



Town of Chino Valley MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
TUESDAY, JANUARY 24, 2012
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

AGENDA

- 1) CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

2a) Presentation by Cliff Ayres, COO, and Juan Velasco, HSE Manager, with Drake Cement.

3a) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to speaker remarks.

3b) RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

4) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- 5)** Consideration and possible action to approve May 5, 2011 Special Meeting minutes. (Jami Lewis, Town Clerk)

- 6) Consideration and possible action to accept resignation of William Barlow from the Parks and Recreation Advisory Board. (Jami Lewis, Town Clerk)
- 7) Consideration and possible action to adopt Resolution No. 12-981 as amended, to correct certain scrivener's errors. (Tom Kack, Town Attorney)
- 8) Consideration and possible action to approve Lease Agreement between the Town of Chino Valley and the Prescott Area Kennel Club (PAKC) beginning January 25, 2012 and ending January 24, 2022, for lease of a portion of Old Home Manor, located at 2100 Old Home Manor Drive. Revenues will be recorded in the General Fund. Expenditures will be recorded in the Non-departmental Outside Agency Funding line in the General Fund. (Cecilia Watts, General Services Director)
- 9) Consideration and possible action to approve the Concessions Guidelines & Agreement template for the Community Center Concession Stand. (Shannon Gansz, Recreation Manager)
- 10) Consideration and possible action to authorize the Recreation Manager to issue a Request for Proposals (RFP) for concessions services at the Chino Valley Aquatics Center beginning May 25, 2012. Funds to come from Aquatics Center's advertising expenditure line in the General Fund. (Shannon Gansz, Recreation Manager)
- 11) Consideration and possible action to adopt Resolution No. 12-982, approving the Police Department's filing of an application for a shooting range development grant from the Arizona Game and Fish Commission; and authorize the department to accept and expend grant funds in an amount not to exceed \$50,000, to continue development and construction of the shooting range. This is a matching grant, which will be matched with in kind labor, materials, and/or value of Town owned property on which the range is located. Activity relating to the Arizona Game and Fish Department Grant is recorded in the Grants Fund. (Chuck Wynn, Interim Police Chief)
- 12) Consideration and possible action to approve the Professional Services Agreement between the Town of Chino Valley and Dava & Associates, Inc. for creation of the new Town of Chino Valley General Plan in an amount not to exceed \$42,000 for FY 2011/12 and \$82,000 for FY 2012/2013. The total project estimated amount of \$124,000 is proposed to be funded over two fiscal years (FY), with \$42,000 in FY 2011/2012, and \$82,000 in FY 2012/2013. Funds to come from the Non-departmental General Plan expenditure line in the General Fund. For FY 2011/2012 a budget transfer will be required to facilitate this expenditure; consequently, staff recommends a transfer from Non-departmental Contingencies expenditure line. (David Nicolella, Associate Planner)

Recommended Action: Accept Consent Agenda items 5-12.

ACTION ITEMS

- 13) Discussion and possible action regarding the process for establishing a General Plan Committee to facilitate the creation of a new General Plan for the Town of Chino Valley, and possible appointment of General Plan Committee members. (David Nicolella, Associate Planner)

Recommended Action: To be determined per Council discussion.

- 14) Consideration and possible action to adopt Resolution No. 12-980 establishing the Town of Chino Valley policy for installation of culverts for driveways within the Town corporate limits. (Ron Grittman, Public Works Director/Town Engineer)

Recommended Action: Adopt Resolution No. 12-980 establishing a policy of installation of culverts for driveways within the Town corporate limits;

or

To be determined per Council discussion.

- 15) Consideration and possible action to approve the Chino Valley Aquatic Center 2012 (regular season and extended) operating schedule and authorize staff to implement the operating schedule and begin advertising, recruitment, and training of aquatic staff for the 2012 pool season. Revenues are recorded in the General Fund. Expenditures are recorded in the Aquatic Center's Budget in the General Fund. A subsidy from the 1% Sales Tax Revenues is recorded for the difference between expenditures and revenues. (Shannon Gansz, Recreation Manager)

Recommended Action: Approve the 2012 Chino Valley Aquatic Center Schedule (regular and extended) and authorize staff to implement the schedule and approve the fee schedule.

- 16) Consideration and possible action to authorize the Chino Valley Police Department to enter into an Intergovernmental Agreement for Mobile Data Computer ("MDC") System Access with the Yavapai County Sheriff's Department, for the procurement and installation of mobile data computer systems in 12 vehicles, including first-year costs for startup, administration, maintenance and support of the MDC systems, as well as administration, maintenance, and support costs through June 30, 2014. For the FY 2012/2013 budget, \$5,310 will be funded from the Police Department's Maintenance – Machinery and Equipment expenditure line in the General Fund. Funding for the remaining expenditures specified will come from the RICO revenues received in the Grants Fund. (Chuck Wynn, Interim Police Chief)

Recommended Action: Authorize the Police Department to enter into an intergovernmental agreement with the Yavapai County Sheriff's Office for the procurement and installation of mobile data computer systems in 12 vehicles.

- 17) Consideration and possible action to approve contract with Interim Public Management for Town Manager services for a period beginning February 1, 2012 and up to 6 months in duration. Funds to come from Town Manager's Professional Services expenditure line in the General Fund. A budget transfer will be required within the Town Manager's budget from salary/benefits to professional services. (Cecilia Watts, General Services Director; Tom Kack, Town Attorney)

Recommended Action: Approve contract with Interim Public Management beginning February 1, 2012 for a period up to 6 months in duration, for an amount not to exceed \$80,000.

EXECUTIVE SESSION

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

- 18a)** Council may vote to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) to obtain legal advice and consider its position and instruct its attorneys regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same. (Tom Kack, Town Attorney)
- 18b)** Possible action regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same.

19) ADJOURNMENT

Dated this 19th day of January, 2012.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/clerk/townagenda.shtml>, and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley Town Hall, Chino Valley Post Office, and Chino Valley Aquatic Center in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk