualify the Town from being able to bond, and breach the Town's contract with Fann Contracting.

Some Councilmembers preferred a compromise between the two systems by allowing for voluntary hook ups and requiring property owners to hook up upon a septic failure and/or only requiring hookups on properties of one acre or less built before August 21, 2004. Others believed that Council needed to either support the system or abandon it. They also stated that whatever decision was made the Town needed to commit to protect the aquifer, work toward safe yield, and be responsible toward the Fann contract. They were concerned about the costs to the citizens to hook up and pay the monthly fees and discussed alternatives to make it easier for the citizens, such as focusing on rainwater capture rather than forcing everyone on sewer. It was also mentioned that some property owners were interested in the IDs since it would allow them to put off the initial payment and the 400 foot rule would not apply.

Judy Fuller, resident, asked how staff calculated the amount of water used by a household. Mr. Grittmann explained that the number of 120-125 gallons per day was based upon an average of the actual usage of the homes on sewer.

Candy Blakelee, resident, expressed confusion about recharge as a proven science and wondered if the sewer system could also contaminate the aquifer from sources such as pharmaceuticals.

Council asked staff to provide them with information related to the number of residents on more than one acre near present or proposed lines within the next 10 years, the number of existing high density parcels, and alternatives for making hookups more affordable for citizens. They also asked staff to request something in writing from ADEQ regarding their assumption of pollutants reaching the aquifer based on acreage and any changes since their last report. Mr. Grittmann stated that ADEQ's Proximity Report included data from 1981 to 1998 which showed a spike in nitrates in 1997-1998. Staff was going to start reworking the data and was not sure that ADEQ would respond.

5) Adjournment.

Vice-Mayor Romley MOVED, seconded by Councilmember Tenney, to adjourn the meeting. The motion PASSED unanimously 7-0 at 8:49 pm.

Jim Bunker, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Study Session of the Town Council of the Town of Chino Valley, Arizona held on the 5th day of October, 2010. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8th day of February, 2011.

Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 6

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: February 8, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Town Clerk

CONTACT PERSON: Jami C. Lewis PHONE: 636-2646, ext. 119

☐ Presentation Only ☐ Report Only ☒ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☐ Action ☐ Executive 0 min.

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Approve October 14, 2010 Regular Meeting minutes.

FISCAL IMPACT? No If Yes, Budget Code: _____ Available: \$

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Council meeting minutes



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 6

SITUATION AND ANALYSIS:

RECOMMENDED MOTION:

Move to approve October 14, 2010 Regular Meeting minutes.

ATTACHMENTS:

October 14, 2010 Regular Meeting minutes

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	<u>Jami C. Lewis</u> Department Head	<u>Vera Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	<u>Michael K. Scannell</u> Town Manager/Designee

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**THURSDAY, OCTOBER 14, 2010
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Thursday, October 14, 2010.

Mayor Bunker called the meeting to order at 6:00 p.m.

Council Present: Mayor Jim Bunker, Vice-Mayor Ron Romley, and Councilmembers Joel Baker, Dean Echols, Linda Hatch, Gloria Moore (by conference phone), and Carl Tenney.

Staff Present: Town Manager Michael Scannell, Management Assistant Cecilia Watts, Town Attorney Tom Kack, Finance Director Vera Smith, Police Commander Mark Garcia, Judge John Walker, Development Services Director Pat Clingman, Town Engineer/Public Works Director Ron Gritman, Community Services Director Jason Kelly, and Town Clerk Jami Lewis (recorder).

Councilmember Echols gave the invocation and Councilmember Tenney led the pledge of allegiance.

2) Introductions, Presentations and Proclamations

- 2a)** Chino Valley **Historical Moment**, presented by Kay Jones, President, Chino Valley Historical Society.

Kay Jones spoke about the next Society meeting and read excerpts from a letter contained in a 1916 booklet entitled “Little Chino Valley – The Land for Milk and Money,” written by the Superintendent of the dairy ranch owned by the Fred Harvey Company at Del Rio Ranch to promote the Little Chino Valley Irrigation Project.

- 2b)** Proclamation declaring November 2010 as “**Palliative Care Month**,” sponsored by Community Partnership for Comfort Care.

Frank Oekenfels, Board Member, Community Partnership for Comfort Care, spoke about the Organization’s efforts to educate the public about palliative care.

- 2c)** **Chamber Update** by Ab Jackson, Chief Executive Officer, Chino Valley Area Chamber of Commerce.

Ab Jackson reviewed the Chamber’s mission and reported on the Spend \$20 on the 20th shop local program, formation of the new Chino Valley Economic Development Organization, and the November Winter Wonderland fundraiser.

- 2d) *Continued from September 23, 2010:* Annual presentation by **Parks and Recreation Advisory Board** regarding accomplishments for Fiscal Year 2009/2010 and Fiscal Year 2010/2011 goals and objectives.

Eric Woods, Chair of the Parks and Recreation Advisory Board, presented the Board's annual report:

Accomplishments

- Aquatics – scheduled consistent use for the public despite budget cuts and expanded special needs programs through a community partnership.
- Recreation – continued quality events and evaluated current programs for effectiveness.
- Parks and Trails – improved access to the Peavine Trail and accessibility to trailheads; improved ADA access to Memory Park and its walking path; and created parks rules and enforcement policies.
- Finance – focused on improving sustainability; developed fee policies for cost recovery; and created a subcommittee to evaluate cost distribution, cost recovery, and fee policies for recommendation to Council.

Goals

- Aquatics – use transit system to improve accessibility to Aquatics Center and other recreation resources, and expand programming at pool.
- Recreation – create new programming; evaluate and improve existing programming; and improve specialized programming by establishing clear instructor policy agreements.
- Parks and Trails – continue trail rehabilitation for improved access and usage, and complete recommendation for parks and trails usage rules, signage, and enforcement policies.
- Finance – update policy fee schedule and facility user fee agreements, and develop a higher degree of accuracy in budgeting and increasing sustainability.
- Overall – establish consistent fees, policies, and procedures for the entire system, and use all toward the goal of creating a recreation master plan.

- 2e) Presentation regarding Chino Valley **Municipal Court** operations.

Judge John Walker provided an update on changes to the Court's facility and operations.

Facility changes – funded by Court Improvement Funds

- Removed fence around parking area to provide for better parking. Staff planned to use the fencing material to create an enclosure to provide improved security for transport officers with prisoners.
- Removed brass rail and installed new knee wall in courtroom for better security.
- Improved employee entrance and began plans to add roofing to provide protection from inclement weather and an area for employee breaks.
- Installed sidewalks to meet ADA requirements.

Operations

- Consolidated the Court calendar to hold arraignments and pre-trial conferences on the same day to be more convenient for the public and reduce the number of hearings.

- Ceased using the computerized collections program and brought program in house to save money; and set up quarterly, rather than monthly, payment plans, which was obtaining a better response from payees, reducing transactions by two-thirds, and freeing up clerks for other duties.
- Began scanning all files to digital format and developing a Continuity of Operation Plan for disaster planning and recovery purposes.

3) **Call to the Public**

Charlie Arnold invited the public to a KOA Expo on October 23 at Gabby's to learn about the proposed project.

Toni Graybill, resident, expressed concern about the KOA project's location, the Planning and Zoning Commission approving it without proper studies, the development possibly being used to force sewer extensions through the neighborhood, and the source of the developers projected revenues. She also asked when the Town would inform the public about the sewer line associated with the development and when the required studies would be made public. Mayor Bunker related that details about the sewer line had not yet been made.

4) **Mayor/Council/Manager Report**

Mayor Bunker reported on the Safe Yield Committee meeting to be held October 20 and invited the public to respond to a survey being taken by the Cocopai Resource Conservation and Development.

Councilmember Hatch announced that she and Town Engineer Ron Gritman were hosting a public forum regarding various sewer matters on October 26 at the Senior Center.

Councilmember Baker recognized several boy scouts attending the meeting for citizenship purposes.

Consent Agenda

- 5) Approve the **Financial Report** for one month ending July 31, 2010 for Fiscal Year 2010/2011.
- 6a) Consideration and possible adoption of a **Resolution** approving the form and authorizing the execution and delivery of various agreements, instruments and documents in connection with, and approving the sale and execution and delivery of, not to exceed ~~\$8,100,000~~ \$8,300,000 aggregate principal amount of pledged revenue and pledged **revenue refunding** obligations, series 2010, evidencing a proportionate interest of the owners thereof in the approved purchase agreement; delegating authority to the Mayor, Manager and Finance Director of the Town to determine certain matters and terms with respect to the foregoing, authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this Resolution and declaring an emergency.

- 6b) Consideration and possible adoption of a **Resolution** approving the form and authorizing the execution and delivery of a **Defeasance Escrow Trust Agreement** to defease payment obligations with respect to a loan agreement with the Greater Arizona Development Authority and a town lease with Town of Chino Valley, Arizona Municipal Property Corporation; delegating to the Mayor, Manager and Finance Director of the Town the authority to designate the amounts in total (but not to exceed \$900,000) and of each to be defeased and other matters with respect to such agreement; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this resolution and declaring an emergency.
- 7) Authorize the Police Department to expend \$50,000.00 from a **grant** received from the Arizona Department of Homeland Security to purchase portable radios for the Chino Valley Police Department and Chino Valley Fire District for improved communications between the two agencies. This grant requires no matching funding from the Town; grant funds received and expended will be recorded in the Grants Fund.
- 8) Approve annual **Library Service Agreement** for Fiscal Year 2010/2011 between Yavapai County Free Library District and the Town of Chino Valley, for funding from the District to the Chino Valley Public Library in the amount of \$120,717.00; and approve related budget transfer. Staff is recommending a budget transfer to allow for additional revenue and to provide the financial resources to the Library as required in the Library Service Agreement.
- 9) Ratify approval of Memorandum of Understanding (MOU) with Northern Arizona Council of Governments (NACOG) to continue the **Voucher Transit System** for qualified Chino Valley residents for the duration of October 1 through November 30, 2010. Funding to come from Local Transportation Assistance Fund (LTAF) II grant in the amount of \$2,666.66, including the 15% administration fee; to be disbursed from Grants Fund line item LTAF II Transportation Grant.
- 10) Approve Professional Services Agreement with Marc E. Hammond, for the amount of \$45,000.00 plus cost of annual liability insurance, for **Prosecutorial Services** for the Chino Valley Municipal Court for the two-year period of November 1, 2010 through October 31, 2012. Funding to come from Professional Services expenditure line in the General Fund (Prosecutor Department).
- 11) Approve amendment to the Fiscal Year 2009/2010 **Negotiated Service Agreement** between the Town of Chino Valley and the Northern Arizona Council of Governments–Area on Aging (NACOG-AAA), for an increase in funding for Congregate and Home Delivered Meal service from \$34,211.00 to \$41,177.00. This item had neutral fiscal impact, as the Town received no direct funds; NACOG used these funds to purchase food and supplies for the Senior Services meal programs.

Town Clerk Jami Lewis reminded Council that items 6a and 6b required a supermajority vote, as both Resolutions contained an emergency clause.

Town Attorney Tom Kack observed that the dollar amount in item 6a on the agenda and staff report conflicted with the amount in the Resolution. Town Manager Michael Scannell confirmed that the amount in the Resolution was correct and the amount on the agenda item should be \$8,300,000.00.

Public Comment was as follows:

Richard Bond asked for clarification on items 6a, 6b, 7, and 11. Council related that item 11 represented an increase in reimbursement from NACOG for the Town's Meals-On-Wheels expenditures; items 6a and 6b related to refinancing some of the Town's debt to help the Town through the slow economy; and item 7 pertained to a grant-funded purchase. Mr. Bond objected to using taxpayer money for all these items.

Toni Graybill, resident, asked if the refinancing was being done to force residents to pay for new sewer projects or proposed improvement districts. Mr. Scannell explained that the Town's bonds had been issued during a strong economy when the Town could meet its obligations, and due to the economic downturn, it now did not have the capacity to do so. As it was not ethical to default, he and the Town's bond counsel and financial advisors believed that this was the Town's best option to ease the financial stress. The refinancing was completely separate from sewer and improvement district matters.

Jerry Franklin, Paulden resident, asked from what sources the bonds would be paid. Mayor Bunker and Mr. Scannell stated that the Town would pledge excise tax, sales tax, sewer revenues, and other taxes.

Vice-Mayor Romley MOVED, seconded by Councilmember Tenney, to accept Consent Agenda items 5 through 11. The motion PASSED unanimously 6-0.

Action Items

- 12) **PUBLIC HEARING** and adoption of **Ordinance No. 10-739** to fulfill stipulation three of Ordinance No. 05-606 by reverting the **zoning** on Assessor's Parcel Number 306-23-036A from Commercial Light "CL" to Commercial Light/ Agricultural Residential 5 Acre minimum "CL/AR-5", as well as repeal Ordinance No. 05-606. The subject property is located on the north side of W. Road 1 North approximately 1,300 feet west of State Route 89 with frontage on W. Road 1 North. Applicant/Owner: Herman Federwisch.

Development Services Director Pat Clingman reported that:

- In April 2005, Council adopted Ordinance No. 05-606 to rezone a parcel owned by Mr. Federwisch. The Ordinance provided that if the applicant did not submit a development plan for the property within two years of approval, the zoning classification would revert back to "CL/AR-5" or the applicant could request an extension with approval of the Planning and Zoning Commission ("Commission").
- Mr. Federwisch had indicated a desire to allow the zoning to revert.

- No neighborhood meeting or Commission meeting was required, but per state and local ordinances, the request was noticed in the Chino Valley Review and Prescott Courier and Mr. Federwisch was notified by certified letter.

Vice-Mayor Romley MOVED, seconded by Councilmember Hatch, to open the Public Hearing. The motion PASSED unanimously 6-0. As no one from the public spoke, Vice-Mayor Romley MOVED, seconded by Councilmember Hatch, to close the Public Hearing. The motion PASSED unanimously 6-0.

Vice-Mayor Romley MOVED, seconded by Councilmember Hatch, to adopt Ordinance No. 10-739 which will revert the zoning on Assessor's Parcel Number 306-23-036A from "CL" to "CL/AR-5," as well as repeal Ordinance No. 05-606. The motion PASSED unanimously 6-0.

- 13) Approve Professional Services Agreement with **Heinfeld, Meech & Co., P.C.**, for an amount not to exceed \$22,600.00 plus expenses, to develop a taxable revenue formula and apply such formula for determination of sales taxes owed by the City of Prescott for water transportation tax. Funding to come from Water Resources Professional Services expenditure line in the Water Enterprise Fund.

Town Manager Michael Scannell reported that:

- Over the past several years, there had been a dispute between the Town and the City of Prescott arising out of taxes accrued and/or accruing relative to Prescott's pumping and transport of water through the Town.
- Mayor Bunker and Mr. Scannell met with Prescott's mayor and city manager to resolve the issue, and they all agreed to hiring an independent auditor, Heinfeld & Meech, to review applicable sections of the Town Code, State statutes, court rulings, and other documents to identify a taxable revenue formula and the components to be included.
- Once the Town and Prescott concurred upon the formula, the auditor would then review the necessary records to calculate the amount of sales taxes that Prescott owed. Any legal components of the apportionment method would be deferred to the Town attorneys.

Council asked if the Town had an estimate of the taxes owed and if there was a mechanism to periodically review the matter. Mr. Scannell related that current estimates were between \$230,000.00 and \$450,000.00 and although the parties did not discuss periodic review, he believed they would set up a review process.

Richard Bond, resident, asked why a third party was needed to resolve the dispute and why the Town was taxing the City of Prescott. Mayor Bunker explained that the parties needed a legal interpretation of a prior court case and they both agreed that an audit was the best way to resolve the dispute. He could not address the reason for the tax, as it was not on the agenda. Mr. Bond believed the Town was spending too much.

Vice-Mayor Romley MOVED, seconded by Councilmember Tenney, to approve Professional Services Agreement with Heinfeld, Meech & Co., P.C., for an amount not to exceed \$22,600.00 plus expenses, to develop a taxable revenue formula and apply such formula for determination of sales taxes owed by the City of Prescott for water transportation. The motion PASSED unanimously 6-0.

- 14) Approve the **Financial Report** for two months ending August 31, 2010 for Fiscal Year 2010/2011.

Finance Director Vera Smith presented the financial report, which included a review of several budgetary concepts for Council and the public.

Budget Concepts Overview

- Overall concepts: Since the annual budget's projections and estimates were not guaranteed, the budget must be balanced, with revenues equaling expenditures.
- Accounting: The Town employed fund accounting, in which funds were segregated for specific purposes as regulated by state law, accounting rules and regulations, outside entity requirements, and tracking requirements. The Town also used function-based accounting, in which each expenditure must come from a specific line.
- Carry forwards: At the end of the fiscal year, cumulative revenues exceeding cumulative expenditures resulted in the fund balance, which could be used as carry forwards for non-recurring one-time uses. These were included in the yearly budget as Other Sources in the revenue section.
- Budget operation: Staff monitored all actual revenues, personnel costs, and departmental expenditures, and preserved the contingency budget—the emergency buffer, and the reserve budget, which was used to build up the fund balance for potential future carry forwards.

Current Financial Report

- General fund revenues and expenditures: After two months, 17% of the fiscal year had occurred, with actual revenues at 15.34% of budget, expenditures at 13.65% of budget, and \$117,761.00 net revenues over expenditures.
- General fund revenue analysis: After two months, revenues were \$2,258.00 under projections, whereas, one year ago, actual revenues were \$46,428.00 under projections. State shared income tax, vehicle license tax, Town sales tax, and licenses and permits were above projections, while state shared sales tax and fines and forfeitures were under projections.

Vice-Mayor Romley MOVED, seconded by Councilmember Echols, to approve the Financial Report for two months ending August 31, 2010 for Fiscal Year 2010/2011. The motion PASSED unanimously 6-0.

15) **ADJOURNMENT.**

Vice-Mayor Romley MOVED, seconded by Councilmember Tenney, to adjourn the meeting. The motion PASSED unanimously 6-0 at 7:58 p.m.

Jim Bunker, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing draft minutes are a true and correct copy of the draft minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 14th day of October, 2010. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8th day of February, 2011.

Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 7

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: February 8, 2011 TIME: 6:00 p.m.

SUBMITTING DEPARTMENT: Town Manager's Office

CONTACT PERSON: Cecilia Watts PHONE: Ext 136

☐ Presentation Only ☐ Report Only ☒ Consent Estimated Length of Staff Presentation: _____ min.
☐ Action-Presentation ☐ Action ☐ Executive

ITEM LOCATION:

Town of Chino Valley and Chino Valley Unified School District facilities

PROPOSED AGENDA ITEM:

Adopt Resolution No. 11-951 approving Intergovernmental Agreement between the Town of Chino Valley and the Chino Valley Unified School District for facility use between the parties, for a 2-year period beginning January 26, 2011.

FISCAL IMPACT? No If Yes, Budget Code: _____ Available: \$

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Intergovernmental Agreement

ATTACHMENT "A"

Resolution No. 11-951 (pending)

ATTACHMENT "B"

Intergovernmental Agreement

Intergovernmental Agreement
Between the Town of Chino Valley and
Chino Valley Unified School District
For Use of Recreational Facilities

This Agreement is made this **8th day of February, 2011**, by and between the Town of Chino Valley, an Arizona municipal corporation, (hereinafter referred to as "the Town") and the Chino Valley Unified School District, an Arizona School District, (hereinafter referred to as "CVUSD").

RECITALS

The Town and CVUSD enter into this Intergovernmental Agreement pursuant to A.R.S. § 11 – 952. The purpose of this Intergovernmental Agreement is to allow the Town and CVUSD to share the use of sports and recreation facilities for mutual benefit.

In order to accomplish their goals, and in consideration of the mutual undertakings of the Town and CVUSD, the parties agree as follows:

AGREEMENT

1. CONSIDERATION.

1.1 CVUSD will make available to the Town the facilities located at Del Rio Elementary School, Territorial Elementary School, Heritage Middle School and Chino Valley High School. The Town will be entitled to use the facilities and fields at those school sites set forth in Paragraph 2 below without any additional consideration being due CVUSD.

1.2 Town will make available to CVUSD the facilities as set forth in Paragraph 3 below without any additional compensation being due the Town.

2. UNDERTAKINGS BY CVUSD.

2.1 The Town will be entitled to reserve existing CVUSD facilities and new facilities that may become available in the future on a first come, first serve basis. In addition to its normal duties as a landowner, CVUSD shall be responsible for normal, reasonable and customary maintenance of fields, fencing and facilities, as set forth in **Exhibit A** attached hereto. The Town will be responsible for field markings for Town sponsored events. Whichever party is using the field on a particular day will be responsible for general clean up and maintenance, which includes trash removal. It is the responsibility of the party using the field to insure that the facility is returned in good usable condition. The Town will be entitled to use all CVUSD gymnasiums and multi-purpose rooms when they are available and not being used for school or other community purposes. When said gymnasiums and multi-purpose rooms are used by the Town, the Town will be responsible for general clean up after said use. Once CVUSD has confirmed the Town's reservation for a facility, said reservation will not be cancelled except upon five (5) business days' notice, or in the case of an emergency. The Town shall provide adequate supervision whenever programs sponsored by the Town are held on any and all CVUSD premises.

2.2 The CVUSD shall carry during the term of this Agreement comprehensive general liability insurance, with a minimum coverage of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate for personal bodily injury and accidental death; and One Million Dollars (\$1,000,000) per occurrence and aggregate for broad form property damage; with blanket contractual coverage, including, but not limited to, the liability assumed under the indemnification provisions of this Agreement to cover the activities outlined in this Agreement. CVUSD shall hold the Town harmless and indemnify the Town, its employees and agents for, from and against any and all claims, liabilities, expenses or lawsuits which may result from the acts or omissions of the CVUSD, its employees or agents. Said insurance policy shall name the Town as an insured, and CVUSD shall provide the Town with proof of said insurance policy within thirty (30) days from the date of execution of this Agreement.

2.3 CVUSD acknowledges and agrees that all participants and spectators attending activities on Town property sponsored by CVUSD shall be subject to all applicable local, state and federal laws governing the Town.

3. UNDERTAKINGS BY THE TOWN.

3.1 With the exception of the Town's Aquatic Center located at 1615 N. Rd. 1 East, Chino Valley, AZ 86323, CVUSD will be entitled to reserve existing Town parks and recreation facilities and new facilities that may become available in the future for its athletic programs and other school sponsored activities. CVUSD acknowledges and agrees that the Aquatic Center facility is not subject to this Agreement. The specific facilities, and the times they can be used, will be determined by mutual agreement between the authorized representative for the CVUSD and the Town of Chino Valley. When Town facilities are used by CVUSD, CVUSD will be responsible for general clean up after said use. The CVUSD shall provide adequate adult supervision for all activities sponsored by the CVUSD on any and all Town property.

3.2 The Town shall carry during the term of this Agreement comprehensive general liability insurance, with a minimum coverage of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate for personal bodily injury and accidental death; and One Million Dollars (\$1,000,000) per occurrence and aggregate for broad form property damage; with blanket contractual coverage, including, but not limited to, the liability assumed under the indemnification provisions of this Agreement to cover the activities outlined in this Agreement. The Town shall hold the CVUSD harmless and indemnify the CVUSD, its employees and agents for, from and against any and all claims, liabilities, expenses or lawsuits which may result from the acts or omissions of the Town, its employees or agents. Said insurance policy shall name the CVUSD as an insured, and the Town shall provide the CVUSD with proof of said insurance policy within thirty (30) days from the date of execution of this Agreement.

3.3 The Town acknowledges and agrees that all participants and spectators attending activities on CVUSD property sponsored by the Town shall be subject to all local, state and federal laws governing CVUSD. Specifically, the consumption of alcohol and the use of all tobacco products on school premises are strictly prohibited.

4. MUTUAL UNDERTAKINGS.

4.1 Whenever one party to this Agreement damages property which is the subject of this Agreement beyond ordinary wear and tear, notwithstanding the responsibility outlined in Paragraphs 2 and 3 herein above, that party shall be solely responsible for repairs and replacement. The foregoing shall not require the party to make or perform major repairs or replacements that would be considered capital improvements or repairs, unless damaged by such party's misuse or negligence.

4.2 Notwithstanding anything to the contrary herein, the parties hereby acknowledge that certain improvements have been made to both CVUSD property and Town property as a result of grant monies. With respect to any and all such improvements, the parties hereto agree that any conditions and obligations incurred as a result of the receipt of and use of those grant monies will remain an obligation of the respective parties hereto.

4.3 With respect to all outdoor field lighting, water and septic services, which are currently in existence, or shall be brought into operation through improvements or development, each party agrees to remain responsible for the costs involved in the operation and maintenance of said systems belonging to each respective party.

4.4 With respect to the parties' responsibility to fertilize and maintain fields, each party agrees to remain responsible for the costs involved in the operation and maintenance of said fields belonging to that party.

4.5 There shall be no monetary charge to either party for use of the facilities as described in Paragraphs 2 and 3 above, except that consideration as set forth in this Agreement between CVUSD and the Town of Chino Valley. The owner of the specific facility will be responsible for providing access (either in the form of personnel who can provide access, or by providing the other party with a key, and said key shall not be duplicated.)

5. TERM.

The term of this Agreement shall be for a period of 2 years beginning on the Effective Date as defined in Paragraph 8 below.

6. DEFAULT.

In the event of the failure of either party to perform its duties within a reasonable period of time, the party requesting said performance may undertake to perform said duties (but shall not be required to do so), and may be entitled to be compensated by the defaulting party for the reasonable value of said services. In the event either party fails to perform its obligations under this Agreement in a timely manner, the parties agree to nonbinding mediation of any dispute or claim arising out of this Agreement which shall be held in Yavapai County, Arizona. All mediation costs shall be paid equally by the parties. If mediation does not resolve all disputes or claims, either party shall have the right to all legal remedies available under the law. The parties expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the parties waive any right to a trial by jury. In the event of litigation, the parties agree to submit to a trial before the Court. Should any proceeding or litigation be commenced between the parties concerning the terms of this Agreement, or the rights and duties of the parties, the prevailing party in such proceeding

or litigation shall be entitled, in addition to such other relief as may be granted, to a reasonable sum as and for the prevailing party's attorneys' fees.

7. ASSIGNMENT.

This Agreement may not be assigned by either party hereto.

8. EFFECTIVE DATE.

Upon execution by the parties, this intergovernmental agreement shall be promptly recorded with the Yavapai County Recorder and shall become effective upon the date recorded.

9. RECORDS.

All books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by either party for five (5) years after completion of the contract. All such documents shall be produced at such offices as designated by either party in writing to the other.

10. CANCELLATION.

Either party, after execution of this Agreement, may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of either party hereto, has, at anytime while the contract or any extension of the contract is in effect been an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract, pursuant to A.R.S. § 38-511 (A). All provisions of A.R.S § 38-511 are applicable to this Agreement.

11. NOTICE.

All notices or demands upon any party of this Agreement shall be in writing and shall be delivered in person or sent by certified or registered mail through the United States Postal Service, postage prepaid, with return receipt requested, addressed as follows:

Town: Attn: Town Manager
 Town of Chino Valley
 P.O. Box 406
 1020 W. Palomino Rd.
 Chino Valley, AZ 86323

Copy to: Musgrove, Drutz, Kack PC
 1135 W. Iron Springs Rd
 Prescott, AZ 86305

CVUSD: Duane Noggle
 Superintendent
 Chino Valley Unified School District
 P.O. Box 225
 650 E. Center St.
 Chino Valley, AZ 86323

Copy to: Thomas Stoxen
 Yavapai County Attorney
 255 E. Gurley
 Prescott, AZ 86301

Notice given by personal delivery shall be deemed to have been given upon delivery to the appropriate address (or upon refusal of acceptance), notice given by certified or registered U.S. mail shall be deemed have been given three (3) days after deposit in the U.S. mail. Each party may designate from time to time, another address in place of the address hereinabove set forth by notifying the other parties in the same manner as provided in this paragraph.

12. MISCELLANEOUS.

12.1 This Agreement is made in and shall be interpreted pursuant to the laws of the State of Arizona. Proper venue for any action arising from this Agreement shall be Yavapai County, Arizona. If any provision of this Agreement is rendered or declared illegal or unenforceable by reason of any existing or subsequently enacted statute, rule or regulation, or by order of or judgment of a court, all other terms and provisions of this Agreement shall remain in full force and effect as stated and set forth herein.

12.2 This Agreement constitutes the entire understanding of the parties and no representations, either oral or written, made prior to its execution shall vary or modify the terms thereof. This Agreement may only be modified by an instrument in writing signed by all of the parties hereto.

12.3 The parties acknowledge that time is of the essence.

12.4 The parties enter upon this Agreement and agree to exercise their good faith towards each other in accomplishing the goals of this Agreement.

12.5 The parties agree to execute such documents and instruments as may be necessary to effectuate the intent of this Agreement.

12.6 This Agreement is not intended to create any rights on behalf of any third parties.

12.7 This Agreement may be executed in multiple counterparts, each of which shall serve as an original for all purposes, but all counterparts shall be construed together and constitute one and the same Agreement.

12.8 The parties acknowledge and agree that this Agreement shall not be construed for or against a party solely by virtue of all or any portion of the Agreement having been drafted by a party's attorney.

IN WITNESS hereof, the parties have executed the Agreement on the respective date appearing under each signature.

TOWN OF CHINO VALLEY

By: _____
Jim Bunker
Its: Mayor
Date: _____

ATTEST: _____

CHINO VALLEY UNIFIED SCHOOL DISTRICT

By: Duane Noggle
Its: Superintendent
Date: _____

APPROVAL OF THE CHINO VALLEY TOWN ATTORNEY

Re: IGA for Use of Recreational Facilities

I have reviewed the above referenced proposed intergovernmental agreement, between CHINO VALLEY UNIFIED SCHOOL DISTRICT and the TOWN OF CHINO VALLEY and declare this agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

DATED this _____ day of _____, 2011.

Musgrove Drutz & Kack, PC, Town Attorney

APPROVAL OF CHINO VALLEY UNIFIED SCHOOL DISTRICT

Re: IGA for Use of Recreational Facilities

I have reviewed the above referenced proposed intergovernmental agreement, between CHINO VALLEY UNIFIED SCHOOL DISTRICT and the TOWN OF CHINO VALLEY and declare this agreement to be in proper form and within the powers and authority granted to the Chino Valley Unified School District under the laws of the State of Arizona.

DATED this _____ day of _____, 2011.

EXHIBIT A

(To Intergovernmental Agreement Between the Town of Chino Valley and the Chino Valley Unified School District)

1. Site Supervision: Each time a facility(ies) is used by either party a site coordinator will be assigned by that user group. The name and contact number of said coordinator will be provided to each of the parties prior to the event(s).
2. Condition of Facilities: The owner of the facility ("Owner") will be responsible for the general maintenance of said facility(ies). The facility(ies) will be clean, safe and secure prior to each use by the other party. The site coordinator must report sub-standard conditions to the Owner prior to each scheduled use.
3. Access to Facilities: The Owner will provide access to the facility(ies) prior to each use by the other party through the site coordinator. If keys are needed, the Owner will assign said keys to the site coordinator in a manner consistent with their individual policy(ies),
4. Cleanliness: Each facility(ies) will be cleaned by the using group following each event. The Owner will develop a written cleaning standard for each facility, and provide the site supervisor with said cleaning standard prior to each use.

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 8

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: 02/08/2011 TIME: 6:00pm

SUBMITTING DEPARTMENT: Police

CONTACT PERSON: Commander Chuck Wynn PHONE: 636-4223

☐ Presentation Only ☐ Report Only ☒ Consent Estimated
☐ Action-Presentation ☐ Action ☐ Executive Length of Staff
Presentation: _____

ITEM LOCATION:

Chino Valley Police Department Shooting Range located at Old Home Manor

PROPOSED AGENDA ITEM:

Authorize the Police Department to apply for, and accept and expend funds not to exceed \$50,000.00 from an Arizona Game and Fish Department grant to continue development and construction of the police shooting range located at Old Home Manor.

FISCAL IMPACT? Yes If Yes, Revenue 07-30-6014
Budget Code: Expense 07-60-5444 Available: \$

FUNDING:

This is a matching grant, which will be matched with in kind labor, materials, and/or value of Town-owned property. Grant activity will be recorded to the Arizona Game and Fish Department Grant revenue and expenditure lines in the Grants Fund.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Grant



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 8

SITUATION AND ANALYSIS:

The Arizona Game and Fish Department has funds available for shooting range development. The Police Department applied for and received a grant in 2010 from AGFD and this grant would allow for continued development of the range project. Grants are for a maximum of \$50,000 and if approved, the amount of the grant will be determined by AGFD.

RECOMMENDED MOTION:

Move to authorize the Police Department to apply for, and accept and expend funds not to exceed the amount of \$50,000.00 from an Arizona Game and Fish Department grant.

ATTACHMENTS:

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

C. Wynn
Author

P. Huntsman
Department Head

Vera J. Smith
Finance

Other:

Other:

Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 9
☒ Regular Meeting ☐ Special Meeting ☐ Other _____
MEETING DATE: February 8, 2011 TIME: 6:00 pmSUBMITTING DEPARTMENT: Community ServicesCONTACT PERSON: Jason Kelly PHONE: (928) 636-9780 x7051

☐ Presentation Only	☐ Report Only	☐ Consent	Estimated Length of Staff Presentation: <u>20</u> min.
☒ Action-Presentation	☐ Action	☐ Executive	

ITEM LOCATION:

Town & Region**PROPOSED AGENDA ITEM:**

PUBLIC HEARING and possible authorization to staff to submit a grant application to the Arizona Department of Transportation (ADOT) for Section 5311 Rural Transportation Grant Program funding for the administration and operation of a public transit system for State Fiscal Year (SFY) 2011/2012, October 1, 2011 through September 30, 2012.

FISCAL IMPACT? Yes If Yes, Budget Code: _____ Available: _____**FUNDING:**

Total funding amount for this program is \$_____, including a local match valued at \$_____ which shall be met through volunteer service hours, Town personnel and operating allocations, advertising revenues, Local Transportation Assistance Fund (LTAF) II grant funding, and the Town's general fund.

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Grant Application



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 9

SITUATION AND ANALYSIS:

Staff proposes to submit a grant application to ADOT for the continuation of the Town's transit program for a second year. The grant cycle coincides with the State Fiscal calendar (Oct 1, 2011 - Sept 30, 2012).

The proposed transit operation mirrors current scope of service: a curb-to-curb, deviated fixed route service not to exceed 24 hours per week, operating four days per week (Mondays through Thursdays). Local service will be provided within Chino Valley two days weekly; regional service to Prescott will be offered also two days weekly. The program is structured to "flex" off route (not to exceed ½ mile) to pick-up individuals with mobility limitations. There have been no major modifications to the proposed service due to the program's state of maturity (operational 3 months).

The proposed program cost is \$_____ Federal funding accounts for \$_____, with the portion Town's valued at \$_____ (local match). The local match will be met through in-kind service hours (volunteer drivers), Town in-kind contributions (staff salaries and existing operating expenses), advertising revenues, LTAF II grant monies, and the Town's general fund match for LTAF II.

Submitting a grant application does not bind the Town to a second year of service. Mayor & Council will have opportunity to discuss the program's status in July 2011 (target date to reach benchmarks provided by Ostrander Consulting, Inc), followed by final approval/disapproval of the SFY11/12 Section 5311 Intergovernmental Agreement scheduled for September 2011.

Clerk's Note: Staff is waiting for ADOT to provide their feedback on the Town's local match requirements. As soon as staff receives the information, this report will be updated and distributed.

RECOMMENDED MOTION:

(a) Hold Public Hearing; (b) To be determined per Council discussion.

ATTACHMENTS:

A – SFY11/12 Section 5311 Rural Transportation Grant Financial Summary (pending)
B – Public Hearing Notice



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 9

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

- Complete SFY11/12 Section 5311 Grant Application (incl/ narrative and attachments)
- 2010 Chino Valley Transit Feasibility Study
- SFY10/11 Section 5311 Grant Application

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

Jason Kelly
Author

Department Head

(Pending)
Finance

Other:

Other:

(Pending)
Legal

Other:

Other:

Michael K. Scannell
Town Manager/Designee

ATTACHMENT "A"

SFY11/12 Section 5311 Rural Transportation Grant
Financial Summary (pending)

ATTACHMENT "B"

Public Hearing Notice

PUBLIC HEARING NOTICE

Town of Chino Valley Notice of Intent to Apply for Arizona Department of Transportation Section 5311 Rural Transportation Grant funding

The Town of Chino Valley notices the public of its intent to apply for Section 5311 Rural Transportation Grant funding through the State of Arizona Department of Transportation for the administration and operation of a public transit system beginning October 1, 2011 through September 30, 2012. The Town proposes to operate the transit program within Chino Valley two days weekly (Mondays & Wednesdays) and regionally to Prescott two days weekly (Tuesdays & Thursdays). The Town requests feedback and participation in this grant application from private operators, non-profit operators, and members of the public. Your feedback can be directed to the Town of Chino Valley by mail at PO Box 406, Chino Valley, AZ, 86323; by voice message by calling (928) 636-9780 ext.7051; or by email at jkelly@chinoaz.net. A public hearing regarding this proposed application is scheduled for Tuesday, February 8, 2011, 6:00 p.m., at the Town of Chino Valley Council Chambers located at 202 North State Route 89, Chino Valley, AZ, 86323.

Dated this 31st day of January, 2011.

By: Jason Kelly
Jason Kelly
Transit Manager

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Item No. 10

☒ Regular Meeting ☐ Special Meeting ☐ Other _____

MEETING DATE: February 8, 2011 TIME: 6:00 pm

SUBMITTING DEPARTMENT: FINANCE

CONTACT PERSON: VERA SMITH PHONE: 636-2646 x173

☐ Presentation Only ☐ Report Only ☐ Consent Estimated Length of Staff Presentation: _____ min.
☒ Action-Presentation ☐ Action ☐ Executive 20 min.

ITEM LOCATION:

PROPOSED AGENDA ITEM:

Approve the Financial Report for six months ending December 31, 2010 for fiscal year 2010/2011.

FISCAL IMPACT? No If Yes, Budget Code: _____ Available: _____

FUNDING:

TYPE OF DOCUMENT(S) FOR CONSIDERATION:

Financial Report



**TOWN OF CHINO VALLEY
COUNCIL AGENDA ITEM STAFF REPORT**

Item No. 10

SITUATION AND ANALYSIS:

RECOMMENDED MOTION:

Move to approve the Financial Report for six months ending December 31, 2010 for fiscal year 2010/2011.

ATTACHMENTS:

Financial Report

PERTINENT DOCUMENTS AVAILABLE UPON REQUEST:

SIGNATURES OF SUBMITTING AND/OR AFFECTED OFFICERS:

_____ Author	_____ Department Head	<u>Vera J. Smith</u> Finance
_____ Other:	_____ Other:	_____ Legal
_____ Other:	_____ Other:	_____ Town Manager/Designee

Town of Chino Valley, Arizona

Financial Report

PRESENTED TO THE TOWN COUNCIL

February 8, 2011

COVERING THE FINANCIAL ACTIVITIES OF THE TOWN GOVERNMENT
FROM JULY 1, 2010 TO December 31, 2010 FISCAL YEAR 2010/2011

Prepared by the Town of Chino Valley Finance Department

This Financial Report presents the unaudited financial information for the six months ending December 31, 2010. General Fund Revenues have exceeded Expenses for the six months ending December 2010, and 50% of the year has occurred. At December 31, 2010 State Shared Revenues and Town Sales Tax Revenues are coming in slightly below budget. On the expenditure side the majority of departments are under budget with the exception being those departments where higher expenditures occur at the beginning of the fiscal year. Even though the budget is set conservatively we must continue to monitor revenues and expenditures.

In the HURF Fund at December 31, 2010 Highway Users Revenues are coming in slightly above budget. December 2010 Highway Users Revenue receipts did not follow the monthly decline we were seeing in the first five months of the fiscal year.

The (\$76,805) net revenues over expenditures in the Grants Fund is a timing difference due to grants requiring expenditures before reimbursements can be requested.

The (\$956,059) net revenues over expenditures in the Highway Users Revenues Fund, (\$169,570) net revenues over expenditures in the Sewer Enterprise Fund, (\$937,166) net revenues over expenditures in the Capital Improvement Fund, (\$2,786) net revenues over expenditures in the Court Special Revenue Fund, the (\$19,126) net revenues over expenditures in the Capital Asset Replacement Fund (\$9,065) net revenues over expenditures in the Police Impact Fee Fund, (\$12,450) net revenues over expenditures in the General Government Impact Fee Fund, and the (\$55,120) net revenues over expenditures in the Roads Impact Fee Fund are expected. When carry forwards are included in the budget it means revenues received in past fiscal year(s) are being utilized which will result in a negative amount on the net revenues over expenditures line.

The December 2010 financial report reflects the additional \$907,442 defeasance of remaining GADA loan proceeds. These funds will go directly for future debt service requirements on the 2004 Revenue Bonds and the GADA Revenue Bonds.

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

GENERAL FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
FRANCHISE TAXES	149,000	22.51	33,533.83	61,461.16
TAX REVENUES	2,266,666	49.89	1,130,848.54	1,167,456.12
LICENSES & PERMITS REVENUES	161,000	55.06	88,645.17	76,769.08
INTERGOVERNMENTAL REVENUES	3,011,835	49.54	1,491,994.51	1,758,195.21
CHARGES FOR SERVICES	109,200	50.44	55,080.55	51,554.81
FINES AND FORFEITURES	171,850	39.00	67,021.33	70,197.09
OTHER REVENUES	10,000	57.49	5,749.43	7,118.51
CONTRIBUTIONS AND DONATIONS	59,500	9.74	5,794.01	7,080.35
INVESTMENT EARNINGS	35	899.40	314.79	17.01
OTHER SOURCES	1,042,735	33.05	344,666.71	137,494.65
TOTAL FUND REVENUES	6,981,821	46.17	3,223,648.87	3,337,343.99
<u>EXPENDITURES</u>				
LEGAL SERVICES	116,476	50.23	58,505.14	62,815.41
TOWN CLERK	180,389	37.97	68,484.97	61,275.16
TOWN MANAGER	300,575	41.27	124,045.66	121,870.94
HUMAN RESOURCES	113,792	50.15	57,068.90	34,851.71
MUNICIPAL COURT	271,731	47.43	128,890.10	105,992.03
FINANCE	224,357	48.15	108,025.19	110,185.72
MGMT INFORMATION SYSTEMS	105,029	40.59	42,626.89	39,380.58
GEOGRAPHICAL INFO SYSTEMS	67,318	46.01	30,975.01	30,034.57
MAYOR & COUNCIL	18,897	43.18	8,160.28	10,708.94
PLANNING	156,693	61.48	96,334.09	92,626.03
BUILDING INSPECTION	78,924	41.17	32,491.67	35,829.29
CODE ENFORCEMENT	52,800	49.38	26,074.55	24,518.76
DISPATCH	312,026	46.08	143,770.43	147,945.80
POLICE	2,165,322	48.59	1,052,049.63	1,013,770.97
ANIMAL CONTROL	65,560	47.87	31,385.23	27,611.72
RECREATION	130,280	48.33	62,969.60	77,359.35
LIBRARY	275,426	42.74	117,726.06	118,561.47
SENIOR CENTER	186,281	42.05	78,326.83	61,164.70
PARKS MAINTENANCE	454,682	51.18	232,709.33	208,362.40
AQUATICS CENTER	188,008	52.34	98,410.90	66,630.13
PUBLIC WORKS ADMINISTRATION	19,820	48.83	9,677.56	18,742.37
FACILITIES MAINTENANCE	239,950	44.38	106,484.44	111,325.48
FLEET MAINTENANCE	311,757	43.14	134,482.27	124,494.88
ENGINEERING	53,577	43.11	23,098.21	117,562.99
DEBT, CONTINGENCIES, TRANSFERS	892,151	31.88	284,457.09	309,829.81
TOTAL FUND EXPENDITURES	6,981,821	45.22	3,157,230.03	3,133,451.21
NET REVENUES OVER EXPENDITURES			66,418.84	203,892.78

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

HIGHWAY USER REVENUE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
RIGHT OF WAY PERMITS	1,500	68.47	1,027.00	805.75
DRIVEWAY PERMITS	600	20.00	120.00	150.00
INTEREST INCOME	2,600	45.74	1,189.29	1,419.95
SALE OF FIXED ASSETS	25,000	3.18	794.42	75,000.00
WIFA GRANT	0	.00	20,000.00	.00
HIGHWAY USERS REVENUE	842,820	52.08	438,943.96	438,629.47
COURT FINES -- HURF	2,700	2.24	60.56	1,550.19
LTAF REVENUES	0	.00	.00	31,558.40
STIMULUS PROJECTS REVENUE	3,292,056	.00	.00	.00
TOTAL REVENUES	<u>4,167,276</u>	<u>11.09</u>	<u>462,135.23</u>	<u>549,113.76</u>
<u>OTHER SOURCES</u>				
CARRYOVER	1,195,819	.00	.00	.00
TOTAL OTHER SOURCES	<u>1,195,819</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	<u>5,363,095</u>	<u>8.62</u>	<u>462,135.23</u>	<u>549,113.76</u>
<u>EXPENDITURES</u>				
PERSONNEL COSTS	483,791	44.22	213,952.75	139,071.62
OPERATING COSTS	295,624	52.57	155,400.69	74,073.46
CHIPSEALING/ARMORING	791,804	80.37	636,363.23	34,908.25
CENTER STREET PROJECT	400,000	99.14	396,556.63	.00
STIMULUS PROJECTS	3,292,056	.00	.00	.00
CONTINGENCIES	19,287	.00	.00	.00
RESERVE FUND	14,881	.00	.00	.00
ON-LINE AUCTION EXPENSES	2,000	.00	.00	5,250.00
TFR TO CAPITAL ASSET REPL	31,810	.00	.00	.00
TFRS TO DEBT SERVICE FUND	31,842	50.00	15,920.94	15,920.94
TOTAL FUND EXPENDITURES	<u>5,363,095</u>	<u>26.44</u>	<u>1,418,194.24</u>	<u>269,224.27</u>
NET REVENUES OVER EXPENDITURES			<u>(956,059.01)</u>	<u>279,889.49</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

CDBG GRANTS

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
CDBG GRANTS	<u>371,473</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL REVENUES	<u>371,473</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	<u>371,473</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<u>EXPENDITURES</u>				
OPERATING COSTS	<u>23,059</u>	<u>.00</u>	<u>.00</u>	<u>566.47</u>
CONSTRUCTION COSTS	<u>348,414</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>371,473</u>	<u>.00</u>	<u>.00</u>	<u>566.47</u>
NET REVENUES OVER EXPENDITURES			<u>.00</u>	<u>(566.47)</u>

TOWN OF CHINO VALLEY FUND SUMMARY -- WATER ENTERPRISE FUND
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
WATER SERVICE FEES	450,000	49.38	222,200.71	232,150.16
WATER SYSTEM BUY-IN FEES	20,000	8.54	1,708.00	854.00
WTR SERVICE CONNECTION TAP FEE	800	.00	.00	.00
WATER METER FEES	2,700	25.81	696.88	397.69
MISCELLANEOUS REVENUE	3,500	63.59	2,225.57	1,785.29
STIMULUS PROJECTS REVENUE	4,000,000	.00	.00	.00
TOTAL REVENUES	<u>4,477,000</u>	<u>5.07</u>	<u>226,831.16</u>	<u>235,187.14</u>
<u>OTHER SOURCES</u>				
TFRS FROM CAPITAL IMPROV. FUND	306,454	26.23	80,376.00	47,931.00
TFRS FROM SEWER FUND	50,000	.00	.00	.00
TFRS FROM CAPITAL REPLAC FUND	918	100.00	918.00	.00
TOTAL OTHER SOURCES	<u>357,372</u>	<u>22.75</u>	<u>81,294.00</u>	<u>47,931.00</u>
TOTAL FUND REVENUES	<u>4,834,372</u>	<u>6.37</u>	<u>308,125.16</u>	<u>283,118.14</u>
<u>EXPENDITURES</u>				
<u>WATER UTILITY OPERATIONS</u>				
PERSONNEL COSTS	194,326	49.27	95,748.94	37,366.60
OPERATING COSTS	153,720	41.58	63,916.45	74,554.68
TOTAL WATER UTILITY OPERATIONS	<u>348,046</u>	<u>45.87</u>	<u>159,665.39</u>	<u>111,921.28</u>
WELLS	2,030	444.59	9,025.23	.00
LEASE PURCHASE-CWMHP LOT	4,278	99.98	4,277.14	4,277.14
WATER METERS	5,000	5.23	261.45	2,193.63
STIMULUS PROJECTS	4,000,000	.00	.00	.00
COUNTRY WEST WELL REHAB	50,000	.00	.00	.00
DEVELOPER LOAN PAYMENTS	16,628	8.54	1,420.00	.00
CONTINGENCIES	25,958	.00	.00	.00
RESERVE FUND	25,958	.00	.00	.00
<u>WATER RESOURCES DIVISION</u>				
PERSONNEL COSTS	6,686	61.99	4,144.92	57,264.44
OPERATING COSTS	135,641	39.30	53,312.11	12,540.59
TOTAL WATER RESOURCES DIVISION	<u>142,327</u>	<u>40.37</u>	<u>57,457.03</u>	<u>69,805.03</u>
CONTINGENCIES	17,607	.00	.00	.00
RESERVE FUND	17,607	.00	.00	.00
CAMERON PROPERTY OBLIGATIONS	27,390	96.43	26,410.82	27,401.88
DE LAGE LANDEN PUBLIC FINANCE	11,543	58.33	6,733.16	5,771.28
RESERVE	140,000	.00	.00	.00

TOWN OF CHINO VALLEY FUND SUMMARY -- WATER ENTERPRISE FUND
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
TOTAL FUND EXPENDITURES	<u>4,834,372</u>	<u>5.49</u>	<u>265,250.22</u>	<u>221,370.24</u>
NET REVENUES OVER EXPENDITURES			<u>42,874.94</u>	<u>61,747.90</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

CAPITAL IMPROVEMENT FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
1% TPT REVENUES-RETAIL/OTHER	1,050,000	49.67	521,486.07	529,626.10
1% CONSTRUCTION TPT REVENUES	75,000	42.34	31,754.63	52,756.56
SALES TAX-ADOT HWY 89 WIDENING	0	.00	.00	109,018.08
1% BED TAX REVENUES	8,334	146.19	12,183.39	1,345.40
CTY DRAINAGE MASTER PLAN REV	100,325	72.19	72,425.84	.00
CVUSD ADJACENT WAYS PROJECT	273,000	87.56	239,038.75	.00
EECBG REVENUES (SOLAR PANELS)	256,807	.00	.00	.00
MISC CAPITAL PROJECTS REVENUES	18,821,283	.00	.00	.00
TOTAL REVENUES	20,584,749	4.26	876,888.68	692,746.14
<u>OTHER REVENUES</u>				
MISC PARK CONTRIBUTIONS	50	.00	.00	.00
MISCELLANEOUS CONTRIBUTIONS	50,000	.00	.00	.00
MISC POOL CONTRIBUTIONS	400	50.00	200.00	.00
INTEREST INCOME LGIP	1,250	26.96	336.97	588.13
INTEREST INCOME -- GADA LGIP	5,000	19.60	980.24	2,811.76
TOTAL OTHER REVENUES	56,700	2.68	1,517.21	3,399.89
<u>OTHER SOURCES</u>				
CARRYOVER	1,065,000	.00	.00	.00
TOTAL OTHER SOURCES	1,065,000	.00	.00	.00
TOTAL FUND REVENUES	21,706,449	4.05	878,405.89	696,146.03
<u>EXPENDITURES</u>				
MISC CAPITAL PROJECTS	18,821,283	.00	.00	.00
BOND ISSUANCE/ADMIN COSTS	0	.00	.00	200.00
CVUSD ADJACENT WAYS PROJECT	273,000	101.14	276,122.63	.00
EECBG EXPS (SOLAR PANELS PJT)	256,807	1.39	3,557.85	.00
CTY DRAINAGE MASTER PLAN	100,325	95.33	95,639.84	.00
P&R01 PHASE III-COMM CTR PARK	115,000	.00	.00	.00
GADA FINANCED IMPROVEMENTS	1,000,000	102.12	1,021,208.68	503,248.93
TFRS TO GENERAL FUND	668,629	50.65	338,666.71	120,164.49
TFRS TO WATER ENTERPRISE FUND	306,454	26.23	80,376.00	47,931.00
TFRS TO DEBT SERVICE FUND	164,951	.00	.00	.00

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

CAPITAL IMPROVEMENT FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
TOTAL FUND EXPENDITURES	<u>21,706,449</u>	<u>8.36</u>	<u>1,815,571.71</u>	<u>671,544.42</u>
NET REVENUES OVER EXPENDITURES			<u>(937,165.82)</u>	<u>24,601.61</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

SEWER ENTERPRISE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
SEWER SERVICE FEES	950,000	53.16	504,987.60	456,160.61
SEPTAGE RECOVERY FEES	60,000	51.02	30,612.24	27,408.51
SEWER SYSTEM BUY-IN FEES	250,000	9.65	24,134.07	46,948.56
CHINO MEADOWS SEWER HOOKUPS	0	.00	57,602.40	62,007.73
ANNUAL PERMIT FEE-SEPTAGE	400	105.00	420.00	420.00
MISCELLANEOUS REVENUE	30,000	69.62	20,886.64	10,350.45
STIMULUS PROJECTS REVENUE	11,994,605	.00	.00	.00
TOTAL REVENUES	<u>13,285,005</u>	<u>4.81</u>	<u>638,642.95</u>	<u>603,295.86</u>
<u>OTHER REVENUES</u>				
INVESTMENT EARNINGS	<u>37,000</u>	<u>51.96</u>	<u>19,224.51</u>	<u>19,521.07</u>
TOTAL OTHER REVENUES	<u>37,000</u>	<u>51.96</u>	<u>19,224.51</u>	<u>19,521.07</u>
<u>OTHER SOURCES</u>				
CARRYOVER	<u>666,810</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL OTHER SOURCES	<u>666,810</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	<u>13,988,815</u>	<u>4.70</u>	<u>657,867.46</u>	<u>622,816.93</u>
<u>EXPENDITURES</u>				
PERSONNEL COSTS	190,942	49.26	94,063.48	37,391.66
OPERATING COSTS	635,400	49.21	312,663.38	287,438.95
STIMULUS PROJECTS	11,994,605	.00	.00	.00
SEWER SYSTEM LOAN PMTS	100,000	8.20	8,200.00	.00
WIFA CM LOAN PRINCIPAL	278,747	100.00	278,746.77	66,155.68
WIFA LOAN INTEREST/FEES	168,735	.00	.00	.00
USDA CM LOAN PRINCIPAL	88,549	49.49	43,818.61	15,585.17
USDA CM LOAN INTEREST/FEES	178,979	50.25	89,945.39	32,552.83
WIFA DEBT SVC RESERVE-LOAN 1	21,592	.00	.00	.00
WIFA DEBT SVC RESERVE-LOAN 2	69,466	.00	.00	.00
CONTINGENCIES	105,900	.00	.00	.00
RESERVE FUND	105,900	.00	.00	.00
TFRS TO WATER ENTERPRISE FUND	<u>50,000</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>13,988,815</u>	<u>5.91</u>	<u>827,437.63</u>	<u>439,124.29</u>
NET REVENUES OVER EXPENDITURES			<u>(169,570.17)</u>	<u>183,692.64</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

GRANTS FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
MISC GRANTS- POLICE DEPARTMENT	2,200,000	.65	14,294.00	4,800.00
PD EMERG MGMT TRAILER RENOV	0	.00	.00	15,000.00
PARKS & REC GRANTS	300,000	.00	.00	.00
MISC GRANTS - LIBRARY	200,000	.00	.00	547.70
PLANNING GRANT REVENUE	100,000	.00	.00	.00
SEN CNTR SPECIAL GRANTS	147,889	4.13	6,115.00	18,136.46
EMERG FOOD & SHELTER PGM	0	.00	1,500.00	4,000.00
ADOT TRANSPORTATION GRANT REV	116,584	.28	323.54	.00
MISC PUBLIC WORKS GRANTS	200,000	.00	.00	.00
MISC GRANT COURT	200,000	.18	350.00	1,183.00
TOTAL REVENUES	<u>3,464,473</u>	<u>.65</u>	<u>22,582.54</u>	<u>43,667.16</u>
<u>OTHER REVENUES</u>				
INTEREST INCOME	<u>30</u>	<u>143.10</u>	<u>42.93</u>	<u>20.97</u>
TOTAL OTHER REVENUES	<u>30</u>	<u>143.10</u>	<u>42.93</u>	<u>20.97</u>
<u>OTHER SOURCES</u>				
CARRYOVER	31,093	.00	.00	.00
TFRS FROM GENERAL FUND	<u>9,934</u>	<u>8.05</u>	<u>800.00</u>	<u>2,774.11</u>
TOTAL OTHER SOURCES	<u>41,027</u>	<u>1.95</u>	<u>800.00</u>	<u>2,774.11</u>
TOTAL FUND REVENUES	<u>3,505,530</u>	<u>.67</u>	<u>23,425.47</u>	<u>46,462.24</u>
<u>EXPENDITURES</u>				
MUNICIPAL JUDGE	200,000	.18	350.00	1,183.00
PLANNING	100,000	.00	.00	.00
POLICE	2,200,000	3.87	85,215.32	32,386.46
RECREATION	100,000	.00	.00	.00
LIBRARY	200,000	.00	.00	547.70
SENIOR CENTER	305,530	4.77	14,565.08	12,255.11
PARKS MAINTENANCE	200,000	.05	100.00	.00
PUBLIC WORKS ADMINISTRATION	<u>200,000</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>3,505,530</u>	<u>2.86</u>	<u>100,230.40</u>	<u>46,372.27</u>
NET REVENUES OVER EXPENDITURES			<u>(76,804.93)</u>	<u>89.97</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

DEBT SERVICE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
TFRS FROM GENERAL FUND	67,942	56.83	38,612.00	43,966.10
TFRS FROM CAPITAL IMPROVEMENTS	164,951	.00	.00	.00
TFRS FROM IMPACT FEES	9,163	100.00	9,163.20	13,744.80
TFRS FROM HIGHWAY USER FUND	31,842	50.00	15,920.94	15,920.94
TOTAL REVENUES	<u>273,898</u>	<u>23.26</u>	<u>63,696.14</u>	<u>73,631.84</u>
TOTAL FUND REVENUES	<u>273,898</u>	<u>23.26</u>	<u>63,696.14</u>	<u>73,631.84</u>
<u>EXPENDITURES</u>				
SUNTRUST LEASING-VEHICLES	18,327	100.00	18,326.40	27,489.60
BANC AMERICA PUBLIC CAPITAL	88,869	50.00	44,434.74	44,434.74
DEBT SVC 2004 BOND INTEREST	99,220	.00	.00	.00
GADA LOAN INTEREST	65,731	.00	.00	.00
FISCAL AGENT FEES	1,751	53.40	935.00	1,707.50
TOTAL FUND EXPENDITURES	<u>273,898</u>	<u>23.26</u>	<u>63,696.14</u>	<u>73,631.84</u>
NET REVENUES OVER EXPENDITURES			<u>.00</u>	<u>.00</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

SPECIAL REVENUE FUND-COURT

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>FEE REVENUES</u>				
COURT IMPROVEMENT FEES	15,000	46.13	6,920.02	6,805.85
COURT COLLECTION FEES	13,000	34.70	4,511.58	5,162.52
INTEREST INCOME	0	.00	97.59	67.05
TOTAL FEE REVENUES	<u>28,000</u>	<u>41.18</u>	<u>11,529.19</u>	<u>12,035.42</u>
<u>OTHER REVENUES</u>				
INTEREST INCOME-LGIP	<u>110</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL OTHER REVENUES	<u>110</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<u>FEE REVENUES</u>				
CARRYOVER	<u>135,000</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FEE REVENUES	<u>135,000</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	<u>163,110</u>	<u>7.07</u>	<u>11,529.19</u>	<u>12,035.42</u>
<u>EXPENDITURES</u>				
OPERATING COSTS	53,035	2.66	1,408.45	2,692.10
CAPITAL EXPENDITURES	<u>110,075</u>	<u>11.73</u>	<u>12,906.54</u>	<u>10,592.06</u>
TOTAL FUND EXPENDITURES	<u>163,110</u>	<u>8.78</u>	<u>14,314.99</u>	<u>13,284.16</u>
NET REVENUES OVER EXPENDITURES			<u>(2,785.80)</u>	<u>(1,248.74)</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

CAPITAL ASSET REPLACEMENT FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>TAX REVENUES</u>				
SALES TAX AUDIT REVENUES	10,000	.00	.00	.00
TOTAL TAX REVENUES	10,000	.00	.00	.00
<u>OTHER REVENUES</u>				
AMRRP DIVIDEND	34,506	100.00	34,506.00	22,483.00
INTEREST INCOME-LGIP	250	58.70	146.76	165.86
TOTAL OTHER REVENUES	34,756	99.70	34,652.76	22,648.86
<u>TAX REVENUES</u>				
CARRYOVER	103,000	.00	.00	.00
TFRS FROM HIGHWAY USER FUND	31,810	.00	.00	.00
TOTAL TAX REVENUES	134,810	.00	.00	.00
TOTAL FUND REVENUES	179,566	19.30	34,652.76	22,648.86
<u>EXPENDITURES</u>				
OPERATING COSTS	5,000	60.73	3,036.63	.00
DEBT SERVICE/OTHER	174,566	29.07	50,741.95	29,480.27
TOTAL FUND EXPENDITURES	179,566	29.95	53,778.58	29,480.27
NET REVENUES OVER EXPENDITURES			(19,125.82)	(6,831.41)

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

POLICE IMPACT FEE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
POLICE IMPACT FEES-COMMERCIAL	0	.00	.00	1,331.04
INTEREST INCOME POOL	125	78.21	97.76	82.29
TOTAL REVENUES	125	78.21	97.76	1,413.33
<u>OTHER SOURCES</u>				
CARRYOVER	147,000	.00	.00	.00
TOTAL OTHER SOURCES	147,000	.00	.00	.00
TOTAL FUND REVENUES	147,125	.07	97.76	1,413.33
<u>EXPENDITURES</u>				
CAPITAL EXPENDITURES	137,962	.00	.00	.00
DEBT SERVICE/OTHER	9,163	100.00	9,163.20	13,744.80
TOTAL FUND EXPENDITURES	147,125	6.23	9,163.20	13,744.80
NET REVENUES OVER EXPENDITURES			(9,065.44)	(12,331.47)

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

LIBRARY IMPACT FEE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
INTEREST INCOME POOL	<u>80</u>	<u>108.00</u>	<u>86.40</u>	<u>60.83</u>
TOTAL REVENUES	<u>80</u>	<u>108.00</u>	<u>86.40</u>	<u>60.83</u>
TOTAL FUND REVENUES	<u>80</u>	<u>108.00</u>	<u>86.40</u>	<u>60.83</u>
<u>EXPENDITURES</u>				
CAPITAL EXPENDITURES	<u>80</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>80</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
NET REVENUES OVER EXPENDITURES			<u>86.40</u>	<u>60.83</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

PARKS/REC IMPACT FEE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
INTEREST INCOME POOL	80	109.81	87.85	61.21
TOTAL REVENUES	80	109.81	87.85	61.21
<u>REVENUES</u>				
CARRYOVER	126,000	.00	.00	.00
TOTAL REVENUES	126,000	.00	.00	.00
TOTAL FUND REVENUES	126,080	.07	87.85	61.21
<u>EXPENDITURES</u>				
CAPITAL EXPENDITURES	126,080	.00	.00	.00
TOTAL FUND EXPENDITURES	126,080	.00	.00	.00
NET REVENUES OVER EXPENDITURES			87.85	61.21

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

GENL GOVT IMPACT FEE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
GENL GOV IMPACT FEES-COMML	0	.00	.00	582.33
INTEREST INCOME POOL	150	94.30	141.45	102.37
	<u>150</u>	<u>94.30</u>	<u>141.45</u>	<u>102.37</u>
TOTAL REVENUES	150	94.30	141.45	684.70
	<u>150</u>	<u>94.30</u>	<u>141.45</u>	<u>684.70</u>
<u>REVENUES</u>				
CARRYOVER	210,000	.00	.00	.00
	<u>210,000</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL REVENUES	210,000	.00	.00	.00
	<u>210,000</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	210,150	.07	141.45	684.70
	<u>210,150</u>	<u>.07</u>	<u>141.45</u>	<u>684.70</u>
<u>EXPENDITURES</u>				
CAPITAL EXPENDITURES	210,150	5.99	12,591.87	.00
	<u>210,150</u>	<u>5.99</u>	<u>12,591.87</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	210,150	5.99	12,591.87	.00
	<u>210,150</u>	<u>5.99</u>	<u>12,591.87</u>	<u>.00</u>
NET REVENUES OVER EXPENDITURES			(12,450.42)	684.70
			<u>(12,450.42)</u>	<u>684.70</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

ROADS IMPACT FEE FUND

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>REVENUES</u>				
ROADS IMPACT FEES-COMMERCIAL	0	.00	.00	8,069.43
INTEREST INCOME POOL	1,200	118.72	1,424.65	835.01
TOTAL REVENUES	<u>1,200</u>	<u>118.72</u>	<u>1,424.65</u>	<u>8,904.44</u>
<u>REVENUES</u>				
CARRYOVER	<u>498,800</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL REVENUES	<u>498,800</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	<u>500,000</u>	<u>.28</u>	<u>1,424.65</u>	<u>8,904.44</u>
<u>EXPENDITURES</u>				
CAPITAL EXPENDITURES	<u>500,000</u>	<u>11.31</u>	<u>56,544.27</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>500,000</u>	<u>11.31</u>	<u>56,544.27</u>	<u>.00</u>
NET REVENUES OVER EXPENDITURES			<u>(55,119.62)</u>	<u>8,904.44</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

SPECIAL REVENUE FUND -- PD

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>OTHER REVENUES</u>				
INTEREST INCOME - LGIP	<u>5</u>	<u>24.40</u>	<u>1.22</u>	<u>4.41</u>
TOTAL OTHER REVENUES	<u>5</u>	<u>24.40</u>	<u>1.22</u>	<u>4.41</u>
<u>FEE REVENUES</u>				
VEHICLE IMPOUND FEE REVENUE	<u>11,995</u>	<u>58.77</u>	<u>7,050.00</u>	<u>6,750.00</u>
TOTAL FEE REVENUES	<u>11,995</u>	<u>58.77</u>	<u>7,050.00</u>	<u>6,750.00</u>
TOTAL FUND REVENUES	<u>12,000</u>	<u>58.76</u>	<u>7,051.22</u>	<u>6,754.41</u>
<u>EXPENDITURES</u>				
DEBT SERVICE/OTHER	<u>12,000</u>	<u>50.00</u>	<u>6,000.00</u>	<u>17,330.16</u>
TOTAL FUND EXPENDITURES	<u>12,000</u>	<u>50.00</u>	<u>6,000.00</u>	<u>17,330.16</u>
NET REVENUES OVER EXPENDITURES			<u>1,051.22</u>	<u>(10,575.75)</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

DEFEASANCE FUND

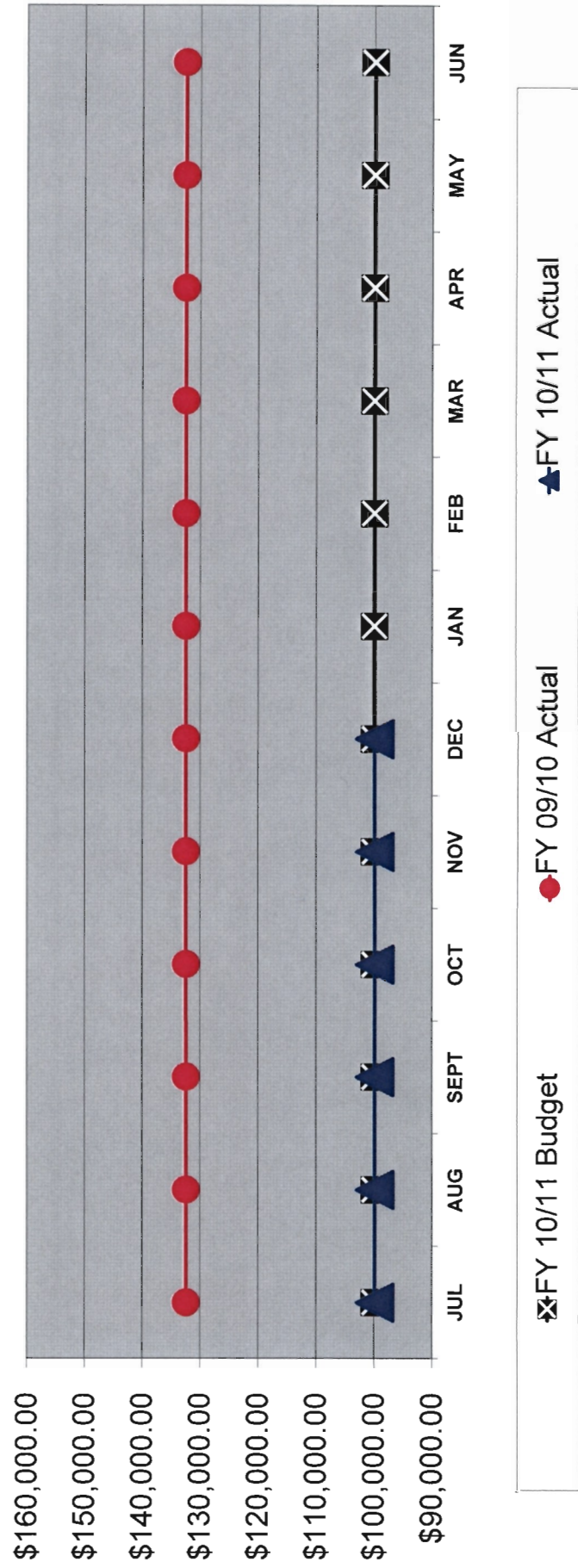
	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>OTHER REVENUES</u>				
DEFEASED FUNDS	<u>0</u>	<u>.00</u>	<u>907,442.42</u>	<u>.00</u>
TOTAL OTHER REVENUES	<u>0</u>	<u>.00</u>	<u>907,442.42</u>	<u>.00</u>
<u>OTHER REVENUES</u>				
INT INCOME -- DEFEASANCE ACCT	<u>33,000</u>	<u>50.34</u>	<u>16,613.38</u>	<u>28,487.79</u>
TOTAL OTHER REVENUES	<u>33,000</u>	<u>50.34</u>	<u>16,613.38</u>	<u>28,487.79</u>
<u>OTHER SOURCES</u>				
CARRYOVER	<u>770,031</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL OTHER SOURCES	<u>770,031</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND REVENUES	<u>803,031</u>	<u>115.07</u>	<u>924,055.80</u>	<u>28,487.79</u>
<u>EXPENDITURES</u>				
DEBT SVC 2004 BOND PRINCIPAL	330,000	100.00	330,000.00	320,000.00
DEBT SVC 2004 BOND INTEREST	139,802	14.83	20,737.71	21,604.25
GADA LOAN PRINCIPAL	190,000	100.00	190,000.00	185,000.00
GADA LOAN INTEREST	<u>143,229</u>	<u>25.05</u>	<u>35,882.29</u>	<u>37,115.63</u>
TOTAL FUND EXPENDITURES	<u>803,031</u>	<u>71.81</u>	<u>576,620.00</u>	<u>563,719.88</u>
NET REVENUES OVER EXPENDITURES			<u>347,435.80</u>	<u>(535,232.09)</u>

TOWN OF CHINO VALLEY
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2010

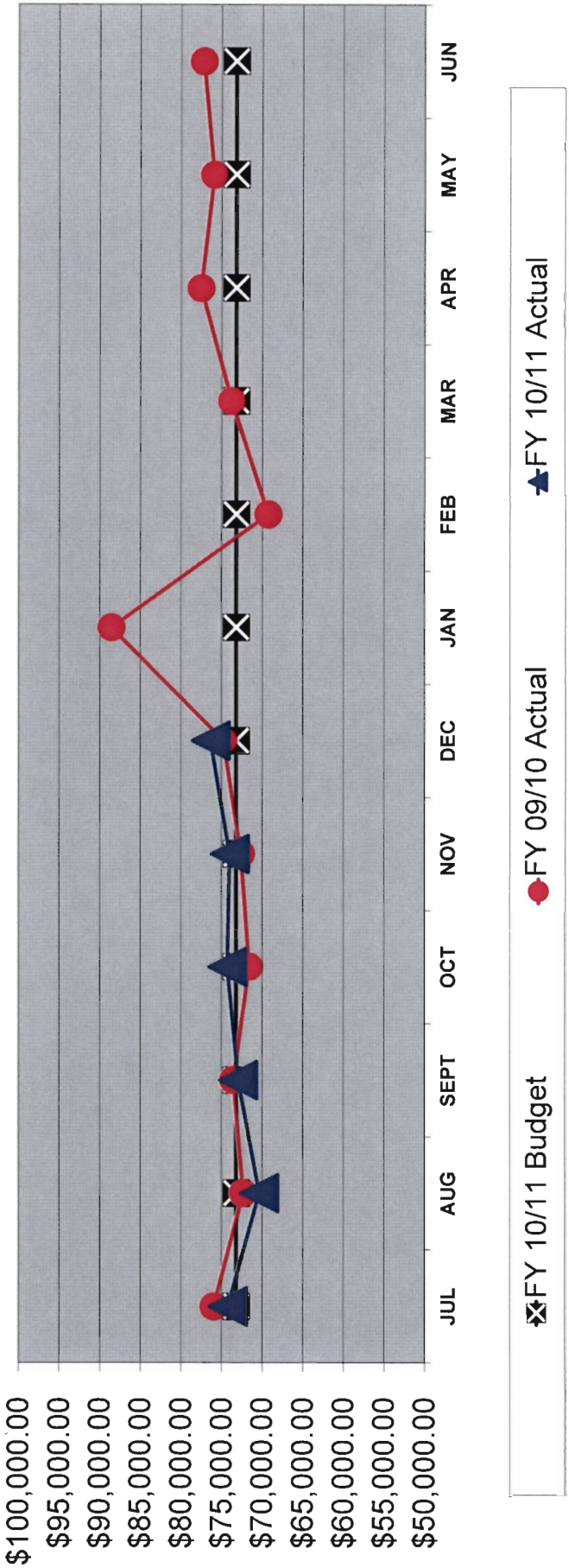
LIGHTING IMPROVEMENT DISTRICTS

	<u>FY 10/11 BUDGET</u>	<u>FY 10/11 %</u>	<u>FY 10/11 YTD ACTUAL</u>	<u>FY 09/10 YTD ACTUAL</u>
<u>SECONDARY PROPERTY TAX REVS</u>				
CVSLID #1 TAX REVENUES	1,896	49.26	933.95	907.89
CVSLID #2 TAX REVENUES	977	49.81	486.65	437.94
CVSLID #3A TAX REVENUES	884	5.96	52.65	402.33
	<u>3,757</u>	<u>39.21</u>	<u>1,473.25</u>	<u>1,748.16</u>
TOTAL SECONDARY PROPERTY TAX REVS				
	<u>3,757</u>	<u>39.21</u>	<u>1,473.25</u>	<u>1,748.16</u>
TOTAL FUND REVENUES				
	<u>3,757</u>	<u>39.21</u>	<u>1,473.25</u>	<u>1,748.16</u>
<u>EXPENDITURES</u>				
CVSLID #1 UTILITIES-ELECTRIC	1,896	40.72	772.14	858.20
CVSLID #2 UTILITIES-ELECTRIC	977	40.66	397.20	439.23
CVSLID #3A UTILITIES-ELECTRIC	884	40.77	360.40	400.48
	<u>3,757</u>	<u>40.72</u>	<u>1,529.74</u>	<u>1,697.91</u>
TOTAL FUND EXPENDITURES				
	<u>3,757</u>	<u>40.72</u>	<u>1,529.74</u>	<u>1,697.91</u>
NET REVENUES OVER EXPENDITURES			(56.49)	50.25

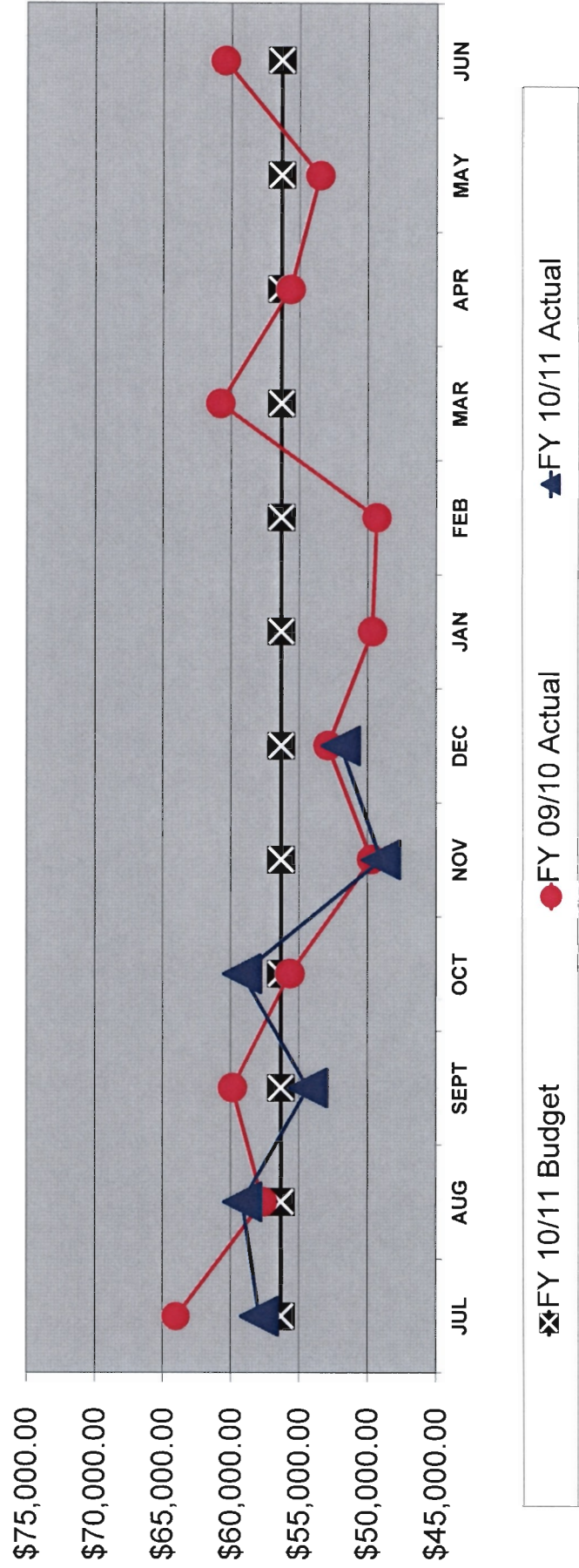
STATE SHARED INCOME TAX REVENUES COMPARISON



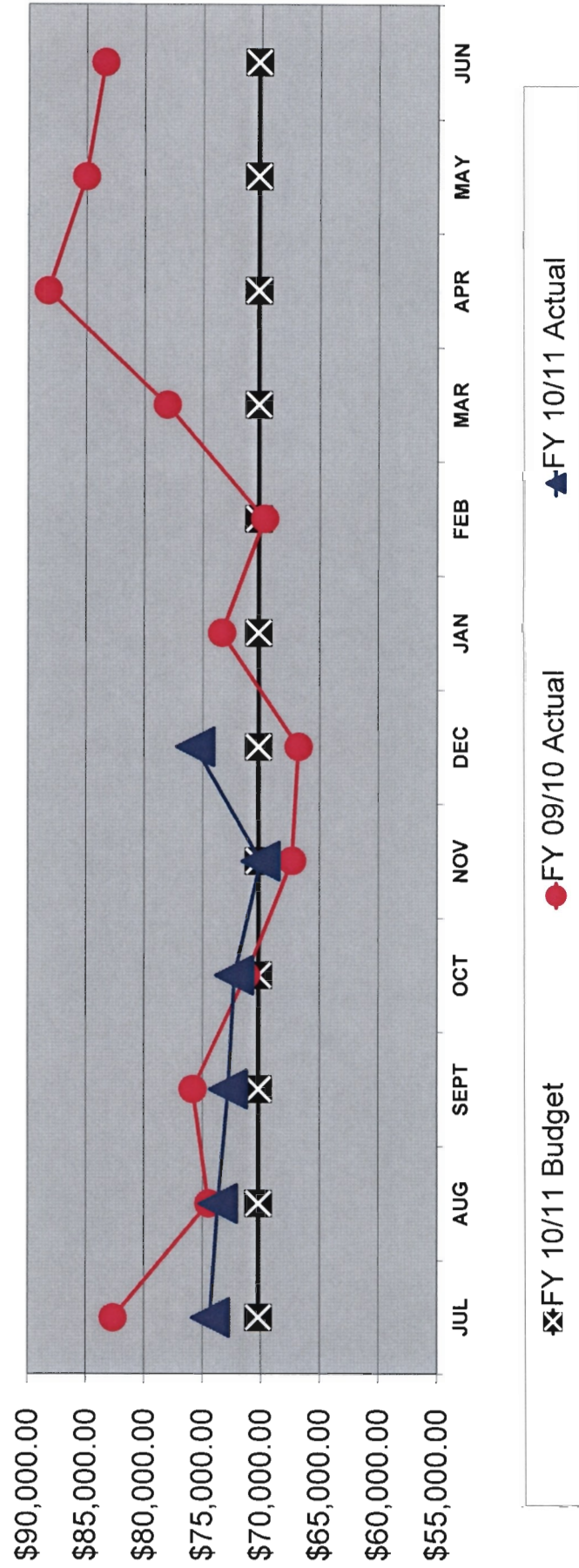
STATE SHARED SALES TAX REVENUES COMPARISON



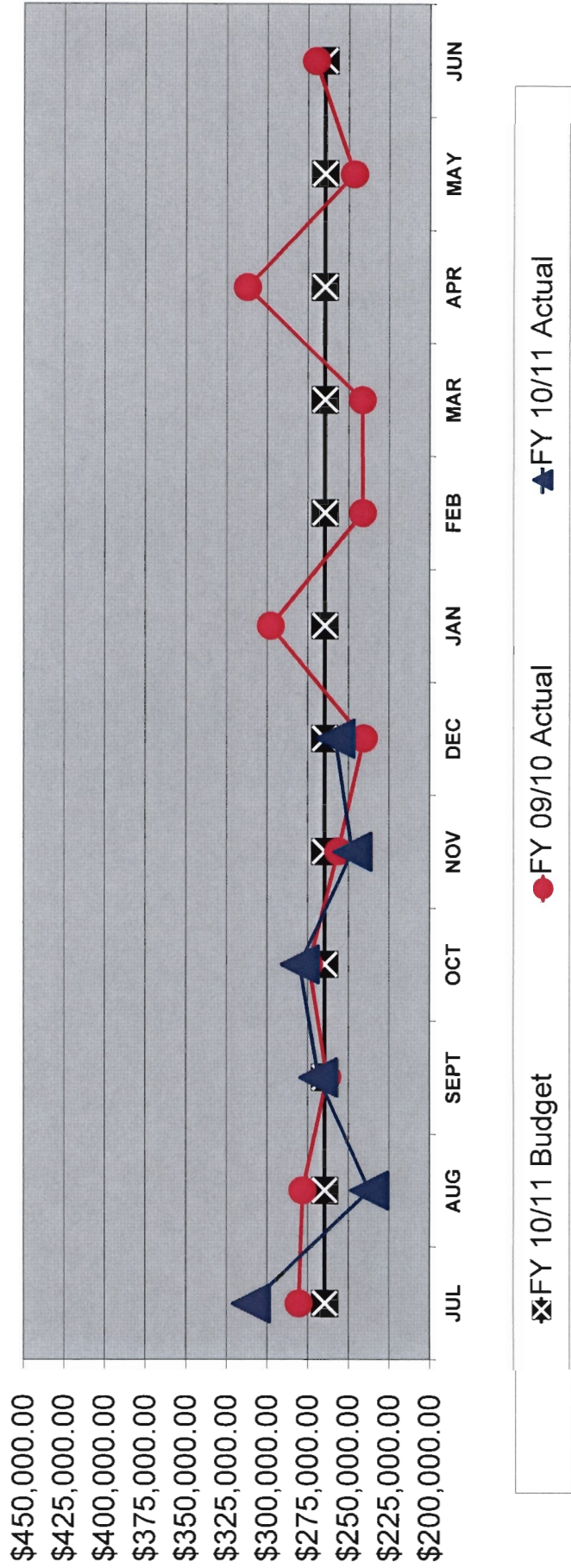
VEHICLE LICENSE TAX REVENUES COMPARISON



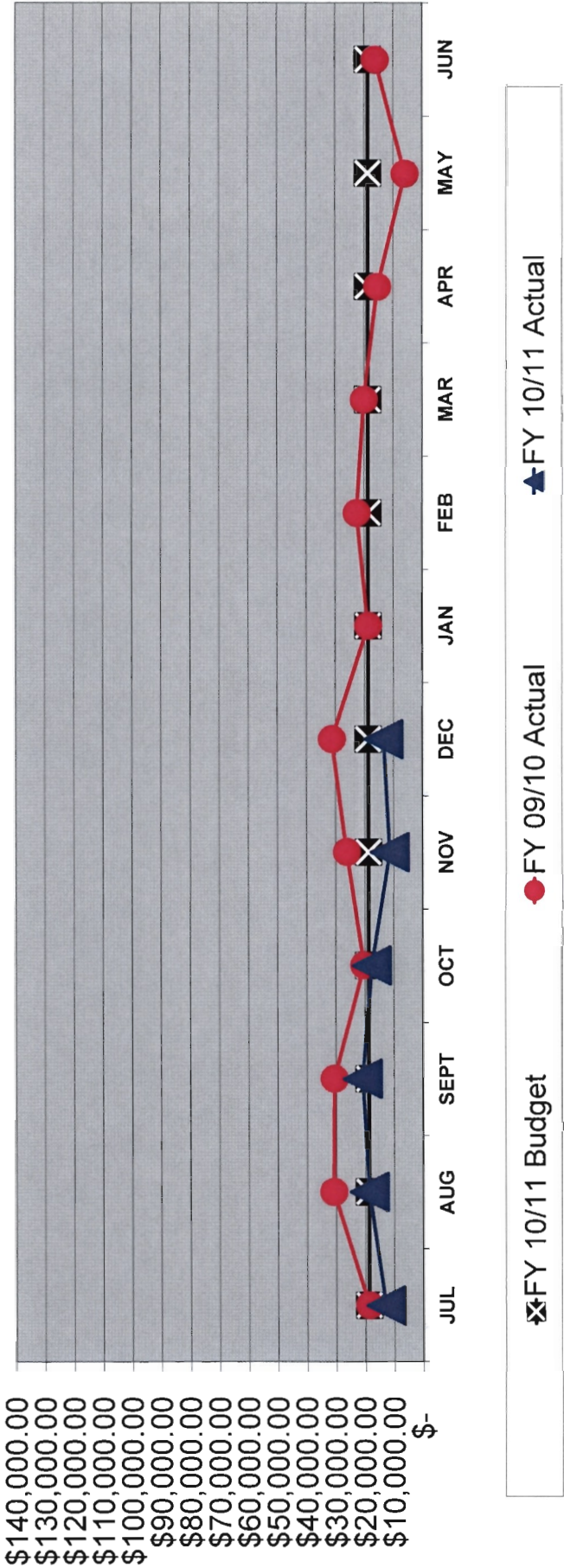
HIGHWAY USERS REVENUES COMPARISON



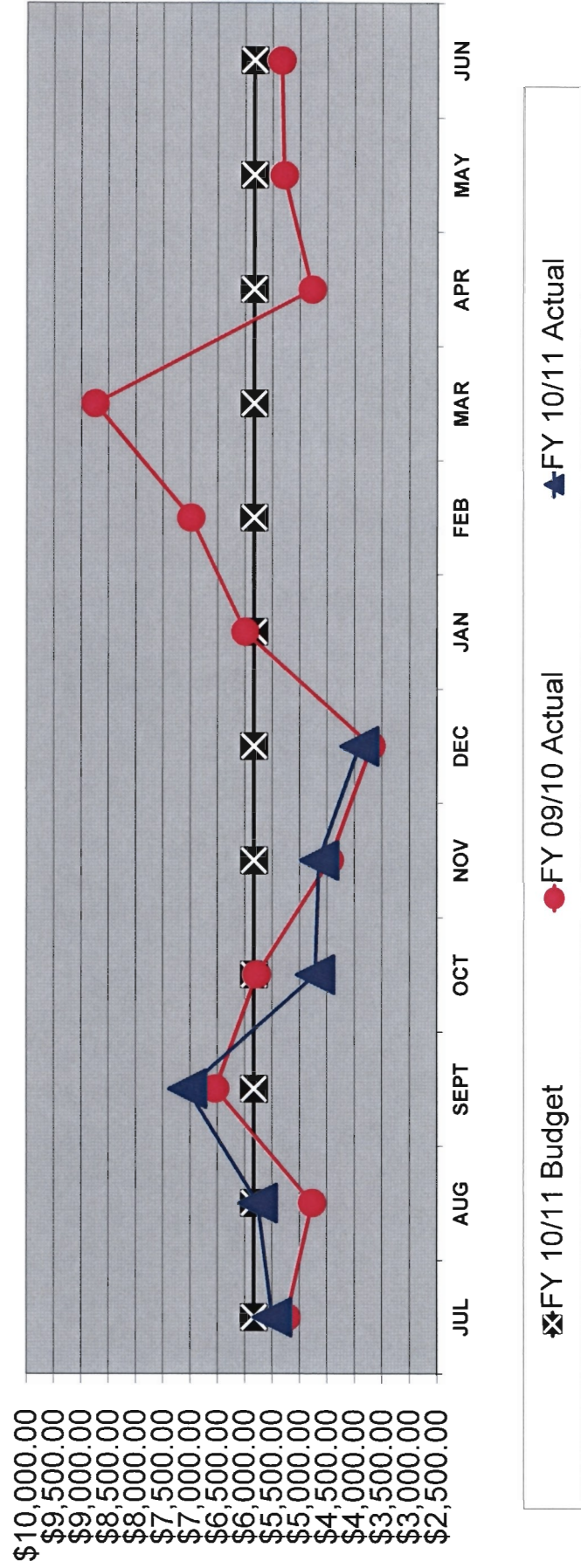
3% TOWN SALES TAX REVENUES COMPARISON



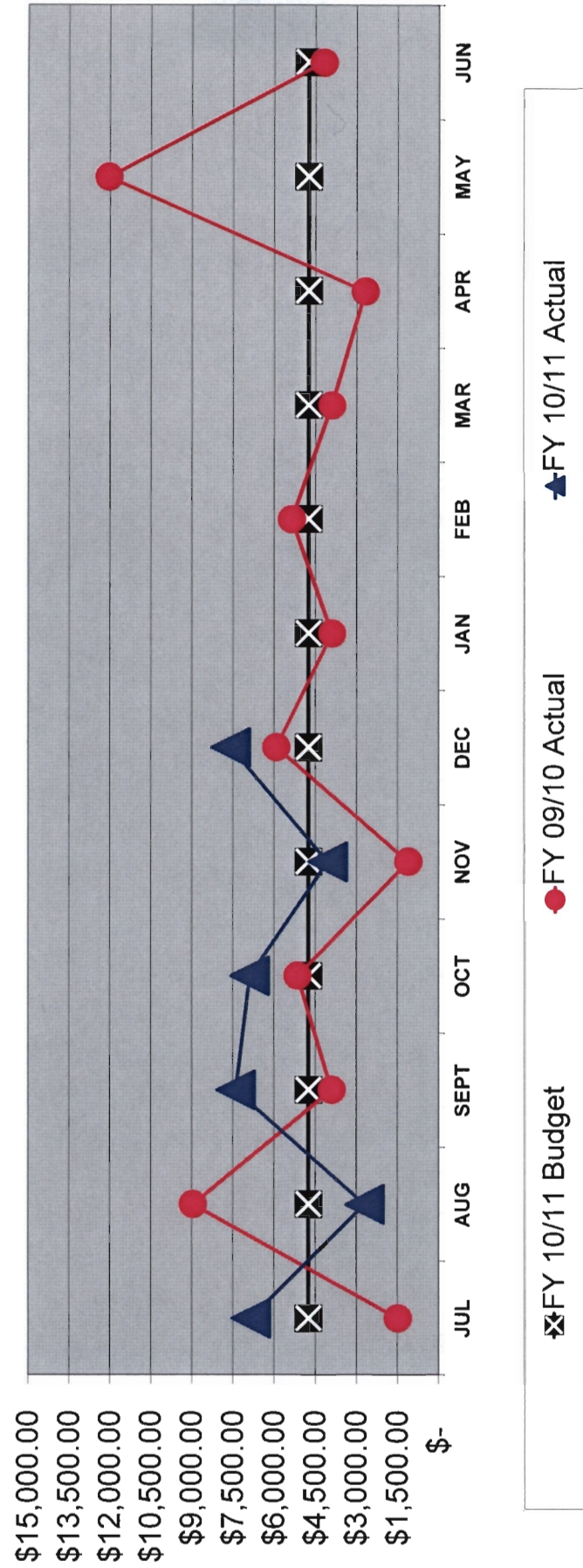
3% TOWN CONSTRUCTION SALES TAX REVENUES COMPARISON



BUSINESS LICENSES REVENUES COMPARISON



BUILDING PERMITS REVENUES COMPARISON



PLAN CHECK FEES REVENUES COMPARISON

