



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL

REGULAR MEETING
Tuesday, January 9, 2018
6:00 P.M.

Council Chambers
202 N. State Route 89
Chino Valley, Arizona

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
2. **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

- a. Proclamation declaring January 2018 as "Youth Mentoring Month," sponsored by Yavapai Big Brothers Big Sisters and APS. (Mayor Croft)

3. **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. **RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.
- c. Report on recently corrected scrivener's error pursuant to Town Code § 10.20 Authority to Correct Scrivener's Errors. (Jami Lewis, Town Clerk)

6. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Consideration and possible action to adopt the 2018 Base Council Meeting Schedule. (Jami Lewis, Town Clerk)
- b. Consideration and possible action to accept the December 12, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

8. EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9. ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10. ADJOURNMENT

Dated this 4th day of January, 2018.

By: ***Jami C. Lewis, Town Clerk***

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Jami C. Lewis, Town Clerk

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

2.a.

Meeting Date: 01/09/2018
Contact Person: Jami Lewis, Town Clerk
 Phone: 928-636-2646 x-1208
Department: Council
Estimated length of Staff Presentation: 5 minutes
Physical location of item: N/A

AGENDA ITEM TITLE:

Proclamation declaring January 2018 as "Youth Mentoring Month," sponsored by Yavapai Big Brothers Big Sisters and APS. (Mayor Croft)

SITUATION & ANALYSIS:

Yavapai Big Brothers Big Sisters is proclaiming January 2018 as "Youth Mentoring Month."

Per Juliana Goswick, President & CEO: We desire to bring greater awareness to the need and benefits of youth mentoring during in the New Year. Other youth mentoring organizations in Yavapai County include Launch Pad, Boys to Men, Yavapai County 4-H Youth Development Program, North Star Youth Partnership, Arizona's Children Association, Boys and Girls Club, and CASA. We desire the Tri City Mayors to be in unanimous agreement of our recruitment campaign. With our commitment to support our strategic plan of 10% Annual Growth and 226 children on our Wait List, January Mentoring Month and a greater community awareness is needed more now than ever!

Attachments

Proclamation-Youth Mentoring Month



PROCLAMATION

Youth Mentoring Month – January 2018



Whereas, volunteerism dropped to a ten-year low in 2014 to 25.4 percent of the total population (US Bureau of Labor Statistics, 2015); and

Whereas, 1 in 3 young people will grow up without having a mentor (National Mentor Partnership 2017); and

Whereas, 38% of children in Arizona and 35% of children in the United States are living in Single-Parent Households (United States Census Bureau, 2016); Arizona ranked 44th in the United States in 2016 for overall poverty rate, and 43rd in the nation for amount of children living in poverty (United States Census Bureau, 2017); and

Whereas, youth mentorship can lead to higher graduation rates, improved behavior, boosted self-esteem, and a decreased likelihood of initiating drug and alcohol use (youth.gov); and

Whereas, health benefits of mentoring have been proven.; and adults who regularly serve others or a larger cause are more likely to have lower blood pressure and longer lifespan (This Is How We Rise by Claudia Chan); and

Whereas, people who volunteer tend to have higher self-esteem, psychological well-being, and overall happiness (U.S. News, 2012); and participants feel a sense of fulfillment and a stronger connection to their community when they become a volunteer. (Points of Light Institute, 2011); and

Whereas, vulnerable youth who have been mentored are 90% more likely to become mentors in the future than those who have not (National Mentor Partnership); and

Whereas, residents are encouraged to take advantage of the many youth mentoring organizations available in order to create shared opportunities for learning and growth; and

Now, Therefore, I, Darryl Croft, Mayor of the Town of Chino Valley, in partnership with Yavapai Big Brothers Big Sisters and APS, do hereby proclaim **January 2018** as **Youth Mentoring Month** in Chino Valley, Arizona, and for the good of the community, urge our citizens to seek mentoring opportunities to enhance the lives of our area youth, which will ultimately build a stronger community.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Chino Valley to be affixed this **9th** day of **January, 2018**.

Darryl Croft, Mayor

ATTEST: Jami C. Lewis, Town Clerk



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

5.c.

Meeting Date: 01/09/2018
Contact Person: Jami Lewis, Town Clerk
 Phone: 928-636-2646 x-1208
Department: Town Clerk
Estimated length of Staff Presentation: 5 minutes
Physical location of item: N/A

AGENDA ITEM TITLE:

Report on recently corrected scrivener's error pursuant to Town Code § 10.20 Authority to Correct Scrivener's Errors. (Jami Lewis, Town Clerk)

SITUATION & ANALYSIS:

Town Code § 10.20 grants authority to the Town Attorney and Town Clerk to correct scrivener's errors in the Town Code, Unified Development Ordinance, and ordinances, resolutions, and minutes adopted by Council or other public body without the need for re-adoption. Paragraph (C) provides that any such corrections shall be reported within three months of such correction at a regular meeting of the Council.

There are 2 scrivener's corrections to report:

1. Ordinance No. 424, adopted September 14, 2000, related to adoption of Fire Protection Standards - Corrected the Resolution number that declared the Fire Protection Standards a public document.
2. Ordinance No. 17-834, adopted October 24, 2017, related to Town Code Chapter 90 Animals - Corrected two typographical errors in the exhibit (Town Code text).

Attachments

Ordinance 424, corrected
 Ordinance 17-834, corrected, page 7

ORDINANCE NO. 424

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, ARIZONA, ADOPTING RESOLUTION NO. ~~572~~^{573*} "FIRE PROTECTION STANDARDS."

* Pursuant to Town Code § 10.20, scrivener's errors in Ordinance Title and Section 1 were corrected on Dec. 19, 2017 and reported to Council on Jan. 9, 2018.

BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, ARIZONA:

Section 1. That certain document known as the "Fire Protection Standards," three (3) copies of which are on file in the office of the Town Clerk of the Town of Chino Valley, Arizona, which document was made a Public Record by Resolution No. ~~572~~^{573*} of the Town of Chino Valley, Arizona, is hereby referred to, adopted and made a part hereof, as if fully set out in this ordinance.

Section 2. This ordinance repeals any prior enactment by the Town of Chino Valley which is inconsistent herewith.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of the code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 4. The provisions of this ordinance herein shall become effective on January 1, 2001.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona, this 14th day of September 2000.



Dan Main, Mayor

ATTEST:

APPROVED AS TO FORM:



Delores Sliger, Town Clerk



Robert S. Pecharich, Esq., Town Attorney

§ 90.09 Anti–Rabies Vaccinations: Vaccination and License Standards.

(A) Before a license is issued for any dog, the owner must present a rabies vaccination certificate signed by a veterinarian stating the owner's name and address and giving the dog's description, date of vaccination, and type, manufacturer and serial number of the vaccine used, and date revaccination is due. A duplicate of each rabies vaccination certificate issued to a resident of Chino Valley shall be transmitted to the animal control officer on or before the 10th day of the month following the month during which the dog was vaccinated. No dog shall be licensed unless it is vaccinated in accordance with the provisions and regulations of this chapter.

(B) The owner of a dog ~~3~~THREE months of age **OR*** over which, for medical purposes, is unable to receive a rabies vaccination may request a waiver of the unaltered license fees. The owner may be granted this waiver only after supplying ~~to the animal control officer~~ a certified veterinarian recommendation from a licensed veterinarian TO THE ANIMAL CONTROL OFFICER.

(C) A dog vaccinated in any other state prior to entry into Arizona may be licensed in Arizona provided that, at the time of licensing, its owner presents a vaccination certificate, signed by a veterinarian licensed to practice in the state or a veterinarian employed by a governmental agency in that state. The vaccination certificate must state the owner's name and address, and provide a description of the dog, its date of vaccination, and type, manufacturer and serial number of the vaccine used.

(D) The vaccination must be in conformity with the provisions and regulations of this chapter.

§ 90.10 Wearing License Tags.

(A) Any dog over the age of ~~3~~THREE months, THAT IS OFF THE OWNERS PROPERTY, shall ~~either be implanted with a permanent microchip device or wear a collar or harness to which is attached a valid license tag pursuant to § 90.08 above.~~

(B) EXCEPTIONS:

(1) IF A DOG IS MICROCHIPPED AND THE OWNER INFORMATION ON FILE WITH THE MICROCHIP COMPANY IS CURRENT AND INCLUDES A VALID TELEPHONE NUMBER, AND THE OWNER OF THE DOG HAS IN HIS POSSESSION PROOF OF CURRENT RABIES ~~VACATION~~**VACCINATION*** THE DOG NEED NOT WEAR A LICENSE TAG.

(2) Dogs used for the control of livestock, while being trained for hunting or dog obedience training, or while being exhibited or trained at a kennel club event, and ~~the dogs while~~ being transported to and from such events, need not wear a collar or harness with a valid license attached, provided they are properly vaccinated, licensed and controlled.

~~C. Penalty, see section 90.99~~

§ 90.11 Handling of Biting Dogs; Responsibility for Reporting Dog Bites.

(A) A dog whether licensed, unlicensed or unvaccinated, that bites any person shall be confined and quarantined in an authorized animal control shelter ~~(as defined in section 90.02)~~, with the owner or responsible person liable for all fees and expenses. Upon the request of and at the expense of the owner or responsible person, the dog may be quarantined at a veterinary hospital, or at a location deemed appropriate by the animal control officer for a period of not less than ~~4~~TEN days.

(B) Whenever a dog bites any person, the incident shall be reported to the animal control officer or Police Department immediately by any person having direct knowledge. The officer shall be responsible

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

6.a.

Meeting Date: 01/09/2018
Contact Person: Jami Lewis, Town Clerk
 Phone: 928-636-2646 x-1208
Department: Town Clerk
Item Type: Consent
Estimated length of staff presentation: None
Physical location of item: N/A

AGENDA ITEM TITLE:

Consideration and possible action to adopt the 2018 Base Council Meeting Schedule.

RECOMMENDED ACTION:

Adopt the 2018 Base Council Meeting Schedule.

SITUATION AND ANALYSIS:

Issue Statement

Staff proposes the attached meeting calendar/schedule for 2018. The calendar includes regular meetings, possible study sessions, and the dates for agenda packet distribution; as well as holidays on which Town offices are closed.

Applicable "Policy"

Town Code Sec. 30.065 Meetings provides that (A) regular meetings are held on the second and fourth Tuesdays; and meetings may be canceled, except that at least one regular meeting per month must be held; (B) and (C) special meetings and study sessions may be called at any time.

Satisfaction of "Policy"

The proposed calendar meets the Code provision, while allowing for the Council's traditional cancellation of the second meetings in November and December, as well as meetings conflicting with the League of Arizona Cities and Towns annual conference.

Summary of Issues and Staff Rationale

Findings of Fact

Fiscal Impact

Attachments

Base Council Meeting Schedule

2018

Council Meetings/ Packet Distribution Schedule

January

01: New Year's Day (Mon)

15: M L King Day (Mon)

February

19: Presidents' Day (Mon)

May

28: Memorial Day (Mon)

July

04: Independence Day
(Wed)

August

21-24: Annual League
Conference (Tue-Fri)

September

03: Labor Day (Mon)

November

11: Veterans Day (Sun)

22: Thanksgiving Day (Thu)

23: Day After Thanksgiving
(Fri)

December

25: Christmas Day (Tue)

January						
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May						
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July						
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November						
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December						
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30	31					

Legend

	Town Offices Closed
	Regular Meeting (RM)
	RM Packet Distributed
	Study Session (SS)
	SS Packet Distributed
	Meeting Cancelled

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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Town Council Regular Meeting

6.b.

Meeting Date: 01/09/2018

Contact Person: Jami Lewis, Town Clerk

Phone: 928-636-2646 x-1208

Department: Town Clerk

Item Type: Consent

AGENDA ITEM TITLE:

Consideration and possible action to accept the December 12, 2017 regular meeting minutes.
(Jami Lewis, Town Clerk)

RECOMMENDED ACTION:

Accept the December 12, 2017 regular meeting minutes.

Attachments

December 12, 2017 minutes

DRAFT

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

**TUESDAY, DECEMBER 12, 2017
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, December 12, 2017.

Present: Mayor Darryl Croft; Vice-Mayor/Councilmember Mike Best; Councilmember/Vice-Mayor Lon Turner; Councilmember Cloyce Kelly; Councilmember Annie Lane; Councilmember Corey Mendoza; Councilmember Jack Miller

Staff Town Manager Cecilia Gritman; Town Attorney Phyllis Smiley (by conference phone);
Present: Finance Director Joe Duffy; Human Resources Director Laura Kyriakakis; Police Lieutenant Vince Schaan; Public Works Director/Town Engineer Frank Marbury; Assistant Public Works Director/Town Engineer Richard Straub; Public Works Manager Kenny Tribolet; Customer Service Manager JoAnn Brookins; Associate Planner Alex Lerma; Community Services Director Scott Bruner; Deputy Town Clerk Vickie Nipper; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Police Lt. Vince Schaan spoke about the new police cars being on the road now.

Community Services Director Scott Bruner acknowledged the Police Department, Native Air, Yavapai Fire District, Town staff, and volunteers for a successful Christmas event at Memory Park on Saturday.

4) **RESPONSE TO THE PUBLIC**

Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.

5) **CURRENT EVENT SUMMARIES AND REPORTS**

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.

Councilmember Miller reported about calls received regarding maintenance on the Kalinich roundabout. Town Manager Grittmann stated that staff will look into that.

Mayor Croft acknowledged staff and volunteers for their service during recent and upcoming holiday events.

- b) Status report by Town Manager Cecilia Grittmann and/or Town staff members regarding Town accomplishments, and current or upcoming projects.

Ms. Grittmann reported on the grand re-opening of the Community Center on December 14; repairs being made to three broken trusses in the Community Center; and a Council retreat scheduled for February 7, 2018.

- c) Recognition of Acting Town Engineer Richard Straub. (Mayor & Council)

Town Manager Grittmann read a statement about how Mr. Straub came to provide leadership for the Town a second time and his accomplishments with staff and projects.

Mayor Croft presented a Mayor's Recognition Award to Mr. Straub, who stated that it was a pleasure to help and the Town had a good staff to complete what he started.

- d) Recognition of Mike Best for his service as Vice-Mayor in 2017, and acknowledge Lon Turner who will serve as Vice-Mayor in 2018. (Mayor Croft)

Mayor Croft reported that he had desired to give both these two senior councilmembers an opportunity to serve as vice-mayor before the next election. He presented a Mayor's Recognition and Appreciation Award to Mike Best, who expressed appreciation. Mayor Croft then recognized Lon Turner as the new vice-mayor from today through November 2018.

- e) The meeting will recess briefly for a holiday reception and meet and greet in recognition of Acting Town Engineer Richard Straub, 2017 Vice-Mayor Mike Best, and 2018 Vice-Mayor Lon Turner. (Mayor Croft)

Mayor Croft recessed the meeting at 6:17 p.m. and reconvened it at 6:35 p.m.

6) **CONSENT AGENDA**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

Council set down item (c).

MOVED by Councilmember/Vice-Mayor Lon Turner, seconded by Vice-Mayor/Councilmember Mike Best to approve consent agenda (a), (b) and (d).

Vote: 7 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve Consent to Assignment of the Agreement for Professional Services, dated October 24, 2017, by and between Mark Holmes and the Town of Chino Valley, to Mark Holmes, LLC. (Laura Kyriakakis, Human Resources Director)
- b) Consideration and possible action to approve:
 - (1) Purchase Order Contract with Arizona Office technologies (AOT) and a Managed Print Services Agreement with AOT for a 60-month term; and
 - (2) Image Management Agreement with Wells Fargo Financial Leasing, Inc. to lease the equipment provided and maintained by AOT for a 60-month term. (Spencer Guest, IT Manager)
- c) Consideration and possible action to approve Change Order No. 2 to the Agreement for Professional Consulting Services between the Town of Chino Valley and Sanks and Associates, LLC, to allow for additional compensation/travel cost, to increase the Scope of Service and extend the contract term to June 30, 2019. (Laura Kyriakakis, Human Resources Director)

Councilmember Best asked about the benefits of this approach instead of hiring a director. Town Manager Gritman related that Mr. Sanks had proven to be a high caliber employee and was providing what the organization needed in a director. Since he had contracted with the Town, she had been able to consolidate all development services functions under him, whereas they had previously been fractured. Mr. Sanks had been assisting with the Industrial Park Project and had begun a project to reformat and rewrite the Unified Development Ordinance as part of his regular duties, a project which had cost the Town over \$60,000 to do 11 years ago.

MOVED by Councilmember/Vice-Mayor Lon Turner, seconded by Councilmember Annie Lane to approve consent agenda item (c).

Vote: 7 - 0 PASSED - Unanimously

- d) Consideration and possible action to accept the November 14, 2017 regular meeting minutes. (Jami Lewis, Town Clerk)

7) ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to approve Ordinance No. 17-842, approving a change of zoning for approximately 8.33 acres of real property generally located 1/4 mile south of the southeast corner of West Road 1 North and North Road 1 West at 295 North Road 1 West, also identified as Assessor's Parcel No. 306-23-045W, from CL/AR-5 (Commercial Light/ Agricultural Residential-5 Acre Minimum) to SR-1 (Single Family Residential-1.0 Acre Minimum) zoning district (Owner/Applicant Donald Roskopf). (Alex Lerma, Associate Planner)

Recommended Action: Approve Ordinance No. 17-842, approving a change of zoning for approximately 8.33 acres of real property generally located at 295 N Road 1 West, from CL/AR-5 to SR-1 zoning district.

Mr. Lerma presented on this item:

- *Purpose:* The applicant desired to pursue a lot split on the property in the future.
- *Current condition:* Current uses included two single family residences and three sheds. The General Plan Land Use designation was Medium Density Residential. Surrounding zoning consisted of low and medium density residential.
- *Public comment:* No property owners attended the neighborhood meeting.
- *Planning and Zoning Commission:* The Commission had no issues or concerns, other than some questions about lot sizes and buildings. They voted 7-0 to forward a recommendation for approval.
- *Staff recommendation:* Staff preferred the proposed zoning district, as the current Unified Development Ordinance (UDO) did not define the blended CL/AR-5 zoning, nor did the legal description identify which portion was commercial and which was agricultural; and the CL zoning was not in conformance with the General Plan land use designation. The proposed zoning will create conformance. Staff recommended approval and noted that as the legal description in the ordinance in the packet was incorrect, approval would be subject to the applicant providing a correct legal description.

Council expressed concern about ensuring that the property would have proper access upon being split. Town Attorney Smiley advised that there was a requirement in the

UDO for lot splits to be approved by the Town, and both state law and the UDO required legal access before a lot split could be approved.

Mr. Lerma added that upon receiving a lot split application, staff evaluates the lot split plan to ensure that the property meets criteria with regard to zoning and legal access, as well as creation of legal non-conforming buildings.

MOVED by Councilmember/Vice-Mayor Lon Turner, seconded by Councilmember Corey Mendoza to approve Ordinance No. 17-842, approving a change of zoning for approximately 8.33 acres of real property generally located 1/4 mile south of the southeast corner of West Road 1 North and North Road 1 West at 295 North Road 1 West, also identified as Assessor's Parcel No. 306-23-045W.

Vote: 7 - 0 PASSED - Unanimously

- b) Consideration and possible action to accept the Comprehensive Annual Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2017, as prepared by Henry & Horne, LLP, Certified Public Accountants. (Joe Duffy, Finance Director)

Recommended Action: Accept the Comprehensive Annual Audited Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2017, as prepared by Henry & Horne, LLP, Certified Public Accountants.

Mr. Duffy introduced Brian Hemmerle, Senior Manager of Audit with Henry & Horne, who presented the highlights on the results of the audit:

- There were no issues with regard to accounting policy and procedures.
- The financial statements were clean; there were no findings with regard to grant monies, and no recommendations for internal controls.
- The Town's expenditures were \$7.4 million under the Home Rule expenditure limitation; and government wide highlights, as well as fund balance all had an increase in equity since 2016.
- There were no findings with regard to the economic development grant single audit.

MOVED by Councilmember/Vice-Mayor Lon Turner, seconded by Councilmember Jack Miller to accept the Comprehensive Annual Audited Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2017.

Vote: 7 - 0 PASSED - Unanimously

8) EXECUTIVE SESSION

Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.

9) ACTION ITEMS RESUMED

After the Executive Session, Council will reconvene the Regular Meeting.

10) ADJOURNMENT

MOVED by Councilmember Annie Lane, seconded by Councilmember Jack Miller to adjourn the meeting at 7:04 p.m.

Vote: 7 - 0 PASSED - Unanimously

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 12th day of December, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9th day of January, 2018.

Jami C. Lewis, Town Clerk