



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

**REGULAR MEETING
Tuesday, January 10, 2017
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
 - a. Proclamation declaring January 23-28, 2017 as "Stand With Me, Be Drug Free Week," sponsored by MATFORCE.
 - b. Proclamation declaring January 22-28, 2017 as School Choice Week, sponsored by National School Choice Week.
 - c. Presentation by ADOT District Engineer Alvin Stump regarding the results of a recent Transportation Study of State Route 89 from Road 3 North to the Forest Boundary north of Paulden. (Cecilia Grittman, Interim Town Manager)
 - d. Quarterly presentation by Arlene Alen, CEO/President of the Chino Valley Area Chamber of Commerce (CVACC).

- 3. CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. RESPONSE TO THE PUBLIC

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

- a.** Comments regarding loss of the Library Conference Room for public use.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a.** Status reports by Mayor and Council regarding current events.
- b.** Status report by Interim Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.
- c.** Recognition of the Town's Finance Department and its employees: Joe Duffy, Cindy Sandlin, and Kat Lordi for receiving the Town's fourth Distinguished Budget Presentation Award, presented by Government Finance Officers Association (GFOA). (Mayor Croft)
- d.** Report on recently corrected scrivener's error pursuant to Town Code § 10.20 Authority to Correct Scrivener's Errors. (Jami Lewis, Town Clerk)

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a.** Consideration and possible action to approve Concessionaire Management Agreement for the Chino Valley Shooting Range with Prescott Sportsmen's Club, Inc. (Phyllis Smiley, Town Attorney)
- b.** Consideration and possible action to approve Water and Wastewater Rate Schedule Modifications to clarify the method of calculating multi-family wastewater user and connection rates. (Joe Duffy, Finance Director)
- c.** Consideration and possible action to approve Resolution No. 17-1097 repealing Resolution 16-1096 and authorizing acquisition of certain right-of-way by the Town for Road 1 East. (Phyllis Smiley, Town Attorney)
- d.** Consideration and possible action to update appointments and assignments to the Public Safety Retirement Board. (Jami Lewis, Town Clerk)

- e. Consideration and possible action to accept the December 13, 2016 Regular Meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Consideration and possible action to approve the First Amendment to Equestrian Facility Lease between the Town of Chino Valley and Chino Valley Equestrian Association to move and use fixtures and equipment from the Town owned property at the Cameron Ranch located in Paulden, AZ to the property leased by the Chino Valley Equestrian Association located at Old Home Manor.(Chris Bartels, Public Works Manager)

Recommended Action: Approve the First Amendment to Equestrian Facility Lease between the Town of Chino Valley and Chino Valley Equestrian Association to move and use fixtures and equipment from the Town owned property at the Cameron Ranch located in Paulden, AZ to the property leased by the Chino Valley Equestrian Association located at Old Home Manor.

- b. Consideration and discussion only regarding a proposed development plan for Hawksnest at Chino Valley and provide comments regarding same to Staff. (Ruth Mayday, Development Services Director)

- c. Consideration and possible action to adopt Ordinance 16-819, amending the Unified Development Ordinance ("UDO"), Chapter 2 Definitions, Section 2.1 Meanings of Words and Terms; repealing Chapter 4.21 Sign Regulations, and adopting new Chapter 4.21 Sign Regulations, consisting of Sections 4.21.1 Purpose, 4.21.2 Permits Required, 4.21.3 General Sign Regulations, 4.21.4 Measurement of Signs, 4.21.5 Sign Standards, 4.21.6 Temporary Signs, 4.21.7 Prohibited Signs, 4.21.8 Non-Conforming Signs, and 4.21.9 Violations; Removal, all as set forth in the "Amendments to the Unified Development Ordinance of the Town of Chino Valley Related to Signs, dated July 26, 2016". (Ruth Mayday, Development Services Director)

Recommended Action: Approve Ordinance 17-819, declaring the "Amendments to the Unified Development Ordinance of the Town of Chino Valley related to Signs, dated July 26, 2016" to be a public record and adopting the "Amendments to the Unified Development Ordinance of the Town of Chino Valley, Arizona, Related to Signs, dated July 26, 2016", by reference.

- d. Consideration and possible action to authorize the Mayor to execute the Standard Application Form (SF-424) for a \$485,000 congressional appropriation from the Environment Protection Agency (EPA) for the purpose of water and wastewater improvements. (Ruth Mayday, Development Services Director)

Recommended Action: Authorize the Mayor to sign the SF-424 application.

- e. Consideration and possible action to update the Council Subcommittee roster. (Jami Lewis, Town Clerk)

Recommended Action: Appoint Councilmembers, liaisons, and other representatives to Council Subcommittees.

- f. Consideration and possible action to update the appointment of Councilmembers and staff to various regional and state entity committees. (Jami Lewis, Town Clerk)

Recommended Action: Appoint Councilmembers and/or staff to fill vacant positions on various entity committees and update existing appointments, as applicable.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation for legal advice with the Town Attorney in order to consider the Town's position and instruct the Town Attorney regarding the Town's position in settlement discussions conducted in order to avoid litigation in the matter of the termination of Daniel Trout and Mr. Trout's appeal thereof. (Cecilia Gritman, Interim Town Manager)

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

- a. Consideration and possible action to approve a settlement agreement with Daniel R. Trout related to his employment by the Town. (Trish Stuhan, Town Attorney)

Recommended Action: Approve the settlement agreement with Daniel R. Trout.

10. ADJOURNMENT

Dated this 5th day of January, 2017.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities.

Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk